

Public Safety Committee
Sheriff's Committee Agenda
July 23, 2018

Committee Members: Leggett, Geraghty, Simpson, Wild, Magowan, Diamond, Sokol, Hogan, Braymer and Driscoll.

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior committee meeting
- III. Action Agenda
 - A. Request Resolution to amend County Budget to reflect money from an insurance recovery in the amount of \$839.90
 - B. Request Resolution for a new contract with Chic's Marina to provide emergency and routine maintenance to Sheriff's Office patrol boats.
 - C. Request Resolution for to amend existing contract Tyler Technologies to change licenses for Civil Division Software.
 - D. Request Resolution for a new contract First Light to provide Ethernet 100 mb service to Route 149 Radio Simulcast site.
 - E. Request Resolution for a new contract Hank's Quality Flooring to replace walk off carpet tile and replace broken floor tiles.
- IV. Referral / Pending Items

None
- V. Topics for Discussion
 - A. We currently have (2) vacancies for Correction Officer due to resignations.
- VI. Motion to adjourn

Attachments:

- #1. Resolution Request Form #7, Amend County Budget (Insurance Recovery)
- #2. Resolution Request Form #3, New Contract (Chic's Marina)
- #3. Resolution Request Form #4, New Contract (Tyler Technologies)
- #4. Resolution Request Form #3, New Contract (First Light)
- #5. Resolution Request Form #3, New Contract (Hank's Quality Flooring)

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: July 23, 2018

- (a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect money from insurance recoveries.

- (b) **Appropriation Code, Object Code, Full Title and Amount:**
A.3110 441 \$839.90

- (c) **Revenue Code (with title), and Amount:**
A.3110 2680 \$839.90

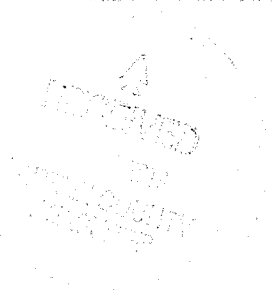
*Please note all amount must be in whole dollars – no cents.

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

DATE ISSUED 7/12/18

CHECK NO. **0000095009**

Description	Check Amount
Claim No: WARR-2018-021-001, Commercial Automobile Collision, Invoice No: First and Final - Claimant: Warren County DOL: 6/29/2018, 2017 Ford Super Duty	\$839.90
CHECK TOTAL	\$839.90



THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND A WATERMARK PATTERN ON THE BACK - HOLD AT ANGLE TO VIEW

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

CHECK NO. **0000095009**

19 WASHINGTON AVENUE
ALBANY, NY 12210

KEY BANK OF NEW YORK
99 WASHINGTON AVENUE, ALBANY, NY 12210
TWIN TOWERS OFFICE

29-7 213	DATE 7/12/18
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PAY: Eight hundred thirty nine and 90/100 Dollars

TO THE ORDER OF **WARREN COUNTY**

CHECK AMOUNT \$*****839.90

MAIL TO **WARREN COUNTY**
1340 STATE ROUTE 9
LAKE GEORGE, NY 12845-9803

[Handwritten Signature]

SIGNATURE HAS A COLORED BACKGROUND

⑈0000095009⑈ 1:0263000776 325680004674⑈

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: 07-23-2018

- (a) Is this a Result of a Bid or Request for Proposal? **Yes**
- (b) Purpose of Contract: **Provide Emergency and Routine Maintenance Sheriff's Office Patrol Boats**
- (c) Name of Contractor: **Chics Marina**
- (d) Address of Contractor: **4782 Lakeshore Drive, Bolton Landing, NY 12814**
- (e) Contractor's Contact Person and Telephone Number:
Kristen DePace, 518-644-2170
- (f) Has or will the Contract be provided, if so, please attach: **No**
- (g) Commencement Date of Contract: **January 1, 2018**
- (h) Termination Date of Contract: **December 31, 2018 and agreement may be extended for an additional (2) years with a no escalation clause.**
- (i) Payment Provisions:
 - i) lump sum amount **SEE ATTACHMENT**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **a.3110 441 Sheriff's Auto Supplies and Repair****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

