

SUPPORT SERVICES COMMITTEE
CLERK OF THE BOARD
AGENDA
OCTOBER 24, 2017

Committee Members: Supervisors Vanselow, Frasier, McDevitt, Brock, Seeber, Montesi, Leggett, MacDonald and Hyde

- I. Committee meeting called to order by Vice Chair
- II. Motion to approve the minutes of the prior meeting - *September 26, 2017*
- III. Action Agenda/New Business Items:
 - 1) Request for transfer of funds in the total amount of \$4750.32 from the Contingent Account to cover a shortfall in Budget Codes A.1340 860, *Budget Officer, Hospitalization*, and A.1340 865, *Budget Officer, Dental Insurance*, to cover the Budget Officer's benefits, as directed by the County Administrator's Office.
- IV. Discussion Items:

None.
- V. Referrals/Pending Items:

None.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

Attachments:

1. Request for Transfer of Funds (*Action Item 1*)

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Clerk of the Board

SIGNED:

DATE: 10/10/2017

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1340 860 A.1340 865	Budget Officer, Hospitalization Budget Officer, Dental Insurance	\$4,655.17 \$95.15

Please state reason for transfer request: to cover Budget Officers benefits

Please file original request with Clerk of the Board and retain copy for your records.