

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PARK OPERATIONS & MANAGEMENT (O&M)

DATE: AUGUST 22, 2017

COMMITTEE MEMBERS PRESENT:

SUPERVISORS MERLINO
FRASIER
LEGGETT

COMMITTEE MEMBER ABSENT:

SUPERVISOR DICKINSON

OTHERS PRESENT:

VOTING MEMBERS:

ROBERT BLAINS, MAYOR, VILLAGE OF LAKE GEORGE
DAVID HARRINGTON, VILLAGE OF LAKE GEORGE SUPERINTENDENT OF PUBLIC WORKS
JEFFERY TENNYSON, SUPERINTENDENT OF PUBLIC WORKS
LEISA GRANT, PRINCIPAL ACCOUNT CLERK, TOURISM
KEVIN B. GERAGHTY, ACTING COUNTY ADMINISTRATOR
BENJAMIN BOTELHO, SECOND ASSISTANT COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BROCK
SOKOL
JIM LIEBERUM, WARREN COUNTY SOIL & WATER CONSERVATION DISTRICT MANAGER
RANDY RATH, LAKE GEORGE ASSOCIATION
BILL LAMY, PROJECT EXECUTIVE COMMITTEE MEMBER
DON LEHMAN, *THE POST STAR*
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the August 22, 2017 meeting of the Park Operations & Management Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2017/om/>

Mr. Merlino called the meeting of the Park Operations & Management (O&M) Committee to order at 11:17 a.m.

Motion was made by Mrs. Frasier, seconded by Mr. Leggett and carried unanimously to approve the minutes of the previous meeting, subject to correction by the Clerk of the Board

Copies of the agenda were distributed to the Committee members; *a copy of the agenda is on file with the minutes.*

Privilege of the floor was extended to Robert Blais, *Mayor of the Village of Lake George*, who recommended changes be made to the Charles R. Wood Park Application/Permit Special Instructions document which was used to reserve events at the Festival Space; *a copy of the document is included in the agenda packet.* He apprised the Committee of two events which had cancelled less than a week before their event without having paid a deposit fee and suggested changing the deposit policy to avoid these instances from reoccurring in the future. A discussion ensued, at the conclusion of which it was decided that revisions to the Application/Permit Special Instructions would be drafted and presented to the Committee for review and approval at a future meeting.

Continuing, Mayor Blais informed the Marshall Tucker Band had been booked for September 24, 2017, along with two other bands and he distributed copies of a press release regarding the event; *a copy of the press release is on file with the meeting minutes.*

Mayor Blais apprised he had received information from the New York State Dormitory Authority that the approvals for grant funding related to the stage for the Festival Space was in the last phase of the process and confirmation would be received in the next few weeks. Discussion ensued about stage

specifications and the bid process.

Privilege of the floor was extended to Jeffery Tennyson, *Superintendent of the Department of Public Works*, who inquired as to whether he had authority to review and assess damage and garbage removal costs of property at Charles R. Wood Park in relation to the return of deposits, as there had been uncertainty within the Treasurer's Office. Benjamin Botelho, *Second Assistant County Attorney*, indicated he would review the language and make necessary adjustments to clarify Mr. Tennyson's authority to do so.

Mr. Tennyson apprised Jim Lieberum, *District Manager, Warren County Soil & Water Conservation District*, and Randy Rath, *Lake George Association*, were in attendance to discuss the Park Wetlands maintenance. He added there were minor issues that needed to be addressed and there was some uncertainty as to what party the Committee would authorize to do the work.

A discussion ensued with regard to the matter, following which a motion was made by Mr. Leggett, seconded by Mrs. Frasier and carried unanimously to authorize an intermunicipal agreement with the Warren County Soil & Water Conservation District in an amount not to exceed \$19,400 to provide maintenance services on the wetlands portion of Charles R. Wood Park in accordance with the operation, Inspections and Maintenance manual for Stormwater Management Facilities, as well as to authorize the appropriation of \$19,400 from Budget Code A.691.07, *Deferred Revenue - Gaslight Village Parking Fees*, to Budget Code A.1625 470, *Gaslight Village Property, Contract*. The necessary resolution relating to the intermunicipal agreement was authorized for the September 15th Board Meeting and the matter relating to the appropriation of funds was referred to the Finance Committee.

As there was no further business to come before the Park Operations & Management (O&M) Committee, on motion made by Mrs. Frasier and seconded by Mayor Blais, Mr. Merlino adjourned the meeting at 11:58 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board