

Public Works – DPW
Department of Public Works
AGENDA
May 1, 2017– 2:45 pm

Committee Members: *SIMPSON, MacDonald, Dickinson, Frasier, Girard, Hyde, Merlino, Sokol, Vanselow*

I. Committee Meeting Call to Order..... Chairman Simpson

II. Motion to Approve Minutes of Prior Committee Meeting..... Chairman Simpson

III. Action Agenda/New Business

Page

- | | | |
|----|--|---------------|
| 1 | MS4 Annual Report and Notice Public Comment Period..... | Jim Lieberum |
| 2 | New Contract – Wood Waste Reduction Services (WC 31-17).
Rationale: Contract for wood debris grinding services. | Jeff Tennyson |
| 4 | New Contract – Hammermill (Bell & Flynn).....
Rationale: Contract for road reconstruction project. | Jeff Tennyson |
| 6 | New Contract – Road Paving and Reconstruction Projects.....
Rationale: Bid for paving/reclamation/reconstruction of County roads. | Jeff Tennyson |
| 8 | Create New Road Project – 2017 Wburg Rd WEST (CR3).....
Rationale: Create new project for use of EWR funds. | Jeff Tennyson |
| 9 | Amend Budget – Warrensburg Rd Projects (\$230,748.42).....
Rationale: Amend project D5112.8263 and fund new CR3 project. | Jeff Tennyson |
| 12 | Appropriate Road Fund Balance to D5110.419 (\$10,000).....
Rationale: Use Road Fund surplus to fund insurance deductible. | Jeff Tennyson |
| 14 | Transfers – Various Projects to D5110.470 (\$64,952.66).....
Rationale: Transfer excess funds for completed projects. | Jeff Tennyson |
| 15 | Intent to Backfill – Motor Equip Operator-Light #21.....
Rationale: Backfill vacancy due to retirement. | Jeff Tennyson |

IV. Referral/Pending Items –
- None

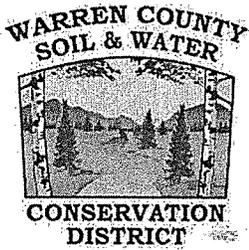
V. Information for Discussion/Review –
16 - Potential County Road Projects
17 - County Bridge Work
- Emergency Training Center Waterline and Culvert
- Review of Public Works Vacancy Approvals

VI. Privilege of the Floor to discuss any additional items to come before the Committee

VII. Motion to Adjourn

Attachments:

- | | |
|----|----------------------------------|
| 18 | DPW OT Report (Thru 3/31/17) |
| 19 | Fuel Usage Report (Thru 3/31/17) |
| 22 | Salt Usage Report (Thru 4/28/17) |



394 SCHROON RIVER ROAD, WARRENSBURG, NY, 12885
PHONE: 518-623-3119
FAX: 518-623-3519
JIM99@NYCAP.RR.COM
WWW.WARRENSWCD.ORG

Date: April 10, 2017
To: Jeff Tennyson
From: Jim Lieberum
Subject: 2016-2017 Warren County Ms4 Annual Report

Jeff,

I am letting you know that we are finalizing the Draft 2016-2017 Warren County Municipal Stormwater Sewer System (Ms4) Annual Report and anticipate it to be completed by the end of this week. This report is required to be publically noticed. The past few years I have attended the DPW Committee meeting at the Municipal center and have provided information in regards to the program and report. It will be available at the Warren County SWCD website- www.warrenswcd.org and the Warren County website - <http://www.warrencountyny.gov/transport/ms4.php>. I noted that the DPW committee meeting is likely to be held April 24th and I would be happy to be there again.

As in the past, public comments will be accepted at the Warren County SWCD in writing (hardcopy or fax) until close of business on May 17th. Comments will also be accepted at the Warren County DPW (hardcopy or fax). That would be a total of 23 days, including weekends. I looked at last year's review and it followed the same scenario.

The public comment period should be closed at the Warren County Board of Supervisors meeting scheduled for May 20th, and the report needs to be accepted prior to submittal to the NYSDEC. Once approved and the chairman signs off, I will submit the report with any comments to the NYSDEC. The report is required to be into the NYSDEC by June 1st.

Please feel free to contact me with any questions.

