

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT**

**DATE: OCTOBER 29, 2018**

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**COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:**

SUPERVISORS MCDEVITT  
BEATY  
LEGGETT  
BRAYMER  
HOGAN  
MAGOWAN  
WILD

REPRESENTING THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD:

DAVID O'BRIEN, CHAIRMAN  
BETH GILLES, EXECUTIVE DIRECTOR

REPRESENTING PLANNING & COMMUNITY DEVELOPMENT:

WAYNE LAMOTHE, COUNTY PLANNER

CHRIS BELDEN, ASSISTANT PLANNER

SARA FRANKENFELD, GIS COORDINATOR

REPRESENTING ECONOMIC DEVELOPMENT CORPORATION:

ED BARTHOLOMEW, PRESIDENT

JOHN WHEATLY, VICE PRESIDENT

RONALD F. CONOVER, CHAIRMAN OF THE BOARD

RYAN MOORE, COUNTY ADMINISTRATOR

AMY LAVINE, ASSISTANT COUNTY ATTORNEY

SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

FRANK THOMAS, BUDGET OFFICER

SUPERVISORS DIAMOND

DICKINSON

DRISCOLL

FRASIER

GERAGHTY

HYDE

LOEB

MERLINO

SOKOL

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

MICHAEL SWAN, COUNTY TREASURER

LEXIE DELUREY, DIRECTOR, REAL PROPERTY TAX SERVICES

TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT

DON LEHMAN, *THE POST STAR*

LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note, the following contains a summarization of the October 29, 2018 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2018/economic>*

Mr. McDevitt called the meeting of the Economic Growth & Development Committee to order at 9:21 a.m.

Privilege of the floor was extended to David O'Brien, *Chairman, Lake Champlain-Lake George Regional Planning Board*, who provided an update on the improvements made to the Planning Board's financials; he added that the State Auditor had not yet completed their report, but said when it was finished it would be shared. He explained they were present today to request a Memorandum of Agreement (MOA) between the five counties of Clinton, Essex, Hamilton, Warren and Washington with the Lake Champlain-Lake George Regional Planning Board. Beth Gilles, *Executive Director, Lake Champlain-Lake George Regional Planning Board*, apprised the Committee of what an MS4 (*Municipal Separate Storm Source System*) was and how it pertained to Warren County.

A lengthy discussion ensued.

Mr. Beaty asked what the current County share would be and how it compared to last years funding. Mr. O'Brien appraised of the formula used to calculate the funding request and explained the Planning Board was relying on the same amount of funding as last year for the current year; however he said, they were asking for an increase next year. Ryan Moore, *County Administrator*, added he had the break down of the calculations for any of those on the Committee wishing to review it; he noted Warren County's current funding amount was \$7,000, but that figure would be increased to \$12,954 for next year which had been included in the tentative 2019 budget. He explained the process required the Lake Champlain-Lake George Regional Planning Board to adopt their budget and present it to the Budget Officers of the five founding counties in August to allow them to provide recommendations.

A discussion ensued, following which a motion was made by Mr. Leggett, seconded by Mr. Magowan and carried unanimously to approve the MOA with the Lake Champlain-Lake George Regional Planning Board as request and the necessary resolution was authorized for the November 16<sup>th</sup> Board meeting. *A copy of the Memorandum of Agreement is on file with the minutes.*

Privilege of the floor was extended to Wayne LaMothe, *County Planner*, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Motion was made by Mr. Magowan, seconded by Mr. Leggett and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Commencing his agenda review, Mr. LaMothe presented the following requests:

- 1) To fill the vacant position of Office Specialist Part-Time, *Grade 7, Base Annual Salary \$15.74/hour, (10-15 hrs/week).*

Motion was made by Mr. Leggett, seconded by Mr. Magowan and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 2) To authorize a transfer of funds between various budget codes totaling \$1,036.82 to provide the second quarter 50% salary match for the Capital Project H349, *First Wilderness 2013*, grant.
- 3) To authorize a transfer of funds between various budget codes totaling \$1,063.22 to provide the third quarter 50% salary match for the Capital Project H349, *First Wilderness 2013*, grant.

Motion was made by Mr. Beaty, seconded by Mr. Magowan and carried unanimously to the approve the aforementioned requests for transfers of funds as outlined above and forward same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

Continuing with the Information for Discussion/Review portion of the his agenda, Mr. LaMothe appraised he had prepared a First Wilderness Corridor presentation which he would be willing to present at the next meeting due to lack of time if it was the pleasure of the Committee. It was the consensus of the Committee to hold off on the presentation until the end of the meeting, if time allowed.

Privilege of the floor was extended to Ed Bartholomew, *President of the Economic Growth & Development Corporation (EDC)*, who presented a PowerPoint Presentation entitled "Collaborating", which he reviewed in detail with input from John Wheatly, *Vice President of the Economic Growth & Development Corporation (EDC)*. *A copy of the presentation is on file with the meeting minutes.*

A brief discussion ensued.

Returning to the Planning & Community Development agenda, Mr. LaMothe and Sara Frankenfeld, *GIS Coordinator*, reviewed the First Wilderness Corridor presentation, a copy of which is on file with the meeting minutes.

Ms. Braymer commended the Planning Department on their work and the investments they had made. She asked Mr. LaMothe if he would share information he had on the First Wilderness Heritage Corridor from Corinth to Tahawus with the subset group of the Warren County Safe & Quality Bicycling Organization, as she believed it would be beneficial information and he replied he would do so.

Privilege of the floor was extended to Travis Whitehead, *Town of Queensbury Resident*, who informed he would like to provide the history on the Queensbury Industrial Park land. He proceeded to apprise the Committee the EDC had purchased two lots years ago at a reduced price when the National Guard building was built, for the purpose of developing the land, but instead sold the lots to Hudson River EDC and put in an infrastructure. He noted he would like to see the land developed rather than sit unused. Mr. Whitehead recounted Resolution No. 254 of 2001 which stated terms of the sale were revised and he advised a public hearing was necessary to consider the sale of the property to the Warren County EDC. Furthermore, he said, the EDC currently owned two of the six lots and would be asking to purchase the other three lots which he did not have an objection to as long as the lots were used for the greater good of the citizens of Warren County. He noted a public hearing had not been held to date and should be.

Mr. Merlino commended Mr. LaMothe for his presentation and opined Mr. LaMothe was very modest; he asked Mr. LaMothe how much money he had obtained in grants for the County over the course of his tenure and Mr. LaMothe replied with an estimate of \$42 million. Mr. Wild commended the Planning Department for the work they had done, stating he was impressed by their efforts.

There being no further business to discuss, on motion made by Mr. Beaty and seconded by Mr. Leggett, Mr. McDevitt adjourned the meeting at 10:46 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board