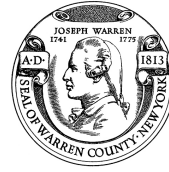


# Warren County Board of Supervisors

## AGENDA THURSDAY, JANUARY 4, 2018 ORGANIZATION MEETING



**11:00 a.m. Call to Order by Clerk of the Board  
Welcome to Guests**

**Pledge of Allegiance - Supervisor Leggett  
Roll Call**

**Members of the Board of Supervisors subscribe to Constitutional Oath as administered by Warren County Clerk, Pam Vogel**

**Selection of Temporary Chairman  
Vote for Temporary Chairman**

**Selection of Permanent Chairman  
Vote for Permanent Chairman**

**Chairman subscribes to Constitutional Oath as administered by Warren County Clerk Pam Vogel**

**Welcome and introduction of guests**

**Remarks by Chairman  
State of the County Address**

**Reading of Communications**

**Reading of Resolutions**

**Discussion and Public Comment on Resolutions**

**Vote on resolutions**

**Chairman announces Standing Committees for 2018**

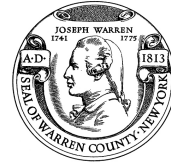
**Privilege of the Floor**

**Announcements**

**Motion to adjourn**

# Warren County Board of Supervisors

**ORGANIZATION MEETING  
WEDNESDAY JANUARY 4, 2018**



The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 11:00 a.m.

Board called to order by Amanda Allen, *Clerk of the Board of Supervisors*.

Salute to the flag was led by Supervisor Leggett.

Roll was called and the following members were present:

Bolton	-Ronald F. Conover
Chester	-Craig R. Leggett
City of Glens Falls	
Ward 1	-Absent
Ward 2	-Peter V. McDevitt
Ward 3	-Claudia K. Braymer
Ward 4	-William A. Loeb
Ward 5	-Vacant
Hague	-Edna A. Frasier
Horicon	-Matthew J. Simpson
Johnsburg	-Andrea Hogan
Lake George	-Dennis Dickinson
Lake Luzerne	-Eugene J. Merlino
Queensbury	-John F. Strough
	-Michael Wild
	-Douglas N. Beaty
	-William Magowan
	-Matthew Sokol
Stony Creek	-Frank E. Thomas
Thurman	-Cynthia Hyde
Warrensburg	-Kevin B. Geraghty

Mrs. Allen advised the first order of business would be to administer the Oath of Office for the members of the Board of Supervisors.

Pam Vogel, County Clerk, administered the Oath of Office for the members of the Board of Supervisors, following which a round of applause was given.

Mrs. Allen announced the next order of business would be the selection of a Temporary Chairperson.

Supervisor Merlino nominated Supervisor Dickinson as Temporary Chairman, and Supervisor Wild seconded the nomination.

Supervisor Braymer nominated Supervisor Frasier as Temporary Chairwoman, and Supervisor Loeb Seconded the nomination.

**WARREN COUNTY BOARD OF SUPERVISORS  
ORGANIZATION MEETING  
WEDNESDAY JANUARY 4, 2018**

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There being no further nominations, Mrs. Allen called for a roll call vote, explaining that each Supervisor should indicate whether they were voting for Supervisor Dickinson or Supervisor Frasier to serve as Temporary Chairman. Following the vote it was determined Supervisor Dickinson would serve as Temporary Chairman, receiving 691 votes (*Supervisors Leggett, Frasier, Simpson, Hogan, Dickinson, Merlino, Strough, Wild, Magowan, Sokol, Thomas, Hyde, Conover and Geraghty*) while Supervisor Frasier received 229 (Supervisors McDevitt, Braymer, Loeb and Beaty); there were 80 votes absent (*Supervisor Diamond and Vacant*).

Mrs. Allen requested that Supervisors Geraghty and Frasier escort Supervisor Dickinson to the Chair.

Temporary Chairman Dickinson called for nominations for the selection of a Permanent Chair.

Supervisor Simpson nominated Supervisor Conover as Permanent Chairman of the Board of Supervisors and Supervisor Magowan seconded the motion. Supervisor Dickinson inquired whether there were any other nominations to come before the Board. Supervisor Sokol moved for the nominations to be closed; Supervisor Thomas seconded the motion. Supervisor Braymer interjected that prior to Supervisor Sokol's motion her hand had been raised to nominate someone other than Supervisor Conover as the Permanent Chairman because her desire was for someone to be in the position who would provide leadership and embrace thoughtful and meaningful debate, while also encouraging an independent thought process. She said she was confident that Supervisor McDevitt would lead the County forward with fairness and transparency; she encouraged and requested support of Supervisor McDevitt for Permanent Chairman. She said the members of the Board should no longer take for granted that decisions by a few would be "rubber stamped" by the entire Board, as it was time for them to embrace meaningful debate and discourse, and she believed Supervisor McDevitt could lead them into that era. She added if she was able to obtain a second to her motion to appoint Supervisor McDevitt as Permanent Chairman she asked that they discuss this and that they hear from the nominees before voting on the Chairmanship.

Supervisor Dickinson advised he, as Temporary Chairman had tolerated Supervisor Braymer's diatribe, as this process was required. Supervisor McDevitt objected to the use of the word diatribe when someone wanted to have free expression in this body. Supervisor Dickinson stated Supervisor McDevitt's objection was dually noted. He informed they were present to appoint a Chairman during which they would not expend much time discussing candidates and their qualifications. He inquired whether there was a second to Supervisor Braymer's nomination of Supervisor McDevitt as Permanent Chairman; Supervisor Loeb seconded the nomination.

Temporary Chairman Dickinson called for a roll call vote, explaining that each Supervisor should indicate whether they were voting for Supervisor Conover or Supervisor McDevitt to serve as Permanent Chairman.

During the vote the following comments were made: Supervisor Loeb informed through the Board the citizens of Warren County had a choice which he considered to be special when taking into consideration the state of the world today. He said whomever was appointed would not have been anointed. He remarked he believed Supervisor McDevitt would be an exceptional Permanent Chairman of the Board of Supervisors; however, he noted, should Supervisor Conover prevail he felt it was important to note he had done a great job thus far and he was fully confident he would continue to do so for the citizens of Warren County.

Supervisor Beaty informed the thing he believed to be the most important foundation of the Board was independence and full and open transparency on all information and issues; however, he noted, over

**WARREN COUNTY BOARD OF SUPERVISORS  
ORGANIZATION MEETING  
WEDNESDAY JANUARY 4, 2018**

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the past four years he had been repeatedly disappointed in this light. He said as much as he had been supportive of Supervisors Conover and Geraghty, this disappointment has lead him to insist upon a new direction. He mentioned the independence he thought Supervisor McDevitt would provide was the direction he believed to be more appropriate for this Board and he wholeheartedly hoped to see others agree that independence should carry on and that was why he would be voting for Supervisor McDevitt as Permanent Chairman of the Board of Supervisors.

Following the vote, Supervisor Conover was declared Permanent Chairman by a majority vote, receiving 570 votes (*Supervisors Conover, Leggett, Frasier, Simpson, Dickinson, Merlino, Wild, Magowan, Sokol, Thomas, Hyde and Geraghty*) while Supervisor McDevitt received 350 votes (*Supervisors McDevitt, Braymer, Loeb, Hogan, Strough and Beaty*); 80 absent votes (*Supervisor MacDonald and vacant*).

Supervisor Dickinson stated before he relinquished his duties as Temporary Chairman he would like to say a few words about his friend Supervisor Conover. He apprised the County was very fortunate to have Supervisor Conover serve as the Chairman of the Board because the demands of a Town Supervisor were unending and yet Supervisor Conover managed to find time to do both jobs. He pointed out Supervisor Conover was always readily available for phone calls or to meet in person to discuss ideas or proposals. He mentioned he was well aware of the time required for the position which meant giving up evenings, weekends and holidays thereby resulting in time away from family and friends. Supervisor Dickinson advised Supervisor Conover was the recipient of many citations and accolades including the prestigious James Corbett Award for the work he exerted protecting the waters of Lake George. He continued, Supervisor Conover was the recipient of a 2<sup>nd</sup> James Corbett Award as the Supervisor for the Town of Bolton for his efforts in securing public access to The Pinnacle located in the Town of Bolton Landing. He added Supervisor Conover was a founding member of the nationally recognized SAVE Group and the recipient of their first public sector low impact development award. He informed last year Supervisor Conover had been the recipient of the Lakes to Locks Passage Partnership Award in recognition of his outstanding Intermunicipal Cooperation and dedication to stewardship of the natural cultural, recreational and historic resources of the Lakes to Locks Passage. He remarked Supervisor Conover worked to make his town and all of Warren County a better place to live, to work and to visit. He stated Supervisor Conover was held in the highest regards to those who worked closely with him. He said he lead from the front, he lead by example and most notably he was well aware of how to partner to get things done. He voiced they were very fortunate to have Supervisor Conover serve a second term as Chairman.