Jim Lieberum,
District Manager
Warren County Stormwater Management Officer

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

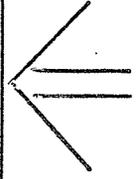
DATE: 5-1-17

- (a) Is this a Result of a Bid or Request for Proposal? RFB WC 31-17
- (b) Purpose of Contract: Waste Wood Reduction
- (c) Name of Contractor: Wood Waste Reduction Services
- (d) Address of Contractor: P.O. Box 461, Glens Falls, NY 12801
- (e) Contractor's Contact Person and Telephone Number: Ricky Sears (518) 791-2792
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon execution
- (h) Termination Date of Contract: 12-31-2017, with two possible one year extensions
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. by Project LOA
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: Various projects

**WARREN COUNTY
 BID TABULATION SHEET**

BID NO.: WC 31-17 ITEM(S): WASTE WOOD REDUCTION AT VARIOUS SITES IN WARREN COUNTY DATE: APRIL 27, 2017 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER Wood Waste Reduction Services Attn: Ricky Sears PO Box 461 Glens Falls, NY 12801 Ph: 791-2792 Fax: 798-2518	NAME & ADDRESS OF BIDDER Galusha and Sons LLC Attn: Daniel Galusha 426 Dix Avenue Queensbury, NY 12804 Ph: 761-0400 Fax: 761-0707
DESCRIPTION OF ITEM	BID PRICE	
SCHEDULE A:	BID PRICE	
Grinding Operation (per Day)	\$3,500.00	\$4,175.00
SCHEDULE B:		
Town of Bolton	\$500.00	\$1,200.00
Town of Chester	\$500.00	\$1,200.00
Town of Hague	\$500.00	\$1,500.00
Town of Horicon	\$500.00	\$1,200.00
Town of Johnsburg	\$500.00	\$1,300.00
Town of Lake George	\$500.00	\$1,100.00
Town of Lake Luzerne	\$500.00	\$1,200.00
Town of Queensbury	\$500.00	\$1,000.00
Town of Stony Creek	\$500.00	\$1,300.00
Town of Thurman	\$500.00	\$1,300.00
Town of Warrensburg	\$500.00	\$1,200.00
Village of Lake George	\$500.00	\$1,100.00
City of Glens Falls	\$500.00	\$1,000.00
BID AWARDED TO:		
TERM:		
RESOLUTION NO.		
JULIE A. BUTLER, PURCHASING AGENT		

3



RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 5/1/17

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 23-17
- (b) Purpose of Contract: Cold-in-Place Recycling (Hammermill Method)
- (c) Name of Contractor: Bell & Flynn
- (d) Address of Contractor: 69 Bunker Hill Avenue, Stratham, NH 03885
- (e) Contractor's Contact Person and Telephone Number: Brian Bell (603) 778-8511
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon Execution
- (h) Termination Date of Contract: December 31, 2017
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. By project LOA
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Various Projects

**WARREN COUNTY
BID TABULATION SHEET**

BID NO: WC 23-17 ITEM(S): COLD IN-PLACE PAVEMENT RECYCLING (HAMMERMILL METHOD) DATE: MARCH 28, 2017 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER			
	Bell & Flynn, LLC. Attn: Brian Bell 69 Bunker Hill Avenue Stratham, NH 03885 Ph: 603-778-8511 Fx: 603-778-2496			
DESCRIPTION OF ITEM	BID PRICE			
SCHEDULE A	PAVEMENT DEPTH			
	<4"	4-6"	6-8"	>8"
1. Price per square yard Hammermilling operation.	\$5.00	\$5.40	\$5.80	\$6.20
2. Price per square yard: Fine grading (Up to 12" of Warren County supplied subbase gravel)	\$1.15	\$1.15	\$1.15	\$1.15
3. Total 1 & 2:	\$6.15	\$6.55	\$6.95	\$7.35
COMMENTS:				
BID AWARDED TO:.				
	TERM: Date of Award thru December 31, 2017			
JULIE A. BUTLER, PURCHASING AGENT	RESOLUTION #xx of 2017			

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 5/1/17

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 32-17
- (b) Purpose of Contract: Warren County Highway Reclamation and Restoration Projects
- (c) Name of Contractor: -TBD (Bids due 5-12-17)
- (d) Address of Contractor: (Lowest responsive bidder(s)) TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon execution
- (h) Termination Date of Contract: Upon Completion
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Unit Price Job - Monthly
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: Various Projects

SPECIAL NOTES

WC 32-17

**WARREN COUNTY HIGHWAY RECLAMATION & RESTORATION PROJECTS
VARIOUS TOWNS, WARREN COUNTY, NEW YORK**

1. Contract Award(s)

Each project shall be awarded to the lowest responsive bidder in accordance with Paragraph 18 of the Instructions to Bidders. Multiple projects may be awarded to a bidder, under a single contract, to the extent that the bidder is capable of completing all project work within the 2017 construction season.

