

Public Works – DPW
Department of Public Works
AGENDA
August 21, 2017– 11:00 am

Committee Members: *SIMPSON, MacDonald, Dickinson, Frasier, Merlino, Sokol, Vanselo, Girard, Hyde*

I. Committee Meeting Call to Order..... Chairman Simpson

II. Motion to Approve Minutes of Prior Committee Meeting..... Chairman Simpson

III. Action Agenda/New Business

Page

- 1 Increase Cap Project – H354 Highway Preservation..... Jeff Tennyson
Rationale: Increase for recent Marchiselli Grant Amendment
- 5 Increase Cap Project – H352 CR13&31 Bridge Painting.....Jeff Tennyson
Rationale: Increase for recent Marchiselli Grant Amendment
- 9 Increase Cap Project – H343 WB Sidewalk Project.....Jeff Tennyson
Rationale: Increase for final T/O Lake George share in project.
- 10 Amend Budget – Insurance Recoveries (\$858.35)..... Jeff Tennyson
Rationale: to receive and use insurance recovery
- 13 Request for Transfers – D5110 to Project Internal Rentals..... Jeff Tennyson
Rationale: To cover Internal Rental charges based on DOT rates.
- 14 Intent to Backfill – MEO – Medium (Highway)..... Jeff Tennyson
Rationale: Backfill vacancy due to promotion.
- 15 Intent to Backfill – MEO-Light (Highway).... Jeff Tennyson
Rationale: Backfill vacancy due to promotion.

IV. Referral/Pending Items –
- None

V. Information for Discussion/Review –
- T/O Warrensburg Horicon Ave Sewer Extension Update
- Receipt of Grant Amendment to allocate Marchiselli Funds (CR44 Bridge)

VI. Privilege of the Floor to discuss any additional items to come before the Committee

VII. Motion to Adjourn

Attachments

- 16 DPW OT Report (Thru 7/31/17)
- 17 DPW Fuel Usage Report (Thru 7/31/17)

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 8/21/17

(a) Exact Title and Number of Project*: H354 County Highway Preservation Project
(CR 17, 52 & 79)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable):

(e) Amount of Decrease (if applicable): \$236,367.00

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

-\$189,093.00 Federal Share

-\$ 35,456.00 State Marchiselli Share (Actual Available)

-\$ 11,818.00 Local Match Share (return surplus funds to D.9950 910 Tranfers - Capital Projects)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: Adjust funding shares in
accordance with NYSDOT Supplemental Agreement No. 1

SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements NYSDOT/ State-Local Agreement - Schedule A for PIN 1760.03

OSC Municipal Contract #: D035256	Contract Start Date: 3/2/2016 (mm/dd/yyyy)	Contract End Date: 5/15/2027 (mm/dd/yyyy) <input checked="" type="checkbox"/> Check, if date changed from the last Schedule A
---	---	---

Purpose: Original Standard Agreement Supplemental Schedule A No. 1

Agreement Type: Locally Administered Municipality/Sponsor (Contract Payee): County of Warren
 Other Municipality/Sponsor (if applicable): _____

State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share

Authorized Project Phase(s) to which this Schedule applies: PE/Design ROW Incidentals
 ROW Acquisition Construction/CI/CS

Work Type: HWY REHAB **County (If different from Municipality):** _____

Marchiselli Eligible Yes No *(Check, if Project Description has changed from last Schedule A):*
Project Description: CR 17, 52 and 79 - Pavement Preservation, Town of Queensbury, Warren County

Marchiselli Allocations Approved FOR ALL PHASES *All totals will calculate automatically.*

<i>Check box to indicate change from last Schedule A</i>	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input checked="" type="checkbox"/>	Cumulative total for all prior SFYs	\$0.00	\$0.00	\$100,361.00	\$100,361.00
<input type="checkbox"/>	Current SFY	\$0.00	\$0.00	\$0.00	\$ 0.00
Authorized Allocations to Date		\$ 0.00	\$ 0.00	\$100,361.00	\$100,361.00

A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.*

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding	Total Costs	FEDERAL Participating Share	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
1760.03.321	Current	STP (80%)	\$557,563.00	\$446,051.00	\$83,634.00	\$27,878.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$	\$0.00	\$0.00	\$0.00
TOTAL CURRENT COSTS:			\$557,563.00	\$446,051.00	\$83,634.00	\$27,878.00	\$ 0.00

NYS DOT/State-Local Agreement – Schedule A

B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES For each PIN Fiscal Share, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1760.03.321	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old	STP	\$793,930.00	\$635,144.00	\$0.00	\$158,786.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
TOTAL CURRENT COSTS:			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

C. Local Deposit(s) from Section A:	\$ 0.00
Additional Local Deposit(s)	\$
Total Local Deposit(s)	\$ 0.00

D. Total Project Costs All totals will calculate automatically.

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total OTHER STATE Cost	Total LOCAL Cost	Total ALL SOURCES Cost
\$446,051.00	\$83,634.00	\$ 0.00	\$27,878.00	\$557,563.00

E. Point of Contact for Questions Regarding this Schedule A (Must be completed)	Name: <u>Owen Shevlin</u> Phone No: <u>518-457-8308</u>
--	--

See Agreement (or Supplemental Agreement Cover) for required contract signatures.

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 8/21/17

(a) Exact Title and Number of Project*: H352 CR 13 & CR 31 Bridge Painting Project (PIN 1760.01)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable):

(e) Amount of Decrease (if applicable): \$78,425.00

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

-\$ 62,740.00 Federal Share

-\$ 11,763.50 State Marchiselli Share (actually available)

-\$ 3,921.50 Local Match (return to D.9950 910 Transfers - Capital Projects)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: Adjust funding shares in accordance with NYSDOT Supplemental Agreement No. 1

SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements NYSDOT/ State-Local Agreement - Schedule A for PIN 1776.01

OSC Municipal Contract #: <u>D034950</u>	Contract Start Date: <u>7/1/2015</u> <small>(mm/dd/yyyy)</small>	Contract End Date: <u>6/16/2027</u> <small>(mm/dd/yyyy)</small> <input checked="" type="checkbox"/> Check, if date changed from the last Schedule A
--	---	---

Purpose: Original Standard Agreement Supplemental Schedule A No. 2

Agreement Type: Locally Administered Municipality/Sponsor (Contract Payee): County of Warren
 Other Municipality/Sponsor (if applicable): _____

State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

<input type="checkbox"/> Municipality:	%	% of Cost share
<input type="checkbox"/> Municipality:	%	% of Cost share
<input type="checkbox"/> Municipality:	%	% of Cost share

Authorized Project Phase(s) to which this Schedule applies: PE/Design ROW Incidentals
 ROW Acquisition Construction/CI/CS

Work Type: BR PAINTING **County (If different from Municipality):** _____

Marchiselli Eligible Yes No (Check, if Project Description has changed from last Schedule A):
Project Description: County Bridge Painting Project, Town of Lake Chester (BIN 3305180) & Thurman (BIN 3305710)

Marchiselli Allocations Approved FOR ALL PHASES *All totals will calculate automatically.*

<small>Check box to indicate change from last Schedule A</small>	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input checked="" type="checkbox"/>	Cumulative total for all prior SFYs	\$12,240.00	\$0.00	\$0.00	\$12,240.00
<input checked="" type="checkbox"/>	Current SFY 17/18	\$0.00	\$0.00	\$146,424.00	\$146,424.00
Authorized Allocations to Date		\$12,240.00	\$ 0.00	\$146,424.00	\$158,664.00

A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.*

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding	Total Costs	FEDERAL Participating Share	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
1760.01.121	Current	STP (80%)	\$68,000.00	\$54,400.00	\$10,200.00	\$3,400.00	\$0.00
	Old	STP (80%)	\$68,000.00	\$54,400.00	\$10,200.00	\$3,400.00	\$0.00
1760.01.321	Current	STP (80%)	\$813,465.00	\$650,772.00	\$122,020.00	\$40,673.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CURRENT COSTS:			\$881,465.00	\$705,172.00	\$132,220.00	\$44,073.00	\$ 0.00

NYS DOT/State-Local Agreement – Schedule A

B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES For each PIN Fiscal Share, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1760.01.321	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old	STP	\$162,693.00	\$650,772.00	\$0.00	\$162,693.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
TOTAL CURRENT COSTS:			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

C. Local Deposit(s) from Section A:	\$ 0.00
Additional Local Deposit(s)	\$
Total Local Deposit(s)	\$ 0.00

D. Total Project Costs All totals will calculate automatically.				
Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total OTHER STATE Cost	Total LOCAL Cost	Total ALL SOURCES Cost
\$705,172.00	\$132,220.00	\$ 0.00	\$44,073.00	\$881,465.00

E. Point of Contact for Questions Regarding this Schedule A (Must be completed)	Name: <u>Owen Shevlin</u> Phone No: <u>518-457-8308</u>
--	--

