

**SOCIAL SERVICES COMMITTEE  
COUNTRYSIDE ADULT HOME  
AGENDA  
AUGUST 22, 2017**

Committee Members: Frasier, MacDonald, Vanselow, Montesi, Braymer, McDevitt, Leggett

- I. Committee Meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee Meeting
- III. Action Agenda
- IV. Request Resolution:
  - Request to renew the contract with Warrensburg Laundry & Dry Cleaning, Inc., for laundry services, for a six-month period from September 1, 2017 through February 29, 2018, for a total annualized amount not to exceed \$45,000.
- V. Referral/Pending Items
- VI. Information for Discussion/Review
  - Census Update (Admissions & Discharges)
  - Overtime Report
- VII. Privilege of the Floor to discuss any additional items to come before the Committee
- VIII. Motion to Adjourn

Summary of Attachments:

- Request to Renew Contract with Warrensburg Laundry
- Census
- Overtime

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME:**

**DATE: August 22, 2017**

- (a) Purpose of Contract Change: **Renew Contract**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract:
- (c) Name of Contractor: **Warrensburg Laundry & Dry Cleaning, Inc.**
- (d) Address of Contractor: **11 Richards Ave, Warrensburg, NY 12885**
- (e) Contractor's Contact Person and Telephone Number: **David Mineo  
(518) 668-2924**
- (f) Commencement Date of Extension: **September 1, 2017**
- (g) Termination Date of Extension: **August 31, 2018**
- (h) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed **\$45,000 annually**
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Monthly**)
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: **A.6030.470**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS

ADMISSION/DISCHARGE REPORT FOR JULY AND AUGUST 2017

8/22/17

|         | Admissions | Discharges |
|---------|------------|------------|
| *July   | 3          | 0          |
| *August | 1          | 1          |

Current Census = 33

Countryside Adult Home - Overtime Report

| Week Ending  | 2016 OT Hours | 2017 OT Hours | Includes Holiday   | Net Difference from 2016 | 1st Shift Hours | 2nd Shift Hours | 3rd Shift Hours |  |         |
|--------------|---------------|---------------|--------------------|--------------------------|-----------------|-----------------|-----------------|--|---------|
| 01/08/17     | 83            | 65.0          | New Years          | -22%                     | 45.5            | 15.5            | 4               |  | 764.48  |
| 01/22/17     | 86            | 61.5          |                    | -28%                     | 35              | 9.5             | 17              |  | 497.42  |
| 02/05/17     | 0             | 1.0           | Martin Luther King | 100%                     | 0.4             | 0.6             |                 |  | 339.5   |
| 02/19/17     | 78.5          | 12.3          | Presidents Day     | -84%                     | 11.3            | 1               |                 |  | 431.56  |
| 03/05/17     | 3             | 103.5         |                    | 33600%                   | 51.5            | 26              | 26              |  | 900.1   |
| 03/19/17     | 10            | 24.3          |                    | 143%                     | 14.3            | 10              |                 |  | 89.53   |
| 04/02/17     | 1             | 0.0           |                    | -100%                    |                 |                 |                 |  | 92.95   |
| 04/16/17     | 3             | 19.0          |                    | 533%                     | 7               |                 | 12              |  | 84.73   |
| 04/30/17     | 28            | 14.4          |                    | 49%                      | 6.9             | 3.5             | 4               |  | 128.29  |
| 05/14/17     | 16.5          | 13.0          |                    | -2%                      |                 | 5               | 8               |  | 98.38   |
| 05/28/17     | 8             | 21.5          |                    | 69%                      | 8.5             | 11              | 2               |  | 302.59  |
| 06/11/17     | 72            | 101.5         | Memorial Day       | 41%                      | 45              | 31              | 25.5            |  | 599.21  |
| 06/25/17     | 0             | 8.4           |                    | 840%                     |                 | 0.4             | 8               |  | 86.7    |
| 07/09/17     | 75.5          | 109.3         | Independence Day   | 45%                      | 52              | 38.3            | 19              |  | 665.55  |
| 07/23/17     | 0             | 12.0          |                    | 1200%                    | 8.5             | 3.5             |                 |  | 309     |
| 08/06/17     | 16            | 13.5          |                    | -16%                     | 5.5             | 8               |                 |  | 102.14  |
| 08/20/17     | 5             | 0.0           |                    |                          |                 |                 |                 |  | 42.5    |
| 09/03/17     | 27.5          | 0.0           |                    |                          |                 |                 |                 |  | 279.4   |
| 09/17/17     | 82.5          | 0.0           | Labor Day          |                          |                 |                 |                 |  | 480.8   |
| 10/01/17     | 10.7          | 0.0           |                    |                          |                 |                 |                 |  | 21.2    |
| 10/15/17     | 109.8         | 0.0           | Columbus Day       |                          |                 |                 |                 |  | 396.8   |
| 10/29/17     | 84.5          | 0.0           | Veteran's Day      |                          |                 |                 |                 |  | 344.4   |
| 11/12/17     | 84            | 0.0           | Thanksgiving       |                          |                 |                 |                 |  | 383.7   |
| 11/26/17     | 12            | 0.0           |                    |                          |                 |                 |                 |  | 560.7   |
| 12/10/17     | 71            | 0.0           | Christmas          |                          |                 |                 |                 |  | 412.8   |
| 12/24/17     |               | 0.0           |                    |                          |                 |                 |                 |  | 324.8   |
| <b>TOTAL</b> | <b>967.5</b>  |               |                    |                          |                 |                 |                 |  | 592     |
|              |               |               |                    |                          |                 |                 |                 |  | 7807.15 |
|              | 967.5         | 580.2         |                    | 36368%                   | 291.4           | 163.3           | 125.5           |  | 9331.23 |