

**Public Works – DPW**  
**Department of Public Works**  
**AGENDA**  
**January 24, 2016 – 11:30 am**

Committee Members: *SIMPSON, Wood, Dickinson, Frasier, Girard, MacDonald, Merlino, Sokol, Vanselow*

**I. Committee Meeting Call to Order.....** Chairman Simpson

**II. Motion to Approve Minutes of Prior Committee Meeting.....** Chairman Simpson

**III. Action Agenda/New Business**

Page

- 1 New Contract – West Brook Road Sidewalk Project..... Jeff Tennyson  
Rationale: New contract for pending bid due February 2, 2017.
- 2 New Contract – Warrensburg Collision Center..... Jeff Tennyson  
Rationale: New contract for autobody repair services (primary).
- 3 New Contract – Whiteman Chevrolet..... Jeff Tennyson  
Rationale: New contract for autobody repair services (secondary).
- 5 Increase Capital Project – H298 Stony Creek Bridges (\$39.10)Jeff Tennyson  
Rationale: Increase to cover expenses that were not grant reimbursable.
- 6 Approval for Job related course – Maja T. Conf Asst to SPW..Jeff Tennyson  
Rationale: Request for 50% reimbursement of accounting course.
- 12 Intent to Backfill – Bldg Maintenance Worker #12..... Jeff Tennyson  
Rationale: Backfill vacancy due to resignation.
- 13 Intent to Backfill – Motor Equipment Operator – Light #6.....Jeff Tennyson  
Rationale: Backfill vacancy due to promotion.
- 14 Intent to Backfill – Motor Equipment Operator – Medium #8..Jeff Tennyson  
Rationale: Backfill vacancy due to retirement.
- 15 Intent to Backfill – Automotive Mechanic #9..... Jeff Tennyson  
Rationale: Backfill vacancy due to retirement.
- 16 Intent to Backfill – Cleaner # 8.....Jeff Tennyson  
Rationale: Backfill vacancy due to retirement.
- 17 Create Position – Highway Manager #1..... Jeff Tennyson  
Rationale: Create position for 4 week transition with retiring H.M.

**IV. Referral/Pending Items –**

- None

**V. Information for Discussion/Review –**

- Receipt of NYSDEC HHW grant funds 1/12/17
- NYSAC Transportation and Public Works Committee Meeting (page 18)
- Snow and Ice Contract Equipment Efficiency Incentive (\$72,000 paid)

**VI. Privilege of the Floor to discuss any additional items to come before the Committee**

**VII. Motion to Adjourn**

Attachments

Page

19 DPW OT Report (Thru 12/31/16)

20 DPW Salt Purchase Report (Thru 12/31/16)

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 1/24/17**

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 4-17
- (b) Purpose of Contract: PIN 1759.46 - West Brook (CR 69) Sidewalk Project
- (c) Name of Contractor: TBD (Bids are due Friday, February 3, 2017)
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon Execution
- (h) Termination Date of Contract: Upon Completion
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H343.9550 280 West Brook Road Sidewalk

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 1/24/17**

- (a) Is this a Result of a Bid or Request for Proposal? Bid
- (b) Purpose of Contract: WC 83-16 Auto Body Repair Service
- (c) Name of Contractor: Warrensburg Collision Center, Inc (Primary)
- (d) Address of Contractor: 3985 Main Street Warrensburg, NY 12885
- (e) Contractor's Contact Person and Telephone Number: Barron Dingman 518 623-2135
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: January 1, 2017
- (h) Termination Date of Contract: December 31, 2017
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Hourly Rates/Contract
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Various Department Codes

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 1/24/17**

- (a) Is this a Result of a Bid or Request for Proposal? Bid
- (b) Purpose of Contract: WC 83-16 Auto Body Repair Service
- (c) Name of Contractor: Whiteman Chevrolet, Inc. (Secondary)
- (d) Address of Contractor: 79-89 Dix Avenue Glens Falls, NY 12801
- (e) Contractor's Contact Person and Telephone Number: Amy Brown 518 615-0136
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: January 1, 2017
- (h) Termination Date of Contract: December 31, 2017
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Hourly Rates/Contract
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: Various Department Codes

**WARREN COUNTY BID TABULATION SHEET**

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|  |  |   |
|--|--|---|
| <b>BID NO: WC 83-16</b><br><b>ITEM(S): AUTO BODY REPAIR SERVICES</b><br><b>DATE: NOVEMBER 17, 2016</b><br><b>TIME: 3:00 P.M.</b> | <b>NAME &amp; ADDRESS OF BIDDER</b>  |   |
|  | Warrensburg Collision Center, Inc.<br>Attn: Barron Dingman<br>3985 Main Street<br>Warrensburg, NY 12885<br>Ph: 518-623-2135<br>Fax: 518-623-3032 | Whiteman Chevrolet, Inc.<br>Attn: Amy Brown<br>79-89 Dix Avenue<br>Glens Falls, NY 12801<br>Ph: 518-615-0136<br>Fax: 518-743-9366 |
| <b>DESCRIPTION OF ITEM</b>   | <b>BID PRICE</b>   | <b>BID PRICE</b>  |
| Labor - Auto Body / Frame / Uni-Body Repair per hour:  | \$45.00  | \$45.00   |
| Labor - Heavy Duty Truck / Equipment Body Repair per hour:   | \$60.00  | \$45.00   |
| Labor - Auto Painting / Refinishing per hour:  | \$45.00  | \$45.00   |
| Labor - Heavy Truck / Equipment Painting / Refinishing per hour:   | \$65.00  | \$45.00   |
| Paint Supplies / Materials (based on paint & refinishing hours) per hour:  | \$30.00  | \$30.00   |
| Labor - Mechanical Heavy Duty Vehicles / Equipment per hour:   | \$60.00  | \$90.00   |
| Labor - Mechanical (all other smaller vehicles) per hour:  | \$60.00  | \$90.00   |
| Vehicle Pick up Fee (if any):  | \$0.00   | \$0.00  |
| Vehicle Drop off Fee (if any):   | \$0.00   | \$0.00  |
| <b>TOTAL:</b>  | <b>\$365.00</b>  | <b>\$390.00</b>   |
| Discount Off List for Parts:   | 5%   | 0%  |
| Pick up & Delivery Cost for any other Municipality piggy backing off bid per mile:   | \$0.00   | \$2.50  |
| <b>BID AWARDED TO:</b>   |  |   |
| √  | <b>RESOLUTION NO: X OF 2016</b>  |   |
| <b>JULIE A. BUTLER, PURCHASING AGENT</b>   |  | <b>TERM: JANUARY 1, 2017 THROUGH DECEMBER 31, 2017</b>  |

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 1/23/17**

(a) Exact Title and Number of Project\*: Stony Creek Bridge Construction Projects  
(H298.9550 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$39.10

(e) Amount of Decrease (if applicable): NA

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$39.10 - Local Match Share (D.9950 910 Transfers - Capital Projects)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To increase the capital project  
for miscellaneous expenses not reimbursable under the project.

**RESOLUTION REQUEST FORM NO. 19**

***Application for Approval to Enroll in Job-Related Courses by Employee***

1. Employee=s Name: Maja Tlokinska-Scroggins

2. Position: Conf. Asst. to the Supr. of Public Works

3. Department: Public Works

4. Course Title: Fundamentals of Intermediate Accounting

5. Institution or School: SUNY Adirondack

6. How Course Relates to Current Position: Improve Accounting Efficiency

7. Starting Date: 1/2017

8. Completion Date: 5/2017

9. Cost: 50% of \$756.35

10. Employee=s Signature:  Date: 12/02/16

11. Supervisor=s Comments (Approval/Denial) ~~\_\_\_\_\_~~

Supervisor=s Signature:  Date: 12/5/16

12. Department Head=s Comments (Approval/Denial) ~~\_\_\_\_\_~~

Department Head=s Signature:  Date: 12/5/16

13. Committee=s Recommendation:

Committee Chairman=s Signature:

Date:

Signature:

Date:

Chairman of the Board of Supervisors

If approved by Committee, and resolution approving the course is adopted by the Board of Supervisors, candidate may enroll and be eligible for 50% reimbursement for costs as itemized in Item #9. Employee must complete the course with at least a AC@, its equivalent, or better. Employee then submits a voucher with receipts verifying costs as listed and a copy of their final grade.