Supervisor Dickinson requested that Supervisors Sokol and Thomas escort Supervisor Conover to the Chair.

With his wife, Cathy, by his side, Chairman Conover subscribed to the Constitutional Oath, as administered by Mrs. Vogel, following which a round of applause was given.

Chairman Conover thanked the members of the Board of Supervisors for selecting him as Chairman of the Board and he welcomed everyone in attendance. He then presented the following remarks:

“STATE OF THE COUNTY  
JANUARY 4, 2018

“I will begin this message by thanking Kevin Geraghty for serving as our County Administrator.

I have asked Kevin to stay on as our acting County Administrator until a replacement is found and he has agreed to continue in this role (for at least a while longer). Kevin, I just want you to know how extremely thankful we are for your continued service.

“In 2017 we passed another on time budget staying under the State imposed tax cap. Much of the credit goes to Frank Thomas our Budget Officer, our budget team and our Department Heads for their good work. Frank continues to do an exceptional job with the County Budget and we are most appreciative of his continued and excellent service. I have asked Supervisor Frank Thomas to continue as Warren County Budget Officer for 2018.

“Also, I have asked Supervisor Matt Sokol to continue to Chair the Warren County Finance Committee and to continue in his responsibilities as Deputy Chairman of the Warren County Board of Supervisors.

“Today in Warren County we find ourselves with a stable if not slightly improving financial condition. Our bond rating continues to hold at AA+ Stable. We are in the enviable position of having an adequate unassigned fund balance of almost 17.3 million dollars. A reasonably healthy fund balance makes it possible to avoid short term borrowing for cash flow purposes and just as important annual appropriations from this fund balance helps us stay below the State imposed property tax cap.

“As our Treasurer Mike Swan correctly reminds us the fund balance is not inexhaustible, nor was it created overnight. It is the result of the fine work of our employees, department heads, one-time revenue and an overall conservative approach to expenditures and revenue projections by this Board.

“This year we will complete a \$16 million court expansion project. I am happy to report that the project is 3 months ahead of schedule and slightly under budget. The move of family court to their new facilities is scheduled to take place in early March of this year. My compliments to former Supervisor and Facilities Chair Dan Girard as well as Supervisor Ron Montesi, the Facilities Committee and our DPW staff for their very good efforts on this important project.

“Much thanks also to Mike Swan, Warren County Treasurer, for his efforts in timing and securing excellent financing for these projects thereby lowering the budget impact for The Court and the NSTEM Project.

“The NSTEM Project at SUNY Adirondack is another major project that was completed ahead of schedule and under budget which opened in 2017. I would also like to congratulate President Duffy and her project team for the successful delivery of this important project at SUNY Adirondack. It is a wonderful new addition to our college.

“In 2017 the Warren County Sales tax revenue was up approximately 2%. As you might expect, this year over year increase had a positive impact on both last year and this year’s County Budget.

“If the economy continues to improve in 2018 and we see additional growth in sales tax revenue we can expect our five-year projections to also improve. That said, I do not believe our present expense to revenue picture is sustainable and the five-year projections while showing some improvement continue to bear this out. As we did in 2017 we will need to find additional efficiencies and savings in 2018 if we are to continue to stay below the tax cap.

“As you all know, we have authorized advertising for a request for qualifications and proposals for contracting services and work at the County Airport. Our goal has been to explore whether continued privatization of FBO functions and even expansion of services is the best way to proceed.

“While we have achieved savings at Floyd Bennett Airport by centralizing some Airport and DPW operations, there is much more to be done. To me the question is simple, those operations we can do more efficiently by contracting with the private sector we will certainly consider. Those functions we can do at less cost with our own staff must also be considered.

“To help lead us to the best place possible I have asked Supervisor Jack Diamond to Chair our Facilities Committee. Jack comes to us with a wealth of experience and knowhow and I am confident he will provide the strong leadership we need to Chair of Facilities. I continue to believe that by working together we can build upon the success we have had at the airport while achieving increased efficiencies and savings.

“In 2017 we settled with Siemens and secured outstanding state Medicaid reimbursements owed to Warren County for reimbursement for the cogen facility. Most of the Medicaid funds are part revenue to a reserve fund established by the Board to pay legacy costs associated with Westmount and as such securing these funds was important to our operating budget.

“In 2018 I am hopeful that we will settle the remaining universal settlement associated with this facility. This settlement will provide the remaining revenue owed to Warren County by the State of New York and are also a part of this reserve fund.

“In 2017 we completed an employee evaluation program. Overall, I think it was a useful process both for us and our employees and I expect this program will continue and even improve in 2018. In 2018 we have important appointments to make not the least of which includes a County Administrator and Social Services Commissioner. I have asked Supervisor Geraghty to Chair the Personnel and SUNY ACC Committee. Having been budget officer for many years along with his intimate understanding of our union contracts and county personnel Kevin is well suited to Chair this important committee.

“Last year we negotiated and settled with three union contracts. For 2018 we will be negotiating two more. No small or simple matter. I would like to thank Kevin Geraghty and our negotiation team for their excellent work in 2017 and I have every confidence the same will be in 2018.

“In 2017 we moved to self-insurance for our health coverage. This decision resulted in the avoidance of a large double digit increase possibly as much as 13%. As our health insurance costs are well above 10 million dollars this cost avoidance was a significant benefit to our budget and I might add our employees who share in this cost.

“Our hope is that this experience with self-insurance will continue in 2018 going into 2019 and that we can keep future rate growth in health insurance costs at a more manageable level.

“Beginning in 2018 we must address the provision of EMS services especially in our more rural areas. The existing response systems are being stressed and our EMS experts have advised us that the situation will only get worse. We know based on our meetings and conversations that this is also the case in other neighboring counties as well. It is vitally important that we act this year to insure adequate, sustainable emergency response systems for our residents and visitors. I have asked Supervisors Simpson, Leggett, Geraghty, Dickinson, Hogan, Wild and Sheriff York along with Brian LaFlure to spearhead this vitally important initiative. Legislation presently being advanced by Senator Little that would authorize County’s to establish EMS Districts on a County or Part County basis is a great step in the right direction. I would hope that in the coming months this Board will endorse this proposed legislation and actively lobby for its adoption. I have requested that Brian Laflure assemble the relevant material for your review and eventual consideration. At the same time, we will explore how the State’ Shared Services initiative can aid us in helping to pay for this initiative. I do not believe there is a more important decision in 2018 than establishing a County or Part County platform for the long-term delivery of these essential services.

“This past year we privately bid some of our highway work which allowed us to do more roads. As we did in 2017, we will continue to solicit private paving bids for our County Roads in 2018. This year we hope to improve on our bid process by getting off to an earlier start. I would like to personally thank DPW Chairman Matt Simpson and the DPW Committee for shepherding this initiative in 2017 and I have no doubt it will be equally successful in 2018 and help us deliver more road improvement projects.

“I think it is fair to say that there is growing sentiment that the railroad corridor could provide larger economic benefit to the region as a recreational corridor than as exclusively a rail line. Continuing and growing concerns regarding rail storage facilities in the Adirondacks adds to this overall concern and further underscores the need for a plan of action. As you all know the State of New York has joined with Warren and Essex Counties in opposition to rail storage facilities in the Adirondacks and I think the prudent thing at this stage is to begin to investigate whether

a recreational trail should be created, by whom, at what costs, for which users and how to pay for its creation and maintenance. I am therefore requesting Matt Simpson and our DPW committee begin discussions with our corridor partners including the State of New York as to the best path forward. Initially I would like to see a grant application be submitted to the State of New York the purpose of which will be to help fund a comprehensive review and to begin answering these and other questions and issues regarding the best long-term plan of uses for this major public asset. We need to do this in the best way possible so that we arrive at the best place possible.

“In 2018 we will need to develop a shared services plan for submittal to New York State. Our efforts thus far under our existing plan has resulted in significant savings. The 2018 plan will look to build upon this success and I believe that if we all continue to work together we can do even more to expand on these savings.

“In 2018 we will be expanding our partnership with the private sector through the Regional Chamber Convention and Visitor Bureau to improve our Overall Tourism Program. We have an exceptional Tourism Program and I am excited by the opportunity to develop more events and to work closely with our business community to better package our region.

“While occupancy tax revenues were up in 2017 we must continue to keep a very watchful eye on occupancy tax spending. I know Supervisors Dickinson and Merlino are very watchful of this program and I would like to publicly thank them for their good work as Chairs of the Tourism and Occupancy Tax Committees. I have asked that they continue to Chair these important committees in 2018.

“We are fortunate to have great employees that day in and out do an exceptional job many times under difficult, even harsh conditions. Our employees have been very supportive of our acting County Administrator and our Committee Chairs and I have every confidence that this cooperation, support and dedicated service will continue. They are an exceptional group of dedicated individuals and we are most appreciative of their work on behalf of the residents of Warren County. They are the unsung heroes that make it all work. They are the people that keep us safe, respond to emergencies, assist the less fortunate, help our neighbors stay in their homes, plow and maintain our roads and bridges, maintain our municipal buildings and grounds and serve our residents in so many more vital and important ways. On behalf of the Warren County Board of Supervisors I would like to take this opportunity to thank our county employees for their service and to wish all our employees a happy, healthy and prosperous New Year.

“I have had the great privilege these past eight years of being Bolton’s representative to the Warren County Board of Supervisors, four as Deputy Chairman and for the past year as Chairman of the Board.

“As Chairman, it is my job to help set the agenda, steward the process, ensure that it is open and

fair and that those wishing to speak are heard. This is the essence of our democratic system of government and you can be assured that I will continue to perform these duties to the very best of my ability, so help me God.

Respectfully submitted,  
Ronald F. Conover, Chairman  
Warren County Board of Supervisors”

Continuing the Agenda review, Chairman Conover called for the reading of communications, which Mrs. Allen read aloud, as follows:

Capital District Regional Off-Track Betting Corp. November 2017 surcharge check in the amount of \$3,792.

Warren and Washington Counties IDA and CDC 2018 Final Budgets.

Letter from Matt MacDonald, City of Glens Falls Ward #5 Supervisor, announcing his resignation from the Board of Supervisors effective January 1, 2018.

Letter from Jason Carusone, District Attorney, announcing that in the event he is unable to perform the duties of his position Matthew D. Burin, Warren County First Assistant District Attorney, is designated to exercise the duties of the Warren County District Attorney

Letter from Jason Carusone, District Attorney, advising that all seven of his Department's Assistant District Attorney positions have been filled and providing the names of each.

Letter from the Adirondack Park Agency, advising that the APA has conditionally approved of a project described as a two-lot subdivision of 40 acres involving wetlands, located in a rural use area near Valley Road in the Town of Thurman for which Permit 2017-0198 has been issued.

Letter from the Warren and Washington Counties IDA, announcing the resignation of Harold Taylor effective February 26, 2018.

Email from Laura Kohls, requesting that she and fellow business owners be added to the agenda of the February 2018 Board Meeting to discuss items related to tourism in Warren County.

Email from Travis Whitehead, stating that the County has failed to ensure that Iowa Pacific is meeting the terms of their contract with the County and noticing that he holds the Board of Supervisors, and in particular the Chairman of the Board, County Attorney and Chair of the Railroad Committee, responsible as counter-party to the contract.

Prior to the reading of resolutions Chairman Conover advised Mike Swan, *County Treasurer*, would like

the opportunity to address the Supervisors. Mr. Swan welcomed the new Supervisors and encouraged them to contact him with any questions or concerns they may have regarding County finances. He mentioned over the past six months the County's Information Technology Department had been attempting to install an update to the accounting software package which would allow them to print the W2's and 1099's. He said they were notified by the software contractor last week in order for these to be printed by the end of the month a service agreement was required which would cost and additional \$6,000 that he did not have available within his Budget. He requested that the Board approve the service agreement with Tyler Technologies for server migration services related to system upgrades required by their software vendor and that the necessary funds be transferred from the Contingent Account into his Budget to pay for the agreement.

Proceeding with the Agenda review, Chairman Conover called for the reading of resolutions. Mrs. Allen announced that a motion was needed to bring proposed Resolution Nos. 1-22 to the floor. The motion was made Supervisor Dickinson, seconded by Supervisor Loeb and carried unanimously.

Supervisor Beaty requested a roll call vote on proposed Resolution No. 18, *Reappointing Warren County Attorney*.

Mrs. Allen advised that a motion was required to waive the Rules of Board requiring that a resolution be presented in writing to entertain the resolution that Mr. Swan requested for a new service agreement and a transfer from the Contingent Account in the amount of \$6,000. The necessary motion was made by Supervisor Geraghty, seconded by Supervisor Thomas and carried unanimously. Mrs. Allen announced this would be proposed Resolution No. 23. Mrs. Allen apprised a motion was required to bring to the floor a resolution authorizing a service agreement and the Contingent Account transfer in the amount of \$6,000; the necessary motion was made by Supervisor Dickinson, seconded by Supervisor Simpson and carried unanimously. Mrs. Allen informed this would be proposed Resolution No. 24, and she noted a roll call vote would be required because the resolution included a transfer from the Contingent Account.

Chairman Conover called for discussion and public comment on the proposed resolutions.

Travis Whitehead, *Town of Queensbury Resident*, stated he appreciated that the Chairman would like to see the business conducted was open and fair. He said he was questioning proposed Resolution Nos. 18, *Reappointing Warren County Attorney*, and 22, *Authorizing Payment to the Warren County Soil & Water Conservation District for 2018 in the Amount of \$330,732*. He opined that the appointment of the Warren County Attorney was anything but open and fair discussion. He apprised he reviewed the minutes again and determined following the executive session not even the name of the individual was mentioned, as they were referred to as "the selected candidate". He added the public was not made aware of who the individual being appointed to the position was until the time of the vote which he found to be very disconcerting. Mr. Whitehead advised what was more concerning to him at this time was the expenditure of money from the "rainy day fund" in order to make ends meet and that the future budget depicted a continuing decline of this fund. He informed he had heard the County Treasurer state that in a few years he would have to borrow money short-term in order to make payroll

which they should all find to be disconcerting. Mr. Whitehead apprised the purpose of proposed Resolution No. 22 was to allocate over \$300,000 to the Warren County Soil & Water Conservation District; however, he noted, this had not gone through the Committee process, but rather was brought forward by Chairman Conover much like the majority of the resolutions before them today. He remarked he felt it was necessary to discuss where the money was going and how it was going to be expended since there was a significant amount of money involved. He mentioned they could do better in regards to being open and fair and he hoped there would be some improvements over the course of the year.

Supervisor Braymer advised she would like to make a comment on proposed Resolution No. 18, *Reappointing Warren County Attorney*, stating that she believed Mary Elizabeth Kissane, *County Attorney*, was doing a good job; however, she noted, she concurred with Mr. Whitehead that the process to fill the position was not open which was why she would be voting in opposition.

Supervisor Beaty informed he too would like to comment on proposed Resolution No. 18, *Reappointing Warren County Attorney*. He reminded them he had previously stated that he believed this was the most important position in the County which was why he felt it was negligent on their part to only have conducted twenty minute interviews with no second interviews or reference checks. He said although Ms. Kissane may be the best suited candidate for the position, he would never make such an important decision without conducting longer interviews and bringing back the top candidates for second interviews on top of having background checks performed and he cited his experience conducting hundreds of interviews himself. He apprised he was appalled that the Board felt this was a smart decision. He advised he hoped Ms. Kissane was the best candidate for the position; however, he said, he would be unable to make such a determination in a twenty minute timeframe and he questioned how any of them could have done so. He concluded by stating decisions such as this which were hasty, not well thought out and made without due diligence caused future issues such as the ones they had with Siemens or with the sale of the former Westmount Health Facility to someone who should never have been considered. He advised he fought against the idea that the Board could make an appropriate decision based on twenty minute interviews for the top position within the County. In addition, he pointed out that the Board ignored data supporting the fact that Centers was a terrible company to sell the former Westmount Health Facility to and entrust to take care of the seniors; he pointed out the facility's rating had been reduced from four stars to one and yet according to Centers, being only one star was good. He voiced that he found this to be appalling and he questioned when the Board would start making decisions using common sense rather than "going along to go along". He questioned when this day would occur because it obviously was not going to be today.

