

**Public Works – DPW**  
**Department of Public Works**  
**AGENDA**  
**October 23, 2017– 9:30 am**

Committee Members: *SIMPSON, MacDonald, Dickinson, Frasier, Merlino, Sokol, Vanselo, Girard, Hyde*

**I. Committee Meeting Call to Order.....** Chairman Simpson

**II. Motion to Approve Minutes of Prior Committee Meeting.....** Chairman Simpson

**III. Action Agenda/New Business**

Page

1 Amend Grant H353 Bridge Abatement and Painting..... Jeff Tennyson  
Rationale: Amending grant for construction phase of project.

7 Increase Capital Project – H353 Bridge Abatement (\$679,323). Jeff Tennyson  
Rationale: Increase project funding for new grant.

8 Amend Contract – CDM Smith (H353 CI \$99,138).....Jeff Tennyson  
Rationale: Amend contract for construction inspection services.

17 New Contract – Bid TBD (H353 Br. Abatement & Painting).... Jeff Tennyson  
Rationale: New contract as a result of Bid due 11/17/17).

18 Increase Capital Project – H331 Co. Bridge Projects (\$170k)... Jeff Tennyson  
Rationale: Transfer of funds from D.9950 for bridge replacement.

19 Transfers – Various Road Projects..... Jeff Tennyson  
Rationale: Transfers to cover additional salaries and internal equipment.

- Authorize Settlement to Lawsuit ..... Jeff Tennyson  
Rationale: Authorize settlement for damage to County vehicle.

**IV. Referral/Pending Items –**  
- None

**V. Information for Discussion/Review –**  
- County Road Project (photo)  
- Horicon Ave over Schroon Bridge Painting Project (photos)  
- Padanarum Road Temporary Bridge (photo)

**VI. Privilege of the Floor to discuss any additional items to come before the Committee**

**VII. Motion to Adjourn**

Attachments

- 20 DPW OT Report (Thru 9/30/17)
- 21 DPW Fuel Usage Report (Thru 9/30/17)

**RESOLUTION REQUEST FORM NO. 6*****Request to Amend or Extend Existing Grant*****DEPARTMENT NAME: DPW****DATE: 10/23/17**

- (a) Purpose of Grant Amendment: Supplemental Agreement No. 1 for County Bridge Asbestos Abatement & Painting Project
- (b) Resolution No. which Authorized Original Application and Grant: 527 of 2016
- (c) Name of Grantor: NYSDOT
- (d) Address of Grantor: 50 Wolf Road, Albany, NY 12205
- (e) Grantor's Contact Person and Telephone Number: Karen Hulihan, 485-7734
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Yes
- (g) Effective Date of Amendment or Extension: Upon Execution
- (h) Termination Date of Amendment or Extension: 9/19/2027
- (i) Total Dollar Amount Involved (not to exceed): \$679,323.00 (increase)
- (j) Is a Budget amendment required? **No** If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **Yes** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? **Yes** If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: H353.9550 280 County Bridge Asbestos Abatement & Painting Project

Sponsor: **Warren County**  
PIN: **1760.02** BIN: **3305640, 3360330, 3305340**  
Comptroller's Contract No. **D035401**  
Supplemental Agreement No. **1**  
Date Prepared: **9/19/2017** By: **(ddl)**  
Initials

Press F1 for instructions in the blank fields:

**SUPPLEMENTAL AGREEMENT No. 1 to D035401** (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State");

and

**County of Warren** (the Sponsor)  
Acting by and through the **Superintendent of Public Works**  
with its office at **4028 Main Street, Warrensburg, NY 12885.**

This amends the existing Agreement between the parties in the following respects only (check applicable categories):

- Amends a previously adopted Schedule A by (check as applicable):
  - amending a project description
  - amending the contract end date
  - amending the scheduled funding by:
    - adding additional funding (check and enter the # phase(s) as applicable):
      - adding phase **Constr/CI** which covers eligible costs incurred on/after   /  /
      - adding phase \_\_\_\_\_ which covers eligible costs incurred on/after   /  /
    - increasing funding for a project phase(s)
    - adding a pin extension
    - change from Non-Marchiselli to Marchiselli
    - deleting/reducing funding for a project phase(s)
    - other (\_\_\_\_\_)
- Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility)
- Amends a previously adopted Agreement by adding Appendix 2-S – Iran Divestment Act:
- Amends the text of the Agreement as follows (insert text below):



**NYSDOT/State-Local Agreement – Schedule A**

**B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES** For each PIN Fiscal Share, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1760.02.121	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old	STP	\$106,000.00	\$84,800.00	\$0.00	\$21,200.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL CURRENT COSTS:</b>			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

<b>C. Local Deposit(s) from Section A:</b>	\$ 0.00
<b>Additional Local Deposit(s)</b>	\$
<b>Total Local Deposit(s)</b>	\$ 0.00

**D. Total Project Costs** All totals will calculate automatically.

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total OTHER STATE Cost	Total LOCAL Cost	Total ALL SOURCES Cost
\$628,258.00	\$91,900.00	\$ 0.00	\$74,165.00	\$794,323.00

<b>E. Point of Contact for Questions Regarding this Schedule A (Must be completed)</b>	Name: <u>Deborah Lolik</u> Phone No: <u>518-485-9410</u>
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See Agreement (or Supplemental Agreement Cover) for required contract signatures.

