

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY

DATE: NOVEMBER 19, 2018

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: LEGGETT
GERAGHTY
SIMPSON
WILD
MAGOWAN
SOKOL
HOGAN
BRAYMER
DRISCOLL
VACANT

OTHERS PRESENT:

CHARLES WALLACE, ADMINISTRATOR, FIRE PREVENTION AND BUILDING
CODE ENFORCEMENT
BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR, OFFICE OF EMERGENCY
SERVICES
ROBERT IUSI, PROBATION DIRECTOR
REPRESENTING THE WARREN COUNTY SHERIFF'S DEPARTMENT
BUD YORK, SHERIFF
SHAWN LAMOUREE, UNDERSHERIFF
RONALD F. CONOVER, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY E. KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
MCDEVITT
MERLINO
STROUGH
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, *THE POST STAR*
THOM RANDALL, *ADIRONDACK JOURNAL*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR: DIAMOND

Please note, the following contains a summarization of the November 19, 2018 meeting of the Criminal Justice & Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2018/criminal/>

Mr. Leggett called the meeting of the Criminal Justice & Public Safety Committee to order at 10:04 a.m.

Motion was made by Mr. Sokol, seconded by Ms. Hogan and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Charles Wallace, *Administrator, Fire Prevention and Building Code Enforcement*, who distributed copies of the Fire Prevention and Building Code Enforcement agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Wallace indicated the building code fees would have to be increased 163% to offset expenses. He provided examples, notifying the current price of a demolition was \$50 and would increase to \$132, wood stove inspections would also increase from \$50 to \$132, and fire safety inspections would increase from \$75 to \$195. Mr. Leggett inquired what the inspection cost would be for a 2,000 square foot single family home and Mr. Wallace replied over \$700. He indicated the County was the only municipality that charged a \$75 fire safety inspection fee. Mr. Magowan mentioned he spoke to the City of Glens Falls and the Town of Queensbury regarding fire prevention and building codes and asked them if they would be interested in sharing the services with the County because they were behind; he asked for a meeting to be scheduled to determine if sharing services was feasible. Mr. Wallace indicated they were barely able to keep up with the fire safety inspections they had to do, adding they had performed 491 fire safety inspections so far this year. He advised with his current staff and the part-time position he wanted to fill, they would need two additional full-time positions. Ms. Braymer said she would speak to the City of Glens Falls regarding sharing services. Mr. Wallace informed they had difficulty collecting the \$75 fire safety inspection fee after the permits were distributed. Mr. Driscoll

inquired if there was a policy in place for individuals who did not get a permit prior to building and Mr. Wallace replied there was \$100 fee or twice the price of the permit whichever was more. Mr. Wild asked Mr. Strough if the Town of Queensbury subsidized or if the fees covered the cost of the department and Mr. Strough answered they reviewed the cost of the fees and tried to cover the cost, commenting some of Mr. Wallace's fees were on point. Mr. Wallace apprised the County costs were half of what they were at the Town of Queensbury and their Fire Marshal's Office did not charge for fire safety inspections. He advised there were substantial fees for commercial buildings. Mr. Wild asked Mr. Wallace to put together a proposal showing gradual increases over a three-year period to cover the cost of expenses instead of one significant increase. Mr. Wallace indicated the 491 fire safety inspection generated \$36,825. He said the largest complaint by business owners was they interrupted businesses and charged them an additional \$75 fire safety inspection fee. Mr. Leggett advised the fee was on top of the town fee; he noted that in the Town of Chester, the fees charged did not cover the cost of their Zoning and Planning Office. Mr. Simpson suggested they be cautious as it would come back to County residences. Mr. Wallace advised short-term rentals may have impact on his office. Mr. Merlino suggested providing discounted rate for the following years inspection. Mr. Driscoll suggested raising the fees by 5% and Mr. Magowan recommended increasing the fees over time. Ms. Braymer suggested establishing a fee schedule that increased over time. A brief conversation ensued, following it was consensus of the Committee for Mr. Wallace to develop a plan to raise fees over a three-year period.

There being no further Fire Prevention and Building Code Enforcement business to discuss, privilege of the floor was extended to, Brian LaFlure, *Fire Coordinator/Director, Office of Emergency Services*, who distributed copies of the Office of Emergency Services agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. LaFlure presented a request to extend the contract with the Glens Falls Fire Department for fire investigation services in the amount of \$175/hour, with a minimum of 4 hours, for a term commencing January 1, 2019 and terminating December 31, 2019.

Motion was made by Mr. Geraghty, seconded by Mr. Simpson and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 21st Board Meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further Office of Emergency Services business to discuss, privilege of the floor was extended to Robert Iusi, *Probation Director*, who distributed copies of the Probation agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. Magowan informed he would be abstaining from voting on matters pertaining to the Probation Department due to his wife being employed there.

Commencing his agenda review, Mr. Iusi presented a request to extend the contract with Warren-Hamilton Counties ACEO Inc. to operate the Alternative Sentencing Program to serve youth and adults in the amount of \$60,000 for a term commencing January 1, 2019 and terminating December 31, 2019.

Ms. Hogan remarked there were community benefits from alternative sentencing.

Motion was made by Mr. Geraghty, seconded by Mr. Sokol and carried by majority vote, with Mr. Magowan abstaining, to approve the request as outlined above and the necessary resolution was authorized for the December 21st Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Next, Mr. Iusi introduced a request to extend the Memorandum of Understanding with Warren County Department of Social Services in the amount of \$60,000 for the Juvenile Probation Officer position for a term commencing January 1, 2019 and terminating December 31, 2019.

Motion was made by Mr. Driscoll, seconded by Mr. Sokol and carried by majority vote, with Mr. Magowan abstaining, to approve the request as outlined above and the necessary resolution was authorized for the December 21st Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Iusi presented a request to extend the contract with KMG monitoring in the amount of \$7,500 for the electronic monitoring of adult offenders for a term commencing January 1, 2019 and terminating December 31, 2019.

Motion was made by Mr. Geraghty, seconded by Mr. Simpson and carried by majority vote, with Mr. Magowan abstaining, to approve the request as outlined above and the necessary resolution was authorized for the December 21st Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Iusi introduced a request to extend the contract with KMG monitoring in an amount not to exceed \$1,450/month for the electronic monitoring of juvenile and adolescent offenders for a term commencing January 1, 2019 and terminating December 31, 2019.

Motion was made by Mr. Wild, seconded by Ms. Hogan and carried by majority vote, with Mr. Magowan abstaining, to approve the request as outlined above and the necessary resolution was authorized for the December 21st Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Concluding his agenda review, Mr. Iusi informed Raise the Age began October 1st and the program was off to a slow start in the County and throughout the State. He apprised he had reached out to the Employment and Training Administration and Big Brothers, Big Sisters for mentoring to assist. He indicated he had reached out to the State regarding the Raise the Age plan with no response, adding twenty-seven counties had yet to receive notice whether their plans had been approved.

There being no further Probation business to discuss, privilege of the floor was extended to Shawn Lamouree, *Undersheriff*, who distributed copies of the Sheriff agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Undersheriff Lamouree presented the following requests;

- A) For a new contract with Warren Tire Service Center, Inc. to provide routine maintenance and repair of fleet vehicles for the Sheriff Office, Probation Department and the District Attorneys Office to commence January 1, 2019 and terminate December 31, 2019: and
- B) For a new contract with Clear Repairs, Inc. DBA Smith's Garage to provide routine maintenance and repair of fleet vehicles for the Sheriff Office, Probation Department and the District Attorneys Office to commence January 1, 2019 and terminate December 31, 2019.

Motion was made by Mr. Wild, seconded by Mr. Geraghty and carried unanimously to approve the requests as outlined above and the necessary resolutions were authorized for the December 21st Board Meeting. *Copies of the resolutions request forms are on file with the minutes.*

- C) To amend the County Budget in the amount of \$5,078.15 to reflect receipt of revenue from Six Flags Great Escape.

Motion was made by Mr. Geraghty, seconded by Mr. Magowan and carried unanimously to approve the request to amend the 2018 County Budget as outlined above and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- D) For a transfer of funds from various Budget Codes to various budget codes totaling \$90,000.

Motion was made by Mr. Magowan, seconded by Mr. Wild and carried unanimously to approve the request for a transfer of funds as outlined above and forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

- E) For a new contract with Correctional Medical Care, Inc., SM Dental P.C., and CBH Medical P.C. to provide medical, behavioral, dental and ancillary services to inmates confined in the Warren County Jail.

Undersheriff Lamouree indicated there was a change in the medical staff because there were too many inmates and not enough nurses to handle the workload requiring him to hire 3.6 LPN (*Licensed Practical Nurse*) positions to accommodate the increased workload. He mentioned the current contract included an aggregate amount of \$240,000 which meant if they exceeded pharmacy costs and outside services they would be responsible for the remaining expense; he apprised through the new contract, the aggregate limit would be increased to \$290,000 to reduce their exposure at no cost to the County. Ms. Braymer commented the services listed under the dollar amount were not completely comprehensive and she noted that Bud York, *Sheriff*, could provide a detailed list of services if anyone was interested. Mr. Wild inquired if they were doing any additional work regarding opioids and Undersheriff Lamouree replied they were setting individuals up with counselors and they were working on programs to help.

Motion was made by Mr. Magowan, seconded by Ms. Sokol and carried by majority vote, with Ms. Hogan abstaining, to approve the request as outlined above and the necessary resolution was authorized for the December 21st Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Concluding the agenda review, Undersheriff Lamouree reviewed the Topics for Discussion items, as follows:

- A. Bid Award - Kraus Associates, Inc.: Undersheriff Lamouree advised there was an upgrade to the recording system, including two years of maintenance, which was provided for through grant funding.
- B. Corrections Medical Contract: This item was discussed earlier in the meeting.
- C. Corrections Overtime: Undersheriff Lamouree apprised the cost of overtime in the Corrections Division was currently \$605,994.
- D. Vacancies: Undersheriff Lamouree announced there were currently eight vacant Correction Officer positions and one Correction Sergeant vacancy; he noted that a Correction Officer exam had recently been given.

Mr. Leggett inquired when the test results would be available for the Correction Officer exam and Undersheriff Lamouree estimated they would be received in about two months. Sheriff York noted there was \$170,000 remaining in the current budget to cover overtime costs.

As there was no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. Sokol and seconded by Mr. Simpson, Mr. Leggett adjourned the meeting at 11:01 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist