

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SUPPORT SERVICES

DATE: AUGUST 21, 2017

COMMITTEE MEMBERS PRESENT:

SUPERVISORS FRASIER
MCDEVITT
SEEBER
MONTESI
LEGGETT

OTHERS PRESENT:

RONALD F. CONOVER, CHAIRMAN OF THE BOARD
KEVIN B. GERAGHTY, ACTING COUNTY ADMINISTRATOR
BRIAN REICHENBACH, COUNTY ATTORNEY
AMY CLUTE, SELF-INSURANCE ADMINISTRATOR
PAMELA VOGEL, COUNTY CLERK
FRANK THOMAS, BUDGET OFFICER
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS BEATY
GIRARD
SIMPSON
SOKOL
STROUGH
MICHAEL SWAN, COUNTY TREASURER
STEVE ABBOTT, REPRESENTING RICH AIR, LLC
JON LAPPER, LEGAL COUNSEL FOR SCHERMERHORN AVIATION, LLC
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT
MARK WESTCOTT, TOWN OF QUEENSBURY RESIDENT
DON LEHMAN, *THE POST STAR*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

SUPERVISORS VANSELOW
BROCK
MACDONALD
HYDE

Please note, the following contains a summarization of the August 21, 2017 meeting of the Support Services Committee; the meeting in it's entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2017/support>

In the absence of Committee Chair Vanselow, Supervisor Frasier, as Vice Chair, called the meeting of the Support Services Committee to order at 9:32 a.m.

Motion was made by Mr. Montesi, seconded by Ms. Seeber and carried unanimously to approve the minutes of the previous Support Services Committee Meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Amy Clute, Self-Insurance Administrator, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. Clute presented a request to amend Resolution 289 of 2016, which authorized and agreement for legal matters related to General Municipal Law 207, to remove the \$5,000 annual fee limit due to the fact that it would be exceeded.

A lengthy discussion ensued with regard to the annual limit and the legal matter involved, following which a motion was made by Mr. Leggett, seconded by Mr. Montesi and carried by majority vote, with Ms. Seeber and Mr. McDevitt voting in opposition, to approve the request as presented and the necessary resolution was authorized for the September 15th Board meeting. *A copy of the resolution request is on file with the minutes.*

There being no further Self-Insurance business to discuss, privilege of the floor was extended to Pamela Vogel, County Clerk, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Mrs. Vogel presented the following requests:

- 1) To fill the vacant position of Recording Clerk Part-time (*Grade 7, Base Salary \$31,872 pro-rated at \$15.3233 per hour for a total of 1,000 hours per year*), due to resignation.
- 2) To fill the vacant position of Motor Vehicle License Registration Clerk Part-time (*Grade 8, Base Salary \$33,189 pro-rated at \$15.9562 per hour for a total of 1,040 hours per year*), due to resignation.

Motion was made by Ms. Seeber, seconded by Mr. Montesi and carried unanimously to approve the requests to fill vacant positions as outlined above and refer same to the Personnel & Higher Education Committee for reporting purposes. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

- 3) For a transfer funds in the amount of \$700 from Budget Code A.1410 130, Part-Time Salaries, to Budget Code A.1410 120, Overtime Salaries, to pay for overtime expenses.

Motion was made by Mr. Montesi, seconded by Mr. McDevitt and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

As there was no further business to come before the Support Services Committee, on motion made by Mr. Leggett and seconded by Mr. Montesi, Mrs. Frasier adjourned the meeting at 9:55 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board