

CRIMINAL JUSTICE AND PUBLIC SAFETY MEETING

PROBATION AGENDA

3/20/18

- I. **Committee Meeting called to order by Chairman**
- II. **Motion to approve minutes from prior Committee Meeting**
- III. **Action Agenda**

**Request Resolution** – To fill vacant Probation Officer position with a Probation Officer Trainee position due to the retirement of John Clynes effective March 29, 2018.

**Rational** – This position is needed in the department as the responsibility include providing Pre-PINS Services to Queensbury Schools while being stationed at the Middle and High School three days a week, as well as providing PINS and Juvenile Delinquent (JD) Supervision and conducting Court Order Investigations.

**Request Resolution** – To enter into a Memorandum of Understanding with Leigh Anne Dorman, Victim Services Coordinator, Sexual Assault and Crime Victims Services of Planned Parenthood Mohawk-Hudson to facilitate “Girls Circle” an evidence based program that reduces recidivism for girls who are under Probation Supervision for Person In Need of Supervision (PINS) and Juvenile Delinquent (JD) behavior.

**Rational:** The “Girls Circle” program is an evidence based Program that helps to reduce recidivism in girls on Probation for PINS or JD. This is also a Restorative Practice Program.

- IV. **Pending Items**

There are no pending items.

V. **Information and Discussion**

**Raise the Age**

- Governor's 30 Day Amendment includes language allowing Dormitory Authority (DASNY) to assist with construction related to Raise the Age, extending DASNY bond financing and construction services to local social services districts, Probation Departments and not for profits providing Juvenile Residential Placement Services, to finance the construction of new specialized secure detention facilities and/or retrofitting existing juvenile detentions facilities in time for the implement of Raise The Age.
- Detention Summit for Secure Detention at Office of Children and Family Services in Rensselaer on March 28, 2018.
- RTA Financial Plans to be sent to counties in April after passage of State Budget.

Director of Probation  
Robert Iusi, Jr.

Principal Steno/ Admin Support Unit  
Michelle Rodriguez

Sr. Acct Clerk—  
P. Maday

Probation Assistant—  
J. Iatauro

Probation Assistant—  
M. Hawkins

Criminal Justice Unit

Probation Supervisor—A. Stephenson

Sr. Probation Officer—  
Mark Murray

Sr. Probation Officer—  
C. Kelley

Probation Officers:  
S. Mason—K. Steves  
C. Woodell—A. Avon  
T. Irwin—L. Moynihan

Juvenile Justice Unit

Probation Supervision—A. Secor

Sr. Probation Officer  
M. Byrne (ATT)

Probation Officers  
S. Gheen  
J. Clynes  
J. Copeland

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Probation \_\_\_\_\_ Payroll Dept. No: 29.00 \_\_\_\_\_

Title of Position: Probation Officer Trainee #2 \_\_\_\_\_ Base Salary of Position: \$42,290 Grade: 16

Filling at Step # (If Known): \_\_\_\_\_ Entry \_\_\_\_\_

Budget code and title: A.3140. Probation \_\_\_\_\_ Union X

This position is vacated due to: Retirement

Employee No./Last Name: 5268/Clynes \_\_\_\_\_ Date of Vacancy: 3/29/18

Is this position mandated? No Is the position reimbursable? Yes

Source of reimbursement: State 10%

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

X Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. *Done 3/14/18*

Human Resources Director has approved this form when initialed. *AD 3/14/18*

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.

The Administrator objects to the filling of the vacancy.

Administrator Signature *L. B. M. [Signature]* \_\_\_\_\_ Date *3/15/18* \_\_\_\_\_

### BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.

The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature *Frank E. Thomas* \_\_\_\_\_ Date *3/16/18* \_\_\_\_\_

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee *Criminal Justice + Public Safety* \_\_\_\_\_

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy.

In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature *[Signature]* \_\_\_\_\_ Date *3/20/18* \_\_\_\_\_

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME: Probation Department**

**DATE: 3/20/18**

- (a) Is this a Result of a Bid or Request for Proposal? N/A
  
- (b) Purpose of Contract: To enter into a Memorandum of Understanding with Leigh Anne Dorman, Victim Services Coordinator, Sexual Assault and Crime Victims Services of Planned Parenthood Mohawk-Hudson,
  
- (c) Name of Contractor: Leigh Ann Dorman, Victim Services Coordinator
  
- (d) Address of Contractor: 543 Bay Road, Queensbury NY 12804,
  
- (e) Contractor's Contact Person and Telephone Number: (518)792-0994 Ext 2203
  
- (f) Has or will the Contract be provided, if so, please attach: MOU will be provided
  
