

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PARK OPERATIONS & MANAGEMENT (O&M)

DATE: NOVEMBER 8, 2017

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COMMITTEE MEMBERS PRESENT:

SUPERVISORS MERLINO  
DICKINSON  
FRASIER  
LEGGETT

OTHERS PRESENT:

VOTING MEMBERS:

ROBERT BLAIS, MAYOR, VILLAGE OF LAKE GEORGE  
DAVID HARRINGTON, VILLAGE OF LAKE GEORGE SUPERINTENDENT OF PUBLIC  
WORKS

JEFFERY TENNYSON, SUPERINTENDENT OF PUBLIC WORKS  
LEISA GRANT, PRINCIPAL ACCOUNT CLERK, TOURISM  
KEVIN B. GERAGHTY, ACTING COUNTY ADMINISTRATOR  
BENJAMIN BOTELHO, SECOND ASSISTANT COUNTY ATTORNEY  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS MACDONALD  
SIMPSON  
SOKOL  
STROUGH

REPRESENTING THE LAKE GEORGE REGIONAL CHAMBER OF COMMERCE & CVB:

GINA MINTZER, EXECUTIVE DIRECTOR  
KRISTEN HANIFAN, SPECIAL EVENTS & CONVENTION SALES DIRECTOR  
BILL LAMY, PROJECT EXECUTIVE COMMITTEE MEMBER  
DON LEHMAN, *THE POST STAR*  
THOM RANDALL, *ADIRONDACK JOURNAL*  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note, the following contains a summarization of the November 8, 2017 meeting of the Park Operations & Management Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2017/om/>*

Mr. Merlino called the meeting of the Park Operations & Management (O&M) Committee to order at 12:46 p.m.

Motion was made by Mr. Dickinson, seconded by Mayor Blais and carried unanimously to approve the minutes of the previous meeting, subject to correction by the Clerk of the Board

Copies of the agenda were distributed to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, privilege of the floor was extended to Jeffery Tennyson, *Superintendent of Public Works*, who presented a request to appropriate funds in the amount of \$21,052.53 from Budget Code A.691.07, Deferred Revenue-Gaslight Village Parking Fees, to the following Budget Codes: A.1625 410, Gaslight Village Property, Supplies, (\$4,338.66); and A.1625 413, Gaslight Village Property, Repair & Maint.-Bldg./Property, (\$16,713.77) to reimburse the Village of Lake George for property maintenance associated with the Festival Space of the Charles R. Wood Park.

Motion was made by Mrs. Frasier, seconded by Mr. Dickinson and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor was extended to Robert Blais, *Mayor of the Village of Lake George*, who presented a request to authorize a contract with MCJ Construction, LLC, as the lowest responsible bidder, for

Alternates 1 and 2 to construct the water feature and a walkway at Charles R. Wood Park.

Motion was made by Mrs. Frasier, seconded by Mr. Dickinson and carried unanimously to approve the request and the necessary resolution was authorized for the November 17<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mayor Blais apprised a gentleman from Town of Fort Ann who donated the original Gaslight Village sign and another sign had been designed to add to the Festival Space. Privilege of the floor was extended to David Harrington, *Village of Lake George Superintendent of Public Works*, who presented a request to construct a sign between the rest room space and Festival building in an amount not to exceed \$450 for labor and materials.

Motion was made by Mrs. Frasier, seconded by Mr. Leggett, and was carried unanimously to construct the sign using funds within the existing budget.

Mr. Sokol entered the meeting at 12:50 p.m.

Mayor Blais informed bids for the stage for the Festival Space would be going out to bid this week.

Next, Mayor Blais informed the New York State Police Pedestrian School would be held on October 19, 2018 during which Fort William Henry would be the host hotel, and he requested the Committee allow safety demonstrations to be conducted in the County-owned West Brook Parking Lot with the fees waived.

Motion was made by Mr. Dickinson, seconded by Mr. Leggett and carried unanimously to approve the request and the necessary resolution was authorized for the November 17<sup>th</sup> Board meeting.

Continuing, Mayor Blais gave an update on events booked for 2018 and stated they were booked for the months of June and September. He noted there were two groups in May, there were two new music festivals and he had booked the Charlie Daniels Band. Mayor Blais added he had distributed an annual report last week to all of the Supervisors on last years activities.

Messrs MacDonald and Beaty entered the meeting at 12:57 p.m.

Privilege of the floor was extended to Gina Mintzer, *Executive Director, Lake George Regional Chamber of Commerce & CVB*, who inquired how she should present all activities at the Festival Space to the Social Media website. Mr. Merlino apprised there would be another meeting in December during which this could be revisited. Ms. Mintzer then apprised of a promotion in Albany at an auto show to help promote Lake George.

Mr. Strough entered the meeting at 12:59 p.m.

As there was no further business to come before the Park Operations & Management (O&M) Committee, on motion made by Mrs. Frasier and seconded by Mr. Dickinson, Mr. Merlino adjourned the meeting at 1:00 p.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board