

Support Services Committee
Self- Insurance Department

AGENDA

August 21, 2017 9:30am

Committee Members:

Chairman, Supervisor Vanselow
Supervisor Frasier
Supervisor McDevitt
Supervisor Brock
Supervisor Seeber
Supervisor Montesi
Supervisor Leggett
Supervisor MacDonald
Supervisor Hyde

I. Action Agenda/New Business

1. Resolution requested to amend R289 of 2016 an agreement for legal matters related to general municipal law 207 with Coughlin & Gerhart LLP to remove the fee limit. The Purchasing Officer has advised that the services are under the legal exemption of the Purchasing Policy.

Attachments

1. Resolution request and prior resolution 289 of 2016

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Self-Insurance

DATE: 8/21/17

- (a) Purpose of Contract Change: **Amend prior resolution to remove the annual fee limit. (Purchasing Policy legal exemption per Purchasing Officer)**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **R289 of 2016**
- (c) Name of Contractor: **Coughlin & Gerhart LLP**
- (d) Address of Contractor: **99 Corporate Drive, Binghamton NY 13904**
- (e) Contractor's Contact Person and Telephone Number: **Mary Louise Conrow
607-723-9511**
- (f) Commencement Date of Extension: **immediately**
- (g) Termination Date of Extension: **none**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: S1710 440 Self-Insurance Legal Fees**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 289 OF 2016

Resolution introduced by Supervisors Vanselow, Frasier, McDevitt, Wood, Brock, Seeber, Montesi, Leggett and Vacant

RATIFYING ACTIONS OF THE SELF-INSURANCE PLAN ADMINISTRATOR IN AUTHORIZING AN AGREEMENT FOR LEGAL MATTERS RELATED TO GENERAL MUNICIPAL LAW (GML) 207

WHEREAS, the Self-Insurance Plan Administrator has requested authorization to enter into an agreement with Coughlin & Gerhart LLP, 99 Corporate Drive, Binghamton, NY 13904, for legal counsel services with respect to General Municipal Law (GML) 207 issues, and

WHEREAS, the Self-Insurance Plan periodically has a need for specialized legal services for cases involving GML 207 matters, New York State Retirement applications and associated labor issues, and

WHEREAS, the Support Services Committee has approved the request of the Self-Insurance Plan Administrator, now, therefore, be it

RESOLVED, that the actions of the Self-Insurance Plan Administrator be and hereby are ratified with regard to authorization to enter into an agreement with Coughlin & Gerhart, LLP for legal matters related to GML 207 issues as outlined above, for an amount not to exceed Five Thousand Dollars (\$5,000) per year, in a form approved by the County Attorney, and be it further

RESOLVED, that the cost for these agreements will be paid from Budget Code S.1710 440 Workers' Compensation, Self Insurance Administration, Legal/Transcript Fees.