PROPOSAL

→ 6 boats
single merc #587
7 boats

PROPOSAL OF:
COMPANY NAME: Chic's Marina

TO: C. Shawn Lamouree, Undersheriff
Warren County Sheriff's Office
1400 State Route 9
Lake George, NY 12845

Yamaha 584
3 90's, not 1

02/13

The undersigned having carefully examined the specifications and having to his satisfaction ascertained all the facts concerning these specifications, herewith submit the following bid proposal:

- A. ONE TUNE-UP FOR TWIN 200HP ^{Yamaha, and OMC} ~~OMC~~ and Mercury ENGINES: \$ 675.00 x's 3
(NOTE: Must include spark plugs, filters, gaskets, and all associated parts and labor.)
 - B. ONE TUNE-UP FOR SINGLE 90HP OMC ENGINE: \$ 325.00 x's 3
(NOTE: Must include spark plugs, filters, gaskets, and all associated parts and labor.)
 - C. ONE SPRING START-UP: \$ 1960.00
(Including, but not limited to, washing the hull, draining, pressure testing, refilling gear cases, lubricating all fittings, checking all fluid levels, changing all VRO filters, changing fuel filters, launching, and test-running all equipment for all five (5) items as listed in specifications.)
 - D. ONE WINTER SHUT-DOWN: \$ 2725.00
(Including, but not limited to, draining all gear cases, winterizing engines, shrink-wrapping boats, and storing from winter to spring at a safe and secure location for all five (5) items as listed in specifications.)
 - E. ONE TUNE-UP FOR SINGLE 200HP Merc \$ 600.00
PERCENTAGE MARKUP ON PARTS: no markup
- TOTAL AMOUNT ITEMS (A-E): \$ 8,285.00
- E. HOURLY RATE FOR LABOR: \$ 110.00

The vendor hereby certifies that there are no Federal or State taxes included in the above prices and that he is the only intermediary between manufacturer and purchaser.

DATE: 7/15/18 FEDERAL ID#: 14-1498452

NAME OF FIRM: Chic's Marina Inc

BUSINESS ADDRESS: PO Box 1237, 4782 Lakeshore Dr. Bolton Landing

SIGNATURE OF BIDDER: [Signature] TITLE: Manager

NAME OF BIDDER (PRINTED): Kristen DePace

PHONE #: (518) 644-2170 FAX #: (518) 644-2199

COMMENTS: Added missing boats to proposal

NY
12814

mm

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

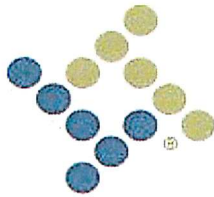
DEPARTMENT NAME: Sheriff's Office

DATE: July 23, 2018

- (a) Purpose of Contract Change: **Amend existing contract in order to remove (2) CivilMobile Licenses and add (1) CivilServe license for Civil Division.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **Resolution 400 of 2017.**
- (c) Name of Contractor: **Tyler Technologies, Inc.**
- (d) Address of Contractor: **5101 Tennyson Pkway 2nd Floor, Plano, TX 750246**
- (e) Contractor's Contact Person and Telephone Number: **Seth Issacks - (214) 984-8688**
- (f) Commencement Date of Extension: **Upon Signature**
- (g) Termination Date of Extension: **Upon termination of original contract**
- (h) Payment Provisions: i) lump sum amount **\$4,720.00 + (Annual M&S \$991.00)**
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.3110 250**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS



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a tyler courts & justice solution

Proposal

COURTS AND JUSTICE SOLUTIONS

Presented to: **Warren County Sheriff**
Lake George, NY
Undersheriff Shawn Lamouree

Proposal Date: June 14, 2018

Submitted by: Seth Isaacks
TYLER TECHNOLOGIES, INC.
JUSTICE GROUP SOLUTIONS
5101 Tennyson Pkwy
2nd Floor
Plano, TX 75024
214-984-8688
seth.isaacks@tylertech.com

Software Licenses

Warren County Sheriff Proposal



softcode

a tyler courts & justice solution

Product Centers

Proposal Valid for 180 Days

Modules/Options Included in Proposal	Qty	Base License		License Fee	Annual M&S
			Fee		
CivilServe, includes:	1	\$	9,970	\$ 9,970	\$ 2,094
CivilView (Attorney Portal)					
SalesWeb (Sheriff's Sales Portal)					
CivilMobile Server					
CivilMobile Client License	-2	\$	2,625	\$ (5,250)	\$ (1,103)

Product Center Licenses

\$ 4,720	\$ 991
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	Total License Fee
Total Product Center Licenses	\$ 4,720

Assumptions and Notes

Warren County Sheriff Proposal



Proposal Valid for 180 Days

Project Assumptions

Project Management, Schedule, etc.

The project management services included in this proposal assume the project duration and project manager dedication listed on the Professional Services cost summary.

Data Conversion

Data conversion is not included as part of this quote.

Equipment

The Client will provide all servers, hardware, workstations, and peripheral equipment including scanners, barcode readers and printers. Server operating system, database licenses, and other Third Party Software required to run applications will be provided by the County

Client is responsible for ensuring that all hardware meets minimum hardware and software requirements provided by Tyler.

Implementation Assumptions

Configuration, Training, and Go-Live Assistance

This proposal includes a specific amount of training time. Training will be performed in a classroom setting using facilities and equipment provided by client such that each participant can have hands-on access to a computer workstation during training. Training classes will have no more than 10 participants per instructor. Training is conducted during normal business hours.

Training days include an amount of time for on-site go-live assistance. Additional on-site training and assistance can be purchased at Tyler's then current rate.

Terms

- License Payment terms: 100% of licensed software invoiced upon availability to download.
- Professional Services will be invoiced based on the following milestones:

Site Visit	10%
Installation of Software	10%
Delivery of Training Database	40%
Completion of Training	30%
Commencement of Operational Use	10%
- Initial Maintenance & Support invoiced at contract execution.

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: 07-23-2018

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Provide Ethernet 100mb Service to Route 149 Radio Simulcast site.**
- (c) Name of Contractor: **First Light**
- (d) Address of Contractor: **41 State Street Floor 10, Albany, NY 12207**
- (e) Contractor's Contact Person and Telephone Number:
Robert Daggett - (518) 469-6652
- (f) Has or will the Contract be provided, if so, please attach: **County Attorney will provide contract.**
- (g) Commencement Date of Contract: **Upon execution by both parties**
- (h) Termination Date of Contract: **60 months from commencement of service.**
- (i) Payment Provisions:
 - i) lump sum amount **\$990 per moth**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **monthly**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **a.3020 428 Sheriff's Communications data processing and internet fees****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS



Private Line
Service Order Form

41 State St, Floor 10
Albany, NY 12207
Phone: 800-461-4863
Fax: 518-598-0935
www.firstlight.net

SERVICE INFORMATION

Order Type: Exst Customer - Add
Protection: Single Path-Single Entrance
Class Of Service: Business Class
Service Profile: N/A
Service Type: Ethernet (EPL)
Bandwidth: 100Mb
Burstable: Please Select
On/Off Net: New Build
Order Date: 6/21/2018
Requested Svc Date: 1/15/2019
Opportunity ID: 35734
SLA Portal: Please Select

CUSTOMER INFORMATION

Company Name: Warren County Sheriff's Office
Purchase Order #:
Customer Acct #: 36351
Primary Contact: Name: Mark Neale, Telephone: 518-743-3586, Email: mark.neale@warrencountysheriffny.us
Billing Contact: Name: Existing Master Account, Telephone:
Technical Contact: Name: Mark Neale, Telephone: 518-743-3586, Email: mark.neale@warrencountysheriffny.us