Supervisor McDevitt thanked Chairman Conover for recognizing Supervisor Braymer, who was an attorney, and not describing her comments as a diatribe which he found to be very offensive.

In regards to proposed Resolution No. 18, Supervisor Wild admitted he found some of the comments made to be troubling. He continued, since he was new to the Board he could not understand why they were moving forward with this particular proposed Resolution today which was why he would abstain from voting on it.

Supervisor Leggett stated he would like to clarify this matter for the record to ensure the public was not misinformed by the comments from the At-Large Supervisor from the Town of Queensbury that there were only twenty minutes involved in the selection of the County Attorney. He pointed out Ms. Kissane had worked for the County during which time she demonstrated her experience, integrity, as well as the knowledge and ability to do the work. He added there was more than twenty minutes involved with the decision.

In response to Mr. Whitehead's concerns, Supervisor Loeb requested an explanation regarding proposed Resolution No. 22, *Authorizing Payment to the Warren County Soil & Water Conservation District for 2018 in the Amount of \$330,732*. Chairman Conover apprised the amount referenced in the resolution was included in the 2018 County Budget which was adopted last November by the Board. He said the funding included the anticipated contracted amount in 2018 which would be paid to the Treasurer of the Warren County Soil & Water Conservation District. He added this was an action they took every year since it was part of the annual County Budget, but this did not mean it was not open for discussion.

Supervisor Thomas announced he was the Chairman of the Board of Directors for the Warren County Soil & Water Conservation District. He explained the money referenced in proposed Resolution No. 22 was part of their Organization's annual budget and assisted them with paying their employees salaries. He added their Organization also acquired about \$150,000 in grant funding each year which applied to each Town in this County, as well as the City of Glens Falls. He said the purpose of the proposed Resolution was to authorize payment of the money which was approved in the County's 2018 Budget, half of which was paid in the beginning of the year and the remainder would be paid in July.

Supervisor Beaty inquired whether the Warren County Soil & Water Conservation District followed the purchasing guidelines which were established by the State which the County adhered to and Supervisor Thomas replied they had a procurement policy in place. Supervisor Beaty advised he was unsure they followed the same guidelines that the County did, but he would look into this. He said it was his understanding that they were required to adhere to the same County purchasing guidelines. Supervisor Thomas interjected that he was unsure Supervisor Beaty was 100% accurate on that, as the Warren County Soil & Water Conservation District was established by statute and there were laws from the State for each district since each County had one. He informed they followed the procurement policy they were required to have; however, he said, he was unsure whether this followed Warren County's purchasing guidelines.

Supervisor Beaty inquired whether he would continue on as the Chair of the Shared Services Committee and Chairman Conover replied in the affirmative. Supervisor Beaty informed he would have Julie Butler, *Purchasing Agent*, provide an opinion regarding whether the Warren County Soil & Water Conservation District was required to follow the purchasing policies of the County at a Shared Services Committee meeting. Supervisor Thomas interjected their Organization worked with Mrs. Butler whenever they made purchases.

Supervisor Simpson stated as a Town that had a working relationship with the Warren County Soil & Water Conservation District he could attest to the fact that numerous RFP's (*Request for Proposals*) had

been put out on behalf of services that they had rendered under the cooperative agreement with the County, all of which were open and reviewed by the County Attorney.

Supervisor Braymer thanked Chairman Conover for reappointing her to the Board of Directors of Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc, as she thoroughly enjoyed being a member of their Board. She announced HEAP (*Home Energy Assistance Program*) benefits were available through the Community Action Center in Glens Falls, as well as the Warren County Department of Social Services for those in need. She said individuals in need of assistance could contact the Temporary Assistance Department or the Sheriff's Office during the off hours.

Chairman Conover called for a vote on resolutions, following which Resolution Nos. 1-24 were approved as presented.

Chairman Conover announced that the listing of Standing Committees for 2018 had been established and copies of which could be picked up in Mrs. Allen's Office.

A motion was made by Supervisor Simpson and seconded by Mr. Dickinson to adjourn the meeting.

Supervisor Beaty interjected prior to adjourning privilege of the floor was required and Supervisor Braymer added announcements were also required.

Chairman Conover called for public comments from anyone wishing to address the Board on any matter.

Mr. Whitehead stated he was not surprised by the results of the vote today, but said he found the process to be interesting. He commented the term "sausage making" referenced in *The Post Star* over the past few months was not what occurred today, as it appeared there were a number of individual discussions going on. He continued, what was promised to who such as certain Chairmanships, support for pet projects, whether there would be Civic Center funding, Airport and whether it was important to them, etc. was not known. He remarked this was not open and fair discussion, stating there were certain individuals who did not receive phone calls today that were disenfranchised, as well as their constituents when this occurred. He apprised he would like to see more discussion in session and less of the "sausage making".

Chairman Conover called for announcements.

Supervisor Braymer thanked the County Department Heads for doing an exceptional job working with the Acting County Administrator. She requested that the Board move forward as diligently and quickly as possible to hire a permanent full-time County Administrator.

Supervisor Loeb announced he was pleased to have returned as a member of the Board and he congratulated Chairman Conover on his re-election as Chairman.

*WARREN COUNTY BOARD OF SUPERVISORS  
ORGANIZATION MEETING  
WEDNESDAY JANUARY 4, 2018*

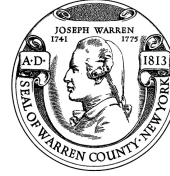
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There being no further business to come before the Board of Supervisors, on motion made by Supervisor Simpson and seconded by Supervisor Dickinson, Chairman Conover adjourned the meeting at 11:50 a.m.

# Warren County Board of Supervisors

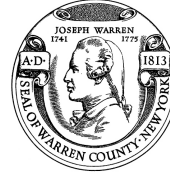
## JANUARY 4, 2018 ORGANIZATION MEETING INDEX



<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
1		<b>CHAIRMAN CONOVER - ADOPTING THE RULES OF THE BOARD OF SUPERVISORS</b>
2		<b>CHAIRMAN CONOVER - DESIGNATING OFFICIAL PAPERS</b>
3		<b>CHAIRMAN CONOVER - DESIGNATING DEPOSITARIES</b>
4		<b>CHAIRMAN CONOVER - DESIGNATING BUDGET OFFICER</b>
5		<b>CHAIRMAN CONOVER - DESIGNATING MEMBER OF COUNTY JURY BOARD</b>
6		<b>CHAIRMAN CONOVER - APPOINTING REPRESENTATIVE TO ADIRONDACK BALLOON FESTIVAL COMMITTEE</b>
7		<b>CHAIRMAN CONOVER - APPOINTING MEMBERS OF BOARD OF DIRECTORS OF WARREN-HAMILTON COUNTIES ACTION COMMITTEE FOR ECONOMIC OPPORTUNITY, INC.</b>
8		<b>CHAIRMAN CONOVER - APPOINTING REPRESENTATIVES TO ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD</b>
9		<b>CHAIRMAN CONOVER - APPOINTING REPRESENTATIVES OF INTERCOUNTY LEGISLATIVE COMMITTEE OF THE ADIRONDACKS</b>
10		<b>CHAIRMAN CONOVER - APPOINTING MEMBERS TO THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD</b>
11		<b>CHAIRMAN CONOVER - APPOINTING COORDINATOR OF THE FIRST WILDERNESS HERITAGE CORRIDOR PROJECT</b>
12		<b>CHAIRMAN CONOVER - APPOINTING MEMBERS TO REPRESENT WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL</b>
13		<b>CHAIRMAN CONOVER - APPOINTING MEMBERS TO REPRESENT THE RURAL AREAS OF WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL</b>
14		<b>CHAIRMAN CONOVER - APPOINTING MEMBERS TO SERVE ON THE PLANNING COMMITTEE (FORMERLY KNOWN AS THE TECHNICAL ADVISORY COMMITTEE) OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL</b>

# Warren County Board of Supervisors

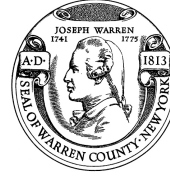
## JANUARY 4, 2018 ORGANIZATION MEETING INDEX



<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
15		<b>CHAIRMAN CONOVER</b> - APPOINTING MEMBER AND ALTERNATE MEMBER TO REPRESENT WARREN COUNTY ON THE REGION 5 OPEN SPACE CONSERVATION ADVISORY COMMITTEE
16	ROLL CALL	<b>CHAIRMAN CONOVER</b> - APPOINTING MEMBERS OF THE BOARD OF DIRECTORS OF THE WARREN COUNTY SOIL AND WATER CONSERVATION DISTRICT
17		<b>CHAIRMAN CONOVER</b> - REAPPOINTING CLERK OF THE BOARD OF SUPERVISORS
18		<b>CHAIRMAN CONOVER</b> - REAPPOINTING WARREN COUNTY ATTORNEY
19		<b>CHAIRMAN CONOVER</b> - REAPPOINTING WARREN COUNTY AUDITOR
20		<b>CHAIRMAN CONOVER</b> - REAPPOINTING WARREN COUNTY PUBLIC DEFENDER
21		<b>CHAIRMAN CONOVER</b> - REAPPOINTING WARREN COUNTY PURCHASING AGENT
22		<b>CHAIRMAN CONOVER</b> - AUTHORIZING PAYMENT TO THE WARREN COUNTY SOIL & WATER CONSERVATION DISTRICT FOR 2018 IN THE AMOUNT OF \$330,732
23		<b>SUPERVISORS GERAGHTY AND THOMAS</b> - WAIVING THE RULES OF THE BOARD REQUIRING THAT A RESOLUTION BE PRESENTED IN WRITING
24	ROLL CALL	<b>SUPERVISORS SIMPSON AND DICKINSON</b> - AUTHORIZING NEW AGREEMENT WITH TYLER TECHNOLOGIES TO PROVIDE SERVER MIGRATION SERVICES FOR THE WARREN COUNTY TREASURER'S OFFICE AND AUTHORIZING A TRANSFER FROM THE CONTINGENT ACCOUNT FOR SAME
CA01		CERTIFICATE OF APPOINTMENT - APPOINTING MEMBERS TO THE WARREN COUNTY LABOR/MANAGEMENT COMMITTEE
CA02		CERTIFICATE OF APPOINTMENT - APPOINTING REPRESENTATIVE TO THE LAKE GEORGE WATERSHED CONFERENCE
CA03		CERTIFICATE OF APPOINTMENT - APPOINTING MEMBER OF THE BOARD OF TRUSTEES OF THE SUPREME COURT LIBRARY

# Warren County Board of Supervisors

**JANUARY 4, 2018**  
**ORGANIZATION MEETING**  
**INDEX**



<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
CA04		CERTIFICATE OF APPOINTMENT - APPOINTING MEMBERS TO THE WARREN COUNTY YOUTH BOARD

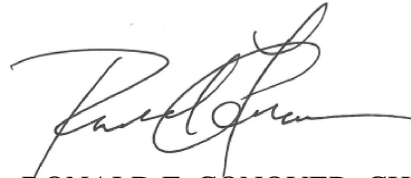
# Warren County Board of Supervisors

## CERTIFICATE OF APPOINTMENT

I, RONALD F. CONOVER, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me by Resolution No. 1 of 2018, DO HEREBY APPOINT, the following named persons as members of the Warren County Labor/Management Committee, for a term to expire December 31, 2018:

Supervisors Kevin B. Geraghty, Ronald F. Conover, Douglas Beaty, Matthew Simpson and Dennis Dickinson.

Dated: January 4, 2018

A handwritten signature in black ink, appearing to read "Ronald F. Conover", written in a cursive style.

RONALD F. CONOVER, CHAIRMAN  
Warren County Board of Supervisors

# Warren County Board of Supervisors

## CERTIFICATE OF APPOINTMENT

I, RONALD F. CONOVER, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT, the following named person as the County's Representative to the Lake George Watershed Conference for a term set opposite his name:

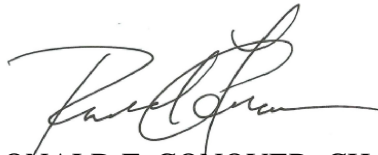
NAME

TERM

Wayne E. LaMothe

01/01/18 -  
12/31/18

Dated: January 4, 2018



RONALD F. CONOVER, CHAIRMAN  
Warren County Board of Supervisors

# Warren County Board of Supervisors

## CERTIFICATE OF APPOINTMENT

I, RONALD F. CONOVER, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT, the following named person as a member of the Board of Trustees of the Supreme Court Library, for the term set opposite his name:

### APPOINTED:

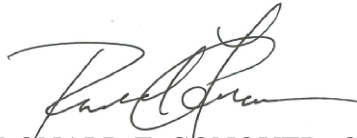
NAME

TERM

Dennis Dickinson

01/01/18 -  
12/31/18

Dated: January 4, 2018



RONALD F. CONOVER, CHAIRMAN  
Warren County Board of Supervisors

# Warren County Board of Supervisors

## CERTIFICATE OF APPOINTMENT

I, RONALD F. CONOVER, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named individuals as members of the Warren County Youth Board, for the term set opposite his/her name:

<u>NAME/ADDRESS</u>	<u>TERM</u>
Edna Frasier (Town of Hague)	1/1/18 - 12/31/18
Andrea Hogan (Town of Johnsbury)	1/1/18 - 12/31/18
William Loeb (City of Glens Falls - Ward 4)	1/1/18 - 12/31/18

Dated: January 4, 2018



RONALD F. CONOVER, CHAIRMAN  
Warren County Board of Supervisors

# Warren County Board of Supervisors

## RESOLUTION NO. 1 OF 2018

**RESOLUTION INTRODUCED BY CHAIRMAN CONOVER**

### **ADOPTING THE RULES OF THE BOARD OF SUPERVISORS**

RESOLVED, that the Rules of the Board of Supervisors providing for the conduct of its meetings, committees of the Board of Supervisors and the exercise of its governmental functions are hereby adopted as set forth in Schedule "A", attached hereto, and be it further

RESOLVED, that the said Rules as adopted shall be effective immediately and all Rules adopted in preceding years are hereby repealed.

SCHEDULE "A"

RULES OF THE BOARD OF SUPERVISORS

A. Meetings of Board of Supervisors

1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the 8th day of January, and the place and hour of such organization meeting. A total of 501 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 12 of 2011, shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chairman, who shall preside at such meeting and at all meetings during the year. In case of the absence of the Chairman at any meeting, the Finance Chairman shall serve as Vice Chairman, as provided by Local Law No. 1 of 1968. The Chairman may call any member temporarily to the Chair. The Board may transact such other and further business as may properly come before such meeting.
2. In addition to the foregoing, the Board at the annual organization meeting shall transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure for the ensuing year; and any other matter that the Chairman wishes to bring before the meeting.
3. The Board shall convene in regular meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, aside from the month of May when the meeting will be held on the third Tuesday of the month at 6:00 p.m., unless a different time shall have been determined at a previous meeting. The meetings for the year 2018 are scheduled as follows:
  - i) January 19, 2018
  - ii) February 16, 2018
  - iii) March 16, 2018
  - iv) April 20, 2018
  - v) May 15, 2018 - (6:00 p.m. meeting)
  - vi) June 15, 2018
  - vii) July 20, 2018
  - viii) August 17, 2018
  - ix) September 21, 2018
  - x) October 19, 2018
  - xi) November 16, 2018
  - xii) December 21, 2018

Meetings shall be called to order as soon thereafter as a quorum is present. Any regular meeting of the Board may be adjourned by motion adopted by a majority vote of the membership present. The Board shall convene in special meeting upon call of the Chairman (or, if appropriate, the Vice Chairman) or upon written request for a special meeting signed by a majority of the total

*RESOLUTION NO. 1 OF 2018*

*PAGE 3 OF 8*

membership of the Board. At the direction of the Chairman (or Vice Chairman) or upon receiving such a written request, notice in writing stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by him.

