

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY**

**DATE: APRIL 24, 2018**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: LEGGETT  
GERAGHTY  
SIMPSON  
WILD  
MAGOWAN  
SOKOL  
HOGAN  
BRAYMER  
DRISCOLL  
VACANT

**OTHERS PRESENT:**

BUD YORK, WARREN COUNTY SHERIFF  
SHAWN LAMOUREE, WARREN COUNTY UNDERSHERIFF  
MARCY FLORES, PUBLIC DEFENDER  
BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR, OFFICE OF EMERGENCY SERVICES  
RONALD F. CONOVER, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
MARY ELIZABETH KISSANE, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS HYDE  
FRASIER  
LOEB  
MCDEVITT  
STROUGH  
CARLA SHERMAN, COUNTY AUDITOR  
ERIN BROTHERS, CONFIDENTIAL SECRETARY TO THE PUBLIC DEFENDER  
DON LEHMAN, *THE POST STAR*  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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**COMMITTEE MEMBER ABSENT:**

SUPERVISOR: DIAMOND

*Please note, the following contains a summarization of the April 24, 2018 meeting of the Criminal Justice & Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2018/criminal/>*

Mr. Leggett called the meeting of the Criminal Justice & Public Safety Committee to order at 9:01 a.m.

Motion was made by Mrs. Hogan, seconded by Mr. Magowan and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Undersheriff Lamouree who distributed copies of the Sheriff's agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Undersheriff Lamouree proceeded with the review of the Action Agenda items, as follows:

- Item A. Request to amend the County Budget, in the amount of \$5,440.84 to reflect the receipt of insurance recovery funds.

Motion was made by Mr. Geraghty, seconded by Mr. Wild and carried unanimously to approve the request to amend the County Budget as outlined above and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- Item B. Request to approve out-of-State travel for Patrol Officer Leonardo to attend the Department of Justice Processing training in Alexandria, Virginia on May 1-2, 2018.

Motion was made by Mr. Magowan, seconded by Ms. Braymer and carried unanimously to approve the request as presented and the necessary resolution was authorized for the May 15<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- Item C. Request for a new contract with Watch Systems in an amount not to exceed \$11,025, with the cost to be split evenly between the Sheriff's Office, Probation Department and the City of Glens Falls Police Department, to provide sex offender management software for the term commencing upon execution by all parties and terminating April 30, 2021.

Motion was made by Mr. Geraghty, seconded by Mr. Sokol and carried unanimously to approve the request as presented and the necessary resolution was authorized for the May 15<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- Item D. Request to amend the contract with Capital Digitronics to allow for emergency repairs of equipment at the Prospect Mountain Simulcast Site UPS, at a cost of \$21,645.

Mr. Wild inquired what had failed on the equipment and Undersheriff Lamouree replied it was the surge protector. Ryan Moore, *County Administrator*, apprised he had contacted Rose & Kiernan, the County's insurance broker, regarding the policy for the equipment and was advised there was a \$10,000 deductible; he added that Sheriff York had submitted the paperwork for the claim and was waiting to find out whether the loss would be covered. Ms. Braymer inquired if they would move forward with the repairs regardless of the insurance recovery and Mr. Moore replied in the affirmative, indicating there were funds available in the contingent account to pay for the repairs if the claim was denied. Mr. Moore advised he would determine what funding was necessary to complete the work and would bring the appropriate request before the Finance Committee at their May 3<sup>rd</sup> meeting. Mrs. Hogan suggested changing the request to indicate the contract amendment would include repair and replacement of parts, and the Committee concurred.

A brief discussion ensued at the conclusion of which a motion was made by Mr. Geraghty, seconded by Mr. Magowan and carried unanimously to approve the request as presented and the necessary resolution was authorized for the May 15<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes. Note: Subsequent to the meeting it was confirmed that the County would receive insurance recovery funds totaling \$21,145 to make repairs to the Prospect Mountain Site UPS and therefore the use of Contingent Account funding was unnecessary. A request for a budget amendment to accept the insurance recovery funding was prepared for presentation to the Finance Committee at their May 3<sup>rd</sup> meeting*

Concluding the agenda review with the Topics for Discussion section, Undersheriff Lamouree mentioned there were currently three Corrections Officer vacancies, due to one promotion and two resignations.

Mr. Moore introduced discussion regarding the contract with the Warren County SPCA (*Society for the Prevention of Cruelty to Animals*), which was budgeted for \$100,000 in 2018; however, based on the authority of Resolution No. 35 of 2018, a six-month contract in the amount of \$50,000 was approved for January 1, 2018 through June 30, 2018 with two quarterly payments in the amount of \$25,000 each to be made to the SPCA upon receipt of the reporting documents required in the contract, in order to allow for the release of an RFP (*Request for Proposals*) for the services provided. Mr. Moore advised the contract provided that the SPCA was responsible for submitting vouchers with the cost for expenses to the County for the scope of services before quarterly distributions could be

authorized. He indicated the initial information received from the SPCA did not provide a clear understanding of which services were County-related and so the Sheriff had worked with the SPCA to revise the call logs and provide a more accurate accounting to the County Auditor. He noted indications from the SPCA were that the services they provided would exceed \$25,000 per quarter.

