

Criminal Justice & Public Safety Committee
Warren County Office of Emergency Services
AGENDA
April 24, 2018

Committee Members: LEGGETT, Geraghty, Simpson, Wild, Magowan, Diamond, Sokol, Hogan,
Braymer, Driscoll, VACANT

- I. Committee meeting called to order by Chairman
 - II. Motion to approve minutes of prior committee meeting
 - III. Action Agenda/New Business
 1. **Request:** Resolution request to appoint/reappoint members to the Warren County Fire Advisory Board for the term May 1, 2018-April 30, 2019.
Rationale: All appointments expire on April 30, 2018.
 - IV. Referral/Pending Items
 1. Amy Hirsch, *Emergency Services Coordinator*, to research alternatives to the contract with USGS (United States Geological Survey) for continued use of the Schroon River gauge and report back to the Committee. (03.20.18)
 - V. Information for Discussion/Review
 1. **Review prior month travel authorization**
 - NYS Fire Coordinators Conference – Montour Falls, NY
 - Intelligence Liaison Officer Conference – Utica, NY
 - VI. Privilege of the Floor to discuss any additional items to come before the Committee
 - VII. Motion to adjourn
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Attachments

- #1 Request to Appoint or Reappoint Member of Committee, Board or Agency
- #2 Authorization to Attend Meeting or Convention (*executed forms*)

RESOLUTION REQUEST FORM NO. 1

Request to Appoint or Reappoint Member of Committee, Board or Agency*

****If more than one person is being appointed, please attach additional sheets***

DEPARTMENT NAME: Office of Emergency Services

DATE: April 24, 2018

- (a) Name of Appointee: Warren County Fire Advisory Board (see attached)
- (b) Is this a Reappointment? Yes If so, please provide the Resolution No. which authorized the last appointment of this individual 149 of 2017
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title (see attached)
- (e) Address of Appointee: (see attached)
- (f) Title of Appointment: Fire Advisory Board Member
- (g) Effective Date of Appointment: May 1, 2018
- (h) Termination Date of Appointment: April 30, 2019
- (i) Name of Person Being Replaced (if applicable):
- (j) Reason for Replacement: Election

WARREN COUNTY FIRE ADVISORY BOARD - MEMBER CONTACT LIST

Name	Address	Phone	Fire Dept/Co
Chief John Harrington			So. Queensbury FD
Chief Bill Gourley			Hague FD
Chief Jeff Dailey			West Glens Falls FD
Chief Adam Norton			Queensbury Central FD
Chief Jason Berry			Lake George FD
Chief Robert Frevele			Riverside FC
Chief Scott Hayes			Horicon FD
Chief John Donohue			North River FD
Chief Jeremy Coon			Bolton Landing FD
Chief Pat Mellon			Bay Ridge FC
Chief Fred Comstock			Garnet Lake FD
Coordinators			
Ted Little			Deputy Coordinator
Brian LaFlure			Fire Coordinator
Jamie Schrammel			Deputy Coordinator/HAZMAT
Scott Combs			Deputy Coordinator
Charles Mellon, Jr			Deputy Coordinator
Micki Guy			EMS Coordinator
Communications			
Larry Jeffords			WCSCO Communications Supervisor
Evan Donegan			DEC

#1

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (Must be approved by Department Head, County Administrator & Committee Chair)
 Out-of-State (Requires Board resolution)

The Criminal Justice & Public Safety Committee hereby authorizes Brian LaFlure & J. Scott Combs
(Supervisory Committee) (Employee Name)
to attend the NYS Fire Coordinators Conference
(Name of meeting or organization)

at Montour Falls, NY on April 4-5, 2018
(Address) (Dates)

Meeting/Convention Cost: No Cost Mode of transportation to be used: County Vehicle
(County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

Notice of meeting or convention including cost. Total Cost of Travel \$ No cost to County
(travel and meeting/convention cost)

For Overnight Travel

Funding in Budget? Y N

Room rate \$ No cost to County GSA* Rate \$ _____

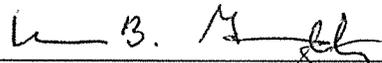
Meal costs - GSA* per diem rate \$ _____ Budget Code: _____

* www.gsa.gov

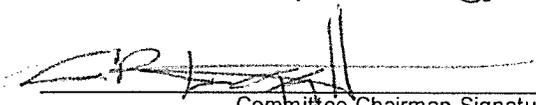
Date: 2/27/18


Department Head Signature

Date: 2/27/18


County Administrator Signature

Date: 2/27/18


Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle. **REQUEST FOR USE OF FLEET VEHICLE**

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Buildings & Grounds if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-State travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Clerk of the Board if credit card will be used.
6. Copy of executed form needs to be included in next agenda for reporting to oversight Committee.

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (Must be approved by Department Head, County Administrator & Committee Chair)
 Out-of-State (Requires Board resolution)

The Criminal Justice & Public Safety Committee (Supervisory Committee) hereby authorizes Brian LaFlure & J. Scott Combs (Employee Name)

to attend the Intelligence Liaison Officer Conference (Name of meeting or organization)

at Utica, NY (Address) on April 18-19, 2018 (Dates)

Meeting/Convention Cost: No Cost Mode of transportation to be used: County Vehicle (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

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(Please check documents attached)

Notice of meeting or convention including cost. Total Cost of Travel \$ No cost to County (travel and meeting/convention cost)

For Overnight Travel

Room rate \$ No cost to County GSA* Rate \$ _____

Funding in Budget? Y N

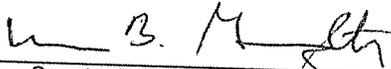
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Budget Code: _____

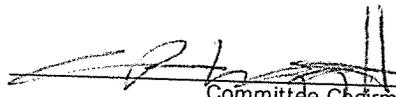
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