- (g) Commencement Date of Contract: 5/1/18
  
- (h) Termination Date of Contract: Open Ended
  
- (i) Payment Provisions:
  - i) lump sum amount N/A - No fee for Service
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
  
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount: N/A

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx**

**ONE CIRCLE FOUNDATION**  
We are all connected.

Strengthen-Based Circle Models for Youth, Adults and Families

Cart Sign Out

Models Curricula Training Research Connections Participating Orgs Contact

Girls Circle Research The Council Research

**DONATE TODAY**  
Tax-deductible  
READ MORE



## Evidence for Girls Circle®

The Girls Circle model has been proven to reduce recidivism for girls.\*

**Girls Circle is the first gender-responsive program in the country to demonstrate effectiveness in reducing delinquency for girls. Now listed on SAMHSA's National Registry of Evidence-based Programs.**

Girls on probation who participated in the study were randomly assigned to either the Girls Circle program or a control group that received non-gender-specific traditional services. Recidivism rates after 12 months post-program completion were significantly lower for girls who had regularly attended Girls Circle sessions than for girls who received traditional services.

The evaluation also revealed that girls who participated in the Girls Circle program showed significant increases on pre- and post- program surveys in:

- Use of Condoms
- Educational Aspirations
- Educational Expectations

The study supports policy implications, including:

- The use of the Girls Circle® model as a means for reducing recidivism
- Relational-Cultural Theory- recognizing girls' connections with others as central to their healthy identities and development
- Motivational Interviewing to facilitate meaningful changes
- Proper Implementation and fidelity to the model

\*The evaluation was funded by the U.S. Office of Juvenile Justice and Delinquency Prevention (OJJDP) and conducted in the Juvenile Probation and Court Services Department in Cook County, Illinois by Development Services Group (DSG). Evaluation Report Forthcoming.



**Girls Circle Evaluation Tool Kit,**  
with a gender-relevant measurement tool designed specifically for use with Girls Circle programs.

**ORDER**

### ATTENTION COMMUNITY:

An Updated Scoring Sheet is available to accompany your current copy of the Girls Circle Evaluation Tool Kit. View the PDF.

Previous studies in 2005, 2007, and 2010 revealed statistically significant improvement for girls in Girls Circle programs:

- An increase in self-efficacy
- A decrease in self-harming behavior
- A decrease in rates of alcohol use
- An increase in attachment to school
- Increases in positive body image
- Increases in social support

**2015 – THE GIRLS CIRCLE: AN EVALUATION OF A STRUCTURED SUPPORT GROUP FOR GIRLS: FINAL REPORT –** Prepared for the Office of Juvenile Justice and Delinquency Prevention. Authors: Gies, S., Cohen, M., et al, Development Services Group.

**2010 – Brief Summary: Circles Across Sonoma Title II Evaluation, Ceres Policy Research.** A summary of findings of a community wide implementation of Girls Circle for girls in contact with the Sonoma County Juvenile Probation Department.

**2010 – Title II Evaluation Final Report, Ceres Policy Research**

**2007 – Girls Circle National Research Project, Irvine, A., Roa, J., & Cervantez, K., Ceres Policy Research.** A study of outcomes for girls in Girls Circle programs in prevention and early intervention settings.

**2005 – Girls Circle: Summary of Outcomes for Girls in the Juvenile**

Read more on this study and other research efforts on the Girls Circle Model.

**Evaluate Girls Circle at Your Agency:**



Girls Circle Evaluation Tool Kit, with a gender-relevant measurement tool designed specifically for use with Girls Circle programs.

**ORDER**

This revised survey integrates the validated Schwarzer's Self-Efficacy instrument and is for use with any combination of the Girls Circle Activity Guides. Includes instructions for independent evaluation of your own female adolescent programs, Consent Forms, Information Sheet, and Girls Circle Survey included. Spanish Language Survey and forms also included.

Read more on The Council for Boys and Young Men Research efforts.

**Evaluate The Council at Your Agency:**



The Council Evaluation Packet is available in PDF format, FREE

The Council for Boys and Young Men Evaluation Tool Kit is available at no charge for your program evaluation!

Includes instructions, forms, and public domain scales as well as author-permitted scales for The Council program evaluation. The scales are recommended by the Centers for Disease Control (CDC), Center for Substance Abuse Prevention (CSAP), National Center for School Engagement, and scholars interested in measuring boys' attitudes and behaviors, especially related to risk and protective behaviors associated with violence prevention, substance abuse prevention, and interpersonal skills. **Download The Council Evaluation Packet**

[Programs](#) [Curricula](#) [Training](#) [Research](#) [Connections](#) [Participating Orgs](#) [Contact](#)

© 2012 One Circle Foundation | P: (415) 419-5119 | F: (415) 448-5459 | A: 734 A Street, Suite 4, San Rafael, CA 94901