## Catalog Entries

Spring 2017  
Dec 02, 2016

Select the Course Number to get further detail on the course. Click the buttons below to search for Subject/Course Sections being offered for a specified term.

**BUS 246 - Fundamentals of Intermediate Accounting**

A course in the core concepts for understanding accounting conceptual and institutional framework, financial statements, and major issues related to accounting for assets, liabilities, equity, revenue, and expenses. Course to include: how reporting methodology impacts decision making and in-depth coverage of the major financial statements for profit entities. Additional topics may be covered.

**ADK Prerequisites:**

(ACC Credit level BUS 146 Minimum Grade of C or ACC Credit level BUS 146B Minimum Grade of C) and ACC Credit level CIS 125 Minimum Grade of D-

3.000 Credit hours  
3.000 Lecture hours

**Fall 2016 (Term 201610) there are currently 0 Sections.** *Sorry, there are currently no sections in the Fall 2016 term.*

**Winter 2017 (Term 201615) there are currently 0 Sections.** *Sorry, there are currently no sections in the Winter 2017 term.*

**Spring 2017 (Term 201620) there are currently 1 Sections.** [Click here to Show Sections](#)

**Summer 2017 (Term 201705) there are currently 0 Sections.** *Sorry, there are currently no sections in the Summer 2017 term.*

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**RELEASE: 8.5.4**

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Enter your search details

Book

BUS 246 50901 SPRING 2017

REMOVE COURSE

IMAGE NOT AVAILABLE

INTERMEDIATE ACCOUNTING >C<

from \$134.35 - \$134.35

REQUIRED | By KIESO, WYGANDT

EDITION: W17

PUBLISHER: WILEY C

ISBN: 9781119377245

BOOK NOTES:

This is a custom title designed by your instructor to deliver only the materials required for the course saving you money.

SELECT FORMAT

NO ITEMS SELECTED

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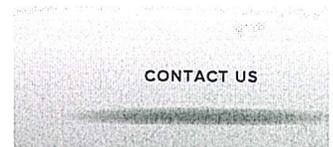
Digital Content

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Faculty Resources

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STORE HOURS

**Tuition:**

**Full-Time Student Tuition (per semester)**

**(A full-time student is one enrolled 12 credit hours or more)**

|   |            |
|---|------------|
| New York State Sponsor Area Resident / NYS Non-Sponsor Resident with Certificate of Residency | \$2,088.00 |
| New York State Non-Sponsor Resident without Certificate of Residency                          | \$4,176.00 |
| Non-New York State Resident   | \$4,176.00 |
| Non-New York State Resident Annual Capital Charge   | \$ 300.00  |

**Part-Time Student Tuition - (per credit hour)**

**(A part-time student is one enrolled 1 thru 11 credit hours)**

|   |                             |
|---|-----------------------------|
| Qualified New York State Residents Enrolled in ADK college courses in a high school           | \$ 58.00                    |
| New York State Sponsor Area Resident / NYS Non-Sponsor Resident with Certificate of Residency | \$174.00 $\times 3hr = 522$ |
| New York State Non-Sponsor Resident without Certificate of Residency                          | \$348.00                    |
| Non-New York State Resident   | \$348.00                    |
| Non-New York State Resident Capital Charge  | \$ 10.00                    |

**Fees:**

**Accident Insurance Fees (per semester):**

|  |                    |
|--|--------------------|
| All enrolled students                                      | \$ 2.00            |
| Students enrolled in summer session (May 22-Aug. 18, 2017) | <del>\$ 1.00</del> |