**NYS DOT/State-Local Agreement – Schedule A**

**Footnotes:** (See LPB's website for link to sample footnotes)

This Supplement Agreement #1 adds the construction/construction inspection phase.

Construction Inspection = \$99,138.00

This SA #1 includes approved 17/18 Marchiselli funding for Design & Construction.

Construction Marchiselli funding hereunder is limited by the amount authorized on the Comprehensive List. Additional Marchiselli funding is contingent on appropriate increase(s) to the Comprehensive List and the execution of a Supplemental Schedule A providing such additional funds. Current Construction Marchiselli funds are short by \$25,898.00 ( $\$679,323 \times 15\% = \$101,898.00$ ).

SAMPLE RESOLUTION BY MUNICIPALITY  
(Locally Administered Project)  
RESOLUTION NUMBER:

⑥

**A Resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore**

WHEREAS, a Project BINS 3305640, 3360330, 3305430, County Bridge Asbestos Abatement & Painting Project, Towns of Johnsbury & Stony Creek, Warren County, P.I.N. 1760.02 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80 % Federal funds and 20 % non-federal funds; and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design & Construction/Construction Inspection

NOW, THEREFORE, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Design & Construction/Construction Inspection work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$106,000.00 (One Hundred Six Thousand Dollars and no cents) has been appropriated from the \_\_\_\_\_ and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that the additional sum of \$679,323.00 (Six Hundred Seventy-Nine Thousand Three Hundred Twenty Three Dollars and no cents) is hereby appropriated from the \_\_\_\_\_ and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Board of Supervisors of Warren County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately

STATE OF NEW YORK            }  
  } ss.:  
COUNTY OF WARREN         }

I, the undersigned,

DO HEREBY CERTIFY that I have compared the above copy of a resolution adopted \_\_\_\_\_, 20\_\_ with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of said \_\_\_\_\_

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Clerk

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 10/23/17**

(a) Exact Title and Number of Project\*: PIN 1760.02 County Bridge Asbestos Abatement & Painting Project (H353.9550 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$679,323.00

(e) Amount of Decrease (if applicable):

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$543,458.00	Federal Share
\$101,898.00	State "Marchiselli" Share (assumed available per Treasurer)
\$76,000.00	State "Marchiselli" Share (actually available)
\$33,967.00	Local Match Share (transfer from D.9950 910 Transfers - Capital Projects)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To increase funding shares for construction phase in accordance with NYSDOT State-Local Supplemental Agreement No. 1

**RESOLUTION REQUEST FORM NO. 4**

***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: DPW**

**DATE: 10/23/17**

- (a) Purpose of Contract Change: Consultant Supplemental Agreement No. 1 for County Bridge Asbestos Abatement & Painting Project to add Construction Inspection services
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 528 of 2016
- (c) Name of Contractor: Camp, Dresser, McKee & Smith
- (d) Address of Contractor: 11 British American Boulevard, Latham, NY 12210
- (e) Contractor's Contact Person and Telephone Number: Erik LeClair (518) 782-4573
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Until Complete
- (h) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$99,138
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H353.9550 280 County Bridge Asbestos Abatement & Painting Project



10

**Architectural/Engineering  
Consultant Contract**

PIN (s) 1760.02 Municipal Contract No. \_\_\_\_\_

Agreement made this 1st day of October, 2017 by and between

Warren County  
(municipal corporation)

having its principal office at 4028 Main Street in Warrensburg, NY (the "Sponsor")

and

Camp Dresser McKee & Smith (CDM Smith) with its office  
at 11 British American Blvd., Latham, NY 12110 (the "**Consultant**")

**WITNESSETH:**

WHEREAS, in connection with a federal-aid project funded through the New York State Department of Transportation ("NYSDOT") identified for the purposes of this contract as County Bridge Asbestos Abatement & Painting Project, BIN 3305640 Town of Stony Creek and BIN 3360330 Town of Johnsbury, Warren County (as described in detail in Attachment A annexed hereto, the "Project") the Sponsor has sought to engage the services of a Consultant Engineer) to perform the scope of services described in Attachment B annexed hereto; and

WHEREAS, in accordance with required consultant selection procedures, including applicable requirements of NYSDOT and/or the Federal Highway Administration ("FHWA"), the Sponsor has selected the Consultant to perform such services in accordance with the requirements of this Contract; and

WHEREAS, the **Chairman of the Board of Supervisors of Warren County**, is authorized to enter this Contract on behalf of the Sponsor,

NOW, THEREFORE, the parties hereto agree as follows:

## SECTION 8 – CONSTRUCTION SUPPORT

### 8.01 Construction Support

The Consultant will provide design response to unanticipated or changed field conditions, analyze and participate in proposed design changes, and interpret design plans.

Work under this section will always be in response to the specific assignment from Warren County under one of the tasks below:

- In response to unanticipated and/or varying field conditions or changes in construction procedures, the Consultant will conduct on-site field reconnaissance and, where required, prepare Field Change Sheets modifying pertinent contract plan sheets.
- The Consultant will analyze and make recommendations on the implementation of changes proposed by Warren County or the construction contractor.
- The Consultant will interpret and clarify design concepts, plans and specifications.
- Review and approval of structural shop drawings

Not reimbursable under this Section are:

Corrections of design errors and omissions

## SECTION 9 – CONSTRUCTION INSPECTION

### 9.01 Equipment

The **Contractor** will furnish office space, basic office furnishings, equipment and supplies for the **Consultant**, as part of the contract. This will include high speed internet service, phone/faxsimile/copier machine, and printer.

