

WARREN-HAMILTON COUNTIES  
**OFFICE FOR THE AGING**  
1340 STATE ROUTE  
LAKE GEORGE, NEW YORK 12845  
TEL:(518)761-6347 ♦ FAX:(518)761-6344

**HUMAN SERVICES COMMITTEE MEETING**  
**OFFICE FOR THE AGING AGENDA**  
**August 22, 2017 9:30AM**

Committee Members: Chairman Edna Frasier, Matthew MacDonald, Ron Vanselow, Ronald Montesi, Claudia Braymer, Peter McDevitt, Craig Leggett

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda
  1. **Request:** Amend resolution 153 of 2017 to include a contract with Interim Health Care in the amount of \$40,000.  
**Rationale:** This will allow us to expend all NYSOFA funding for EISEP programs, as well as better meet the needs of the Warren and Hamilton County populations.
  2. **Request:** Amend all contracts when they are up for renewal to reflect changes in G/L codes.  
**Rationale:** OFA combined all budget lines into either 6771-Hamilton County or 6772-Warren County, this change effects each of our contracts.
  3. **Request:** Amend resolution 509 of 2016, contract with KLC Property Management for snow removal at the Bolton Meal Site, to include hauling away excessive snow, in the amount of \$600/per occurrence. As well as amend that it be taken from budget code A.6772.413.  
**Rationale:** It is occasionally necessary to remove snow from the location itself, when there is a heavy snow fall or numerous snow falls during the year.
  4. **Request:** Enter into agreement with Hamilton County, pending approval of the County Attorney's Office.  
**Rationale:** To provide HEAP outreach and certification services to low-income residents of Hamilton County, at a reimbursement rate of \$10.00 maximum/per application, payable on a yearly basis
- IV. Referral/pending items- N/A
- V. Information for Discussion/Review  
Senior Picnic, Wednesday, September 13<sup>th</sup> from 10AM-2PM, at the Fish Hatchery in Warrensburg. Cost is \$5.00/person, RSVP by August 29<sup>th</sup>. See attached flyer.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME: Office for the Aging**

**DATE: 8/22/2017**

- (a) Is this a Result of a Bid or Request for Proposal? No
- (b) Purpose of Contract: To provide PC I and PC II services to residents of Warren and Hamilton County, with EISEP funding. Amend Resolution 119 of 2016 to include Interim under Warren County EISEP contracts.
- (c) Name of Contractor: Interim Health Care
- (d) Address of Contractor: 1735 Central Ave, Albany, NY 12205
- (e) Contractor's Contact Person and Telephone Number: Dee Tocci, PH#(518)452-3655
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: 9/1/2017
- (h) Termination Date of Contract: 3/31/2018
- (i) Payment Provisions: i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed \$40,000.00  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.6772.470 Warren County - Contracts/EISEP

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx**

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: OFFICE FOR THE AGING**

**DATE: 8/22/2017**

(a) Purpose of Request: **Amend contracts for OFA when they are up for renewal to reflect changes in budget codes.**

(b) Details:

**NORTHWAY SERVICE, INC. - 6772.413(Warren County Repair & Maint Bldg/Repair)  
Resolution 511 of 2016**

**HUNT's QUALITY PEST CONTROL - 6771.413(Hamilton County Repair & Maint  
Bldg/Property) and 6772.413(Warren County Repair & Maint-Bldg/Property)  
Resolution 518 of 2014**

**KLC PROPERTY ENHANCEMENT LLC - 6772.413(Warren County Repair & Maint-  
Bldg/Property) Resolution 517 of 2015**

**BJ QUEEN ENTERPRISES, LLC - 6771.413(Hamilton County Repair & Maint-  
Bldg/Property) Resolution 128 of 2009,**

**CAVOLIS GRINDING SERVICE, INC. - 6772.470(Warren County Contracts)  
Resolution 429 of 2013**

**CATHERINE KEATING-STAUCH - 6772.470(Warren County Contracts) &  
6771.470(Hamilton County Contracts) Resolution 272 of 2014**

**HIICAP - 6772.470(Warren County Contracts)**

**Greater Glens Falls Senior Citizen Center, Inc.**

### **LEASE AGREEMENTS**

**WARREN COUNTY - 6772.411 (Warren County Rent-Bldg/Property)**

**Town of Lake Luzerne - Resolution 518 of 2009**

**Town of Johnsbury - Resolution 314 of 2014**

**The Cedars - Resolution 519 of 2015**

**Countryside Adult Home - Resolution 683 of 2013**

**Town of Chester - Resolution 682 of 2013**

### **LEASE AGREEMENTS**

**HAMILTON COUNTY- 6771.411(Hamilton County Rent Bldg/Property)**

**Lake Pleasant Senior Citizens Group, Inc. - Resolution 344 of 2014**

**Town of Wells - Resolution 315 of 2014;**

**Town of Indian Lake & Town of Long Lake - Resolution 314 of 2014**

**TITLE IIIB HAMILTON COUNTY - 6771.470 (Hamilton County - Contracts)  
Resolution 508 of 2016**

**Town of Lake Pleasant & Town of Long Lake**

**TITLE IIB WARREN COUNTY - 6772.470 (Warren County - Contracts) Resolution 508 of 2016**

**GF Association for BLind, Inc.; Greater Adirondack Home Aides, Inc.; Catholic Family Services; Town of Chester; Town of Hague; Town of Johnsbury; Town of Lake George; Town of Lake Luzerne; Town of Stony Creek; Town of Thurman; Town of Warrensburg; Thomas Clements, Esq**