**Credit by Examination (per credit hour)**

\$35.00

**DANTES - Exam Administration Fee**

\$25.00

**Enrollment Fee** (one time fee charged in first enrolled semester)

\$40.00

**Graduation - Diploma Fee**

\$ 0.00

Each additional diploma in the same year

\$25.00

Diploma Replacement Fee

\$25.00

**Non-Credit Material Fees:**

Books and/or Materials

\$1.00 - \$550.00

Processing fee for awarding Continuing Education Unit

\$15.00

Parking

\$0.00 - \$15.00

**Non-Credit Tuition**

Non-credit tuition varies widely by course, check current offerings for more information

**Parking Fee (per semester):**

\$15.00

**Student Activity Fees (per semester):**

Full-time students

\$102.50

Part-time students (per credit hour)

\$ 8.00 = 24.00  
x 3

**Student I.D. Card (per semester)**

Replacement (Early Admit Students exempt)

\$ 4.00  
\$ 10.00

**Technology Fees (per credit hour):**

Note: some exceptions may apply to this fee

\$10.00 = 40.00

**Transcript Fee (Official Academic)**

Special Delivery Requests

\$ 7.00  
Per Vendor  
Contract

**Student Development Fee (all students, per semester)**

Formerly Wellness Fee

\$15.00

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\$ 622.00  
134.35 Book

---

\$ 756.35

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RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works

Jeff Tompkins

12/2/16

Payroll Dept. No: 19.40

Title of Position: Building Maintenance Worker #12 Base Salary of Position: \$29,322

Grade: 6

Filling at Step # (If Known):

Request to Backfill Due to Promotion: [X] Yes [ ] No

Budget code and title: A.7110 Building Maintenance Worker Union [X] Non-Union [ ]

This position is vacated due to: [ ] Retirement [X] Resignation [ ] Termination [ ] Promotion [ ] Other

Employee No.: 12533 Is this position mandated? [ ] Yes [X] No Is the position reimbursable? [ ] Yes [X] No

Source of reimbursement: [ ] Federal % [ ] State % [ ] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[ ] Competitive-active eligible list [ ] Competitive-no list (hiring would be provisional) [X] Non-Competitive [ ] Other

pad 12/2/16

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. [Signature] 12-2-16

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.

[ ] The Administrator objects to the filling of the vacancy.

Administrator Signature

[Signature]

Date

12/2/16

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.

[ ] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature

[Signature]

Date

12/20/16

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee

Public Works

[X] The committee has no objection to the filling of the vacancy.

[ ] The committee objects to the filling of the vacancy.

[ ] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

[ ] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature

[Signature]

Date

1/24/17

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works

Alfred E. Thompson 1/11/17

Payroll Dept. No: 19.63

Title of Position: Motor Equipment Operator - Light Base Salary of Position: \$28,121.00 Grade: 5

Filling at Step # (If Known): Request to Backfill Due to Promotion: [X] Yes [ ] No

Budget code and title: D.5110 MEO Light #6 Union [X] Non-Union [ ]

This position is vacated due to: [ ] Retirement [ ] Resignation [ ] Termination [X] Promotion [ ] Other

Employee No.: 12760 Is this position mandated? [ ] Yes [X] No Is the position reimbursable? [ ] Yes [X] No

Source of reimbursement: [ ] Federal % [ ] State % [ ] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[ ] Competitive-active eligible list [ ] Competitive-no list (hiring would be provisional) [X] Non-Competitive [ ] Other

PCW 1/11/16

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initiated. 1-11-17

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.

[ ] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 1/13/17

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.

[ ] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 1/13/17

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works

[X] The committee has no objection to the filling of the vacancy.

[ ] The committee objects to the filling of the vacancy.

[ ] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

[ ] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 1/24/17

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works

[Signature]

1/3/17

Payroll Dept. No: 19.63

Title of Position: Motor Equipment Operator - Medium Base Salary of Position: \$30,959

Grade: 7

Filling at Step # (If Known):

Request to Backfill Due to Promotion: [X] Yes [ ] No

Budget code and title: D.5110 MEO Medium #8

Union [X] Non-Union [ ]

This position is vacated due to: [X] Retirement [ ] Resignation [ ] Termination [ ] Promotion [ ] Other

2/1/2017

Employee No.: 10889

Is this position mandated? [ ] Yes [X] No

Is the position reimbursable? [ ] Yes [X] No

Source of reimbursement: [ ] Federal % [ ] State % [ ] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[ ] Competitive-active eligible list [ ] Competitive-no list (hiring would be provisional) [X] Non-Competitive [ ] Other

[Signature]

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. [Signature]

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.

[ ] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 1/10/17

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.

[ ] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 1/13/17

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works

[X] The committee has no objection to the filling of the vacancy.

[ ] The committee objects to the filling of the vacancy.

[ ] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

[ ] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 1/24/17

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works
Title of Position: Automotive Mechanic
Filling at Step # (If Known):
Budget code and title: DM 5130 Automotive Mechanic #9
This position is vacated due to: Retirement, Resignation, Termination, Promotion, Other
Employee No.: 10068
Source of reimbursement: Federal, State, Other

Jeff Thompson 1/3/17
Payroll Dept. No: 19.70
Base Salary of Position: \$33,367
Grade: 9

Request to Backfill Due to Promotion: Yes No

Union Non-Union

2/4/2017

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list, Competitive-no list, Non-Competitive, Other

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed.

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.
The Administrator objects to the filling of the vacancy.

Administrator Signature: W. B. H. Date: 1/10/17

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.
The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature: Frank E. Thomas Date: 1/13/17

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee: Public Works

The committee has no objection to the filling of the vacancy.
The committee objects to the filling of the vacancy.
In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature: [Signature] Date: 1/24/17

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works
Title of Position: Cleaner
Filling at Step # (If Known):
Budget code and title: A.1624 Cleaner #8
This position is vacated due to: Retirement
Employee No.: 11220
Source of reimbursement: Federal % State % Other %

Jeff Thompson 1/5/17
Payroll Dept. No: 19.12
Base Salary of Position: \$25,281
Grade: 2
Request to Backfill Due to Promotion: Yes
Union Non-Union
1/31/2017
Is this position mandated? No
Is the position reimbursable? No

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list
Competitive-no list
Non-Competitive
Other L.A.M.R. PCN 1/6/17
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. 1/10/17

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.
The Administrator objects to the filling of the vacancy.

Administrator Signature B. M. [Signature] Date 1/10/17

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.
The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 1/13/17

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works
The committee has no objection to the filling of the vacancy.
The committee objects to the filling of the vacancy.
In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 1/24/17

**RESOLUTION REQUEST FORM NO. 11**

***Request to Create New Position***

**DEPARTMENT NAME: Public Works**

**DATE: 01/24/2017**

- (a) Title of Requested Position: Highway Manager (#1)
- (b) Annual **Base** Salary (and Grade if Applicable): \$71,904
- (c) Effective Date for New Position:\* approx. 03/01/2017  
\*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department=s Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable): Highway Manager #2 (D.5020 110 - \$71,904) after approx. four-week transition period.
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount: D.5110 .110 Maintenance of Roads
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.) Yes
- (g) Is this a mandated position? If so, please explain: No
- (h) Is there expected revenue from this position? If so, please explain: No

**Resolution Commending Governor Andrew Cuomo and State Legislators on Adopting a Transportation Capital Plan and Urging a Continued and Increasing Commitment to Assisting Counties in Maintaining Their Local Infrastructure**

**WHEREAS**, Governor Andrew Cuomo and State Legislators are to be commended for adopting a Department of Transportation five-year capital plan that includes \$21.1 billion in funding to improve state and local highway, bridge, rail, port, airport and downstate suburban and upstate transit infrastructure; and

**WHEREAS**, this new State Transportation Plan also provides additional support for local governments to maintain and improve roads and bridges with a multi-year funding commitment for the Consolidated Local Streets and Highway Improvement Program (CHIPS) and enhanced State assistance to local governments through BRIDGE NY and PAVE NY initiatives; and

**WHEREAS**, while this additional funding is most welcomed and already being put to good use, locally owned roads and bridges account for 87 percent of the State's 110,000 miles of roadways and 50 percent of the State's 18,000 bridges and counties still struggle to raise enough funding for the maintenance and replacement of this aging and ailing infrastructure; and

**WHEREAS**, thirty-four percent (34%) of local bridges are deficient and forty eight percent (48%) of road pavements are rated fair or poor; and

**WHEREAS**, a recently updated 20 year needs assessment of local highway and bridge infrastructure found that the local system pavement and bridge needs over the next 15 year period is estimated at \$34.8 billion. Given the State Comptroller's determination that local governments spend about \$1 billion a year on infrastructure, this leaves an unfunded \$1.3 billion annual needs gap; and

**WHEREAS**, a safe and efficient infrastructure is necessary for trade, economic development and revitalization, job creation and retention, schools, agriculture, businesses, health and hospital facilities and emergency responders, as well as the general traveling public; and

**NOW, THEREFORE, BE IT RESOLVED**, that the New York State Association of Counties (NYSAC) commends Governor Cuomo and the New York State Legislature for their budget actions to enhance state investments in local roads, bridges and culverts and urges that they continue to work in partnership with these local governments in order to provide the necessary and proper funding to New York's counties by including in the 2017-2018 state budget: an additional \$150 million for CHIPS base level; \$50 million more annually for BRIDGE NY; and a larger allocation of the BRIDGE NY funds for culverts so that counties have the ability to better maintain their infrastructure now and well into the future; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be sent to the sixty-two counties of New York State encouraging member counties to enact similar resolutions; and

**BE IT FURTHER RESOLVED**, that NYSAC shall forward copies of this resolution to Governor Andrew M. Cuomo, the New York State Legislature and all others deemed necessary and proper.

## DPW OVERTIME ALL DIVISIONS

(hours)

|      | January | February | March | April | May  | June | July | August | September | October | November | December | TOTAL |
|------|---------|----------|-------|-------|------|------|------|--------|-----------|---------|----------|----------|-------|
| 2008 | 4180    | 4743     | 1796  | 301   | 940  | 889  | 707  | 343    | 1443      | 416     | 2919     | 1261     | 19938 |
| 2009 | 3155    | 1311     | 36    | 123   | 659  | 619  | 317  | 325    | 930       | 215     | 381      | 1813     | 9884  |
| 2010 | 1668    | 1462     | 89    | 205   | 120  | 489  | 390  | 251    | 1094      | 196     | 299      | 1147     | 7410  |
| 2011 | 2481    | 2238     | 1459  | 270   | 1464 | 1072 | 304  | 990    | 1482      | 866     | 396      | 577      | 13599 |
| 2012 | 1950    | 881      | 722   | 108   | 245  | 543  | 514  | 454    | 1073      | 356     | 366      | 2212     | 9424  |
| 2013 | 1279    | 1616     | 838   | 164   | 109  | 357  | 346  | 431    | 840       | 386     | 519      | 2054     | 8939  |
| 2014 | 2194    | 2042     | 1262  | 154   | 367  | 433  | 469  | 863    | 1131      | 289     | 973      | 1794     | 11971 |
| 2015 | 2063    | 2313     | 880   | 238   | 183  | 639  | 617  | 397    | 1071      | 732     | 223      | 612      | 9968  |
| 2016 | 1176    | 1245     | 332   | 415   | 390  | 614  | 614  | 806    | * 845     | 732     | 703      | 2538     | 9565  |

|                |      |      |     |     |     |     |     |     |      |     |     |      |       |
|----------------|------|------|-----|-----|-----|-----|-----|-----|------|-----|-----|------|-------|
| <b>Average</b> | 2238 | 1983 | 824 | 220 | 497 | 628 | 475 | 540 | 1007 | 465 | 753 | 1556 | 11189 |
| <b>Median</b>  | 2063 | 1616 | 838 | 205 | 367 | 614 | 469 | 431 | 1084 | 386 | 396 | 1794 | 9884  |

updated 01/09/2017

\*incl. 496 for  
Balloon Fest.

Warren County DPW Salt Usage Analysis 2008 - 2016 as of 12.21.16

| Month        | 2011             |             | 2012             |             | 2013             |             | 2014             |             | 2015             |             | 2016             |             | AVERAGE          |             | PROJECTED |      |
|--------------|------------------|-------------|------------------|-------------|------------------|-------------|------------------|-------------|------------------|-------------|------------------|-------------|------------------|-------------|-----------|------|
|              | COST             | TONS        | COST      | TONS |
| January      | \$24,365         | 405         | \$86,912         | 1452        | \$74,357         | 1242        | \$131,698        | 1937        | \$127,471        | 1875        | \$71,721         | 1239        | \$86,087         | 1358        |           |      |
| February     | \$124,752        | 2073        | \$62,121         | 1038        | \$147,182        | 2458        | \$110,458        | 1624        | \$52,945         | 1485        | \$77,820         | 1109        | \$95,880         | 1631        |           |      |
| March        | \$188,851        | 3139        | \$53,128         | 887         | \$68,515         | 1144        | \$55,535         | 817         | \$45,607         | 679         | \$32,648         | 466         | \$74,047         | 1189        |           |      |
| April        | \$10,893         | 181         | \$8,576          | 143         | \$23,240         | 388         | \$36,987         | 544         |                  |             | \$9,855          | 141         | \$17,910         | 279         |           |      |
| May          |                  | 0           |                  | 0           |                  | 0           |                  | 0           |                  |             |                  |             | \$0              | 0           |           |      |
| June         |                  | 0           |                  | 0           |                  | 0           |                  | 0           |                  |             | \$28,457         | 405         | \$28,457         | 81          |           |      |
| July         |                  | 0           |                  | 0           |                  | 0           |                  | 0           |                  |             |                  |             | \$0              | 0           |           |      |
| August       |                  | 0           |                  | 0           |                  | 0           |                  | 0           |                  |             |                  |             | \$0              | 0           |           |      |
| September    |                  | 0           |                  | 0           |                  | 0           |                  | 0           |                  |             |                  |             | \$0              | 0           |           |      |
| October      |                  | 0           |                  | 0           |                  | 0           |                  | 0           |                  |             |                  |             | \$0              | 0           |           |      |
| November     |                  | 0           | \$16,586         | 277         |                  | 0           |                  | 0           |                  |             | \$36,897         | 520         | \$26,742         | 159         |           |      |
| December     | \$54,616         | 908         | \$76,281         | 1274        | \$112,663        | 1882        | \$149,397        | 2197        |                  |             | \$153,028        | 2158        | \$109,197        | 1684        |           |      |
| <b>Total</b> | <b>\$403,477</b> | <b>6706</b> | <b>\$303,604</b> | <b>5071</b> | <b>\$425,957</b> | <b>7114</b> | <b>\$484,075</b> | <b>7119</b> | <b>\$226,023</b> | <b>4039</b> | <b>\$410,428</b> | <b>6038</b> | <b>\$438,321</b> | <b>6382</b> |           |      |

| 2016 TONS DELIVERED | ESTIMATE REMAINING 2016 TONS | 2016 EST PRICE | ADDITIONAL 2016 EXPENSE | REMAINING | ESTIMATED SHORTFALL AT 12.31.16 |
|---------------------|------------------------------|----------------|-------------------------|-----------|---------------------------------|
| 6038                | 344                          | \$70.18        | \$24,138                | \$24,148  | (\$10)                          |

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