

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SUPPORT SERVICES

DATE: JUNE 20, 2017

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: FRASIER
MCDEVITT
BROCK
SEEBER
LEGGETT
MACDONALD

OTHERS PRESENT:

MIKE COLVIN, DIRECTOR OF INFORMATION TECHNOLOGY
RONALD F. CONOVER, CHAIRMAN OF THE BOARD
KEVIN B. GERAGHTY, ACTING COUNTY ADMINISTRATOR
BRIAN REICHENBACH, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER
SIMPSON
SOKOL

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: VANSELOW
MONTESI
HYDE

MIKE SWAN, COUNTY TREASURER
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the June 20, 2017 meeting of the Support Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<http://www.warrencountyny.gov/gov/comm/Archive/2017/support/>

In the absence of Committee Chairman Vanselow, Supervisor Frasier, as Vice-Chair, called the meeting to order at 11:00 a.m.

Motion was made by Mr. McDevitt, seconded by Mr. MacDonald and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Mike Colvin, Director of Information Technology, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Colvin presented a request to delete the current position of Analyst/Programmer #1 and create the new position of Programmer II, Annual Base Salary \$55,000, effective July 24, 2017.

Mr. McDevitt asked if funds were available within the existing budget to support the position change and Mr. Colvin confirmed they were.

Motion was made by Mr. Leggett, seconded by Mr. MacDonald and carried unanimously to amend the Table of Organization and Salary Schedule to make the position changes outlined above and refer same to the Personnel & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

This concluded the review of the Information Technology agenda; privilege of the floor was extended to Brian Reichenbach, County Attorney, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Reichenbach presented a request to amend Resolution No. 295 of 1995 to allow the Department of Social Services attorney to approve agreements that did not require the Chairman of the Board's signature.

Motion was made by Mr. Brock, seconded by Mr. Leggett and carried unanimously to approve the request and the necessary resolution was authorized for the July 21st Board Meeting. *A copy of the request form is on file with the minutes.*

Next, Mr. Reichenbach discussed Westmount private pay outstanding balances and how to collect them. He noted the agenda included three different collection options as presented by Bartlett, Pontiff, Stewart, Rhodes, P.C. A discussion ensued relative to the options provided, following which it was determined the best option was to proceed in collecting private pay Westmount balances not currently in litigation at the contingency fee rate of 1/3 of the recovery amount plus disbursements.

Motion was made by Mr. Leggett, seconded by Mr. MacDonald and carried unanimously to approve an agreement with Bartlett, Pontiff, Stewart, Rhodes, P.C. to represent Warren County in collecting private pay Westmount balances not currently in litigation at the contingency fee rate of 1/3 the recover plus disbursements for a one-year term, with the option of renewing for two additional one-year terms, and the necessary resolution was authorized for the July 21st Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Reichenbach provided a staffing update for his Office, informing he had hired a 2014 law school graduate who would start July 5th to fill the vacant attorney position in his Office. He noted this new attorney would help fill in while Mary Elizabeth Kissane, Assistant County Attorney, was on leave.

Ms. Seeber inquired about the current status of litigation concerning the County, noting she was interested in obtaining a list of all ongoing cases; Mr. Reichenbach advised he would establish a listing of ongoing litigation which could be discussed in executive session at next months meeting.

As there was no further business to come before the Support Services Committee, on motion made by Mr. MacDonald and seconded by Mr. Brock, Mrs. Frasier adjourned the meeting at 11:18 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist