

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY

DATE: OCTOBER 1, 2018

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: LEGGETT
GERAGHTY
SIMPSON
WILD
MAGOWAN
SOKOL
HOGAN
BRAYMER
DRISCOLL
VACANT

OTHERS PRESENT:

JASON CARUSONE, DISTRICT ATTORNEY
MARCY FLORES, PUBLIC DEFENDER
ROBERT IUSI, PROBATION DIRECTOR
BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR, OFFICE OF EMERGENCY SERVICES
JOY LAFOUNTAIN, ASSIGNED COUNCIL ADMINISTRATOR
SHAWN LAMOUREE, UNDERSHERIFF
CHARLES WALLACE, ADMINISTRATOR, FIRE PREVENTION AND BUILDING CODE ENFORCEMENT
RONALD F. CONOVER, CHAIRMAN OF THE BOARD
MARY E. KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISOR BEATY
MANON AFFINITO, DIRECTOR, VICTIM ASSISTANTS PROGRAM
ERIN BROTHERS, ASSISTANT TO THE PUBLIC DEFENDER
PAULETTE McDONALD, ASSISTANT TO THE DISTRICT ATTORNEY
DON LEHMAN, *THE POST STAR*
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

COMMITTEE MEMBER ABSENT:

SUPERVISOR: DIAMOND

Please note, the following contains a summarization of the October 1, 2018 meeting of the Criminal Justice & Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2018/criminal/>

Mr. Leggett called the meeting of the Criminal Justice & Public Safety Committee to order at 9:20 a.m.

Motion was made by Mr. Geraghty, seconded by Mr. Wild and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Jason Carusone, *District Attorney*, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes*. Mr. Carusone addressed his sole agenda item, that being the review of his 2019 Budget request and he answered questions posed by the Committee.

Ms. Braymer entered the meeting at 9:23 a.m.

There being no further District Attorney business to discuss, privilege of the floor was extended to Joy LaFountain, *Assigned Counsel Administrator*, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes*. Mrs. LaFountain provided a review of her 2019 Budget request, which constituted her only agenda item, and he answered questions posed by the Committee.

There being no further Assigned Counsel business to discuss, privilege of the floor was extended to Marcy Flores, *Public Defender*, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file*

with the minutes.

Commencing her agenda review Ms. Flores presented a request for a new contract with the New York State Office of Indigent Legal Services for grant funding in an amount not to exceed \$250,000 over the term commencing January 1, 2017 and terminating December 31, 2019 to provide for second counsel at first appearance services. She noted that these monies would be used to fund the 8th Assistant Public Defender position.

Motion was made by Mr. Simpson, seconded by Mr. Wild and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Concluding her agenda, Ms. Flores reviewed her 2019 Budget request and answered questions posed by the Committee.

There being no further Public Defender business to discuss, privilege of the floor was extended to Robert Iusi, *Director of Probation*, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Iusi introduced a request to fill the vacant position of Probation Officer Trainee, *Grade 16, Base Annual Salary \$42,290*, due to retirement.

Motion was made by Mr. Sokol, seconded by Mr. Driscoll and carried unanimously to approve the request to fill the position of Probation Officer Trainee as outlined above and to forward same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Concluding his agenda review, Mr. Iusi reviewed his 2019 Budget request, pointing out that the only changes related to additional staffing created to address the “Raise the Age” initiative. He notified the two positions created through the budget process would be State funded; he added that because he would not be using any County funds to support these positions, there was no funding in his regular salary budget for them. A brief conversation ensued.

Ms. Hogan entered the meeting at 9:56 a.m.

There being no further Probation business to discuss, privilege of the floor was extended to Shawn Lamouree, *Undersheriff*, who distributed copies of the Sheriff’s agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review Undersheriff Lamouree presented the following requests:

- A) For a new contract with The LA Group in an amount not to exceed \$3,400 to provide engineering work for the Stony Creek radio tower site.

Ms. Braymer inquired if an RFP (*Request For Proposal*) was released and Undersheriff Lamouree replied affirmatively. Mr. Geraghty opined he was opposed to this requirement by the Adirondack Park Agency (*APA*).

Motion was made by Ms. Braymer, seconded by Mr. Wild and carried by majority vote, with Mr. Geraghty voting in opposition, to approve the request and the necessary resolution was authorized for the October 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- B) For a new contract with Capital Digitronics in an amount not to exceed \$4,500 to provide installation of emergency equipment on Sheriff's Office vehicle.

Motion was made by Mr. Sokol, seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the October 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- C) For a transfer of funds between various budget codes totaling \$219,422.45 to cover shortfalls.

Mr. Wild inquired how they were doing filling vacant positions and Undersheriff Lamouree replied he hired Corrections Officers as soon as he could, apprising he had recently hired part-time Correction Officers for transports which would reduce overtime costs. Ms. Braymer mentioned at the NYSAC (*New York State Association of Counties*) Fall Conference they discussed funding and she inquired if she could set up a meeting to discuss different ways to obtain funding.

