

**SUPPORT SERVICES COMMITTEE**  
**COUNTY ATTORNEY AGENDA**  
**JUNE 20, 2017**

*Committee Members: Supervisors Vanselow, Frasier, McDevitt, Brock, Seeber, Montesi, Leggett, MacDonald and Hyde*

- I. Committee meeting called to order by Chairman
- II. Motion to approve the minutes of the prior meeting
- III. Action Agenda/New Business Items:
  - 1.) Request to amend Resolution No. 295 of 1995 to authorize a Department of Social Services attorney to approve certain agreements.  
  
Rationale: The Department of Social Services has agreements with certain agencies such as foster care which are reviewed and approved by the Commissioner of Deputy Commissioner/Chief Legal Counsel of the Department of Social Services and which do not require the approval/signature of the Chairman of the Board of Supervisors. It would be more efficient to have these agreements reviewed and approved once by the Department of Social Services Attorney as opposed to the current process which is review by the County Attorney and then by the Deputy Commissioner/Chief Legal Counsel.
  - 2.) Discussion/committee guidance regarding options for collection/litigation of private pay Westmount balances.
- IV. Referrals/Pending Items:  
None.
- V. Discussion Items:  
None.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

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Attachments:  
Resolution Request Form No. 20

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: County Attorney**

**DATE: June 20, 2017**

- (a) Purpose of Request: **Amend Res. No 295 of 1995**
- (b) Details: **See Attached**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **N/A**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

RESOLUTION NO. OF 2017

Resolution introduced by Supervisors Vanselow, Frasier, McDevitt, Brock, Seeber, Montesi, Leggett, MacDonald and Hyde

**AMENDING RESOLUTION NO. 295 OF 1995 WHICH AUTHORIZES THE WARREN COUNTY COMMISSIONER OF THE DEPARTMENT OF SOCIAL SERVICES TO NEGOTIATE, EXECUTE AND DELIVER CONTRACTS FOR THE DEPARTMENT OF SOCIAL SERVICES, TO REMOVE NEED FOR COUNTY ATTORNEY APPROVAL**

WHEREAS, pursuant to Resolution No. 295 of 1995, the Commissioner of the Department of Social Services was authorized to negotiate, execute and deliver contracts for the Department of Social Services, and

WHEREAS, the County Attorney has requested that the resolution be amended to authorize a Department of Social Services Attorney to approve contracts that do not require the approval or signature of the Chairman of the Board of Supervisors, now, therefore, be it

RESOLVED, that Resolution No. 295 of 1995 be, and hereby is, amend to authorize the Commissioner of the Department of Social Services to execute and deliver such Warren County Department of Social Services contracts which do not require the approval or signature of the Chairman of the Board of Supervisors and that the contracts be in a form approved by a Department of Social Services Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 295 of 1995 will remain the same.

## ***RESOLUTION REQUEST FORM NO. 20***

### ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: County Attorney**

**DATE: June 20, 2017**

- (a) Purpose of Request: **Obtain Committee guidance on proposed options for collection/litigation of private Westmount balances**
- (b) Details: **Bartlett, Pontiff has offered to represent the County to collect private pay Westmount balances that are not currently in litigation. The firm has proposed 3 options for compensation for their services; contingency fee (1/3 of recovery) plus disbursements; \$180/hour with a \$540 minimum and \$1620 maximum per file, plus disbursements; or \$180 per hour no minimum or maximum plus disbursements. If the Committee decides to hire the firm, it must choose one of the fee options.**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **Funding for expenses of litigation and legal fees (if not contingent) will be paid from the Public Nursing Home Budget. A.4530 440 Legal/ Transcript Fees**

**Sample: A.8021 470 Planning & Community Development – Contract**

**\* as listed in budget and LOGOS**