

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH, HUMAN AND SOCIAL SERVICES

DATE: OCTOBER 24, 2017

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS FRASIER  
MACDONALD  
BRAYMER  
MCDEVITT  
LEGGETT

**COMMITTEE MEMBERS ABSENT:**

SUPERVISORS VANSELOW  
MONTESI

**OTHERS PRESENT:**

REPRESENTING THE OFFICE OF COMMUNITY SERVICES:  
ROB YORK, DIRECTOR

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:  
MAUREEN SCHMIDT, COMMISSIONER  
JULIE MONTERO, FISCAL MANAGER  
EDWARD CORCORAN, DIRECTOR, COUNTRYSIDE ADULT HOME  
DEANNA PARK, DIRECTOR, OFFICE FOR THE AGING

REPRESENTING THE SHERIFF'S OFFICE:  
BUD YORK, SHERIFF  
SHAWN LAMOUREE, UNDERSHERIFF  
RONALD F. CONOVER, CHAIRMAN OF THE BOARD  
KEVIN B. GERAGHTY, ACTING COUNTY ADMINISTRATOR  
MARY ELIZABETH KISSANE, ACTING COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK THOMAS, BUDGET OFFICER

SUPERVISORS BEATY  
BROCK  
HYDE  
SEEBER  
SIMPSON  
SOKOL  
STROUGH  
ALLISON REYNOLDS, PROGRAM DIRECTOR, COUNCIL FOR PREVENTION  
JENNIFER NIEFELD, PROGRAM DIRECTOR, BAYWOOD CENTER  
ASHLEY LIVINGSTON, HOPE AND HEALING RECOVERY COMMUNITY CENTER  
DON LEHMAN, *THE POST STAR*  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note, the following contains a summarization of the October 24, 2017 meeting of the Health, Human & Social Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2017/health>*

Mrs. Frasier called the meeting of the Health, Human & Social Services Committee to order at 10:15 a.m.

Motion was made by Mr. MacDonald, seconded by Mr. Leggett and carried unanimously to approve the minutes of the previous Health Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Rob York, *Director, Office of Community Services*, who distributed copies of his agenda to the Committee members; *a copy of the Office of Community Services agenda is on file with the minutes.*

Commencing his agenda review with the Action Agenda/New Business section, Mr. York presented a request to appoint sixteen members to the Warren County Disaster Mental Health Team, as per the list included in the agenda packet.

Motion was made by Mr. MacDonald, seconded by Ms. Braymer and carried unanimously to approve the request and the necessary authorization was approved for the November 17<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Geraghty and Chairman Conover entered the meeting at 10:20 a.m.

Ms. Braymer inquired as to how the Warren County Disaster Mental Health Team interacted with the American Red Cross Mental Health Disaster Team and Mr. York responded that they coordinate meetings with the group and provided assistance to them.

Mr. McDevitt asked what type of event the Disaster Mental Health Team would be called upon for and Mr. York explained they would be called to assist with a mass casualty or multiple casualty event such as a bus crash or school shooting. He added they were trained to report to an off-site location to assist families and victims with emotional support.

Continuing his review of the Action agenda, Mr. York informed there would be a panel presentation on the opioid crisis by the Hometown vs. Heroin and Addiction Coalition, members of which were in attendance. He read some statistics from an Opioid/Heroin Addiction Information Sheet; a copy of which is on file with the minutes. He explained the Coalition developed different committees such as those related to education, treatment and neo-natal abstinence committee. The panel presentation then commenced with speakers Allison Reynolds, *Program Director, Council for Prevention*, Jennifer Niefeld, *Program Director, Baywood Center*, Ashley Livingston, *Hope and Healing Recovery Community Center*, and Shawn Lamouree, *Warren County Undersheriff*, each speaking briefly about the efforts of their respective organizations with regard to the regional opioid crisis. Following, Mr. York and the aforementioned speakers answered questions from the Committee and those in attendance.

Mr. Brock entered the meeting at 10:48 a.m.

There being no further Office of Community Services business to discuss, privilege of the floor was extended to Maureen Schmidt, *Director, Department of Social Services (DSS)*, who distributed copies of the DSS agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. Schmidt presented the following requests:

- 1) To fill the vacant position of Caseworker #6, *Grade 18, Annual Base Salary \$44,101*, due to resignation.

Motion was made by Mr. MacDonald, seconded by Mr. Leggett and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 2) To authorize a transfer of funds in the total amount of \$90,000 between various budget codes to provide funding for Temporary HEAP (*Home Energy Assistant Program*) Examiner positions for the 2017-2018 Season.

Motion was made by Ms. Braymer, seconded by Mr. Leggett and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 3) To amend Resolution No. 349 of 2017 to correct the Budget Code from A.7313 470, to Budget Code A.7312 470.

Mrs. Frasier advised that, as per Amanda Allen, *Clerk of the Board*, this resolution was not necessary as the revision could be made by Clerk's Correction after the meeting.

- 4) To fill the position of Caseworker #TBD, *Grade 16, Annual Base Salary \$41,158*, which was anticipated to become vacant due to promotion.