4. Business shall be transacted in the following order:

10:00 A.M.                      Call to Order  
                                         Salute to Flag  
                                         Roll Call  
                                         Motion to approve the Minutes of previous meeting, subject to  
                                         correction by the Clerk of the Board  
                                         Introduction and welcome to guests  
                                         Report by Chairman of the Board  
                                         Committee reports  
                                         Report of County Administrator  
                                         Report of County Attorney  
                                         Call for reading of communications  
                                         Call for reading of resolutions  
                                         Discussion-on resolutions  
                                         Motion to vote on resolutions  
                                         Further discussion on resolutions  
                                         Privilege of the floor  
                                         Announcements  
                                         Adjournment

5. All resolutions shall be in writing and filed with the Clerk before noon on the Tuesday preceding the regular meeting on Friday of each month and at least three days prior to any adjourned or special meeting. The Clerk shall photocopy all resolutions and mail copies thereof to each Supervisor on each Tuesday prior to a regular meeting and on the third day prior to any adjourned or special meeting. All resolutions shall be considered by the Supervisors on each regular meeting date. No resolution shall be presented after noon on the Tuesday before the regular Friday meeting except with the approval of a majority of the total weighted voting power of the members of the Board. Any Supervisor may request a resolution to be tabled until the next meeting, either regular, special or adjourned, and, if approved by the majority of the total weighted voting power of the Board, such resolution shall not be voted upon at the meeting when presented except where a statute prescribes a date on or before which the Board of Supervisors must adopt a resolution. A majority of the total weighted voting power of the Board shall be necessary to take it off the table.

B. Conduct of Meetings of Board of Supervisors

1. All questions relating to the priority of business shall be decided without debate.
2. The Chairman shall preserve order and shall decide all questions of order, subject to the appeal of the Board.

*RESOLUTION NO. 1 OF 2018*

*PAGE 4 OF 8*

3. The Chairman in all cases shall have the right to vote, and when his vote makes an equal division the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not further proceed until recognized by the Chair and granted the floor.
5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
6. No member shall speak more than once on any question until every member choosing to speak shall have spoken. If the Chairman wishes to enter into debate, he may do so only after he excuses himself from the Chair and a Temporary Chairman is appointed by the Chairman.
7. Any member, upon being called to order, shall take his seat and remain there until the point raised is determined. If the point be sustained, he shall not further proceed, except in order, unless by permission.
8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.
9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to in which case the Board shall decide.
10. All motions shall be reduced to writing, except those introduced at the Organization Meeting, if desired by the Chairman or any Supervisor, delivered to the Clerk and read before the same shall be debated. Any motion may be withdrawn at any time before amendment with the consent of the Second.
11. While a member is speaking no member shall entertain any private discourse or pass between him or the Chair.
12. A motion to adjourn shall always be in order, and shall be decided without debate.
13. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the table indefinitely; to place on the table for a certain day; to hold; to amend it. These several motions shall have precedence in the order in which they are here stated and shall not be subject to debate.
14. The minutes of this Board shall be printed monthly and delivered by the Clerk of the Board on or before the regular meeting of the Board for the next succeeding month.

**C. Committees of the Board of Supervisors**

1. Standing Committees consisting of at least three (3) members shall be appointed by the Chairman at the Organization Meeting or not later than the first regular meeting following the Organization Meeting, upon the following subjects, to wit:

<u><b>Committee</b></u>	<u><b>No. of Members</b></u>
<b>Budget</b>	<b>11</b>
<b>County Facilities</b> <i>(including Airport and Building &amp; Grounds)</i>	<b>11</b>
<b>Criminal Justice &amp; Public Safety</b> <i>(including Offices of Assigned Counsel, District Attorney, Probation, Public Defender, Courts, Fire Prevention &amp; Building Code Enforcement, Office of Emergency Services, and Sheriff &amp; Communications)</i>	<b>11</b>
<b>Economic Growth &amp; Development</b> <i>(including Planning &amp; Community Development and Economic Development)</i>	<b>9</b>
<b>Environmental Concerns &amp; Real Property Tax Services</b>	<b>9</b>
<b>Extension Services</b>	<b>9</b>
<b>Finance</b> <i>(including County Treasurer)</i>	<b>11</b>
<b>Health, Human &amp; Social Services</b> <i>(including Mental Health, Public Health, Department of Social Services, Countryside Adult Home and Youth Programs)</i>	<b>9</b>
<b>Legislative &amp; Rules</b>	<b>11</b>
<b>Occupancy Tax Coordination</b>	<b>9</b>
<b>Personnel &amp; Higher Education</b> <i>(including Civil Service Human Resources and Performance Evaluation)</i>	<b>11</b>
<b>Public Works</b> <i>(including D.P.W., Parks, Recreation &amp; Railroad, Warren County Sewer and Solid Waste &amp; Recycling)</i>	<b>9</b>
<b>Shared Services</b>	<b>9</b>
<b>Support Services</b> <i>(including County Administrator [includes Mail Room], Auditor, Board of Elections, Clerk of the Board, County Attorney, County Clerk-DMV, Historian, Information Technology, Self-Insurance, Purchasing, Weights &amp; Measures)</i>	<b>9</b>
<b>Tourism</b>	<b>9</b>

2. Special Committees may be authorized at any legal meeting of the Board. They shall, unless otherwise ordered and directed by a majority of the Board, be appointed by the Chairman. The period of time that a special committee shall serve shall be designated when it is created.
3. The first member appointed to each committee shall be and act as the Chairman of such committee.

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The 2<sup>nd</sup> shall act as Vice Chair of the Committee if both the Chair and Vice Chair are absent the acting chair shall be established by the respective placement on the Committee. The meetings of each committee shall be held upon call by the Chairman thereof, except as hereinafter provided. The Chairman of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone or by mail at least two days in advance of the day, hour and place of each meeting of the committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session. A meeting of any committee shall be held at any time whenever a majority of the members of a committee shall sign a written notice of such meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or mailed to the Chairman of such committee and the Chairman of the Board of Supervisors at least three days in advance of the day specified in such notice.

4. All reports of Committee shall be in writing and shall be read on presentation upon the request of any member.
5. Committees making reports shall return to the Clerk with such reports all papers relating thereto.
6. The Chairman of the Board of Supervisors shall be an ex-official member of a standing committee when a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chairman is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chairman in determining whether a majority of members are present to allow the conduct of business, rather the Chairman shall be considered an alternate or substitute for a non-present committee member. Once the Chairman becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chairman shall be a voting member and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for the Chairman's vote shall count towards the total needed for a majority vote of the entire Committee.
7. When any Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor(s) of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

D. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question at the request of any member.
2. If a resolution contains items that can be voted on separately, and a request is made by any member to do so, each item contained in the resolution shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board unless otherwise required by law or as required herein. All questions shall be decided by weighted vote in accordance with the terms of Local Law No. 12 of 2011, as it may be amended from time to time. Whenever in these Rules of Order there is reference to a majority vote or a 2/3rds vote of the Board,

**RESOLUTION NO. 1 OF 2018**

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it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 12 of 2011.

4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal.
5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.
7. Every Resolution amending Occupancy Tax spending guidelines heretofore or hereafter adopted by resolution of the Board of Supervisors shall be effective only if adopted by at least a 2/3 vote of the voting strength of the Board of Supervisors.
8. Filling of existing vacant positions (not new positions, these can only be created by 2/3rd majority vote of the Board) will only be authorized with the following approvals: County Administrator, Budget Officer and, 2/3rd majority vote of appropriate oversight committee. In the event a Department has an urgent operational or financial related need to fill a vacant position and the oversight committee 1) has not voted to deny filling the position, and 2) will not convene again for one week or more, the Chair of the oversight committee, in his/her sole discretion, may call a special committee meeting or approve the filling of the position and report such approval to the Committee at its next meeting. In the case where the Chair may approve the filling of the position, a 2/3rds vote by the oversight committee will not be necessary. All vacant positions authorized to be filled in accordance with the procedures set forth in these rules shall be reported each month on the Personnel Committee agenda. If filing of the existing vacant position is denied by any of the above processes, only 2/3rds vote of the County Board of Supervisors can fill the existing vacant position.
9. The Warren County Sheriff is authorized to fill positions that become vacant in the uniform correctional staff to maintain mandated staffing levels at the Warren County Correctional Facility providing those staffing levels not exceed the following:

Correction Officers - 76  
Correction Sergeants - 9

Correction Lieutenants - 2  
Correction Captain - 1

All notices approved shall remain in effect for six (6) months from the date of committee approval only to allow department heads to properly evaluate probationary employees and take appropriate action when necessary.