Mr. Leggett provided the new Committee members with the background regarding the SPCA contract, apprising that the contract was somewhat problematic, and moving forward would likely be revised. Ms. Braymer asked whether copies of veterinarian invoices could be provided and she noted she did not believe the RFP for these services had ever been released. Mary Elizabeth Kissane, *County Attorney*, confirmed the Committee had approved an RFP, but she was unsure of the status.

A discussion ensued, pursuant to which Mr. Leggett requested that Amanda Allen, *Clerk of the Board*, re-distribute to the Committee information previously forwarded by Sheriff York providing bullet points for an RFP for County-wide animal control services. Mr. Leggett also asked Mrs. Allen to obtain an update on the status of the previously approved RFP and forward same to the Committee.

There being no further Sheriff business to discuss, privilege of the floor was extended to Marcy Flores, *Public Defender*, who distributed copies of the Public Defender agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. Flores reviewed the Action Agenda/New Business Items, as follows:

1. Request to extend the current Public Defense Case Management System annual support and maintenance agreement through April 12, 2019, at a cost of \$2,625.

Motion was made by Mrs. Hogan, seconded by Mr. Sokol and carried unanimously to approve the request as presented and the necessary resolution was authorized for the May 15<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. Request to ratify actions taken to extend NYSOILS (*New York State Office of Indigent Legal Services*) Contract Distribution #2/C000252 through November 30, 2018, in order to allow funding for after-hours arraignments and fringe benefits.

Motion was made by Mr. Simpson, seconded by Mr. Magowan and carried unanimously to approve the request as presented and the necessary resolution was authorized for the May 15<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

3. Request to ratify actions taken to extend NYSOILS Contract Distribution #4/C000552 through March 31, 2019 to allow funding for employee retention and fringe benefits.
4. Request to ratify actions taken to modify the budget for NYSOILS Contract Distribution #4/C000552 to create continuity in retention amounts distributed to currently employed Public Defender attorneys.

A discussion ensued relative to the retention amounts to be provided to Public Defender attorneys during which Ms. Flores explained that this was essentially a “stipend” paid to her employees, but was not an increase in salary. She also confirmed that if the grant funding ceased, the “stipend” would, as well.

Motion was made by Mr. Sokol, seconded by Mr. Geraghty and carried unanimously to approve both of the aforementioned requests, listed as Items 3 and 4, and the necessary resolutions were authorized for the May 15<sup>th</sup> Board Meeting. *Copies of the resolution request forms are on file with the minutes.*

Regarding the Items for Discussion portion of the agenda, Ms. Flores informed the 3<sup>rd</sup> and 7<sup>th</sup> Assistant Public Defenders attended the NYSACDL (*New York State Association of Criminal Defense Lawyers*) Criminal Defense Seminar in Lake Placid on April 14, 2018. She also mentioned that the 5<sup>th</sup> and 6<sup>th</sup> Assistant Public Defenders attended the NYSDA (*New York State Defenders Association*) Families Matter, Enhancing Parental Representation in New York on April 20-21, 2018.

There being no further Public Defender business to discuss, privilege of the floor was extended to Brian LaFlure, *Fire Coordinator/Director of the Office of Emergency Services (OES)*, who distributed copies of the OES agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. LaFlure spoke of the power surge that caused damage to the equipment at the Prospect Mountain Simulcast Site UPS. He advised the surge protector was designed to disconnect from the equipment to prevent any damage.

Commencing his agenda review, Mr. LaFlure presented a request to appoint/reappoint members of the Warren County Fire Advisory Board for a term commencing May 1, 2018 and terminating April 20, 2019.

Motion was made by Mr. Simpson, seconded by Mrs. Hogan and carried unanimously to approve the request as presented and the necessary resolution was authorized for the May 15<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Regarding the Referral/Pending Item, Mr. LaFlure spoke of the Schroon River water gage and the research his department put forward looking into alternatives to using the USGS (*United States Geological Survey*) water gauge. He indicated there was a lot involved with the scenario and cost associated with the gauge, which was linked by satellite. He indicated they would continue to look at alternatives to the contract with USGS. Mr. Leggett remarked he could not understand why the USGS no longer wanted to fund the gauge and Mr. LaFlure informed this was occurring across the Country. He indicated if there was a cost effective way to receive information from waterways, he would implement it to monitor multiple locations. Mr. Wild inquired how often they received alerts from the gauge and Mr. LaFlure replied they did so every spring and in relation to any occurrence that caused a rise in the river. Mr. Wild then asked what would happen if they no longer received alerts from the gauge and Mr. LaFlure replied it would impact the lives and property of individuals in the Towns of Chester and Horicon. Mr. Simpson notified the gauge alerts were critical, and he noted there was a new dam in Horicon that could not accommodate the change in weather patterns. He inquired if the gauge could be linked to the internet and Mr. LaFlure responded this was a potential solution that he would look into.

Concluding his agenda review, Mr. LaFlure reported that he and two other OES employees had attended the NYS (*New York State*) Fire Coordinators Conference in Montour Falls, NY and the Intelligence Liaison Officer Conference in Utica, NY. He provided a brief description of the Intelligence Liaison training.

As there was no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. Simpson and seconded by Mr. Wild, Mr. Leggett adjourned the meeting at 9:50 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist