

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PERSONNEL & HIGHER EDUCATION

DATE: AUGUST 18, 2017

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SEEBER
FRASIER
MCDEVITT
BROCK
LEGGETT
BRAYMER
GERAGHTY
SIMPSON
HYDE

OTHERS PRESENT:

RONALD CONOVER, CHAIRMAN OF THE BOARD
BRIAN REICHENBACH, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
SOKOL
JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR
LARRY PALTROWITZ, LEGAL COUNSEL FOR THE COUNTY
BENJAMIN BOTELHO, SECOND ASSISTANT COUNTY ATTORNEY
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS VANSELOW
MONTESI

Please note, the following contains a summarization of the August 18, 2017 meeting of the Personnel & Higher Education Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://warrencountyny.gov/gov/comm/Archive/2017/personnel/>

Supervisor Seeber called the meeting of the Personnel & Higher Education Committee to order at 9:03 a.m.

Copies of the meeting Agenda were distributed to the Committee members and a copy of same is on file with the meeting minutes.

Commencing with the Agenda review, Ms. Seeber announced the purpose of the meeting was to discuss Collective Bargaining negotiations and she called for a motion to enter into executive session; motion was made by Mr. Simpson, seconded by Mr. McDevitt and carried unanimously to enter into an executive session pursuant to Section 105(e) of the Public Officer's Law.

Executive session was held from 9:04 a.m. until 9:31 p.m.; Messrs. Brock and Thomas entered the meeting during the executive session.

Upon reconvening, Ms. Seeber announced no action was taken during the executive session.

Motion was made by Mr. McDevitt and seconded by Mr. Simpson to approve the Memorandum of Agreement with the Sheriff's Alliance.

Ms. Seeber asked Brian Reichenbach, *County Attorney*, whether there was specific language he would like included within the motion and Mr. Reichenbach replied in the affirmative. He said the motion should be to approve the Memorandum of Agreement with the Sheriff's Alliance Collective Bargaining Association and to recommend to the Board that they approve a contract along those terms.

Mr. McDevitt amended his motion and Mr. Simpson amended his second to approve the Memorandum of Agreement with the Sheriff's Alliance as outlined above. Ms Seeber called the question and the motion was carried unanimously. The necessary resolution was authorized for the August 18th Board Meeting.

Ms. Seeber informed as a result of the on-going discussion regarding the County Administrator position a resolution would be presented at the Board Meeting today to introduce a local law and set a Public Hearing for same. She inquired whether the Committee would like to enter into an executive session to continue the discussion regarding the salary and job description for the position. She said this would prevent them from having to return to the Committee at the end of the month before posting the position.

A discussion ensued regarding the job description and proposed salary of the County Administrator position following which it was the consensus of the Committee to move forward with the floor resolution being proposed at today's Board Meeting, which would introduce Proposed Local Law No. 2 of 2017, Amending Local Law No. 3 of 2010 Amending the Duties and Authority of the County Administrator, and Authorizing Public Hearing Thereon.

There being no further business to come before the Personnel & Higher Education Committee, on motion made by Mr. Simpson and seconded by Ms. Braymer, Ms. Seeber adjourned the meeting at 9:37 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board