2. Contract Times

The project completion times for each project shall be in accordance with the following table:

Warren County Project No.	CR No.	Road Name	Project Location (Town)	No. of Days for Substantial Completion ¹	No. of Days for Final Completion ¹
8254	10	Schroon River Road	Warrensburg	10	15
8255	16	East River Drive	Lake Luzerne	10	15
8256	10	Schroon River Road	Warrensburg	20	25
8257	55	Valentine Pond Road	Horicon	20	25
8258	72	Garnet Lake Road	Johnsburg	20	25
8259	36	Valley Road	Thurman	20	25
8260	4	Athol Road	Thurman	20	25
8261	22	Harrisburg Road	Stony Creek	10	15
8262	30	Schroon River Road	Chester	20	25
8263	3	Warrensburg Road	Stony Creek	10	15
8265	8	Friends Lake Road	Chester	20	25
8266	76	Dartmouth Road	Stony Creek	20	25
8268	11	Valley Woods Road	Bolton	20	25
EW 2017	3	Warrensburg Road	Stony Creek	20	25
A1	11	Bolton Landing Riverbank Road	Bolton	10	15

Footnotes

¹ Project completion times shall commence to run upon issuance of a project specific Notice to Proceed.

Contract times shall be based on the total number of projects awarded under the contract. Contract times shall be as follows:

No of Projects Awarded	No. of Days for Substantial Completion	No. of Days for Final Completion
1 to 5	Combined total of project completion times	Combined total of project completion times
6 or more	150 days	180 days

Refer to the Instructions to Bidders, General Conditions, Supplementary Conditions and Agreement for additional information regarding contract times and liquidated damages.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: 5/1/17

- (a) Purpose of Request: Establish road project number for additional 2017-17 Extreme Winter Recovery funds received through NYS DOT CHIPS Program.
- (b) Warren County will receive \$230,748.42 from New York State as a supplement to the CHIPS funding called Extreme Winter Recovery Apportionment. This money is to be used for Highway Resurfacing and Highway Reconstruction. Based on the condition ratings, DPW request an additional road (attached) that would fall under the criteria of NYS DOT CHIPS Program to be funded with \$180,000.00 of the EWR to be received.

2017 Warrensburg Road WEST (CR3)	\$180,000.00
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The Treasurer's office will need to establish project numbers for each of the roads on the list.

- (c) Previous Resolution Number: NA

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Department of Public Works

Date 05/1/2017

- (a) Purpose of Amendment: To amend the County budget for additional County Road Consolidated Highway Funds from New York State \$230,748.42 to be used on the D5112.8263 2017 (CR3) Warrensburg Road, \$50,748.42, and to be established Road 2017 Warrensburg Road **WEST** (CR3), \$180,000.00.

- (b) Appropriation Code, Object Code, Full Title and Amount:
D5112 8263 280, County Roads, (CR3) Warrensburg Road \$50,748.42
and County Roads, 2017 Warrensburg Road **WEST** (CR3) \$180,000.00

- (c) Revenue Code (with title), and Amount: D.5010 3501 County Road, Highway Administration, Consolidated Highway Aid. \$230,748.42



Department of
Transportation

ANDREW M. CUOMO
Governor

MATTHEW J. DRISCOLL
Commissioner

Cathy Calhoun
Chief of Staff

April 21, 2017

JEFF TENNYSON
SUPERINTENDENT OF PUBLIC
COUNTY OF WARREN
4028 MAIN ST
WARRENSBURG NY 12885

RECEIVED APR 24 2017

Dear Mr. Tennyson:

The enacted State fiscal year (SFY) 2017-18 Budget includes \$438.1 million in Consolidated Local Street and Highway Improvement Program (CHIPS) funding for municipalities to support the construction and repair of highways, bridges, highway-railroad crossings, and other facilities that are not on the State highway system.

The Budget also includes: (1) a \$100 million PAVE NY appropriation to assist municipalities with rehabilitation and reconstruction of local highways and roads; (2) a new \$65 million Extreme Winter Recovery (EWR) capital appropriation to help local governments make necessary repairs to highways and bridges; and (3) reappropriations of rollover funds remaining from previous State fiscal year CHIPS, PAVE NY, and EWR appropriations. Please provide a copy of this letter to the chief financial officer (CFO) for your municipality.

