

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: HEALTH, HUMAN & SOCIAL SERVICES**

**DATE: MAY 24, 2017**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: FRASIER  
MACDONALD  
MONTESI  
BRAYMER  
MCDEVITT  
LEGGETT

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR: VANSELOW

**OTHERS PRESENT:**

CHRIS HUNSINGER, DIRECTOR OF EMPLOYMENT & TRAINING  
ADMINISTRATION  
REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:  
MAUREEN SCHMIDT, COMMISSIONER  
JULIE MONTERO, FISCAL MANAGER  
DEANNA PARK, DIRECTOR, OFFICE FOR THE AGING  
RONALD F. CONOVER, CHAIRMAN OF THE BOARD  
KEVIN B. GERAGHTY, ACTING COUNTY ADMINISTRATOR  
MARY ELIZABETH KISSANE, ASSISTANT COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS MERLINO  
SEEBER  
SOKOL  
MICHAEL WILD, TOWN OF QUEENSBURY RESIDENT  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note, the following contains a summarization of the May 24, 2017 meeting of the Health, Human & Social Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<http://www.warrencountyny.gov/gov/comm/Archive/2017/health/>

Mrs. Frasier called the meeting of the Health, Human & Social Services Committee to order at 9:55 a.m.

Motion was made by Mr. MacDonald, seconded by Mr. McDevitt and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Chris Hunsinger, Director, Employment & Training Administration, who distributed copies of his agenda to the committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Hunsinger presented the following requests:

- 1) To amend the 2017 Warren County Budget in the amount of \$99,704 to reflect receipt New York State TANF (Temporary Assistance for Needy Families) grant funds to administer the Summer Youth Program.

Motion was made by Mr. Montesi, seconded by Mr. McDevitt and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize temporary positions of employment to establish training slots and related expenses for Federal Employment and Training programs for the term July 1, 2017 through June 30, 2018.

Motion was made by Mr. Leggett, seconded by Mr. MacDonald and carried unanimously to approve the request and the necessary resolution was authorized for the June 14<sup>th</sup> Board Meeting. *A copy of the resolution request is on file with the minutes.*

- 3) To authorize a new contract with Washington-Saratoga-Warren-Hamilton Board of Cooperative Educational Services (BOCES) for Operation Food Chain for the summer youth employment program.

Motion was made by Mr. Montesi, seconded by Ms. Braymer and carried unanimously to approve the request and the necessary resolution was authorized for the June 14<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 4) To appoint four members, (*Lynn Achershoeck; Kyle Brock; Scott Martel; and Caelynn Prylo*), to the Warren County Youth Board for the term July 1, 2017 to June 30, 2020.

Motion was made by Mr. McDevitt, seconded by Mr. Leggett and carried unanimously to approve the request and the necessary resolution was authorized for the June 14<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Under Information for Discussion, Mr. Hunsinger distributed a flyer regarding the NY Wired Metrix E-Learning Program, *a copy of which is on file with the meeting minutes.* He said he hoped to make a presentation on the Program at the next meeting. Mr. Hunsinger mentioned the Job Fair held a couple of weeks ago at the Lake George forum, noting 24 businesses and over 100 job seekers had attended. He also announced the Workforce Development Board would be meeting on June 7, 2017 at 8 a.m., on the 2<sup>nd</sup> floor in the Community room, 333 Glen Street, Glens Falls, if any supervisors were interested in attending.

This concluded the review of the Employment & Training Administration agenda.

Privilege of the floor was extended to Maureen Schmidt, Department of Social Services (DSS) Commissioner, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. Schmidt presented the following requests:

- 1) To fill the vacant position of Caseworker #35, *Grade 16, Annual Base Salary \$41,158*, due to resignation effective May 1, 2017.

Motion was made by Mr. MacDonald, seconded by Ms. Braymer and carried unanimously to approve the request and refer same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 2) To reappoint Mindy Conway to the Warren County Youth Board for the term commencing January 1, 2017 and terminating December 31, 2017.

Motion was made by Mr. MacDonald, seconded by Mr. Leggett and carried unanimously to approve the request as presented and the necessary resolution was authorized for the June 14<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor was extended to Julie Montero, Fiscal Manager, who briefly reviewed the Budget Analysis and Overtime Reports, noting on-call staff use was up, but there were no budget concerns through April.

This concluded the review of the DSS agenda.

Privilege of the floor was extended to Deanna Park, Director of Office for the Aging, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. Park presented the following requests:

- 1) To authorize submission of the Annual Implementation Plan for 2017 – 2018 to the New York State Office for the Aging.

Motion was made by Mr. Montesi, seconded by Mr. MacDonald and carried unanimously to approve the request as presented and the necessary resolution was authorized for the June 14<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To fill the position of Meal Site Manager for the Lake Luzerne meal site, *Grade 2, Annual Base Salary \$19,520.25*, due to resignation.

Motion was made by Mr. McDevitt, seconded by Mr. Montesi and carried unanimously to approve the request as presented and forward same to the Personnel & Higher Education Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Continuing with Information for Discussion/Review portion of the agenda, Ms. Park informed that an annual evaluation was performed by NYSOFA (New York State Office for the Aging) and she reviewed the items that needed to be improved. Next, she added that there had been a power outage at Cedars Meal Site Location and thanked the Sheriff's Office for accommodating them and allowing use of the freezer in the jail to save \$3,000 worth of food. Ms. Park also spoke about the Senior Luncheon held on May 18<sup>th</sup> at Great Escape Lodge which had 92 attendees.

There being no further business to come before the Health, Human & Social Services Committee, on motion made by Mr. Leggett and seconded by Mr. MacDonald, Mrs. Frasier adjourned the meeting at 10:18 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board