The **Consultant** will furnish all other field equipment and field laboratory supplies required to properly perform the inspection services listed below.

### 9.02 Inspection

The **Consultant** will provide, to the satisfaction of the **Municipality**, contract administration and construction inspection services from such time as directed to proceed until the completion of the final agreement and issuance of final payment for the contract. The **Consultant** must assume responsibility, as appropriate, for the administration of the contract including maintaining complete project records, processing payments, performing detailed inspection work and on-site field tests of all materials and items of work incorporated into the contract consistent with federal policies and the specifications and plans applicable to the project.

### 9.03 Municipal Project Engineer

The **Municipality** will assign a Project Engineer to the contract covered by this agreement. This Project Engineer will be the **Municipal's** official representative on the contract and the **Consultant** must report to and be directly responsible to said Project Engineer.

### 9.04 Ethics

Prior to the start of work, the **Consultant** will submit to the **Municipality** a statement regarding conflicts of interest.

### 9.05 Health and Safety Requirements

The **Consultant** must provide all necessary health and safety related training, supervision, equipment and programs for their inspection staff assigned to the project.

### 9.06 Staff Qualifications and Training

The **Consultant** must provide sufficient trained personnel to adequately and competently perform the requirements of this agreement.

## 9.07 Scope of Services/Performance Requirements

### A. Quality

The Consultant will enforce the specifications and identify in a timely manner to the **Municipality** local conditions, methods of construction, errors on the plans or defects in the work or materials which would conflict with the quality of work, and conflict with the successful completion of the project.

### B. Record Keeping & Payments to the Contractor

- 1) All records must be kept in accordance with the directions of the **Municipality**. The **Consultant** must take all measurements and collect all other pertinent information necessary to prepare daily inspection reports, monthly and final estimates, survey notes, record plans showing all changes from contract plans, photographs of various phases of construction, and other pertinent data, records and reports for proper completion of records of the contract.
- 2) Any record plans, engineering data, survey notes or other data provided by the **Municipality** should be returned to the **Municipality** at the completion of the contract. Original tracings of record plans, maps, engineering data, the final estimate and any other engineering data produced by the **Consultant** will bear the endorsement of the **Consultant**. Any documents that require an appropriate review and approval of a Professional Engineer (P.E.) licensed and registered to practice in New York State must be signed by the P.E.
- 3) Unless otherwise modified by this agreement, the **Consultant** will check, and when acceptable, approve all structural shop drawings.
- 4) The **Consultant** will maintain as-built drawings as work is progressed. Copies will be provided to the **Municipality** at the completion of construction.
- 5) The **Consultant** must submit the final estimate of the contract to the **Municipality** within four (4) weeks after the date of acceptance of the contract. All project records must be cataloged, indexed, packaged, and delivered to the **Municipality** within five (5) weeks after the date of the acceptance of the contract.

### C. Health & Safety/Maintenance and Protection of Traffic

- 1) The **Consultant** must ensure that all inspection staff assigned to the project are knowledgeable concerning the health and safety requirements of the contract per **Municipality** policy, procedures and specifications and adhere

to all standards. Individual inspectors must be instructed relative to the safety concerns for construction operations they are assigned to inspect to protect their personal safety, and to ensure they are prepared to recognize and address any contractor oversight or disregard of project safety requirements.

- 2) The **Consultant** is responsible for monitoring the Contractor's and Subcontractor's efforts to maintain traffic and protect the public from damage to person and property within the limits of, and for the duration of the contract.

D) Monitoring Equal Opportunity/Labor Requirements

The **Consultant** must assign to one individual the responsibility of monitoring the Contractor's adherence to Equal Opportunity and Labor requirements contained in the contract. The Consultant, when monitoring the Contractor's Equal Opportunity and Labor compliance, will utilize the guidance contained in the contract, standard specifications and the **Municipality's** policies.

EXHIBIT A  
SALARY SCHEDULE

Camp Dresser McKee & Smith  
(CDM Smith)  
PIN 1760.02  
CEI Services for Bridge Asbestos Abatement & Painting  
BIN 3305640 & BIN 3360330  
Towns of Stony Creek and Johnsbury, Warren County, New York

JOB TITLE	ASCE (A) OR NICET (N) GRADE	PRESENT	PROJECTED	MAX. HOURLY RATES		OVERTIME CATEGORY
		RATE Sep-17	RATE Jun-18	2017	2018	
Sr. Project Manager	VII (A)	\$66.57	\$68.57	\$68.00	\$70.04	A
Project Manager	VI (A)	\$49.16	\$50.63	\$61.64	\$63.49	A
Structural Engr. P.E.	V (A)	\$49.16	\$50.63	\$57.64	\$59.37	B
Staff Engineer, P.E.	IV (A)	\$37.81	\$38.94	\$40.27	\$41.48	B
Resident Eng.	IV (N)	\$45.00	\$46.35	\$49.16	\$50.63	C
Senior Inspector	III (N)	\$36.00	\$37.08	\$40.00	\$41.20	C
CADD Tech.	II (A)	\$27.00	\$27.81	\$28.00	\$28.84	C
Administrative Assistant	II (A)	\$27.00	\$27.81	\$28.00	\$28.84	C

NOTE: It shall be the ENGINEER'S responsibility to pay prevailing wage rates and supplements as required by the Labor Department, for services requiring such rates and supplements.

Maximum Hourly Rate shall be limited to the current NYSDOT maximum allowable hourly rates, unless otherwise permitted in writing by the NYSDOT.

ENGINEER'S OVERTIME COMPENSATION POLICY

- Category A - No overtime compensation.
- Category B - overtime compensated at straight time rate.
- Category C - overtime compensated at straight time rate x 1.50

Night shift hours will be billed on the basis of 1.10 times regular straight hours.  
Night shift differential will be paid for hours worked between 4:00 PM and 6:00 AM.

Overtime applies to hours worked in excess of the normal working hours of 40 hours per week.

Night shift differential or OT will be paid at whichever is higher, but not a combination of both.

Version Date: 9/12/2017

EXHIBIT D  
SUMMARY  
Camp Dresser McKee & Smith  
PIN 1760.02  
CEI Services for Bridge Asbestos Abatement & Painting  
BIN 3305640 & BIN 3360330  
Towns of Stony Creek and Johnsbury, Warren County, New York

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Item IA, Direct Technical Salaries (estimated) subject to audit	\$39,115
Item IB, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate)	\$0
Item II, Direct Non-Salary Cost (estimated) subject to audit	\$3,054
Item II, Direct Non-Salary Cost (estimated) subject to audit (Sub-Contractor Costs)	\$3,148
Item III, Overhead @116% (estimated) subject to audit	\$45,373
Item IV, Fixed Fee (negotiated) @ 10%	\$8,449
Item II, Direct Non-Salary Cost, Sub Consultant (estimated) subject to audit	\$0
<b>Total Estimated Cost</b>	<b>\$99,138</b>
<b>MAXIMUM AMOUNT PAYABLE</b>	<b>\$99,138</b>

Version Date: 9/12/2017

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 10/23/17**

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 56-17
- (b) Purpose of Contract: PIN 1760.02 - County Bridge Asbestos Abatement & Painting Project
- (c) Name of Contractor: TBD (Bids are due Friday, November 17, 2017)
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon Execution
- (h) Termination Date of Contract: Upon Completion
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H353.9550 280 County Bridge Asbestos Abatement & Painting Project

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 10/23/17**

(a) Exact Title and Number of Project\*: County Bridge Projects (H331.9550 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$170,00.00

(e) Amount of Decrease (if applicable): NA

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$170,000.00 (D.9950 910 Transfers - Capital Projects)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To increase the capital project for 2017 bridge work

**REQUEST FOR TRANSFER OF FUNDS**

19

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM Department of Public Works

Name of Department

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

10/23/2017

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8263 421	County Roads, 2017 CR 3 Warrensburg Rd, Equip Rental	\$ 1,683.28
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8259 421	County Roads, 2017 CR 36 Valley Road, Equip Rental	\$ 17,101.33
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8255 421	County Roads, 2017 CR 16 East River Drive, Equip Rental	\$ 21,397.70
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8264 421	County Roads, 2017 CR 13 Glen Athol Road, Equip Rental	\$ 2,163.92
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8244 421	County Roads, 2017 CR 19 Olmsteadville Road, Equip Rental	\$ 9,412.82
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8258 421	County Roads, 2017 CR 72 Garnet Lake Road, Equip Rental	\$ 14,637.76
D.5112.8244 280	Co Roads, 2016 CR #19 Olmsteadville Road, Project	D.5112.8268 280	County Roads, 2017 CR 11 Valley Woods Road, Project	\$ 50,000.00
D.5112.8244 280	Co Roads, 2016 CR #19 Olmsteadville Road, Project	D.5112.8268 120	County Roads, 2017 CR 11 Valley Woods Road, Salaries-OT	\$ 1,976.80
D.5112.8244 280	Co Roads, 2016 CR #19 Olmsteadville Road, Project	D.5112.8268 130	County Roads, 2017 CR 11 Valley Woods Road, Salaries-PT	\$ 475.48
A.1628 110	General, Waste Management Contain, Salaries-Reg	A.1628 120	General, Waste Management Containment, Salaries-Overtime	\$ 17.81
A.5610 120	General, Airport (DPW) Salaries - Over Time	A.5610 130	General, Airport (DPW) Salaries - Part Time	\$ 93.85
D.5020 130	County Roads, Engineering, Salaries- Part Time	D.3310 120	County Roads, Traffic Control, Salaries - Overtime	\$ 3,046.77
D.5020 130	County Roads, Engineering, Salaries- Part Time	D.5020 120	County Roads, Engineering, Salaries - Overtime	\$ 34.52
D.5110 110	County Roads, Maint of Roads, Salaries - Regular	D.5110 120	County Roads, Maintenance of Roads, Salaries - Overtime	\$ 29,855.29
D.5148 110	County Roads, Serv to Other Govts, Salaries-Reg	D.5148 120	County Roads, Serv to Other Govts, Salaries - Overtime	\$ 2,071.30
D.5148 110	County Roads, Serv to Other Govts, Salaries-Reg	D.5148 130	County Roads, Serv to Other Govts, Salaries - Part time	\$ 722.70
DM.5130 110	Road Machinery, Machinery, Salaries - Regular	DM.5130 130	Road Machinery, Machinery, Salaries - Part Time	\$ 660.60
A.1624 421	General, HHS Building, Equipment Rental	D.5020 410	County Roads, Engineering, Supplies	\$ 2,000.00
A.1624 421	General, HHS Building, Equipment Rental	A.5610 470	General, Airport (DPW) Contracts	\$ 4,600.00
A.1624 421	General, HHS Building, Equipment Rental	D.5110 421	County Roads, Maintenance, Equipment Rental	\$ 4,400.00
A.1620 415	General, Buildings, Electricity	A.7110 470	General, Park & Rec, Contracts	\$ 12,881.00
A.1620 417	General Buildings, Water/Sewer/Taxes	A.7111 470	General, Up Yonda Farms, Contracts	\$ 7,932.00