The first of four quarterly SFY 2017-18 CHIPS, PAVE NY, and EWR reimbursements are scheduled to be made on June 15, 2017. Please refer to the revised April 2017 Program Guidelines on the CHIPS website (www.dot.ny.gov/programs/chips) regarding eligible project activities and program requirements. Requests from the SFY 17-18 CHIPS, PAVE NY, and EWR apportionments for the June payment must be for expenditures made on or after April 1, 2017 and through May 3, 2017.

The County of Warren has a total CHIPS balance of \$1,648,702.76 which is available for the June payment; this consists of a \$1,648,702.76 SFY 17-18 CHIPS apportionment balance and a \$0.00 CHIPS Capital cumulative rollover balance. The County of Warren has a total PAVE NY balance of \$376,332.90; this consists of a \$376,332.81 SFY 17-18 PAVE NY apportionment balance and a \$0.09 PAVE NY rollover balance. The County of Warren has a total EWR balance of \$230,748.42; this consists of a \$230,748.42 SFY 17-18 EWR apportionment balance and a \$0.00 EWR rollover balance.

The submissions for the CHIPS, PAVE NY, and EWR reimbursements will require supporting documentation, including proof of payment and photos of ADA-compliant curb ramps. Failure to submit the required documentation may delay the processing of your reimbursement requests.

The rules for applying under the June CHIPS reimbursements are included on the back of this letter, while the rules for the PAVE NY and EWR reimbursements are available as links under Forms on the CHIPS website. In order to ensure June timely reimbursement, the NYSDOT Regional Office listed below must receive the original signed payment requests no later than May 10, 2017.

Please be sure to sign the certification on each page of the reimbursement request forms, photocopy the completed forms for your files, and mail the originals to:

Peter Rea
NYSDOT Regional CHIPS Representative
New York State Department of Transportation
50 Wolf Rd., Suite 1S50
Albany, NY 12232

Your NYSDOT municipal code for entry on the forms is 170000. If you have any questions, please contact Peter Rea at 518-485-0991.

Respectfully yours,

Peter J. Ryan
Director
Local Programs Bureau

10

**APPLYING FOR CHIPS CAPITAL PAYMENT
FOR FUNDS REMAINING (ROLLOVER FUNDS) FROM
PREVIOUS STATE FISCAL YEARS AND/OR SFY 17-18 CAPITAL FUNDS**

WHAT ARE ROLLOVER FUNDS? "Rollover" funds are a municipality's unreimbursed CHIPS Capital funds from one or more previous State Fiscal Year (SFY) apportionments.

HOW DO YOU KNOW IF YOU HAVE ROLLOVER FUNDS AVAILABLE? For municipalities with rollover funds remaining, the total cumulative rollover amount available is stated in the CHIPS Capital letter on the reverse of these instructions.

RULES FOR REIMBURSEMENT OF ROLLOVER FUNDS:

A. Expenditures incurred prior to December 15, 2015 would not be eligible for reimbursement even if a municipality has rollover balances from SFY 15-16 or earlier CHIPS apportionments.

Note: If a municipality did not have rollover balances after the March 2017 Capital reimbursement and the municipality made highway capital project expenditures between 02/02/17 and 03/31/17 it will not be eligible for CHIPS Capital reimbursement for those expenditures.

B. Eligible expenditures made for CHIPS Capital projects between 04/01/17 and 05/03/17 will be eligible for **JUNE 15, 2017** reimbursement from the CHIPS Capital rollover fund balances before any payment can be made from the SFY 17-18 CHIPS Capital apportionment.

SHOWING THE USE OF ROLLOVER FUNDS AND SFY 17-18 FUNDS ON THE REIMBURSEMENT REQUEST FORMS (CP73s) FOR THE JUNE 15, 2017 CHIPS CAPITAL PAYMENT

A. USING ROLLOVER FUNDS

1. If your municipality made expenditures on highway capital projects which are eligible for reimbursement from your rollover balance during more than one SFY, you need to submit CP73 forms for each SFY during which the rollover expenditures were made (e.g., expenditures made during SFY 15-16, 16-17, and 17-18 would require 3 sets of CP73).
2. If your municipality made all its expenditures on highway capital projects during the same SFY from your rollover balance, you need to submit only one set of CP73 forms for that SFY.

B. USING SFY 17-18 FUNDS

1. If your municipality made expenditures on highway capital projects between 04/01/17 and 05/03/17 which are eligible for reimbursement from SFY 17-18 funds, you need to submit only one set of CP73 forms and select/enter the dates as 04/01/17 – 05/03/17.

