

Information Technology  
Support Services Committee Meeting  
June 20, 2017  
Information Submitted by: Michael Colvin

Action Agenda/New Business

**Request Resolution:**

Request resolution to create a new position that replaces a current position and resolution to fill newly created position.

**Rationale:**

Create new position to more accurately describe position. Fill open position that has been vacant. Funding is included in current budget.

**RESOLUTION REQUEST FORM NO. 11**

***Request to Create New Position***

**DEPARTMENT NAME: Information Technology**

**DATE: June 8, 2017**

- (a) Title of Requested Position: **Programmer II**
- (b) Annual **Base** Salary (and Grade if Applicable): **\$55,000**
- (c) Effective Date for New Position:\* **Upon Approval**  
\*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):  
**Analyst/Programmer #1**
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount:  
**A1680.110**
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.)  
**Yes**
- (g) Is this a mandated position? If so, please explain:  
**No**
- (h) Is there expected revenue from this position? If so, please explain:  
**No**