

Criminal Justice &
Public Safety Committee
Warren County Assigned Counsel
AGENDA
February 21, 2018

Committee Members: LEGGETT, Geraghty, Simpson, Braymer, Magowan, Wild, Diamond,
Sokol, Hogan and Driscoll

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior committee meeting
- III. Action Agenda/New Business
 1. **Request: New Contract with Legal Aid Society of Northeastern New York, Inc.**
Rationale: To reimburse same for expenses approved by the NYS Office of Indigent Legal Services Grant. These expenses will be 100% reimbursed to the County through Grant funds.
 2. **Request: Renew Contract and increase funding with the Rural Law Center of New York, Inc.**
Rationale: To reimburse same for expenses approved by the NYS Office of Indigent Legal Services Grant and increase Contract amount to cover the per case overage incurred in 2017. These expenses are partially reimbursed to the County through Grant Funds.
- IV. Referral/Pending Items:
- V. Information for Discussion/Review:
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

Attachments

#1 Resolution Request Form 3 & 4

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Assigned Counsel

DATE: 2/2/18

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Paralegal/Case Management Support Services**
- (c) Name of Contractor: **Legal Aid Society of Northeastern New York, Inc.**
- (d) Address of Contractor: **55 Colvin Street, Albany, NY 12206**
- (e) Contractor's Contact Person and Telephone Number: **Lillian Moy**
- (f) Has or will the Contract be provided, if so, please attach: **Yes**
- (g) Commencement Date of Contract: **1/1/2016**
- (h) Termination Date of Contract: **12/31/2018**
- (i) Payment Provisions:
 - i) lump sum amount **\$45,000.00**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.1170 470, Legal Defense Indigents, Contract, \$45,000.00****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Assigned Counsel

DATE: 2/2/2018

- (a) Purpose of Contract Change: **Contract Renewal and increase for coverage over the agreed upon amount in original contract, \$50,000.00 for 20 appeals per year or \$100,000.00. Same to increase to \$57,500.00 for 23 appeals per year or \$115,000.00**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **2016/205**
- (c) Name of Contractor: **Rural Law Center, Inc.**
- (d) Address of Contractor: **22 US Oval - Suite 203, Plattsburgh, NY 12903**
- (e) Contractor's Contact Person and Telephone Number:
Tracy Colvard-Pellerin 518-561-5460
- (f) Commencement Date of Extension: **5/1/2018**
- (g) Termination Date of Extension: **5/30/2020**
- (h) Payment Provisions: i) lump sum amount **\$115,000.00**
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Quarterly**
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.1170 470, Legal Defense Indigents, Contract Appeals, \$115,000.00**

Sample: A.1010 470 Legislative Board – Contract Sxx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

*as listed in budget and LOGOS