NOTE: THE CERTIFICATION SIGNATURE DATE ENTERED ON THE CP73(s) MUST FALL WITHIN OR AFTER THE EXPENDITURE DATES WHICH WERE ENTERED ON THE CP73(s).

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Department of Public Works

DATE: May 1, 2017

- (a) Purpose of Request: **Appropriation of Unappropriated Road Surplus**
- (b) Details: **Appropriation of Unappropriated Surplus to cover costs relating to Settlement Deductable, Claim WARR-2006-026, DOL 6/26/06.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **D.5110 419 County Roads, Maintenance of Roads, Settlement \$10,000.00**
D.909.00 Unappropriated Road Surplus \$10,000.00

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS



NEW YORK MUNICIPAL INSURANCE RECIPROCAL

Insuring Our Own Future.

Deductible Invoice

Warren County
1340 State Route 9
Lake George, NY 12845-9803

April 04, 2017

INVOICE # 124023

Agency: USI Insurance Services
Producer: Lori Francett

For Claim Number: WARR-2006-026
Claimant: Diane McDonald
Policy: MPLWARR002

Date of Loss: 6/26/2006
Period: 1/1/2006 - 1/1/2007

Claims Paid Indemnity to Date	\$350,000.00
Policy Deductible:	\$10,000.00
Deductibles Due From Insured	\$10,000.00

DEDUCTIBLE DUE THIS INVOICE: \$10,000.00

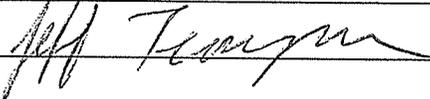
Please make check payable to N.Y. Municipal Insurance Reciprocal
New York Municipal Insurance Reciprocal 119 Washington Avenue Albany, NY 12210

OS110 419

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

SIGNED:  Name of Department DATE: 5/1/2017

<u>FROM CODE</u>	<u>TITLE</u>		<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D5112.8169	280 County Roads, Valentine Pond Rd-CR55	Projects	D5110 470	Maintenance of Road, Contracts	\$ 18,224.11
D5112.8173	280 County Roads, Glen Athol Rd-CR#13	Projects	D5110 470	Maintenance of Road, Contracts	\$ 1,821.18
D5112.8183	110 County Roads, CR#48 Trout Lake Rd	Salaries - Regular	D5110 470	Maintenance of Road, Contracts	\$ 867.17
D5112.8183	120 County Roads, CR#48 Trout Lake Rd	Salaries - Overtime	D5110 470	Maintenance of Road, Contracts	\$ 22.72
D5112.8183	280 County Roads, CR#48 Trout Lake Rd	Projects	D5110 470	Maintenance of Road, Contracts	\$ 14,984.97
D5112.8184	280 County Roads, CR#13 Glen Athol Road	Projects	D5110 470	Maintenance of Road, Contracts	\$ 3,439.65
D5112.8194	280 County Roads, CR12 Hadley Road	Projects	D5110 470	Maintenance of Road, Contracts	\$ 54.41
D5112.8196	110 County Roads, CR#7 Bay Road	Salaries - Regular	D5110 470	Maintenance of Road, Contracts	\$ 2,081.53
D5112.8196	120 County Roads, CR#7 Bay Road	Salaries - Overtime	D5110 470	Maintenance of Road, Contracts	\$ 460.36
D5112.8196	280 County Roads, CR#7 Bay Road	Projects	D5110 470	Maintenance of Road, Contracts	\$ 12,263.23
D5112.8197	280 County Roads, 2014 CR#22 Harrisburg Rc	Projects	D5110 470	Maintenance of Road, Contracts	\$ 4,980.25
D5112.8197	110 County Roads, 2014 CR#4 Mountain Ave	Salaries - Regular	D5110 470	Maintenance of Road, Contracts	\$ 845.94
D5112.8197	120 County Roads, 2014 CR#4 Mountain Ave	Salaries - Overtime	D5110 470	Maintenance of Road, Contracts	\$ 464.77
D5112.8197	280 County Roads, 2014 CR#4 Mountain Ave	Projects	D5110 470	Maintenance of Road, Contracts	\$ 4,442.37

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:
 Please file original request with Clerk of the Board and retain copy for your records.
 Funds to be used with future Crack Sealing Contracts
 and to close-out completed Road Projects

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

4/26/17 [Signature]

Department: Public Works

Payroll Dept. No: 19.63

Title of Position: Motor Equipment Operator - Light Base Salary of Position: \$28,951.00 Grade: 5

Filling at Step # (If Known): Request to Backfill Due to Promotion: [X] Yes [] No

