

**Public Safety Committee
Sheriff's Committee Agenda
June 20, 2018**

Committee Members: Leggett, Geraghty, Simpson, Wild, Magowan, Diamond, Sokol, Hogan, Braymer and Driscoll.

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior committee meeting
- III. Action Agenda
 - A. Request Resolution to amend County Budget to reflect money from an insurance recoveries in the amount of \$3,744.40
 - B. Request Resolution for a new contract with N.E.C. Corporation of America
 - C. Request Resolution for a new contract with Capital Digitronics for Communication Shelters
 - D. Request Resolution for a new contract with Lake George Central School District for Law Enforcement Services, 2018-2019 School Year.
 - E. Request Resolution for a new contract with North Warren School District for Law Enforcement Services, 2018-2019 School Year.
 - F. Request Intermunicipal Agreement with Town of Horicon for marine law enforcement services on Schroon Lake.
- IV. Referral / Pending Items
- V. Topics for Discussion
 - A. We currently have (6) vacancies for Correction Officer due to resignations and a promotion. We currently have (1) Correction Sergeant vacancy, due to resignation.
 - B. Due to the high number of Warren County Inmates, we will be lose the ability to board in Federal Inmates. Bed space is needed for our own inmates and this past weekend we had to board out Warren County inmates
- VI. Motion to adjourn

Attachments:

- #1. Resolution Request Form #7, Amend County Budget (Insurance Recoveries)
- #2. Resolution Request Form #3, New Contract (NEC Corporation of America)
- #3. Resolution Request Form #3, New Contract (Capital Digitronics)
- #4. Resolution Request Form #3, New Contract (Lake George Central School District)
- #5. Resolution Request Form #3, New Contract (North Warren School District)
- #6. Resolution Request Form #20, Intermunicipal Agreement (Town of Horicon)

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: June 20, 2018

- (a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect money from insurance recoveries.

- (b) **Appropriation Code, Object Code, Full Title and Amount:**
A.3110 441 \$3,744.40

- (c) **Revenue Code (with title), and Amount:**
A.3110 2680 \$3,744.40

*Please note all amount must be in whole dollars – no cents.

WARREN COUNTY ATTORNEY'S OFFICE

Warren County Municipal Center
1340 State Route 9
Lake George, New York 12845
Telephone 518 - 761 - 6463
Fax 518 - 761 - 6377

LAW DEPARTMENT

DATE: 06/08/2018
TO: Michael Swan
FROM: Laney Morgan
RE: Insurance check NYMIR Claim #WARR-2018-012-001

Enclosed please find NYMIR check #94155 in the amount of \$500.00 representing the deductible recovered from Irmgard Foukal's insurance (CSAA) for damage to Sheriff Cruiser MV528 (VIN#1FAHP2MK1FG137668) on 3/29/18 on State Route 9, Queensbury, NY.

In accord with Rob Lynch's email from 2/23/17, I am forwarding this to you, rather than the Sheriff's department.

C: C. Shawn Lamouree, Undersheriff

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

DATE ISSUED 6/05/18

CHECK NO. **0000094155**

Description	Check Amount
Claim No: WARR-2018-012-001, Deductible Reimbursement	\$500.00
DOL: 3/29/2018, VIN: KMHCT4AE2EU597668, 2014 Accent	
CHECK TOTAL	\$500.00

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND A WATERMARK PATTERN ON THE BACK. HOLD AT ANGLE TO VIEW.

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

119 WASHINGTON AVENUE
ALBANY, NY 12210

KEY BANK OF NEW YORK
99 WASHINGTON AVENUE, ALBANY, NY 12210
TWIN TOWERS OFFICE

CHECK NO. **0000094155**

29-7 213	DATE 6/05/18
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PAY: *Five hundred and 00/100 Dollars*

TO THE
THE ORDER
OF **WARREN COUNTY**

CHECK AMOUNT \$*****500.00

MAIL TO **WARREN COUNTY**
1340 STATE ROUTE 9
LAKE GEORGE, NY 128459803

[Signature]

Austin Jim Crawford

SIGNATURE HAS A COLORED BACKGROUND

⑈0000094155⑈ ⑆021300077⑆ 325680004174⑈

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

DATE ISSUED 5/17/18

CHECK-NO. **0000093940**

Description	Check Amount
Claim No: WARR-2018-012-001, Commercial Automobile Collision, Invoice No: Claimant: Warren County DOL: 3/29/2018, SUPPLEMENT 15 FORD VIN 7668	\$162.45
CHECK TOTAL	\$162.45
<p>A. 3110 2680</p>	

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND A WATERMARK PATTERN ON THE BACK - HOLD AT ANGLE TO VIEW

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

119 WASHINGTON AVENUE
ALBANY, NY 12210

KEY BANK OF NEW YORK
99 WASHINGTON AVENUE, ALBANY, NY 12210
TWIN TOWERS OFFICE

CHECK NO. **0000093940**

29-7 213	DATE 5/17/18
-------------	------------------------

PAY: One hundred sixty two and 45/100 Dollars

TO THE ORDER OF **WARREN COUNTY**

CHECK AMOUNT \$*****162.45

MAIL TO **WARREN COUNTY**
1340 STATE ROUTE 9
LAKE GEORGE, NY 12845-9803

[Handwritten Signature]

SIGNATURE HAS A COLORED BACKGROUND

⑈0000093940⑈ ⑆021300077⑆ 325680004174⑈

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

DATE ISSUED 5/17/18

CHECK NO. **0000093945**

Description	Check Amount
Claim No: WARR-2018-015-001, Commercial Automobile Comprehensive/Glass, Invoice No: First and Final - Claimant: Warren County DOL: 5/10/2018, Damages to 2014 Ford Interceptor, Vin #9059 less 5 <p style="text-align: center;">CHECK TOTAL</p>	<p style="text-align: right;">\$3,081.95</p>
<p style="text-align: center; font-size: 2em;">A. 3110 2680</p>	<p style="text-align: right;">\$3,081.95</p>

RECEIVED
MAY 21 2018
WARREN COUNTY
TWIN TOWERS

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND A WATERMARK PATTERN ON THE BACK - HOLD AT ANGLE TO VIEW

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

119 WASHINGTON AVENUE
ALBANY, NY 12210

KEY BANK OF NEW YORK
99 WASHINGTON AVENUE, ALBANY, NY 12210
TWIN TOWERS OFFICE

CHECK NO. **0000093945**

29-7
213

DATE
5/17/18

PAY: Three thousand eighty one and 95/100 Dollars

TO THE ORDER OF **WARREN COUNTY**
ATTN: WARREN COUNTY ATTORNEY'S OFFICE

CHECK AMOUNT
\$*****3,081.95

MAIL TO: **WARREN COUNTY**
1340 STATE ROUTE 9
LAKE GEORGE, NY 12845-9803

[Signature]

[Signature]

SIGNATURE HAS A COLORED BACKGROUND

⑈0000093945⑈ ⑆021300077⑆ 325680004174⑈

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: June 20, 2018

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Provide remote monitoring support for Sheriff's Office Phone System**
- (c) Name of Contractor: **NEC Corporation of America**
- (d) Address of Contractor: **3929 John Carpenter Freeway, Irving TX 75039**
- (e) Contractor's Contact Person and Telephone Number:
Kasey Kurtulan, (214) 262-6250
- (f) Has or will the Contract be provided, if so, please attach: **Renewal of previous contract. Renewal Letter Attached**
- (g) Commencement Date of Contract: **05/30/2018**
- (h) Termination Date of Contract: **12/31/2018**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$1,511**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **quarterly**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.3020 470 Sheriff's 911 Center Contracts****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

April 6, 2018

Brian LaFlure
 Warren County Sheriff
 1400 State Route 9
 Lake George, NY 12845

Customer: C240007395

Dear Mr. LeFlure:

The term of your maintenance agreement on your NEC communications equipment is automatically renewed from year to year. The renewal rate for 2018 shall be **\$1,511.00**, plus tax if applicable. Current equipment configurations were obtained during a recent site survey. Please accept this letter as notification of the automatic renewal of maintenance coverage effective **May 30, 2018 through December 31, 2018**. An invoice for the term amount will be generated upon the start date of this renewal.

Covered Systems	UOM	QTY	EXTENDED
5/30/18-12/31/18			PRICE/TERM
SITE C242026278 Warren County Sheriff's Ofc			
*SV8300			
NECommand Standard Monitoring	Ea	1	\$371
Software Assurance	Ea	1	\$610
SITE C242026278 Warren County 911 Building			
*Remote SV8300			
NECommand Standard Monitoring	Ea	1	\$265
SITE C242025457 Warren County Chestertown			
*Remote SV8300			
NECommand Standard Monitoring	Ea	1	\$265
Total Term Amount			\$1,511

**Please note that the SV8300 will be End of Support as of 12/31/18 and upgrade will be required prior to that date.*

***Important Lifecycle Announcement SV8300, Remote SV8300:** Please note that NEC Corporation of America has announced the next steps in the lifecycle of your critical communications investment. These lifecycle announcements are intended to provide an opportunity for you to consider the many options available to you as a valued client of NEC. Your NEC Account Manager, (**Jim Hardin, 212-789-3765, James.Hardin@necam.com**), would be happy to discuss your options. We are providing this information prior to the scheduled renewal date of your existing maintenance agreement so that you can plan for the action that is best suited to the requirements of your organization. Please be aware that NEC will continue to support you to the extent possible while you consider your options.

NEC appreciates your business and we look forward to fulfilling your future communications needs.

Sincerely,
 Kasey Kurtulan | Service Solution Specialist
NEC Corporation of America
 3929 John Carpenter Freeway
 Irving, TX 75063
 Office: (214) 262-6250
 Fax: (214) 614-4990
kasey.kurtulan@necam.com

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: June 20, 2018

- (a) Is this a Result of a Bid or Request for Proposal? **Yes, WC 35-18**
- (b) Purpose of Contract: **Purchase, Installation and Set up of Communication Shelters to include Site preparation and Foundations**
- (c) Name of Contractor: **Capital Digitronics, Inc.**
- (d) Address of Contractor: **262 Bradford Street Albany NY, 12206**
- (e) Contractor's Contact Person and Telephone Number:
Thomas McCabe, 518-449-3366
- (f) Has or will the Contract be provided, if so, please attach: **County Attorney will prepare contract.**
- (g) Commencement Date of Contract: **Upon Execution**
- (h) Termination Date of Contract: **Upon completion of project.**
- (i) Payment Provisions:
 - i) lump sum amount **\$80,442**
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$80,442**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Upon completion of Project**
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: DASNY Grant**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 35-18		ITEM(S): PURCHASE, DELIVERY, FOUNDATION PREPARATION & SET UP OF TWO 8'X10' COMMUNICATIONS SHELTERS		
DATE: APRIL 19, 2018		Capital Digitronics, Inc. Attn: Thomas McCabe 264 Bradford Street Albany, NY 12206 Ph: 518-449-3366 Fax: 518-449-3369		
TIME: 3:00 P.M.		Airosmith, Inc. Attn: Margaret Smith 32 Clinton Street Saratoga Springs, NY 12866 Ph: 518-306-1752 Fax: 518-306-1752		
BID AWARDED TO:		AJ Catalfamo Construction Co. Inc. Attn: Neil Kiernan 5 Sixth Street Hudson Falls, NY 12839 Ph: 518-747-6659 Fax: 518-747-0422		
JULIE BUTLER, PURCHASING AGENT		TERM OF BID: UPON AWARD THROUGH COMPLETION		
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE
QUEENSBURY SITE				
Purchase, Delivery, Installation & Set up of one 8' x 10' Communication Shelter	\$29,721.00	\$38,894.00		\$43,350.00
Site Preparation & Foundation (Prevailing Wages apply)	\$11,000.00	\$6,050.00		\$6,800.00
STONY CREEK SITE				
Purchase, Delivery, Installation & Set up of one 8' x 10' Communication Shelter	\$29,721.00	\$38,894.00		\$48,500.00
Site preparation & foundation (Prevailing Wages apply)	\$10,000.00	\$6,050.00		\$7,800.00
How long will vendor hold pricing?	45 Days	60 Days		30 Days
How many days to deliver after receiving purchase order?	45 Days	90 Days		TBD
Comments:	n/a	n/a		n/a

