

SUPPORT SERVICES COMMITTEE
COUNTY ATTORNEY AGENDA
JULY 24, 2017

***Committee Members: Supervisors Vanselow, Frasier, McDevitt, Brock, Seeber, Montesi,
Leggett, MacDonald and Hyde***

- I. Committee meeting called to order by Chairman
- II. Motion to approve the minutes of the prior meeting
- III. Action Agenda/New Business Items:
 - 1.) Resolution Request to award Bid 34-17 to lowest responsible bidder for Abstracts for the County Tax Foreclosure Proceeding
 - 2.) Resolution Request to enter into a contract with AbacusNext to transfer from unsupported software to a monthly subscription platform
 - 3.) Request for executive session to discuss pending litigation
- IV. Referrals/Pending Items:
None.
- V. Discussion Items:
None.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

Attachments:
None

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: County Attorney

DATE: 7/24/2017

- (a) Is this a Result of a Bid or Request for Proposal? **Yes WC 34-17**
- (b) Purpose of Contract: **Certified Abstracts of Title for Delinquent Tax Parcels for Warren County**
- (c) Name of Contractor: **Lowest Responsible Bidder**
- (d) Address of Contractor:
- (e) Contractor's Contact Person and Telephone Number:
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **9/1/2017**
- (h) Termination Date of Contract: **9/21/2018 and may be renewed at the same fee and terms for three additional one year terms**
- (i) Payment Provisions:
 - i) lump sum amount **per bid specs**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.1420 437 County Attorney-Counseling Fees****

**Sample: A.1010 470 Legislative Board – Contract Sxx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx**

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: County Attorney

DATE: 7/24/2017

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **To update file management software**
- (c) Name of Contractor: **Abacus Data Systems, Inc. dba AbacusNext**
- (d) Address of Contractor: **14 WOODCREST ROAD, GREAT NECK, NEW YORK, 11024-2016 (physical); PO BOX 4267, GREAT NECK, NEW YORK, 11023 (mailing)**
- (e) Contractor's Contact Person and Telephone Number: **Paul Widuch 858-882-4814 pwiduch@abacusnext.com**
- (f) Has or will the Contract be provided, if so, please attach: **quote attached**
- (g) Commencement Date of Contract: **upon execution**
- (h) Termination Date of Contract: **60 months from activation**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **\$788 initial for migration services, then \$150 per month for up to 5 users.**
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.1420 428 County Attorney - Data Processing& Internet Fees****

**Sample: A.1010 470 Legislative Board – Contract Sxx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx**

*as listed in budget and LOGOS

Main: (800) 726-3339

Direct: 858-882-4814

Email: pwiduch@abacusnext.com

Web: <http://www.abacusnext.com>



ABACUS **NEXT**

We have prepared a proposal for you

Amicus Attorney Upgrade

QUOTE #015578 V2

PREPARED FOR

Warren County Attorney's Office

Expires: 08/31/2017

PREPARED BY

Paul Widuch

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Amicus Attorney		Recurring	Qty	Ext. Recurring
AA USER	Amicus Attorney User - \$77/Mo/User MSRP - 61% Discount	\$30.00	5	\$150.00
Recurring Subtotal:				\$150.00

Professional Services	Recurring	Price	Qty	Ext. Recurring	Ext. Price	
PROSERV MIGRATION NRC	4 Hours of Professional Services to Migrate Data	\$3.28	\$0.00	4	\$13.12	\$0.00
PROSERV VIP	6 Hours of Professional Services for Training - Pro-Rated Over Term	\$3.28	\$0.00	6	\$19.68	\$0.00
PROSERV MIGRATION NRC	4 Hours of Professional Services to Migrate Data - Paid Up Front	\$0.00	\$197.00	4*	\$0.00	\$788.00
Recurring Subtotal:					\$32.80	
*Optional One-Time Amount:					\$788.00	

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Amicus Attorney Upgrade

Proposal Information:

Proposal #: 015578
Version: 2
Expires: 08/31/2017
Authorized Host:

Prepared for:

Warren County Attorney's Office
1340 State Route 9 Warren County
Municipal Center
Lake George, New York 12845-9803
Ilana Morgan
morgani@warrencountyny.gov
(518) 761-6463

Prepared by:

Abacus Data Systems, Inc.
Paul Widuch
858-882-4814
Fax 858-430-3529
pwiduch@abacusnext.com

Client Type: Existing
Go Live Date:

Solution: Amicus Attorney
Migrating: YES
Term: 60 MO

Order Type: Renewal
Already Existing Customer: YES
PPOC:

Proposal Summary

Recurring Expenses Summary		Amount
Amicus Attorney		\$150.00
Professional Services		\$32.80
Recurring Total		\$182.80

*Optional Expenses		Amount
Professional Services		\$788.00
Optional Subtotal		\$788.00

ORIGINAL SERVICE ORDER FOR AMICUS ATTORNEY

By executing this Service Order Form, Client hereby understands that it is entering into a binding contract with Abacus Data Systems, Inc. ("Abacus"). This Service Order Form supersedes all prior agreements between Client and Abacus (or any of its subsidiaries) related to any of the products purchased herein (if any).

With the exception of Professional Service Hours, Balance and Billing (which are not part of Client's Amicus Attorney Subscription and are more specifically addressed below if purchased), all items purchased in this Service Order Form set forth above make up Client's Amicus Attorney Subscription.

Client's Amicus Attorney Subscription shall be governed by the Amicus Attorney End User License Agreement ("EULA") set forth at www.abacusnext.com/amicuseula (which is incorporated into this Service Order Form by reference).

This Service Order Form may be executed with written or electronic signature or other written form of approval (including but not limited to approving in an e-mail), and delivered by facsimile or as a pdf or e-mail. Client further agrees that such approval shall constitute Client's signature. If so executed and delivered to Abacus, the document shall be treated as an original and binding copy of this agreement.

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Direct: 858-882-4814
Email: pwiduch@abacusnext.com
Web: <http://www.abacusnext.com>



Additional Terms & Conditions

● IF PROSERV HOURS ARE INCLUDED IN THE SERVICE ORDER FORM

To the extent that this Service Order Form includes Professional Services hours (which are not part of Client's Amicus Attorney Subscription), Client hereby acknowledges that:

All Professional Services related to Amicus Attorney will be rendered pursuant to a separate Statement of Work ("SOW"), which shall be a distinct agreement that is separate from any agreement Client has with Abacus for Client's Amicus Attorney Subscription. All such Professional Services purchased and all SOW's for such work shall be governed by the Terms and Conditions set forth at <http://www.abacusnext.com/vip-professional-services-terms-conditions>

Signature

Date