Budget code and title: D.5110 MEO Light #21 Union [X] Non-Union []

This position is vacated due to: [X] Retirement [] Resignation [] Termination [] Promotion [] Other 5/31/2017

Employee No.: 7060 Is this position mandated? [] Yes [X] No Is the position reimbursable? [] Yes [X] No

Source of reimbursement: [] Federal % [] State % [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [X] Non-Competitive [] Other [Signature] 4/26/17

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. [Signature] 4-26-17

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- [X] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 4/26/17

BUDGET OFFICER COMPLETES THIS SECTION

- [X] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 4/27/17

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works

- [X] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 5/1/17

**Warren County Department of Public Works
Proposed projects for additional \$1 million funding**

DRAFT DATE: 4/24/2017

Road	CR#	Town	From	To	Length of	Type of Repair	*County Forces Contracts & Materials Cost	Estimated Contractor Cost	ESL Miles
Schroon River Road	10	Warrensburg	Pucker Street	North 1 mile	1.00	Reconstruct/Resurface	\$ 140,000.00	\$ 176,000.00	22
Warrensburg Road	3	Stony Creek	end of proj. 8263	approx. # 277	1.50	Reconstruct/Resurface	\$ 205,000.00	\$ 255,000.00	33
Knapp Hill Road	65	Chester	CR 8 Friends Lake	Riverside Drive	1.40	Reconstruct/Resurface	\$ 192,000.00	\$ 239,000.00	31
East Shore Road	15	Horicon	CR 62/CR 64	Lake View Drive	2.00	Restoration(Overlay)	\$ 197,000.00	\$ 243,000.00	14
Golf Course Road	40	Warrensburg	Echo Lake Rd	Trail Head Parking	1.70	Reconstruct/Resurface	\$ 232,000.00	\$ 286,000.00	37
Horicon Ave.	11	Bolton	Rt 9	Highland Rd	0.40	Reconstruct/Resurface	\$ 55,000.00	\$ 74,000.00	9
Pilot Knob Road	38	Queensbury	Rt 9L	Warren County Line	0.60	Reconstruct/Resurface	\$ 85,000.00	\$ 114,000.00	13
Riverbank/Bolton Landing	11	Bolton	East of Valley Woods	1 mile east	1.00	Reconstruct/Resurface	\$ 105,000.00	\$ 146,000.00	22

* Based on historical data County Labor averages 14% and Equipment averages 16%

2017 Bridge Construction Work.

BIN	Name	Description of work	Material needs	Other needs
3305350	Millwood Bridge	Painting	Sand blasting media, scaffolding, Paint and Painting material, Tarps	Minor MPT
3006650	9L Bikeway Bridge	Painting	Sand blasting media, Lift Rental, Paint and Painting material, Tarps	MPT and Permitting with NYSDOT
3366990	149 Bikeway Bridge	Painting	Sand blasting media, Lift Rental, Paint and Painting material, Tarps	MPT and Permitting with NYSDOT
	Quaker Road Bridge	Sealing Deck boards	Wood Sealer	MPT for Quaker and Bike Path
3305510	Densmore Bridge	Wash and Seal, Guide Rail Work	IMA to split cost with Saratoga County, Guide Rail, Sealer	MPT
3305130	County Home Bridge	Minor spalling work	Vertical wall patch	
3305260	Palisades Road Outlet	Spall Repair	Vertical wall patch, scaffolding, dowels and wiremesh	grind and remove larger areas, clean
3305670	Athol Road Bridge	Minor Spall repair	Vertical wall patch, ladder, wiremesh	
3305160	Glendale Road Bridge	Small minor spall repairs	Wall patch	lowest priority
3305650	Lanfeare Road Bridge	Scour Repair	Coffer Dam, de-water, reinforcement and patch, armor with heavy stone fill	
3305300	Beaver Pond Road Bridge	Guiderrail Repairs	Guiderrail	
3305610	States Road Bridge	Guiderrail Repairs	Wood Rail Rehab or Replace	
3305490	Dippikill Bridge	Structural Steel repairs	1/2" steel plates, Scaffolding	Engineering Plans
3305500	Glencreek Road Bridge	Structural Steel repairs	1/2" steel plates, Scaffolding	Engineering Plans
	Market Street Bridge	Shotcrete	Contractor work	Engineering oversight
3305210	Padanarum	Replacement	Bridge system	Engineering Assistance



RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

4/11/17 [Signature]