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:  
Please file original request with Clerk of the Board and retain copy for your records.

Transfer to cover Road Internal Equipment Rental Costs, Salaries, Project costs

# DPW OVERTIME ALL DIVISIONS

(hours)

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2008	4180	4743	1796	301	940	889	707	343	1443	416	2919	1261	19938
2009	3155	1311	36	123	659	619	317	325	930	215	381	1813	9884
2010	1668	1462	89	205	120	489	390	251	1094	196	299	1147	7410
2011	2481	2238	1459	270	1464	1072	304	990	1482	866	396	577	13599
2012	1950	881	722	108	245	543	514	454	1073	356	366	2212	9424
2013	1279	1616	838	164	109	357	346	431	840	386	519	2054	8939
2014	2194	2042	1262	154	367	433	469	863	1131	289	973	1794	11971
2015	2063	2313	880	238	183	639	617	397	1071	732	223	612	9968
2016	1176	1245	332	415	390	614	614	806	845	732	703	2538	10410
2017	1822	1802	1413	413	430	721	1017	791	*1400				8409

<b>Average</b>	2197	1965	883	239	491	638	530	565	991	465	753	1556	11273
<b>Median</b>	2007	1709	859	222	379	617	492	443	1073	386	396	1794	9926

updated 10/17

\*incl. 533 for  
Balloon Fest.

Department of Public Works  
 Diesel & Unleaded Fuel Expense  
 for Period Ending  
 September 30, 2017

DM5130 442

Year	January	February	March	April	May	June
2010	\$ 20,251.00	\$ 21,890.00	\$ 18,052.00	\$ 20,409.00	\$ 21,826.00	\$ 24,286.00
2011	\$ 41,395.00	\$ 42,921.00	\$ 40,756.40	\$ 21,979.34	\$ 36,389.79	\$ 43,952.57
2012	\$ 40,027.00	\$ 25,334.00	\$ 31,974.00	\$ 28,001.77	\$ 29,323.87	\$ 33,578.02
2013	\$ 35,917.67	\$ 33,902.19	\$ 29,065.23	\$ 22,110.54	\$ 22,994.76	\$ 27,007.62
2014	\$ 41,102.85	\$ 44,193.73	\$ 34,664.00	\$ 21,869.40	\$ 27,397.04	\$ 31,902.50
2015	\$ 29,575.25	\$ 32,106.08	\$ 18,232.34	\$ 13,287.05	\$ 17,399.03	\$ 19,382.64
2016	\$ 11,189.37	\$ 12,820.42	\$ 9,689.26	\$ 15,024.30	\$ 14,069.63	\$ 17,328.07
<b>Seven Year Ave</b>	\$ 31,351.16	\$ 30,452.49	\$ 26,061.89	\$ 20,383.06	\$ 24,200.02	\$ 28,205.35
<b>Ave. Minus high/low</b>	\$ 33,374.75	\$ 31,230.65	\$ 26,397.51	\$ 20,278.52	\$ 23,788.14	\$ 27,231.36
<b>Actual 2017 Expense To Date</b>	\$ 21,387.26	\$ 22,546.21	\$ 19,543.07	\$ 13,450.58	\$ 15,588.71	\$ 21,556.10

Year	July	August	September	October	November	December	Year Total
2010	\$ 21,243.00	\$ 22,945.00	\$ 21,119.00	\$ 18,731.00	\$ 18,193.00	\$ 24,298.00	\$ 253,243.00
2011	\$ 25,992.71	\$ 34,175.23	\$ 37,901.04	\$ 29,037.34	\$ 33,796.55	\$ 25,754.67	\$ 414,051.64
2012	\$ 30,915.85	\$ 31,184.24	\$ 30,933.55	\$ 35,501.21	\$ 22,835.91	\$ 37,425.63	\$ 377,035.05
2013	\$ 28,081.00	\$ 29,777.32	\$ 29,089.41	\$ 29,968.97	\$ 25,563.08	\$ 35,684.95	\$ 349,162.74
2014	\$ 32,737.06	\$ 25,894.24	\$ 34,375.73	\$ 29,062.57	\$ 26,566.80	\$ 28,610.78	\$ 378,376.70
2015	\$ 21,708.69	\$ 17,743.00	\$ 17,946.71	\$ 15,216.72	\$ 12,854.80	\$ 14,217.43	\$ 229,669.74
2016	\$ 15,243.84	\$ 18,994.42	\$ 18,721.47	\$ 17,056.14	\$ 14,958.03	\$ 25,415.08	\$ 190,510.03
<b>Seven Year Ave.</b>	\$ 25,131.74	\$ 25,816.21	\$ 27,155.27	\$ 24,939.14	\$ 22,109.74	\$ 27,343.79	\$ 313,149.84
<b>Ave. Minus high/low</b>	\$ 25,952.49	\$ 25,759.04	\$ 26,847.83	\$ 24,771.20	\$ 23,069.31	\$ 27,952.70	\$ 317,497.45
<b>Actual 2017 Expense To Date</b>	\$ 22,051.60	\$ 19,965.95	\$ 20,515.99				\$ 176,605.47
<b>Actual 2017 Budget</b>							\$ 300,000
<b>Budget Balance after September Expense</b>							\$ 123,395
<b>Less: Projected Additional Expense</b>							\$ 60,353
<b>Projected Budget Overage or (Shortage) @ current rates</b>							\$ 63,042