RESOLUTION REQUEST FORM NO. 9

Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 8/21/17

(a) Exact Title and Number of Project*: H343 West Brook Sidewalk Project

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$1,036.95

(e) Amount of Decrease (if applicable):

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$	0.00	Federal Share
\$	0.00	State Marchiselli Share
-	\$33,486.41	Local Match Share (return to D.9950 910 Transfers - Capital Projects)
+	\$34,523.36	Other Governments Share (Town of Lake George Share per Resolution 378 of 2016)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To reduce County local match share and increase Other Governments Share (Town of Lake George) in accordance with the final project construction costs

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Department of Public Works

DATE: August 28, 2017

- (a) Purpose of Amendment: To Amend 2017 budget \$858.35 dollars to reflect Insurance Recovery payment received August 2, 2017, for damages to 2008 Ford F350, Inventory 08-07, DOL 6/9/17 at WC Fish Hatchery.

- (b) Appropriation Code, Object Code, Full Title and Amount: DM.5130 441 Road Machinery, Auto-Supplies & Repair \$858.35.

- (c) Revenue Code (with title), and Amount: DM.5130 2680 Road Machinery, Machinery, Insurance Recovery \$858.35.

11

WARREN COUNTY ATTORNEY'S OFFICE

Warren County Municipal Center
1340 State Route 9
Lake George, New York 12845
Telephone 518 - 761 - 6463
Fax 518 - 761 - 6377

LAW DEPARTMENT

DATE: 8/2/17
TO: Michael Swan
FROM: Laney Morgan
RE: Insurance check National General Claim #2851870

Enclosed please find National General Insurance's check #405571368 in the amount of \$858.35, representing payment for damage to DPW's 2008 Ford F350 Inventory #08-07 (VIN# 1FDWF36R98EC83170) by Catherine Dzierba on 06/09/2017 at the Warren County Fish Hatchery, Warrensburg, NY. National General Insurance is the underwriter for New South Insurance, Ms. Dzierba's carrier.

Initially, the check was made payable to the Warren County Sheriff. I requested a reissuance of the check payable to Warren County. However, they made the new check payable to "Warren County Attorney." If the bank will not accept this check, kindly return it to us and we will request that they reissue another one.

In accord with Rob Lynch's email from 2/23/17, I am forwarding this to you, rather than the DPW.

C: Jeff Tennyson, DPW ✓

12



2851870
06/09/2017
2001699267

P O Box 3199
Winston-Salem, NC 27102-3199

REMITTANCE ADVICE

CHECK NUMBER	ACCOUNT	ID	ISSUE DATE	CHECK AMOUNT
0405571368	EPIC CLAIMS	21	07/26/2017	\$858.35
8631755040				DO NOT CASH

WARREN COUNTY ATTORNEY
1340 STATE ROUTE 9
LAKE GEORGE NY 12845-3435

** DESCRIPTION **

Property Damage, WARREN COUNTY ATTORNEY

DETACH CAREFULLY AND RETAIN THIS PORTION FOR YOUR RECORDS PRIOR TO CASHING OR DEPOSITING



P O Box 3199
Winston-Salem, NC 27102-3199

JPMorgan Chase Bank N.A.
NEW YORK, NY

CHECK NO. 0405571368
50-937/213

POLICY/VENDOR/CLAIM/DATE OF LOSS

2851870 06/09/2017

AMOUNT: Eight Hundred And Fifty Eight And 35/100 US Dollars

VOID AFTER SIX MONTHS

ISSUE DATE	AMOUNT
07/26/2017	*****\$858.35

New South Insurance Company

PAY TO THE ORDER OF: WARREN COUNTY ATTORNEY

Countersignature

Property Damage, WARREN COUNTY ATTORNEY

⑈0405571368⑈ ⑆021309379⑆

508072712⑈

(B)

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Department of Public Works

Name of Department

SIGNED: *Jeffrey E. Thompson* DATE: 8/21/2017

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8261 421	County Roads, 2017 CR 22 Harrisburg Road, Equip Rental	\$ 16,330.69
D.5112.8263 280	Co Roads, 2017 CR 3 Warrensburg Road, Project	D.5112.8263 421	County Roads, 2017 CR 3 Warrensburg Rd, Equip Rental	\$ 9,682.49
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8266 421	County Roads, 2017 CR 76 Dartmouth Road, Equip Rent	\$ 12,662.05
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8257 421	County Roads, 2017 CR 55 Valentine Pond Road, Eq Rent	\$ 12,920.82
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8262 421	County Roads, 2017 CR 30 Schroon River Road, Eq Rent	\$ 13,255.55
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8264 421	County Roads, 2017 CR 13 Glen Athol Road, Equip Renta	\$ 19,122.96
D.5110 110	County Roads, Maint of Roads, Salaries - Regular	D.5110 120	County Roads, Maint of Roads, Salaries - Over Time	\$ 16,000.00

\$99,974.56

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:
Please file original request with Clerk of the Board and retain copy for your records.