Motion was made by Mr. Simpson, seconded by Mr. Magowan and carried unanimously to approve the request for a transfer of funds as outlined above and to forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

- D) To amend the County Budget In the amount of \$169,396 to reflect receipt of DHSES 2017 PSAP Operations grant.

Motion was made by Mr. Geraghty, seconded by Mr. Wild and carried unanimously to approve the request to amend the 2018 County Budget as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- E) To amend the County Budget In the amount of \$30,000 to reflect receipt of funds from North Warren Central School District for Safety Resource Officer Services within the school district.

Ms. Braymer asked if the equipment costs were being waived for the first year and Undersheriff Lamouree replied affirmatively. Ms. Hogan inquired if the schools districts where aware the terms would be different next year and Undersheriff Lamouree replied that they were, adding the schools worked with him to determine what coverage they needed. Mr. Wild asked for an overview on the implementation of the program; Undersheriff Lamouree indicated the response from schools staff and students had been great and he noted he had been asked to begin providing drug awareness training in classes. He informed radio compatibility had been an issue because the schools radios were not compatible with the Sheriff's radios.

Motion was made by Mr. Wild, seconded by Mr. Geraghty and carried unanimously to approve the request to amend the 2018 County Budget as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- F) To amend Resolution No. 416 of 2016, which authorized contracts with Correctional Medical Care, Inc., CBH Medical, P.C, and SM Dental, P.C, to included services provided by a psychiatric nurse practitioner.

Motion was made by Mr. Magowan, seconded by Ms. Braymer and carried by majority vote, with Supervisor Hogan abstaining, to approve the request and the necessary resolution was authorized for the October 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

G) To amend the County Budget in the amount of \$19,994, to reflect monies being received from the FY2018 SLETPP (*State Law Enforcement Terrorism Prevention Program*) grant.

Mr. Leggett inquired if there were funds for special equipment and Undersheriff Lamouree replied the funds were for the purchase of night vision equipment, first aid trauma kits and supplies for the agency.

Motion was made by Mr. Sokol, seconded by Mr. Simpson and carried unanimously to approve the request to amend the 2018 County Budget as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes*

Concluding his agenda review, Undersheriff Lamouree reviewed his Department's 2019 Budget requests and he answered questions posed by the Committee. A lengthy discussion ensued regarding cellular coverage during which the Committee requested that Undersheriff Lamouree develop and estimate of what the additional cost would be to upgrade the Stony Creek radio tower to allow for cell service without impeding the process of the tower construction.

The Committee took a brief recess from 11:13 a.m. to 11:17 a.m., during which Mr. Driscoll exited the meeting.

Privilege of the floor was extended to Charles Wallace, *Administrator, Fire Prevention & Building Code Enforcement*, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. Wallace commenced with a review of his Department's 2019 Budget request during which he answered questions posed by the Committee. The Committee discussed the possibility of increasing fees for inspections performed by this Office and they asked Mr. Wallace to develop an estimate of what increase would be required to offset the costs incurred for them.

Concluding his agenda review, Mr. Wallace presented a request to fill the vacant position of Fire Prevention & Building Code Enforcement Officer, *Grade 17, Annual Base Salary \$22,151.50*, due to resignation.

Motion was made by Mr. Geraghty, seconded by Mr. Wild and carried unanimously to approve the request to fill the position of Fire Prevention & Building Code Enforcement Officer as outlined above, and to forward same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

There being no further Fire Prevention & Building Code Enforcement business to discuss, privilege of the floor was extended to, Brian LaFlure, *Fire Coordinator/Director, Office of Emergency Services* who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. LaFlure presented a request to authorize out-of-State travel for Amy Hirsch, *Emergency Services Coordinator*, to attend the Science for Disasters Institute in Emmitsburg, Maryland, November 25 - December 1, 2018.

Motion was made by Mr. Simpson, seconded by Mr. Wild and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Next, Mr. LaFlure introduced a request for a transfer of funds in the amount of \$89.56 from Budget Code A.3645.4103 860, *FY17 LEMPG-Hospitalization*, to Budget Code A.3645.4103 110, *FY17LEMPG-Salaries-Regular*.

Motion was made by Mr. Geraghty, seconded by Mr. Simpson and carried unanimously to approve the request for a transfer of funds as outlined above and to forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Mr. LaFlure spoke of prior travel, indicating he had attended the COML/COMU meeting in June and Ms. Hirsch had attended the National Homeland Security Conference in July. Mr. LaFlure notified Warren County had recently received their “Storm Ready Community” certification.

Concluding his agenda review Mr. LaFlure reviewed his Department’s 2019 Budget requests and he answered questions posed by the Committee.

Discussion was held regarding the pumps and equipment that were deteriorating while being held in reserve for an emergency incident but which could be used for other purposes in the meantime. The Committee subsequently requested that the County Administrator forward a letter to the New York State Office of Homeland Security regarding this matter and requesting an explanation as to why they could not be used.

As there was no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. Wild and seconded by Ms. Hogan, Mr. Leggett adjourned the meeting at 12:04 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board
(As transcribed by Molly Ganotes-Gleason, Legislative Office Specialist)

