

**SUPPORT SERVICES COMMITTEE
AUDITOR AGENDA
SEPTEMBER 26, 2017**

Committee Members: Supervisors Vanselow, Frasier, McDevitt, Brock, Seeber, Montesi, Leggett, MacDonald, Hyde

- I. Committee meeting called to order by Chairman
 - II. Motion to approve the minutes of the prior meeting
 - III. Action Agenda/New Business Items:
 1. Budget Review
 - IV. Referrals/Pending Items:

None
 - V. Discussion Items:

None
 - VI. Privilege of the Floor to discuss any additional items to come before the Committee
 - VII. Motion to adjourn
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Attachments:

1. 2018 Budget Request

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2018 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: County Auditor
BUDGET ACCOUNT CODE: A.1320

OBJECT CODES	2016 EXPENDITURES	2017 ADOPTED	2017 AMENDED	2018 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$69,896.80	\$80,861.00	\$82,004.00	\$82,957.00
200's EQUIPMENT	\$249.60	\$0.00	\$1,500.00	\$0.00
400's CONTRACTUAL	\$1,324.03	\$1,674.00	\$1,674.00	\$1,792.00
800's EMPLOYEE BENEFITS	\$62,099.69	\$83,667.00	\$83,745.00	\$76,273.00
TOTALS	\$133,570.12	\$166,202.00	\$168,923.00	\$161,022.00

SIGNED: Carla Sherman
DEPARTMENT HEAD
TITLE: County Auditor
DATE: 9-25-2017

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
EXPENSE						
Department 1320 - County Auditor						
<i>Personal Services</i>						
110	Salaries - Regular	51,610.53	53,321.00	82,004.00	58,101.22	82,957.00
130	Salaries - Part Time	18,286.27	27,540.00	.00	.00	.00
<i>Personal Services Totals</i>		<u>\$69,896.80</u>	<u>\$80,861.00</u>	<u>\$82,004.00</u>	<u>\$58,101.22</u>	<u>\$82,957.00</u>
<i>Equipment</i>						
210	Furniture/Furnishings	249.60	.00	.00	.00	.00
220.1	Office Equipment - Reserve	.00	.00	1,500.00	1,135.18	.00
<i>Equipment Totals</i>		<u>\$249.60</u>	<u>\$0.00</u>	<u>\$1,500.00</u>	<u>\$1,135.18</u>	<u>\$0.00</u>
<i>Contractual Expense</i>						
410	Supplies	1,188.77	1,200.00	1,200.00	639.14	1,200.00
423	Telephone	7.24	25.00	25.00	3.45	25.00
424	Postage	4.02	25.00	25.00	.00	25.00
427	Memberships & Dues	.00	.00	50.00	50.00	50.00
428	Data Processing & Internet Fees	124.00	124.00	124.00	124.00	132.00
439	Misc Fees & Expenses	.00	.00	.00	.00	60.00
444	Travel/Education/Conference	.00	300.00	250.00	179.63	300.00
<i>Contractual Expense Totals</i>		<u>\$1,324.03</u>	<u>\$1,674.00</u>	<u>\$1,674.00</u>	<u>\$996.22</u>	<u>\$1,792.00</u>
Comments						
	<i>Account</i>	<i>Level</i>	<i>Comment</i>			
	439	Departmental Request	Auditor's Notary Renewal - once every 4 years only			
<i>Employee Benefits</i>						
810	Retirement	9,915.12	10,959.00	11,011.00	7,878.05	11,151.00
830	Social Security	4,157.84	5,013.00	5,034.00	3,338.97	5,143.00
831	Medicare Contribution	972.41	1,172.00	1,177.00	780.88	1,203.00
860	Hospitalization	14,080.11	33,140.00	33,140.00	19,019.53	25,177.00
865	Dental Insurance	218.00	576.00	576.00	296.00	408.00
<i>Employee Benefits Totals</i>		<u>\$29,343.48</u>	<u>\$50,860.00</u>	<u>\$50,938.00</u>	<u>\$31,313.43</u>	<u>\$43,082.00</u>
<i>Other Benefits</i>						
840	Workmen's Compensation	401.91	527.00	527.00	526.26	400.00
861	Retirees Hospitalization	32,354.30	32,280.00	32,280.00	22,197.02	32,791.00
<i>Other Benefits Totals</i>		<u>\$32,756.21</u>	<u>\$32,807.00</u>	<u>\$32,807.00</u>	<u>\$22,723.28</u>	<u>\$33,191.00</u>

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request	
Fund A - General							
EXPENSE							
Department	1320 - County Auditor	Totals	\$133,570.12	\$166,202.00	\$168,923.00	\$114,269.33	\$161,022.00
		EXPENSE TOTALS	\$133,570.12	\$166,202.00	\$168,923.00	\$114,269.33	\$161,022.00
Fund	A - General	Totals	\$133,570.12	\$166,202.00	\$168,923.00	\$114,269.33	\$161,022.00
		EXPENSE TOTALS	\$133,570.12	\$166,202.00	\$168,923.00	\$114,269.33	\$161,022.00
Fund	A - General	Totals	(\$133,570.12)	(\$166,202.00)	(\$168,923.00)	(\$114,269.33)	(\$161,022.00)
		Net Grand Totals					
		REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		EXPENSE GRAND TOTALS	\$133,570.12	\$166,202.00	\$168,923.00	\$114,269.33	\$161,022.00
		Net Grand Totals	(\$133,570.12)	(\$166,202.00)	(\$168,923.00)	(\$114,269.33)	(\$161,022.00)

2018 Salary Schedule (Position Budgeting)
County Auditor

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
12876	Sawyer, Ashley	Audit Clerk	\$29,636.00	Full Time	CSEA/FT	1/19/2016
	04-01 / \$14.02	04-02 / \$14.26				
9607	Sherman, Carla	County Auditor	\$53,321.00	Full Time	Appointed F/T	8/12/2010
	N/A / \$29.30	N/A / \$29.30				
		2	\$82,957.00			

County Auditor's Office Requested Increases

Auditor Salary in 2017	\$53,321.00	Audit Clerk Salary (Grade 4) in 2017	\$29,636.00
Requested Auditor Salary for 2018	<u>\$60,000.00</u>	Requested Audit Clerk Salary (Grade 7) in 2018	<u>\$33,872.64</u> (Approx.)
Increase	\$6,679.00	Increase	\$4,236.64
Total Increase	<u>\$10,915.64</u> plus fringe		