

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH, HUMAN AND SOCIAL SERVICES

DATE: DECEMBER 12, 2017

COMMITTEE MEMBERS PRESENT:

SUPERVISORS FRASIER
MACDONALD
MONTESI
MCDEVITT

COMMITTEE MEMBERS ABSENT:

SUPERVISORS VANSELOW
BRAYMER
LEGGETT

OTHERS PRESENT:

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:
CYNTHIA SCHROCK SEELEY, DEPUTY COMMISSIONER/CHIEF LEGAL COUNSEL
RONALD F. CONOVER, CHAIRMAN OF THE BOARD
KEVIN B. GERAGHTY, ACTING COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
SIMPSON
SOKOL
PATRICIA NENNINGER, PERSONNEL OFFICER
JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR
MICHAEL SWAN, COUNTY TREASURER
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the December 12, 2017 meeting of the Health, Human & Social Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2017/health>

Mrs. Frasier called the meeting of the Health, Human & Social Services Committee to order at 10:34 a.m.

Privilege of the floor was extended to Cynthia Schrock Seeley, *Deputy Commissioner/Chief Legal Counsel, Department of Social Services (DSS)*, who distributed copies of the DSS agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. Schrock Seeley presented the following requests:

- 1) To amend the Table of Organization and Salary Schedule to increase the Salary of vacant Assistant Social Services Attorney position from \$65,000 to \$73,567, effective January 1, 2018.

A lengthy discussion ensued in regards to the proposed salary increase during which Patricia Nenninger, *Personnel Officer*, noted historically there was difficulty filling this particular position. She said that if the salary was increased the position would need to be posted for an interim period of time to allow for equal opportunity of applicants.

Motion was made by Mr. MacDonald, seconded by McDevitt and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

Chairman Conover entered the meeting at 10:39 a.m.

- 2) To amend the Table of Organization and Salary Schedule to increase the Assistant Social Services Attorney *Annual Base Salary* from \$67,000 to \$73,567, effective January 1, 2018.

Motion was made by Mr. Montesi, seconded by McDevitt and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

- 3) To request a transfer of funds in the amount of \$10,000 from Budget Code A. 6030 470, Contract, to Budget Code A. 6030 120, Salaries - Overtime, to cover overtime costs at

Countryside Adult Home for the remainder of 2017.

Motion was made by Mr. Montesi, seconded by Mr. MacDonald and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Chairman Conover exited the meeting at 10:59 a.m.

There being no further business to come before the Health, Human & Social Services Committee, on motion made by Mr. MacDonald and seconded by Mr. Montesi, Mrs. Frasier adjourned the meeting at 11:00 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board