E. General

*RESOLUTION NO. 1 OF 2017*

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1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chairman without the need for a Board Resolution. This rule will serve as a standing authorization.
2. No standing rule of the Board shall be rescinded, suspended or changed, or any additional rule or order added thereto, unless it be by 2/3rds consent (as 2/3rds vote defined under Local Law No. 12 of 2011). In the event a rule is suspended, such suspension shall apply only to that matter which is before the Board at the time of such suspension. The rules may be amended at any time.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The rules of the Board shall continue in full force and effect unless and until a new set of rules is adopted by the Board.

# Warren County Board of Supervisors

## RESOLUTION NO. 2 OF 2018

**RESOLUTION INTRODUCED BY CHAIRMAN CONOVER**

### **DESIGNATING OFFICIAL PAPERS**

RESOLVED, that The Post-Star and The Sun Community News (News Enterprise), formerly known as The North Creek News-Enterprise, having been selected by members of this Board for such purposes, be, and hereby are, designated as the newspapers published in the County of Warren for publication of all local laws, notices and other matters required by law to be published.

# Warren County Board of Supervisors

## RESOLUTION NO. 3 OF 2018

### RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

### DESIGNATING DEPOSITARIES

RESOLVED, that pursuant to Section 212 of the County Law, the following named banks are designated as official depositaries of the County of Warren to the limits set opposite the name of each such bank, to wit:

Citizens Bank	\$ 4,000,000.00
JP Morgan Chase, 12 Corporate Woods Boulevard Albany, NY 12211	8,000,000.00
TD Bank, N.A.	4,000,000.00
Glens Falls National Bank & Trust	60,000,000.00
Bank of America	4,000,000.00
NBT Bank, N.A. Northville, NY	10,000.00
Key Bank of N.Y.	1,000,000.00
NBT Bank, N.A. Speculator, NY	10,000.00
M&T Bank 80 State Street Albany, NY 12207	2,000,000.00
NBT Bank, N.A. Glens Falls, NY 12801	4,000,000.00
Adirondack Trust Company 24 Maple Street Glens Falls, NY 12801	4,000,000.00
Community Bank 244 Main Street North Creek, NY 12853	5,000.00

and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to deposit monies received by him in any of the Warren County offices of said banks within the limitations herein before set forth, provided, however, that the County Treasurer shall arrange for such security as is required pursuant to General Municipal Law Section 10 and other applicable laws of the State of New York, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to continue the investment of funds only in the above designated Warren County banks.

# Warren County Board of Supervisors

## RESOLUTION NO. 4 OF 2018

**RESOLUTION INTRODUCED BY CHAIRMAN CONOVER**

**DESIGNATING BUDGET OFFICER**

RESOLVED, that Frank E. Thomas, be, and hereby is, appointed and designated as the Budget Officer of the County of Warren to serve at the pleasure of the Board of Supervisors at the annual salary rate of Nine Thousand Four Hundred Fifty-Five Dollars (\$9,455).

# Warren County Board of Supervisors

## RESOLUTION NO. 5 OF 2017

**RESOLUTION INTRODUCED BY CHAIRMAN CONOVER**

### **DESIGNATING MEMBER OF COUNTY JURY BOARD**

WHEREAS, it is provided by Section 503 of the Judiciary Law, the County Jury Board shall consist of a Justice of the Supreme Court, a County Judge and a member of the Board of Supervisors designated by the Board, now, therefore, be it

RESOLVED, that Dennis Dickinson, Supervisor for the Town of Lake George, be, and hereby is, designated as a member of the County Jury Board of the County of Warren, and be it further

RESOLVED, that this resolution shall take effect immediately.

# Warren County Board of Supervisors

## RESOLUTION NO. 6 OF 2018

**RESOLUTION INTRODUCED BY CHAIRMAN CONOVER**

### **APPOINTING REPRESENTATIVE TO ADIRONDACK BALLOON FESTIVAL COMMITTEE**

RESOLVED, that John Strough be, and hereby is, appointed as the representative of Warren County to serve upon the Adirondack Balloon Festival Committee, for a term to expire on December 31, 2018.

# Warren County Board of Supervisors

## RESOLUTION NO. 7 OF 2018

### RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

### APPOINTING MEMBERS OF BOARD OF DIRECTORS OF WARREN-HAMILTON COUNTIES ACTION COMMITTEE FOR ECONOMIC OPPORTUNITY, INC.

WHEREAS, there has been appointed from this Board four (4) members to serve on the public official sector of the Board of Directors of Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., and

WHEREAS, the terms of all members have expired, now, therefore, be it

RESOLVED, that the following individuals be, and hereby are, appointed to serve as members of the Action Committee for Economic Opportunity, Inc. representing the public sector for a term to expire on December 31, 2018:

#### APPOINTMENTS

John Strough

Frank E. Thomas

Claudia Braymer

William Loeb

#### TOWN/CITY

Queensbury

Stony Creek

Ward #3  
Glens Falls

Ward #4  
Glens Falls

# Warren County Board of Supervisors

## RESOLUTION NO. 8 OF 2018

**RESOLUTION INTRODUCED BY CHAIRMAN CONOVER**

**APPOINTING REPRESENTATIVES TO ADIRONDACK  
PARK LOCAL GOVERNMENT REVIEW BOARD**

RESOLVED, that Matthew J. Simpson, be, and hereby is, appointed as the representative of Warren County to serve upon the Adirondack Park Local Government Review Board, for a term to expire on December 31, 2018, and be it further

RESOLVED, that Kevin B. Geraghty, be, and hereby is, appointed as 1st alternate representative of Warren County to serve upon the Adirondack Park Local Government Review Board, for a term to expire on December 31, 2018.

# Warren County Board of Supervisors

## RESOLUTION NO. 9 OF 2018

### RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

### APPOINTING REPRESENTATIVES OF INTERCOUNTY LEGISLATIVE COMMITTEE OF THE ADIRONDACKS

WHEREAS, the Counties of Essex, Hamilton, Herkimer, Lewis, St. Lawrence, Washington, Saratoga, Clinton, Franklin, Fulton and Warren have established the Intercounty Legislative Committee of the Adirondacks for the purpose, among other things, of initiating and taking positions on pending legislation affecting the Adirondack area, now, therefore, be it

RESOLVED, that Ronald F. Conover, Chairman of the Board of Supervisors; Supervisors Frank E. Thomas, Dennis Dickinson, Matthew J. Simpson, Edna A. Frasier, Kevin B. Geraghty, Eugene J. Merlino and Brad Magowan; and Amanda Allen, Clerk of the Board of Supervisors, be, and hereby are, designated as representatives of the County of Warren on the Intercounty Legislative Committee of the Adirondacks during 2018.

# Warren County Board of Supervisors

## RESOLUTION NO. 10 OF 2018

**RESOLUTION INTRODUCED BY CHAIRMAN CONOVER**

### **APPOINTING MEMBERS TO THE LAKE CHAMPLAIN - LAKE GEORGE REGIONAL PLANNING BOARD**

RESOLVED, that, Dennis Dickinson of the Town of Lake George, Edna Frasier of the Town of Hague and John Strough of the Town of Queensbury, be, and hereby are, appointed as members of the Lake Champlain-Lake George Regional Planning Board for a term to expire on December 31, 2018.

# Warren County Board of Supervisors

## RESOLUTION NO. 11 OF 2018

**RESOLUTION INTRODUCED BY CHAIRMAN CONOVER**

### **APPOINTING COORDINATOR OF THE FIRST WILDERNESS HERITAGE CORRIDOR PROJECT**

RESOLVED, that Wayne E. LaMothe, County Planner, be, and hereby is, appointed to serve as Coordinator of the First Wilderness Heritage Corridor Project, for a term commencing January 1, 2018 and terminating December 31, 2018.