Motion was made by Mr. Leggett, seconded by Mr. McDevitt and carried unanimously to approve the

request and forward same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Continuing to the Information for Discussion portion of the agenda, Ms. Schmidt provided an overview of the services offered through the DSS Temporary Assistance Unit which assisted hundreds of residents in obtaining temporary benefits. Ms. Schmidt noted the agenda packet included fact sheets pertaining to the Temporary Assistance and Temporary Assistance Employment Services programs which the Committee could review at their leisure; *copies of both documents are file with the minutes.*

Mr. Strough entered the meeting at 11:14 a.m.

Privilege of the floor was extended to Edward Corcoran, *Director, Countryside Adult Home*, who distributed copies of the Countryside agenda to the Committee members, a copy of which is on file with the meeting minutes.

Commencing his agenda review, Mr. Corcoran presented a request to fill the vacant position of Leisure Time Activities Aide #3 (part- time), *Grade 3, Annual Base Salary \$26,585*, due to resignation.

Motion was made by Mr. MacDonald, seconded by Mr. Leggett and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Mr. Sokol inquired as to the reason for the resignation and Mr. Corcoran responded the employee indicated they were in need of a full-time position with higher pay and benefits.

Regarding admissions and discharges, Mr. Corcoran informed in September there was one admission and five discharges; he added in October there were three admissions and thirty-one long-term residents at Countryside. Mr. Corcoran presented the overtime report which is on file with the minutes.

Mr. Geraghty questioned the increase in overtime for October, as compared to the same time last year, and Mr. Corcoran replied he was unsure why this had occurred, but said he assumed it was due to illness and call offs.

Ms. Hyde entered the meeting at 11:16 a.m.

In response to an inquiry from Mr. MacDonald with regard to the status of efforts to bring in new residents to the facility, Mr. Corcoran displayed copies of recent newsletters reflecting a tree to be the new branding symbol for Countryside. He advised the tree had been selected because a tree, much like the elderly, was dignified and grew to old age, requiring nourishment and care throughout its growth; he added this symbol also tied into Countryside's rural environment. Mr. Corcoran expounded that he had given presentations about the facilities, as well as tours of the grounds, and had contacted a similar 48-bed adult home in Chenango County, whose census was 35% higher, which was also run by that municipality. He said through these discussions he had received strategies and ideas to incorporate in an effort to increase Countryside's census.

Mr. MacDonald inquired as to whether the Countryside residents were happy. Mr. Corcoran apprised both the residents and their families indicated to him they were very satisfied. He added he would be working on getting testimonials from resident's families.

Sheriff York voiced his satisfaction with the Countryside facility at which his mother had resided fo the past two years. He said his his mother loved Countryside because of the employees. Mr. Corcoran pointed out the resident survey response indicated Countryside's asset was their staff.

Returning to the DSS Agenda review, privilege of the floor was extended to Julie Montero, *Fiscal*

Manager, who briefly reviewed the Budget Analysis and Overtime Reports included in the DSS agenda. She apprised revenues were down, but she was confident by the end of the year they would be better. Ms. Montero added overtime expenses had been steady and depended on the volume of CPS (*Child Protective Services*) calls, as well as training, which had been low over the past month.

This concluded the review of the DSS agenda. Privilege of the floor was extended to Deanna Park, Director, Office for the Aging (OFA), who distributed copies of the OFA agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. Park presented the following requests:

- 1) To authorize lease agreements with various entities, as provided in the agenda attachment, for the operation of meal sites.

Motion was made by Mr. McDevitt, seconded by Ms. Braymer and carried unanimously to approve the request and the necessary resolution was authorized for the November 17, 2017 Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize submission of a grant application to NY Connects program for funding period 10/01/17 - 03/31/18.

Motion was made by Ms. Braymer, seconded by Mr. MacDonald and carried unanimously to approve the request and the necessary resolution was authorized for the November 17, 2017 Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To amend Resolution No. 407 of 2017 to delete the contract with Catholic Charities in the amount of \$450 and increase the amounts of the other contracts commensurately, as per the listing provided in the agenda packet, for a total amount not to exceed \$52,767.

Motion was made by Mr. McDevitt, seconded by Mr. MacDonald and carried unanimously to approve the request and the necessary resolution was authorized for the November 17, 2017 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Continuing with the Information for Discussion/Review portion of her agenda, Ms. Park informed she would be sending out an RFP seeking an outside entity to prepare meals for the Glens Falls/Queensbury area. She explained the cost for the current site at the Cedars was increasing each year and she believed there must be a less expensive alternative for meal preparation.

Mr. McDevitt inquired if the needs of the aging residents of Warren and Hamilton Counties were being met and Ms. Park replied affirmatively.

Mr. Thomas inquired if referrals were being made by Office for the Aging for Countryside Adult Home and Ms. Park replied they were, according to the level of care needs.

Mr. Conover inquired about snow removal services at the Church of Saint Sacrament meal site and whether the Church would be doing the snow removal and seeking reimbursement. Ms. Park stated she would contact the church and follow up at the next Committee meeting.

There being no further business to come before the Health, Human & Social Services Committee, on motion made by Mr. MacDonald and seconded by Ms. Braymer, Mrs. Frasier adjourned the meeting at 11:35 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board