Gas Usage 2017

21

**Department of Public Works  
Diesel Fuel Used (Gallons)  
for Period Ending September 30, 2017**

Year	January	February	March	April	May	June
2010	5893	6673	4558	5435	6311	7306
2011	10891	10687	8845	3703	7415	10142
2012	8954	4932	6757	5843	6383	8165
2013	7366	6947	5836	4268	4990	6359
2014	9224	10222	7695	4164	5900	7281
2015	9160	10976	5208	8178	4881	6541
2016	5029.8	5708.3	4258.3	5250.2	6570	7396

Seven Year Ave.	8074	8021	6165	5263	6064	7599
Ave. Minus high/low	8119	8047	6011	4992	6031	7338

Actual 2017	8439.6	9048.4	7481.4	3578.3	5982.3	7776.2
Projected 2017						

Year	Year						Total
	July	August	September	October	November	December	
2010	5241	7121	6401	5031	4576	6062	70608
2011	5480	7377	9046	6592	7705	5256	93139
2012	7420	6833	6799	7548	4470	8035	82139
2013	6213	6478	6465	6513	5681	8175	75291
2014	7732	5910	8767	7460	7240	8258	89853
2015	7417	5941	6515	6015	4772	5877	81480
2016	5491.3	8844.9	6811.5	7551.2	5617	8844.9	77373
Seven Year Ave.	6428	6929	7258	6673	5723	7215	81412
Ave. Minus high/low	6404	6750	7071	6826	5556	7281	81227

Actual 2017	7023	8387.4	8388.6					Current	Projected
Projected 2017				6826	5723	7281	19830	Cost	\$41,851
								\$2.1105	\$41,851

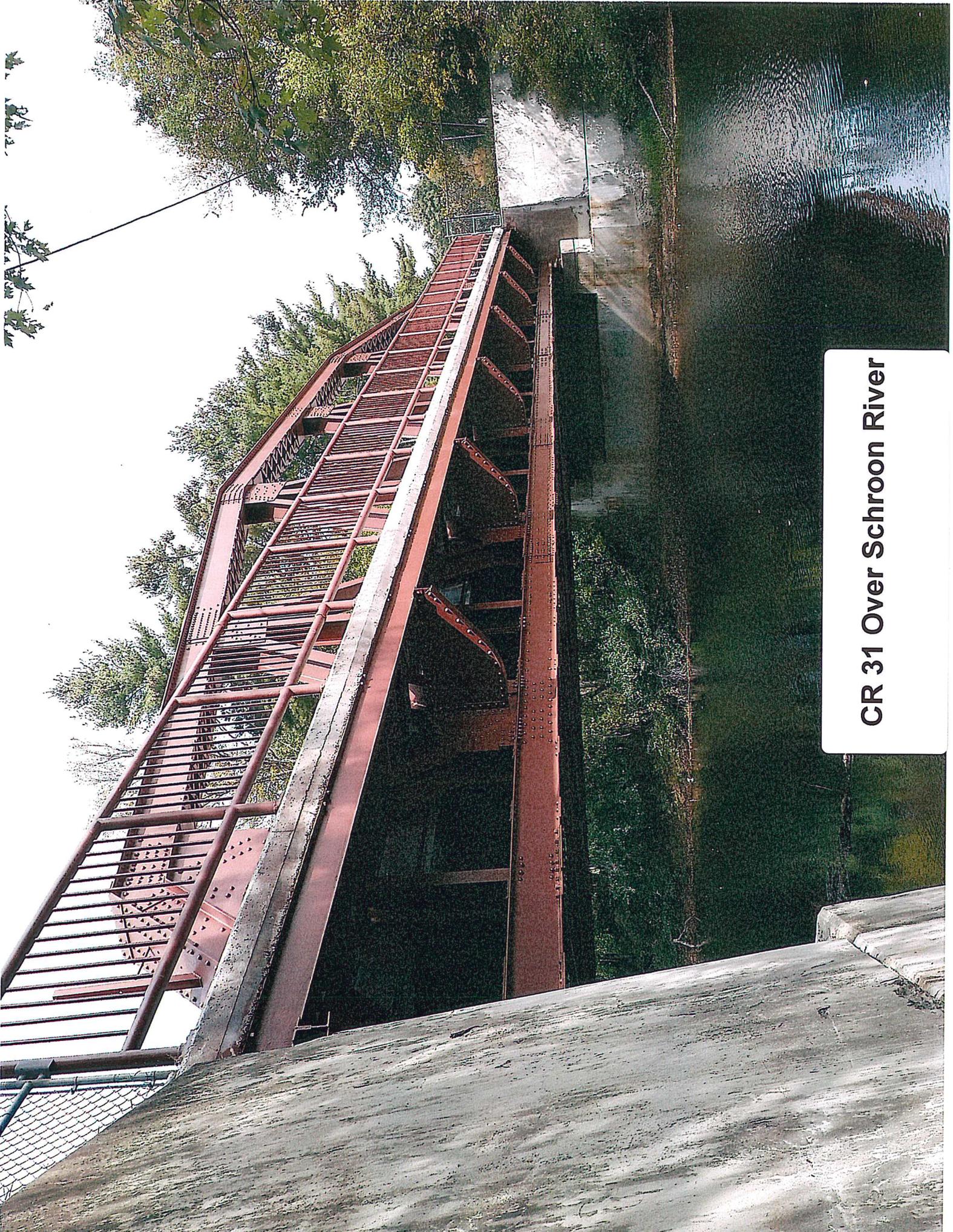
**Department of Public Works  
Unleaded Fuel Used (Gallons)  
for Period Ending September 30, 2017**

