

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: JOINT FINANCE AND PERSONNEL & HIGHER EDUCATION

DATE: DECEMBER 12, 2017

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PERSONNEL & HIGHER EDUCATION OTHERS PRESENT:

COMMITTEE MEMBERS PRESENT:

SUPERVISORS FRASIER  
MCDEVITT  
MONTESI  
GERAGHTY  
SIMPSON

RONALD CONOVER, CHAIRMAN OF THE BOARD  
MARY ELIZABETH KISSANE, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK THOMAS, BUDGET OFFICER  
SUPERVISOR MACDONALD  
JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR  
PATRICIA NENNINGER, PERSONNEL OFFICER

PERSONNEL & HIGHER EDUCATION

COMMITTEE MEMBERS ABSENT:

SUPERVISORS SEEBER  
BROCK  
VANSELOW  
LEGGETT  
BRAYMER  
HYDE

MIKE SWAN, COUNTY TREASURER  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

FINANCE COMMITTEE MEMBERS PRESENT:

SUPERVISORS SOKOL  
BEATY  
FRASIER  
MCDEVITT  
SIMPSON  
GERAGHTY  
VACANT

FINANCE COMMITTEE MEMBERS ABSENT:

Supervisors SEEBER  
DICKINSON  
MERLINO  
STROUGH

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Please note, the following contains a summarization of the December 12, 2017 joint meeting of the Finance and Personnel & Higher Education Committee; the meeting in its entirety can be heard on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2017/finance/>

In the absence of Committee Chair Seeber, Supervisor Frasier, as Vice Chair, called the Personnel & Higher Education Committee meeting to order at 11:03 a.m. (Please note due to a lack of attendance, Chairman Conover served to make a quorum of the Committee).

Mr. Sokol called the Finance Committee meeting to order at 11:03 a.m.

Commencing the Agenda review, Mrs. Frasier apprised Agenda Items 3A-C consisted of the following referrals from the Health, Human & Social Services Committee:

- 3A) *Social Services*- Request to amend the Table of Organization and Salary Schedule to increase the salary of the vacant Assistant Social Services Attorney from \$65,000 to \$73,567 effective January 1, 2018.

Motion was made by Mr. Montesi, seconded by Mr. McDevitt and carried unanimously to provide Personnel & Higher Education Committee approval on the request to amend the Table of Organization & Salary Schedule as outlined above.

- 3B) *Social Services*- Request to amend the Table of Organization and Salary Schedule to increase the

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salary of the Assistant Social Services Attorney from \$67,000 to \$73,567 effective January 1, 2018.

Motion was made by Mr. Geraghty, seconded by Mr. Simpson and carried unanimously to provide Personnel & Higher Education Committee approval on the request to amend the Table of Organization & Salary Schedule as outlined above.

Mr. Sokol advised Finance approval was required on Agenda Items 3A-C.

Motion was made by Mr. Simpson, seconded by Mr. McDevitt and carried unanimously to provide Finance Committee approval on the requests to amend the Table of Organization & Salary Schedule as outlined above.

- 3C) *Countryside*- Request to transfer funds in the amount of \$10,000 from Budget Code A.6030 470, *Contract*, to Budget Code A.6030 120, *Salaries-Overtime*, to cover the overtime expense though the end of the year at Countryside Adult Home.

Motion was made by Mr. Simpson, seconded by Mr. McDevitt and carried unanimously to provide Finance Committee approval on the request for transfer of funds as outlined above and the necessary resolution was authorized for the December 15<sup>th</sup> Board Meeting.

Mr. Geraghty informed the County Facilities Committee had inadvertently overlooked a request at their December 11<sup>th</sup> meeting from Schermerhorn Aviation for an easement for the placement of electrical service by National Grid on Airport property. He explained the easement was required in order for National Grid to run power to the new facility Schermerhorn Aviation has constructed at the Airport.

Motion was made by Mr. Simpson, seconded by Mr. McDevitt and carried unanimously to provide Finance Committee approval on the request for an easement as outlined above and the necessary resolution was authorized for the December 15<sup>th</sup> Board Meeting.

Mr. Geraghty requested an executive session to discuss the performance of a particular individual.

Motion was made by Mr. Montesi, seconded by Mr. McDevitt and carried unanimously to provide approval from the Personnel & Higher Education Committee to enter into executive session pursuant to Section 105 (f) of the Public Officer's Law.

Executive session was held from 11:08 a.m. until 11:25 a.m.

Upon reconvening Mrs. Frasier announced no action was taken during the executive session.

There being no further business to come before the Personnel & Higher Education Committee, on motion made by Mr. Simpson and seconded by Mr. McDevitt, Mrs. Frasier adjourned the meeting at 11:26 a.m.

There being no further business to come before the Finance Committee, on motion made by Mr. Beaty, seconded by Mr. Simpson, Mr. Sokol adjourned the meeting at 11:26 a.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board