BID NO: WC 35-18		NAME & ADDRESS OF BIDDERS		NAME & ADDRESS OF BIDDERS	
ITEM(S): PURCHASE, DELIVERY, FOUNDATION PREPARATION & SET UP OF TWO 8'X10' COMMUNICATIONS SHELTERS					
DATE: APRIL 19, 2018		Van Rensselaer Management, Inc. Attn: Daniel Bazinet PO Box 215 Rensselaer, NY 12144 Ph: 518-265-0366 Fax: 518-650-6118		Sabre Communications Corporation Attn: Mike Coghlan 7101 Southbridge Drive Sioux City, IA 51111 Ph: 712-224-1642 Fax: 712-279-0814	
TIME: 3:00 P.M.					
DESCRIPTION OF ITEM	BID PRICE	BID PRICE			
QUEENSBURY SITE					
Purchase, Delivery, Installation & Set up of one 8' x 10' Communication Shelter	\$47,860.00	\$45,678.00			
Site Preparation & Foundation (Prevailing Wages apply)	\$14,400.00	\$18,246.00			
STONY CREEK SITE					
Purchase, Delivery, Installation & Set up of one 8' x 10' Communication Shelter	\$47,860.00	\$45,678.00			
Site preparation & foundation (Prevailing Wages apply)	\$16,900.00	\$18,246.00			
How long will vendor hold pricing?					
	6 Months	90 Days			
How many days to deliver after receiving purchase order?					
	12-14 Weeks after approval of drawings.	4 Weeks to drawing submittals; 6-8 weeks after drawing approval			
Comments:					
	n/a	Sabre Communications added provisions into the site preparation for the electrical hookup, per amendment 1.			

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: June 20, 2018

- (a) Is this a Result of a Bid or Request for Proposal? N/A
- (b) Purpose of Contract: **Provide Law Enforcement Services within the Lake George Central School District**
- (c) Name of Contractor: **Lake George Central School District**
- (d) Address of Contractor: **381 Canada Street, Lake George, NY 12845**
- (e) Contractor's Contact Person and Telephone Number:
Lynne (Superintendent) 518-668-5456 Ext. 1207
- (f) Has or will the Contract be provided, if so, please attach: **County Attorney has contract.**
- (g) Commencement Date of Contract: **2018-2019 School Year**
- (h) Termination Date of Contract: **Upon completion of 2018-2019 School Year**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$60,000 per school year**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **WCSO will bill monthly**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **This is revenue to the County.****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: June 20, 2018

- (a) Is this a Result of a Bid or Request for Proposal? **N/A**
- (b) Purpose of Contract: **Provide Law Enforcement Services within the North Warren School District**
- (c) Name of Contractor: **North Warren School District**
- (d) Address of Contractor: **6110 State Route 8, Chestertown, NY 12817**
- (e) Contractor's Contact Person and Telephone Number:
Michelle French (Superintendent) 518-494-2929
- (f) Has or will the Contract be provided, if so, please attach: **County Attorney has contract.**
- (g) Commencement Date of Contract: **2018-2019 School Year**
- (h) Termination Date of Contract: **Upon completion of 2018-2019 School Year**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$30,000 per school year**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **WCSO will bill monthly**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **This is revenue to the County.****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Warren County Sheriff's Office

DATE: 06-20-2018

- (a) Purpose of Request: **Intermunicipal Agreement w/ Town of Horicon**
- (b) Details: **WCSSO to provide boat patrol Law Enforcement services Schoon Lake for \$2,500, for the portion of Schoon Lake which is located within the Town of Horicon. Previous Agreement expired 12-31-2017.**
- (c) Previous Resolution Number: **2016-324**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS