

HEALTH, HUMAN & SOCIAL SERVICES COMMITTEE
VETERANS' SERVICES AGENDA
JANUARY 24, 2017

*Committee Members: Supervisors Frasier, MacDonald, Vanselow, Montesi, Braymer,
McDevitt and Leggett*

- I. Committee meeting called to order by Chairman
- II. Motion to approve the minutes of the prior meeting
- III. Action Agenda/New Business Items:
 1. **Requesting a new contract with Sterling Solutions, Inc. an electronic management system for Veterans files.**
- IV. Referrals/Pending Items:
None.
- V. Discussion Items:
None.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

Attachments:

- **Resolutions Request Form No. 3**
- **Copy of signed contract by both parties dated 01/11/2017**
- **2017 Invoice**

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Veterans' Services

DATE: 01/19/2017

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Information Management of Veterans files**
- (c) Name of Contractor: **Sterling Solutions, Inc.**
- (d) Address of Contractor: **5815 1/2 Waters Avenue, Savannah GA 31404**
- (e) Contractor's Contact Person and Telephone Number: **Jon Rhoden, Customer Support Manager 1-800/673-9315**
- (f) Has or will the Contract be provided, if so, please attach: **Yes, see attached contract**
- (g) Commencement Date of Contract: **1/1/2017**
- (h) Termination Date of Contract: **Ongoing. Cancelled only upon written notice from either party. See attached contract**
- (i) Payment Provisions:
 - i) lump sum amount **\$750.00**
 - ii) hourly rate amount **N/A**
 - iii) total amount not to exceed **N/A**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Annually**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.6510 422 Repair/ Maint-Equipment, Object Code: 77 Maintenance, total due \$750.00****

Sample: A.1010 470 Legislative Board – Contract Sxx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

*as listed in budget and LOGOS



Sterling Solutions, Inc.

AUTOMATED DECISIONS FOR THE FUTURE

5815 1/2 Waters Avenue
Savannah, GA 31404
(800) 673-9315 Fax (912) 228-5760
WWW.SSIVIMS.COM

Veterans Information Management System (VIMS) MAINTENANCE AGREEMENT

Sterling Solutions, Inc.
5815 1/2 Waters Ave
Savannah, GA 31404

BETWEEN

Warren County Veterans' Services Agency
1340 State Route 9
Lake George, NY 12845

In consideration, for the sum of \$750.00 annually, Sterling Solutions, Inc. herewith agrees to provide the maintenance services delineated below to the VIMS license holder shown above.

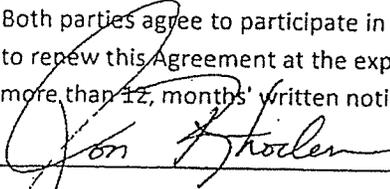
Maintenance services include:

1. Unlimited toll-free telephone service for VIMS software, technical, and training support.
2. VIMS enhancements and updates, including automated form updates, at no charge.
3. Reasonable advice and assistance on hardware problems.

Maintenance services under this Agreement do not include:

1. Repair to VIMS programs or files that have been tampered with or altered in any way.
2. Repair to VIMS programs or files that have been corrupted or have lost data due to the lack of reasonable care and maintenance on the part of the licensee, including but not limited to regular backups and VIMS reorg.
3. Responsibility for third party hardware or hardware beyond our warranty responsibilities except reasonable advice and assistance as noted above.

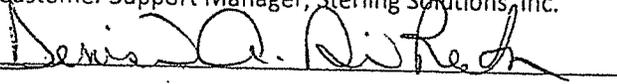
Both parties agree to participate in this agreement in a cooperative and coordinated manner. Either party may elect not to renew this Agreement at the expiration of any renewal term for any or no reason upon not less than nine, but not more than 12, months' written notice to the other prior to the end of such renewal term, as applicable.



Jon Rhoden

Date 11 Jan 2017

Customer Support Manager, Sterling Solutions, Inc.



Denise A. DiResta

Date 1/11/2017

Director of Warren County Veterans' Services Agency

STERLING SOLUTIONS, INC.
5815 1/2 Waters Avenue
Savannah, GA 31404
1-800-673-9315

INVOICE DATE: 12/4/16

INVOICE NO: 01275-015

SOLD TO:

Veterans Service Agency
Warren Co Municipal Ctr Annex
1340 State Route 9
Lake George, NY 12845-9803

SHIP TO:

Veterans Service Agency
Warren Co Municipal Ctr Annex
1340 State Route 9
Lake George, NY 12845-9803

ACCOUNT NO.	PURCHASE ORDER NO.	SHIP DATE	F.O.B. Destination	TERMS Upon Receipt
01275				
Quantity	Description		Unit Price	Total Price
1	VIMS Maintenance Agreement for One Year		750	750.00

Sterling Solutions, Inc.
5815 1/2 Waters Ave.
Savannah, GA 31404

SUB TOTAL: 750.00

SALES TAX: N/A

AMOUNT DUE: \$ 750.00

THANK YOU FOR YOUR BUSINESS!