Department: Public Works

Payroll Dept. No: 19.10

Title of Position: Building Maintenance Mechanic

Base Salary of Position: \$36,859.00

Grade: 13

Filling at Step # (If Known):

Request to Backfill Due to Promotion: [X] Yes [] No

Budget code and title: A.1620 Building Maintenance Mechanic #4

Union [X]

Non-Union []

This position is vacated due to: [X] Retirement [] Resignation [] Termination [] Promotion [] Other

5/26/2017

Employee No.: 9254

Is this position mandated? [] Yes [X] No

Is the position reimbursable? [] Yes [X] No

Source of reimbursement: [] Federal

% [] State

% [] Other

%

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list

[] Competitive-no list (hiring would be provisional)

[X] Non-Competitive [] Other

[Signature] 4/11/17

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. [Signature] 4/14/17

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.

[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature]

Date 4/13/17

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.

[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature]

Date 4/17/17

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works

[X] The committee has no objection to the filling of the vacancy.

[] The committee objects to the filling of the vacancy.

[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature]

Date 5/1/17

DPW OVERTIME ALL DIVISIONS

(hours)

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2008	4180	4743	1796	301	940	889	707	343	1443	416	2919	1261	19938
2009	3155	1311	36	123	659	619	317	325	930	215	381	1813	9884
2010	1668	1462	89	205	120	489	390	251	1094	196	299	1147	7410
2011	2481	2238	1459	270	1464	1072	304	990	1482	866	396	577	13599
2012	1950	881	722	108	245	543	514	454	1073	356	366	2212	9424
2013	1279	1616	838	164	109	357	346	431	840	386	519	2054	8939
2014	2194	2042	1262	154	367	433	469	863	1131	289	973	1794	11971
2015	2063	2313	880	238	183	639	617	397	1071	732	223	612	9968
2016	1176	1245	332	415	390	614	614	806	* 845	732	703	2538	9565
2017	1822	1802	1413										5037

Average	2197	1965	883	220	497	628	475	540	1007	465	753	1556	11188
Median	2007	1709	859	205	367	614	469	431	1084	386	396	1794	9725

updated 04/17

*incl. 496 for

Department of Public Works
 Diesel & Unleaded Fuel Expense
 for Period Ending
 March 31, 2017

DM5130 442

Year	January	February	March	April	May	June
2010	\$ 20,251.00	\$ 21,890.00	\$ 18,052.00	\$ 20,409.00	\$ 21,826.00	\$ 24,286.00
2011	\$ 41,395.00	\$ 42,921.00	\$ 40,756.40	\$ 21,979.34	\$ 36,389.79	\$ 43,952.57
2012	\$ 40,027.00	\$ 25,334.00	\$ 31,974.00	\$ 28,001.77	\$ 29,323.87	\$ 33,578.02
2013	\$ 35,917.67	\$ 33,902.19	\$ 29,065.23	\$ 22,110.54	\$ 22,994.76	\$ 27,007.62
2014	\$ 41,102.85	\$ 44,193.73	\$ 34,664.00	\$ 21,869.40	\$ 27,397.04	\$ 31,902.50
2015	\$ 29,575.25	\$ 32,106.08	\$ 18,232.34	\$ 13,287.05	\$ 17,399.03	\$ 19,382.64
2016	\$ 11,189.37	\$ 12,820.42	\$ 9,689.26	\$ 15,024.30	\$ 14,069.63	\$ 17,328.07
Seven Year Ave	\$ 31,351.16	\$ 30,452.49	\$ 26,061.89	\$ 20,383.06	\$ 24,200.02	\$ 28,205.35
Ave. Minus high/low	\$ 33,374.75	\$ 31,230.65	\$ 26,397.51	\$ 20,278.52	\$ 23,788.14	\$ 27,231.36
Actual 2017 Expense Totdate	\$ 21,387.26	\$ 22,546.21	\$ 19,367.09			