# Warren County Board of Supervisors

## RESOLUTION NO. 12 OF 2018

**RESOLUTION INTRODUCED BY CHAIRMAN CONOVER**

**APPOINTING MEMBERS TO REPRESENT WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL**

RESOLVED, that Ronald F. Conover, Chairman of the Warren County Board of Supervisors be, and hereby is, appointed to represent Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council for a term to expire on December 31, 2018, and be it further

RESOLVED, that Jeffery Tennyson, Superintendent of the Department of Public Works, be, and hereby is, appointed as Designated Alternate to represent Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council in the absence of Ronald F. Conover when he is unable to attend, for a term to expire on December 31, 2018.

# Warren County Board of Supervisors

## RESOLUTION NO. 13 OF 2018

### RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

### APPOINTING MEMBERS TO REPRESENT THE RURAL AREAS OF WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL

RESOLVED, that Frank E. Thomas, Supervisor of the Town of Stony Creek, be, and hereby is, appointed to represent the rural areas of Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council for a term to expire on December 31, 2018, and be it further

RESOLVED, that Wayne E. LaMothe, County Planner, be, and hereby is, appointed as Designated Alternate to represent the rural areas of Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council in the absence of Frank E. Thomas when he is unable to attend, for a term to expire on December 31, 2018.

# Warren County Board of Supervisors

## RESOLUTION NO. 14 OF 2018

### RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

### APPOINTING MEMBERS TO SERVE ON THE PLANNING COMMITTEE (FORMERLY KNOWN AS THE TECHNICAL ADVISORY COMMITTEE) OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL

RESOLVED, that the following individuals shall serve as members of the Planning Committee (formerly known as the Technical Advisory Committee) of the Adirondack - Glens Falls Transportation Council:

#### APPOINT

Wayne E. LaMothe, County Planner  
Planning & Community Development Department

Jeffery Tennyson, Superintendent  
Department of Public Works

for the term to expire on December 31, 2018.

# Warren County Board of Supervisors

## RESOLUTION NO. 15 OF 2018

### RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

### APPOINTING MEMBER AND ALTERNATE MEMBER TO REPRESENT WARREN COUNTY ON THE REGION 5 OPEN SPACE CONSERVATION ADVISORY COMMITTEE

RESOLVED, that Matthew J. Simpson, Supervisor of the Town of Horicon, be, and hereby is, appointed to represent Warren County as a member of the Region 5 Open Space Conservation Advisory Committee to serve at the pleasure of the Board of Supervisors, and be it further

RESOLVED, Frank E. Thomas, Supervisor of the Town of Stony Creek, be, and hereby is, appointed to represent Warren County as an alternate member of the Region 5 Open Space Conservation Advisory Committee to serve at the pleasure of the Board of Supervisors.

# Warren County Board of Supervisors

## RESOLUTION NO. 16 OF 2018

### RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

### APPOINTING MEMBERS OF THE BOARD OF DIRECTORS OF THE WARREN COUNTY SOIL AND WATER CONSERVATION DISTRICT

WHEREAS, the Soil and Water Conservation District's law provides that the Board of Directors of a County Soil and Water Conservation District shall consist of seven (7) members with five (5) members appointed by the County Board of Supervisors for three (3) year terms, and two (2) members of the County Board of Supervisors appointed for annual terms, now, therefore, be it

RESOLVED, that the following appointments are made:

NAME:

TERM:

Frank Thomas  
Supervisor - Town of Stony Creek

1/1/2018 - 12/31/2018

Craig Leggett  
Supervisor, Town of Chester

1/1/2018 - 12/31/2018

Brad Magowan  
At-Large Supervisor, Town of Queensbury  
*(Designated Alternate to the positions held  
by Supervisors Thomas and Leggett)*

1/1/2018 - 12/31/2018

Mark Brown  
Town of Warrensburg, Resident

1/1/2018 - 12/31/2020

George Ryan  
Town of Lake George, Resident

1/1/2018 - 12/31/2020

Timothy Thomas  
Town of Chester Resident

1/1/2018 - 12/31/2020

# Warren County Board of Supervisors

## RESOLUTION NO. 17 OF 2018

### RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

### REAPPOINTING CLERK OF THE BOARD OF SUPERVISORS

RESOLVED, that Amanda Allen, be, and hereby is, reappointed as Clerk of the Board of Supervisors, effective January 1, 2018 for the term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

# Warren County Board of Supervisors

## RESOLUTION NO. 18 OF 2018

**RESOLUTION INTRODUCED BY CHAIRMAN CONOVER**

**REAPPOINTING WARREN COUNTY ATTORNEY**

RESOLVED, that Mary Elizabeth Kissane, be, and hereby is, reappointed as Warren County Attorney, effective January 1, 2018 for the term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

# Warren County Board of Supervisors

## RESOLUTION NO. 19 OF 2018

**RESOLUTION INTRODUCED BY CHAIRMAN CONOVER**

**REAPPOINTING WARREN COUNTY AUDITOR**

RESOLVED, that Carla Sherman, be, and hereby is, reappointed as Warren County Auditor effective January 1, 2018, for a term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

# Warren County Board of Supervisors

## RESOLUTION NO. 20 OF 2018

### RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

### REAPPOINTING WARREN COUNTY PUBLIC DEFENDER

RESOLVED, that Marcy Flores be, and hereby is, reappointed as Public Defender for Warren County, effective January 1, 2018, for a term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

# Warren County Board of Supervisors

## RESOLUTION NO. 21 OF 2018

### RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

### REAPPOINTING WARREN COUNTY PURCHASING AGENT

RESOLVED, that Julie Butler, be, and hereby is, reappointed as Warren County Purchasing Agent, effective January 1, 2018 for the term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

# Warren County Board of Supervisors

## RESOLUTION NO. 22 OF 2018

RESOLUTION INTRODUCED BY CHAIRMAN CONOVER

**AUTHORIZING PAYMENT TO THE WARREN  
COUNTY SOIL & WATER CONSERVATION DISTRICT  
FOR 2018 IN THE AMOUNT OF \$330,732**

RESOLVED, that the Warren County Board of Supervisors, hereby authorizes payment to the Treasurer of the Warren County Soil & Water Conservation District for 2018 in the amount of Three Hundred Thirty Thousand Seven Hundred Thirty-Two Dollars (\$330,732), and be it further

RESOLVED, that the funds shall be expended from Budget Code A.8730 470 Conservation, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 23 OF 2018

**RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY AND THOMAS**

**WAIVING THE RULES OF THE BOARD REQUIRING THAT A RESOLUTION  
BE PRESENTED IN WRITING**

RESOLVED, that the Warren County Board of Supervisors waives the Rules of the Board requiring that a resolution be presented in writing regarding a resolution authorizing a new contract with Tyler Technologies to provide server migration services for the Warren County Treasurer's Office and authorizing a transfer of funds from the Contingent Account for same.

# Warren County Board of Supervisors

## RESOLUTION No. 24 OF 2018

**RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON AND DICKINSON**

**AUTHORIZING NEW AGREEMENT WITH TYLER TECHNOLOGIES  
TO PROVIDE SERVER MIGRATION SERVICES FOR THE WARREN COUNTY  
TREASURER'S OFFICE AND AUTHORIZING A TRANSFER FROM  
THE CONTINGENT ACCOUNT FOR SAME**

WHEREAS, the Warren County Treasurer has requested a new agreement with Tyler Technologies to provide server migration services related to system upgrades required by their software vendor, and

WHEREAS, the Warren County Treasurer has advised that monies to fund this new contract are not available within the existing budget, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Tyler Technologies, 840 West Long Lake Road, Troy, Michigan 48098, for server migration services related to system upgrades required by their software vendor, for a lump sum amount not to exceed Six Thousand Dollars (\$6,000) for a term commencing upon execution and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement will be expended from Budget Code A.1325 470, Treasurer, Contract, and be it further

RESOLVED, that the Board of Supervisors hereby authorizes a transfer of funds in the amount of Six Thousand Dollars (\$6,000) from the Contingent Account, A.1990 469, to Budget Code A.1325 470, Treasurer, Contract.