**TITLE IIE WARREN COUNTY - 6772.470 (Warren County - Contracts) Resolution 120 of 2016**

**Greater Adirondack Home Aides Inc.**

**TITLE IIE HAMILTON COUNTY - 6771.470 (Hamilton County - Contracts) Resolution 120 of 2016**

**Home Instead Senior Care; Hamilton County Public Health Nursing Services; Hamilton County DSS**

**COMMUNITY SERVICES WARREN COUNTY - 6772.470 (Warren County Contracts) Resolution 118 of 2016**

**Warren/Hamilton Counties ACEO Inc.; Glens Falls Association for the Blind, Inc.; Greater Adirondack Home Aides. Inc.; Greater Glens Falls Senior Citizens Center, Inc.; Town of Horicon; Warren County Public Health; The Clements Firm**

**COMMUNITY SERVICES HAMILTON COUNTY - 6771.470(Hamilton County Contracts) Resolution 118 of 2016**

**Glens Falls Association for the Blind, Inc.; Hamilton County Public Nursing Services; Warren/Hamilton Counties ACEO Inc.; Town of Long Lake; Hamilton County DSS**

**EISEP WARREN COUNTY - 6772.470(Warren County Contracts) Resolution 153 of 2017**

**Greater Adirondack Home Aides; Lifeline**

**EISEP HAMILTON COUNTY - 6771.470(Hamilton County Contracts) Resolution 15 of 2017**

**Hamilton County DSS; Lifeline; Home Health Care Partners, Inc.; Hamilton County Public Health Nursing**

(c) Previous Resolution Number: **See Above**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **No Financial Impact.**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

## **RESOLUTION REQUEST FORM NO. 4**

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: OFA**

**DATE: August 22, 2017**

- (a) Purpose of Contract Change: **Amend existing agreemeent with KLC Property Management LLC, to include \$600 fee per occurrence for haulign away snow when the parking lot is full at the Bolton meal site due to excessive snowfall.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **517 of 2015(Original), 509 of 2016(Amended)**
- (c) Name of Contractor: **KLC Property Enhancement LLC**
- (d) Address of Contractor: **35 Brookside Drive, Bolton Landing, NY 12814**
- (e) Contractor's Contact Person and Telephone Number: **Barry Kincaid, PH#644-3132**
- (f) Commencement Date of Extension: **10/19/2017**
- (g) Termination Date of Extension: **Automatic Renewal if no changes.**
- (h) Payment Provisions: i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.6772.413 Warren County/Maintenance of Bldg/Property**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: OFA**

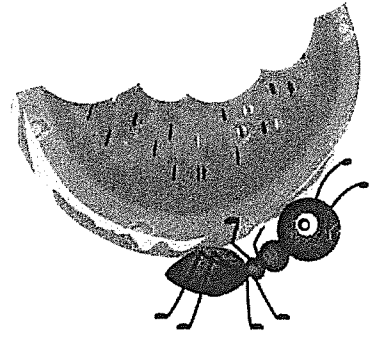
**DATE: August 22, 2017**

- (a) Purpose of Contract Change: **Extend agreement with Hamilton County to provide HEAP outreach and certification services to low-income residents of Hamilton County, at a cost not to exceed \$10/application.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract:
- (c) Name of Contractor: **Hamilton County**
- (d) Address of Contractor: **PO Box 205, Lake Pleasant, NY 12108**
- (e) Contractor's Contact Person and Telephone Number: **Laura Abrams, PH#548-6651**
- (f) Commencement Date of Extension: **10/1/2017**
- (g) Termination Date of Extension: **9/30/2018**
- (h) Payment Provisions: i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **\$10/application, billable annually**)
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount:

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

# WARREN/HAMILTON SENIOR PICNIC 2017

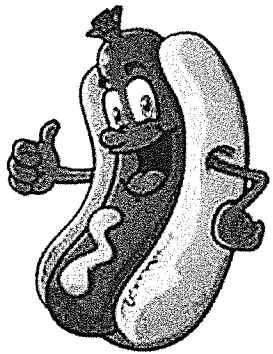


WHEN: Wednesday, September 13th

TIME: 10AM, Coffee & Donuts  
12PM Lunch

WHERE: Warren County Fish Hatchery  
145 Echo Lake Road  
Warrensburg, NY 12885

COST: \$5, Tickets may be purchased at the  
Office for the Aging or one of the meal  
site locations. Please make sure to get  
your receipt for entry and the door  
prize.



RSVP: By August 29th

MENU: Coffee, Tea, Donuts  
Cold Refreshments  
Hot Dogs & Hamburgers  
Coleslaw, Potato Salad  
Watermelon  
Strawberry Short Cake

## HIGHLIGHTS:

Blood Pressure Clinic

Information Booths

Door Prize

Games & Prizes

Entertainment



PH#(518)761-6347