2017

Year	July	August	September	October	November	December	Year Total
2010	\$ 21,243.00	\$ 22,945.00	\$ 21,119.00	\$ 18,731.00	\$ 18,193.00	\$ 24,298.00	\$ 253,243.00
2011	\$ 25,992.71	\$ 34,175.23	\$ 37,901.04	\$ 29,037.34	\$ 33,796.55	\$ 25,754.67	\$ 414,051.64
2012	\$ 30,915.85	\$ 31,184.24	\$ 30,933.55	\$ 35,501.21	\$ 22,835.91	\$ 37,425.63	\$ 377,035.05
2013	\$ 28,081.00	\$ 29,777.32	\$ 29,089.41	\$ 29,968.97	\$ 25,563.08	\$ 35,684.95	\$ 349,162.74
2014	\$ 32,737.06	\$ 25,894.24	\$ 34,375.73	\$ 29,062.57	\$ 26,566.80	\$ 28,610.78	\$ 378,376.70
2015	\$ 21,708.69	\$ 17,743.00	\$ 17,946.71	\$ 15,216.72	\$ 12,854.80	\$ 14,217.43	\$ 229,669.74
2016	\$ 15,243.84	\$ 18,994.42	\$ 18,721.47	\$ 17,056.14	\$ 14,958.03	\$ 25,415.08	\$ 190,510.03
Seven Year Ave.	\$ 25,131.74	\$ 25,816.21	\$ 27,155.27	\$ 24,939.14	\$ 22,109.74	\$ 27,343.79	\$ 313,149.84
Ave. Minus high/low	\$ 25,952.49	\$ 25,759.04	\$ 26,847.83	\$ 24,771.20	\$ 23,069.31	\$ 27,952.70	\$ 317,497.45
Actual 2017 Expense Totdate							\$ 63,300.56
Actual 2017 Budget							\$ 300,000
Budget Balance after March Expense							\$ 236,699
Less: Projected Additional Expense							\$ 162,444
Projected Budget Overage or (Shortage) @ current rates							\$ 74,255

Gas Usage 2017

**Department of Public Works
Diesel Fuel Used (Gallons)
for Period Ending March 31, 2017**

Year	January	February	March	April	May	June
2010	5893	6673	4558	5435	6311	7306
2011	10891	10687	8845	3703	7415	10142
2012	8954	4932	6757	5843	6383	8165
2013	7366	6947	5836	4268	4990	6359
2014	9224	10222	7695	4164	5900	7281
2015	9160	10976	5208	8178	4881	6541
2016	5029.8	5708.3	4258.3	5250.2	6570	7396
Seven Year Ave.	8074	8021	6165	5263	6064	7599
Ave. Minus high/low	8119	8047	6011	4992	6031	7338
Actual 2017	8439.6	9048.4	7481.4			
Projected 2017			5263		6064	7599

Year	July	August	September	October	November	December	Year Total
2010	5241	7121	6401	5031	4576	6062	70608
2011	5480	7377	9046	6592	7705	5256	93139
2012	7420	6833	6799	7548	4470	8035	82139
2013	6213	6478	6465	6513	5681	8175	75291
2014	7732	5910	8767	7460	7240	8258	89853
2015	7417	5941	6515	6015	4772	5877	81480
2016	5491.3	8844.9	6811.5	7551.2	5617	8844.9	77373
Seven Year Ave.	6428	6929	7258	6673	5723	7215	81412
Ave. Minus high/low	6404	6750	7071	6826	5556	7281	81227
Actual 2017							
Projected 2017	6404	6929	7258	6826	5723	7281	59347

Current	Projected Cost
\$1.8693	\$110,937

**Department of Public Works
Unleaded Fuel Used (Gallons)
for Period Ending March 31, 2017**

Year	January	February	March	April	May	June
2010	2587	2606	3063	3149	2849	3069
2011	3959	3528	3927	3002	3414	3459
2012	3174	2562	2486	2274	2646	2727
2013	2940	2498	2678	2672	2489	2432
2014	3460	2826	2719	2515	2825	2854
2015	2782	3125	2626	5097	2642	2565
2016	3067	2833	2864	3042	2764	2856
Seven Year Ave	3138	2854	2909	3107	2804	2852
Ave. Minus high/low	2989	2790	2790	3003	2745	2814

Actual 2017	2503.8	2438	318.6			
Projected 2017				3107	2804	2854

Year	July	August	September	October	November	December	Year Total
2010	3019	2832	3224	2803	2833	3269	35303
2011	2588	3279	2855	2616	2511	2773	37911
2012	2644	2949	2583	3012	2377	2751	32185
2013	2940	2918	2616	2899	2438	2973	32493
2014	2685	2503	2696	2630	2326	2765	32804
2015	3020	2593	2754	2704	2116	2573	34595
2016	2544.5	3061.6	2850.3	2608	2469.5	3061.6	34022
Seven Year Ave	2777	2877	2797	2753	2439	2881	34187
Ave. Minus high/low	2767	2871	2754	2730	2424	2865	33843

Actual 2017								Current	Projected Cost
Projected 2017	2777	2877	2797	2753	2439	2881	25289	\$ 2,0444	\$ 51,701