Year	January	February	March	April	May	June
2010	2587	2606	3063	3149	2849	3069
2011	3959	3528	3927	3002	3414	3459
2012	3174	2562	2486	2274	2646	2727
2013	2940	2498	2678	2672	2489	2432
2014	3460	2826	2719	2515	2825	2854
2015	2782	3125	2626	5097	2642	2565
2016	3067	2833	2864	3042	2764	2856
<b>Seven Year Ave</b>	3138	2854	2909	3107	2804	2852
<b>Ave. Minus high/low</b>	2989	2790	2790	3003	2745	2814
<b>Actual 2017</b>	2503.8	2438	318.6	2638.3	2877.1	3285.1
<b>Projected 2017</b>						

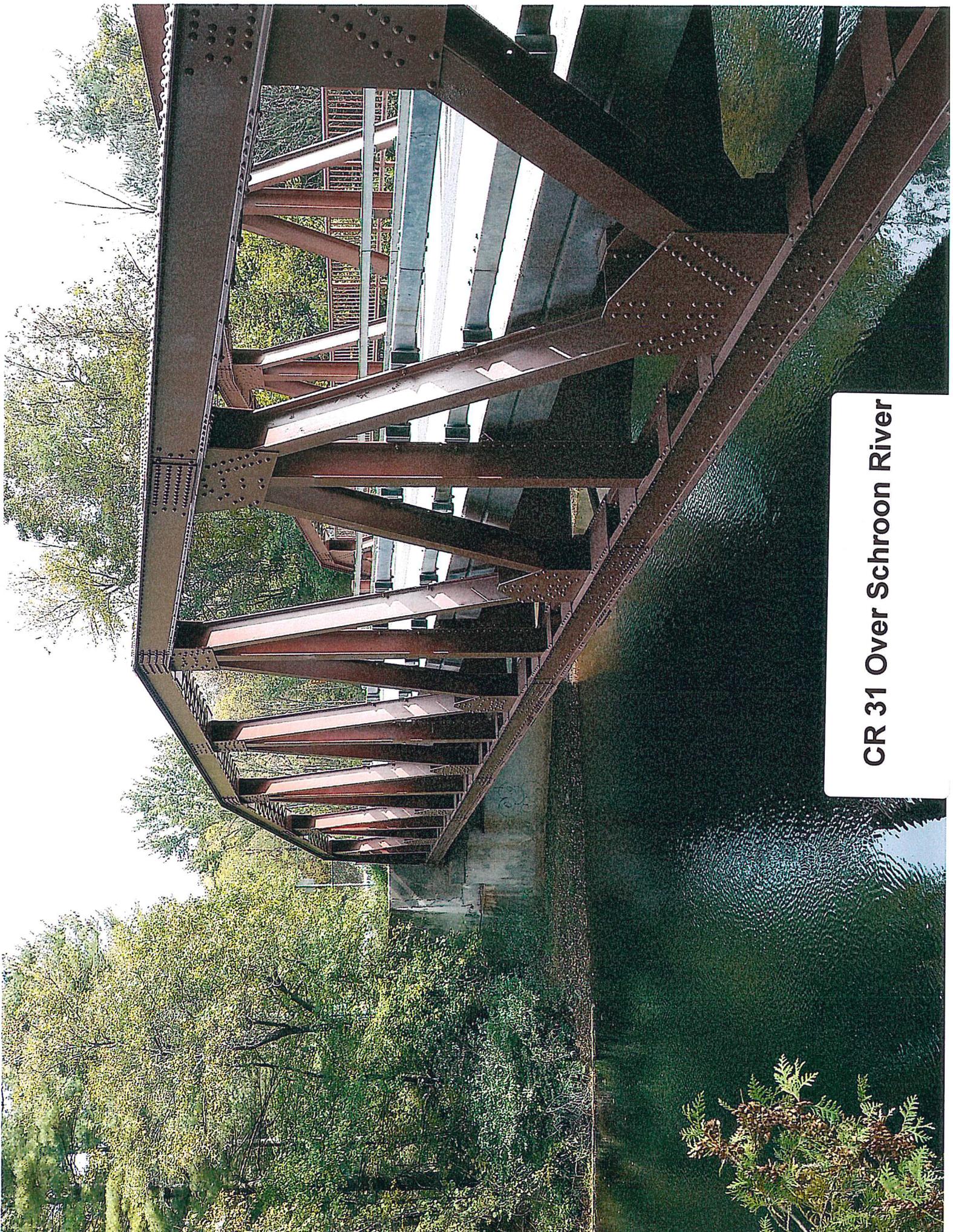
Year	July	August	September	October	November	December	Year Total
2010	3019	2832	3224	2803	2833	3269	35303
2011	2588	3279	2855	2616	2511	2773	37911
2012	2644	2949	2583	3012	2377	2751	32185
2013	2940	2918	2616	2899	2438	2973	32493
2014	2685	2503	2696	2630	2326	2765	32804
2015	3020	2593	2754	2704	2116	2573	34595
2016	2544.5	3061.6	2850.3	2608	2469.5	3061.6	34022
<b>Seven Year Ave</b>	2777	2877	2797	2753	2439	2881	34187
<b>Ave. Minus high/low</b>	2767	2871	2754	2730	2424	2865	33843
<b>Actual 2017</b>	2891.8	2843.5	2533.8	2753	2439	2881	8073
<b>Projected 2017</b>							
							<b>Current</b>
							<b>Projected Cost</b>
							<b>\$ 2,2918 \$ 18,502</b>