Transfer to cover Road Internal Equipment Rental Costs

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No: 19.63
Title of Position: Motor Equipment Operator - Medium (1233) Base Salary of Position: \$31,872.00 Grade: 7
Budget code and title: D 5110.110 Motor Equipment Operator - Medium #2 Union [checked] Non-Union []
This position is vacated due to: [] Retirement [] Resignation [] Termination [checked] Promotion [] Other []
Employee No./Last Name: 12859 / Carpenter Date of Vacancy: 8/13/2017
Is this position mandated? [] Yes [] No Is the position reimbursable? [] Yes [checked] No
Source of reimbursement: [] Federal [] State [] Other []

Jeff Thompson 8/11/17

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [checked] Non-Competitive [] Other []
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed.

PCW 8/14/17
AF 8/14/17

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[checked] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 8/14/17

BUDGET OFFICER COMPLETES THIS SECTION

[checked] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E Thomas Date 8/18/17

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works
[] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 8/21/17

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works

Payroll Dept. No: 19.63

Title of Position: Motor Equipment Operator - Light (17.60) Base Salary of Position: \$28,951.00 Grade: 5

Filling at Step # (If Known): _____

Budget code and title: D 5110.110 Motor Equipment Operator - Light #16 Union Non-Union

This position is vacated due to: Retirement Resignation Termination Promotion Other

Employee No./Last Name: 12906 / Webb Date of Vacancy: 8/13/2017

Is this position mandated? Yes No Is the position reimbursable? Yes No

Source of reimbursement: Federal _____ % State _____ % Other _____ %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____

Actual Impact to Budget Report will be provided monthly by Human Resources Director

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. [Signature] 8/14/17

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.

The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature]

Date 8/14/17

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.

The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature]

Date 8/18/17

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy.

In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature]

Date 8/21/17

DPW OVERTIME ALL DIVISIONS

(hours)

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2008	4180	4743	1796	301	940	889	707	343	1443	416	2919	1261	19938
2009	3155	1311	36	123	659	619	317	325	930	215	381	1813	9884
2010	1668	1462	89	205	120	489	390	251	1094	196	299	1147	7410
2011	2481	2238	1459	270	1464	1072	304	990	1482	866	396	577	13599
2012	1950	881	722	108	245	543	514	454	1073	356	366	2212	9424
2013	1279	1616	838	164	109	357	346	431	840	386	519	2054	8939
2014	2194	2042	1262	154	367	433	469	863	1131	289	973	1794	11971
2015	2063	2313	880	238	183	639	617	397	1071	732	223	612	9968
2016	1176	1245	332	415	390	614	614	806	* 845	732	703	2538	9565
2017	1822	1802	1413	413	430	721	1017						7618

Average	2197	1965	883	239	491	638	530	540	1007	465	753	1556	11264
Median	2007	1709	859	222	379	617	492	431	1084	386	396	1794	9725

updated 08/17

*incl. 496 for
Balloon Fest.

Department of Public Works
Diesel & Unleaded Fuel Expense
for Period Ending
July 31, 2017

DM5130 442

Year	January	February	March	April	May	June
2010	\$ 20,251.00	\$ 21,890.00	\$ 18,052.00	\$ 20,409.00	\$ 21,826.00	\$ 24,286.00
2011	\$ 41,395.00	\$ 42,921.00	\$ 40,756.40	\$ 21,979.34	\$ 36,389.79	\$ 43,952.57
2012	\$ 40,027.00	\$ 25,334.00	\$ 31,974.00	\$ 28,001.77	\$ 29,323.87	\$ 33,578.02
2013	\$ 35,917.67	\$ 33,902.19	\$ 29,065.23	\$ 22,110.54	\$ 22,994.76	\$ 27,007.62
2014	\$ 41,102.85	\$ 44,193.73	\$ 34,664.00	\$ 21,869.40	\$ 27,397.04	\$ 31,902.50
2015	\$ 29,575.25	\$ 32,106.08	\$ 18,232.34	\$ 13,287.05	\$ 17,399.03	\$ 19,382.64
2016	\$ 11,189.37	\$ 12,820.42	\$ 9,689.26	\$ 15,024.30	\$ 14,069.63	\$ 17,328.07
Seven Year Ave	\$ 31,351.16	\$ 30,452.49	\$ 26,061.89	\$ 20,383.06	\$ 24,200.02	\$ 28,205.35
Ave. Minus high/low	\$ 33,374.75	\$ 31,230.65	\$ 26,397.51	\$ 20,278.52	\$ 23,788.14	\$ 27,231.36
Actual 2017 Expense Totdate	\$ 21,387.26	\$ 22,546.21	\$ 19,543.07	\$ 13,450.58	\$ 15,588.71	\$ 21,556.10

Year	July	August	September	October	November	December	Year Total
2010	\$ 21,243.00	\$ 22,945.00	\$ 21,119.00	\$ 18,731.00	\$ 18,193.00	\$ 24,298.00	\$ 253,243.00
2011	\$ 25,992.71	\$ 34,175.23	\$ 37,901.04	\$ 29,037.34	\$ 33,796.55	\$ 25,754.67	\$ 414,051.64
2012	\$ 30,915.85	\$ 31,184.24	\$ 30,933.55	\$ 35,501.21	\$ 22,835.91	\$ 37,425.63	\$ 377,035.05
2013	\$ 28,081.00	\$ 29,777.32	\$ 29,089.41	\$ 29,968.97	\$ 25,563.08	\$ 35,684.95	\$ 349,162.74
2014	\$ 32,737.06	\$ 25,894.24	\$ 34,375.73	\$ 29,062.57	\$ 26,566.80	\$ 28,610.78	\$ 378,376.70
2015	\$ 21,708.69	\$ 17,743.00	\$ 17,946.71	\$ 15,216.72	\$ 12,854.80	\$ 14,217.43	\$ 229,669.74
2016	\$ 15,243.84	\$ 18,994.42	\$ 18,721.47	\$ 17,056.14	\$ 14,958.03	\$ 25,415.08	\$ 190,510.03

Seven Year Ave.	\$ 25,131.74	\$ 25,816.21	\$ 27,155.27	\$ 24,939.14	\$ 22,109.74	\$ 27,343.79	\$ 313,149.84
Ave. Minus high/low	\$ 25,952.49	\$ 25,759.04	\$ 26,847.83	\$ 24,771.20	\$ 23,069.31	\$ 27,952.70	\$ 317,497.45

Actual 2017 Expense Totdate \$ 22,051.59

Actual 2017 Budget \$ 300,000

Budget Balance after April Expense \$ 163,876

Less: Projected Additional Expense \$ 89,168

Projected Budget Overage or (Shortage) @ current rates \$ 74,708

Gas Usage 2017



**Department of Public Works
Diesel Fuel Used (Gallons)
for Period Ending July 31, 2017**

Year	January	February	March	April	May	June
2010	5893	6673	4558	5435	6311	7306
2011	10891	10687	8845	3703	7415	10142
2012	8954	4932	6757	5843	6383	8165
2013	7366	6947	5836	4268	4990	6359
2014	9224	10222	7695	4164	5900	7281
2015	9160	10976	5208	8178	4881	6541
2016	5029.8	5708.3	4258.3	5250.2	6570	7396

Seven Year Ave.	8074	8021	6165	5263	6064	7599
Ave. Minus high/low	8119	8047	6011	4992	6031	7338

Actual 2017	8439.6	9048.4	7481.4	3578.3	5982.3	7776.2
Projected 2017						

Year	Year											Total
	July	August	September	October	November	December	December	December	December	December	December	
2010	5241	7121	6401	5031	4576	6062	6062	6062	6062	6062	6062	70608
2011	5480	7377	9046	6592	7705	5256	5256	5256	5256	5256	5256	93139
2012	7420	6833	6799	7548	4470	8035	8035	8035	8035	8035	8035	82139
2013	6213	6478	6465	6513	5681	8175	8175	8175	8175	8175	8175	75291
2014	7732	5910	8767	7460	7240	8258	8258	8258	8258	8258	8258	89853
2015	7417	5941	6515	6015	4772	5877	5877	5877	5877	5877	5877	81480
2016	5491.3	8844.9	6811.5	7551.2	5617	8844.9	8844.9	8844.9	8844.9	8844.9	8844.9	77373

Seven Year Ave.	6428	6929	7258	6673	5723	7215	7215	7215	7215	7215	7215	81412
Ave. Minus high/low	6404	6750	7071	6826	5556	7281	7281	7281	7281	7281	7281	81227

Actual 2017	7023											34017
Projected 2017		6929	7258	6826	5723	7281	7281	7281	7281	7281	7281	34017

Current	\$1.8344
Projected Cost	\$62,401