SERVICE ADDRESS - A END

Street: 1400 State Route 9
City/State/Zip: Lake George, NY 12845
DMARC: Existing
Handoff Type: 100BASE-TX (RJ45)

SERVICE ADDRESS - Z END

Street: 373 State Rt 149
City/State/Zip: Lake George, NY 12845
DMARC: Warren Cty Hut
Handoff Type: 100BASE-TX (RJ45) Extend DMARC? Please :

Additional Locations (In the case of multi-point circuits):

Service Address #3:
Service Address #4:
Service Address #5:
Service Address #6:

PRICING SUMMARY

Monthly Recurring Charge (MRC): \$ 990.00
Non Recurring Charge (NRC): \$ -
Other/XConnect: \$ - Other/XConnect MRC: \$ - Other/XConnect NRC: \$ -
Service Term: 60 Months
Existing MRC: \$ -

NOTES

100Mb EPL between listed sites. Warren County will be placing gear on the Tower at the address. Warren County to provide FL with a conduit path from Right of way at road to the new Warren County Hut to use for fiber path. 373 State Rt 149 is currently being worked under a new build but this will be a different DMARC.

CUSTOMER ACCEPTANCE

THIS SERVICE ORDER IS GOVERNED BY FIRSTLIGHT'S STANDARD TERMS AND CONDITIONS POSTED AT www.firstlight.net/terms-conditions. By signing this Service Order, Customer certifies that Customer has read and agrees to abide by FirstLight's standard terms and conditions. Customer acknowledges FirstLight's standard terms and conditions may change from time and time and that Customer's continued use of the services indicates acceptance of the terms and conditions.

*Affiliates including, but not limited to: Oxford Networks, BayRing Communications, Sovernet, and ION

CUSTOMER AGREEMENT: By signing below, Customer accepts this Service Order.

Warren County Sheriff's Office
Signature: [Handwritten Signature]
Title: Under Sheriff
Date: 7/20/2018

FirstLight
Signature:
Title:
Date:

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: 07-23-2018

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Replace walk off carpet tile at (3) entrances and replace broken floor tiles in entrances.**
- (c) Name of Contractor: **Hanks Quality Flooring**
- (d) Address of Contractor: **28 Elm Street, Glens Falls, NY 12845**
- (e) Contractor's Contact Person and Telephone Number:
Hank Marler - (518) 793-4232
- (f) Has or will the Contract be provided, if so, please attach: **County Attorney will provide contract.**
- (g) Commencement Date of Contract: **Upon execution**
- (h) Termination Date of Contract: **Upon completion of work.**
- (i) Payment Provisions:
 - i) lump sum amount **\$3,033.00**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **a.3110 413 Sheriff's Law Enforcement Repair and Maintenance Bldg/Property****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

Hanks Quality Flooring Inc

28 Elm St
Glens Falls, NY 12801

Estimate

Date	Estimate #
7/13/2018	6059

Name / Address
Warren County Jr Diamond 1400 st rt 9 lake george ny 12845

Ship To

Terms

Description	Qty	U/M	Rate	Total
supply commercial walk off carpet tile for main entry,jail entry,and public entry (also order 10% overage for stock to be used to replace areas when needed)	200	SF	4.99	998.00T
Installation Labor carpet tile includes rip out of existing (min labor charge)	1	SF	475.00	475.00T
remove broken tile in entries , replace with left over matching tile. Use dark lineal tile as border for any areas short of stock tile, use premix grout best match (time and materials) 2 men @ 65.00 per hour	24	SF	65.00	1,560.00T

We are proud to offer a lifetime installation warranty!		Subtotal	\$3,033.00
Phone#- 793-4232 Fax#-793-4235	E-mail hanksflooringgf@gmail.com	Sales Tax (7.0%)	\$212.31
		Total	\$3,245.31