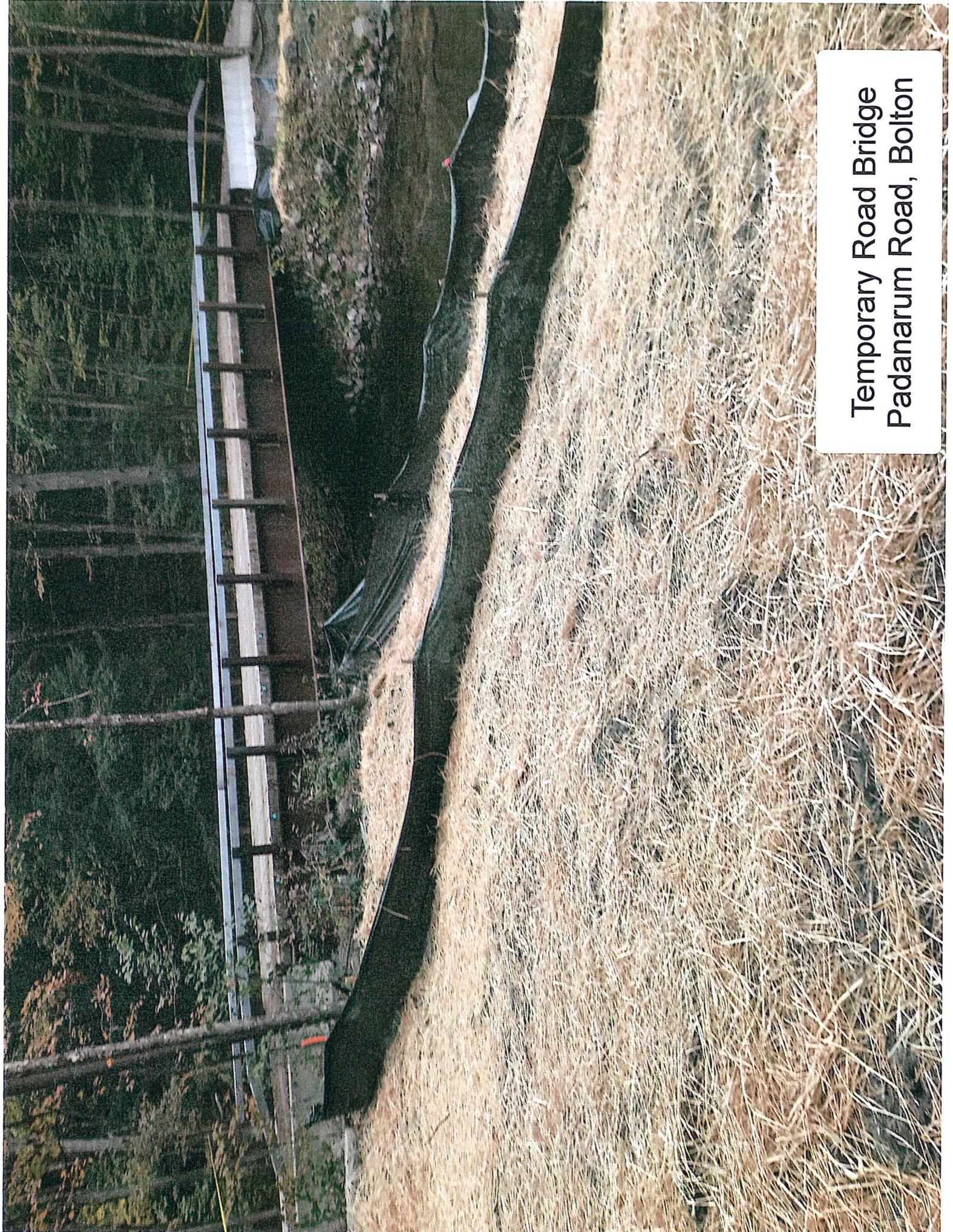
Valley Woods Road  
Bolton



**CR 31 Over Schroon River**



**CR 31 Over Schroon River**



Temporary Road Bridge  
Padanarum Road, Bolton