

Health, Human and Social Services Committee
Department of Employment and Training
AGENDA
May 24, 2017

Committee Members: *Edna A. Fraiser, Chair; Claudia K. Braymer, Craig R. Leggett, Matthew MacDonald, Peter V. McDevitt, Ronald Montesi, and Ron Vanselow.*

- I. Committee meeting called to order by Chairman**
- II. Motion to approve minutes of prior Committee meeting**
- III. Action Agenda/New Business:**
 1. Request to Amend County Budget to add annual formula funds
Rationale: Warren County is expecting \$589,862 under the Workforce Investment and Opportunity Fund (WIOA) for Program Year 2017 for workforce development.
 2. Request to Host Meeting – Summer Youth Award Ceremony and Picnic
Rationale: Every summer we hold an award ceremony and picnic to acknowledge participants in the summer youth program. This year it is scheduled for **Wednesday, August 18** at the Crandall Park Pavilion.
- IV. Referral/Pending Items**
 1. No outstanding items
- V. Information for Discussion/Review**
 1. Presentation - NY Wired, Metrix E-Learning Program
 2. Workforce Development Board Meeting, June 27, 8 AM, 333 Glen Street, 2nd Floor Community Room. Please RSVP by June 23 if you plan to attend.
- VI. Privilege of the Floor** to discuss any additional items to come before the Committee
- VII. Motion to adjourn**

Attachments:

1. Resolution Request Form No. 7, Request to Amend County Budget Page 2
2. Request to Host Meeting – Summer Youth Picnic Page 4

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Employment and Training Administration

DATE: June 20, 2017

- (a) Purpose of Amendment: Amend county budget to add annual allocation of federal Workforce Investment and Opportunity Act Funds for program year 2017 – WIOA Title I Program.

- (b) Appropriation Code, Object Code, Full Title and Amount: See attached detail sheet

- (c) Revenue Code (with title), and Amount: See attached detail sheet

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget – Attachment

20-Jun-17

REVENUES

			Totals
40.6293.0300 4791	Program Year 2017 WIOA Title I Program - Adult	\$190,879	
40.6293.0305 4791	Program Year 2017 WIOA Title I Program - Dislocated Worker	\$142,029	
40.6293.0310 4791	Program Year 2017 WIOA Title I Program - Youth	\$197,944	
40.6293.0313 4791	Program Year 2017 WIOA Title I Program - Admin	\$59,010	

APPROPRIATIONS

	Program Year 2017 WIOA Title I Program - Adult		\$190,879
40.6293.0300 110	Salaries – Regular	\$90,497	
40.6293.0300 220	Office Equipment	\$1,794	
40.6293.0300 410	Office Supplies	\$2,153	
40.6293.0300 411	Rent - Building/Property	\$20,741	
40.6293.0300 433	Training - Client	\$20,559	
40.6293.0300 810	Retirement	\$14,645	
40.6293.0300 830	Social Security	\$5,611	
40.6293.0300 831	Medicare Contribution	\$1,312	
40.6293.0300 860	Hospitalization	\$25,238	
40.6293.0300 861	Retirees Hospitalization	\$8,329	
	Program Year 2017 WIOA Title I Program - Dislocated Worker		\$142,029
40.6293.0305 110	Salaries – Regular	\$62,313	
40.6293.0305 220	Office Equipment	\$1,236	
40.6293.0305 410	Office Supplies	\$1,483	
40.6293.0305 411	Rent - Building/Property	\$14,282	
40.6293.0305 433	Training - Client	\$24,751	
40.6293.0305 810	Retirement	\$10,084	
40.6293.0305 830	Social Security	\$3,863	
40.6293.0305 831	Medicare Contribution	\$904	
40.6293.0305 860	Hospitalization	\$17,378	
40.6293.0305 861	Retirees Hospitalization	\$5,735	
	Program Year 2017 WIOA Title I Program - Youth		\$197,944
40.6293.0310 110	Salaries - Regular	\$57,081	
40.6293.0310 130	Salaries - Part Time	\$51,630	
40.6293.0310 220	Office Equipment	\$1,370	
40.6293.0310 410	Office Supplies	\$1,644	
40.6293.0310 411	Rent - Building/Property	\$15,833	
40.6293.0310 433	Training - Client	\$8,000	
40.6293.0310 470	Contract	\$14,800	
40.6293.0310 810	Retirement	\$11,180	
40.6293.0310 830	Social Security	\$8,738	
40.6293.0310 831	Medicare Contribution	\$2,044	
40.6293.0310 860	Hospitalization	\$19,266	
40.6293.0310 861	Retirees Hospitalization	\$6,358	
	Program Year 2017 WIOA Title I Program - Admin		\$59,010
40.6293.0313 110	Salaries - Regular	\$30,281	
40.6293.0313 220	Office Equipment	\$1,200	
40.6293.0313 410	Office Supplies	\$2,141	
40.6293.0313 411	Rent - Building/Property	\$6,940	
40.6293.0313 810	Retirement	\$4,900	
40.6293.0313 830	Social Security	\$1,877	
40.6293.0313 831	Medicare Contribution	\$439	
40.6293.0313 860	Hospitalization	\$8,445	
40.6293.0313 861	Retirees Hospitalization	\$2,787	

Warren County Request to Host Meeting or Conference

Name of Department: Employment & Training

Name of Meeting/Conference: Summer Youth Employment Program Orientation

Date: June 26, 2017

Location: 333 Glen Street, second floor community room

Purpose: Summer youth employment program orientation (pizza & soda)

Contact Person: (If other than Department Head)

Phone No.: 824-8867

Number of People attending:

3 County Employees

State Employees

Volunteers

40 - 60 Others (specify) youth employees/participants

Cost to County (please include amounts):

Room rental \$

Food/beverage \$ 300 est.

Supplies \$

Other (specify) \$

Total Cost: \$ 300 est. – all grant funds

Dept Head Approval:

Chris A. Hunsing
Signature

June 20, 2017

Date:

Committee Chairman Approval:

Edna A. Fraser
Signature

June 20, 2017

Date

Warren County Request to Host Meeting or Conference

Name of Department: Employment and Training

Name of Meeting/Conference: 2017 Summer Youth Awards Ceremony/Picnic

Date: 8/18/17 (estimated date, subject to availability)

Location: Crandall Park, Glens Falls

Purpose: Awards Ceremony for Summer Youth Workers

Contact Person: (If other than Department Head)

Phone No.: 824-8865

Number of People attending:

60 County Employees

2-4 State Employees

Volunteers

30± Others (specify) youth workers, worksite supervisors, and guests

Cost to County (please include amounts):

Room rental \$0

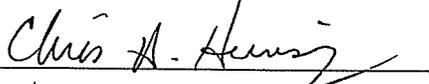
Food/beverage \$ 200.

Supplies \$ 350.00 est.

Other (specify) \$

Total Cost: \$ 550.00 est.

Dept Head Approval:


Signature

June 20, 2017

Date:

Committee Chairman Approval:


Signature

June 20, 2017

Date