

Real Property Tax Services  
&  
Environmental Concerns  
AGENDA  
June 26, 2018

Committee Members: Dickinson, Braymer, Simpson, Strough, McDevitt, Merlino, Loeb, Hogan & Hyde

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda/New Business
  1. Request to... Award the bid and authorize a Contract with the lowest bidder, Atlantic Testing Laboratories.  
Rationale: Results of the RFP for Environmental Site Assessments on Tax Parcel 104.10-4-5 located at 10 Pine Street, Chestertown and Tax Parcel 302.8-1-2 located at 275 Bay Road, Queensbury. They were the lowest bid.
  2. Request to... Authorize the appropriation of funds from the Environmental Reserve Testing Fund.  
Rationale: Pay for the Site Assessments with the estimated Total Bid of \$20,397.00
  3. Request to...  
Rationale:
- IV. Referral/Pending Items
  - 1.
  2. ...
- V. Information for Discussion/Review
  - 1.
  - 2.
  - 3.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Environmental Concerns
  1. Request to...  
Rationale:
- VIII. Motion to adjourn

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Attachments: Resolution request

## ***RESOLUTION REQUEST FORM NO. 3***

### ***Request for New Contract***

**DEPARTMENT NAME: Real Property Tax Services**

**DATE: June 26, 2018**

- (a) Is this a Result of a Bid or Request for Proposal? **Yes**
- (b) Purpose of Contract: **Environmental Site Assessments on Chester parcel 104.10-4-5 located at 10 Pine Street & Queensbury parcel 302.8-1-2 located at 275 Bay Road**
- (c) Name of Contractor: **Atlantic Testing Laboratories, Limited**
- (d) Address of Contractor: **22 Corporate Drive, Clifton Park NY 12065**
- (e) Contractor's Contact Person and Telephone Number: **Timothy Parker 518-383-9144**
- (f) Has or will the Contract be provided, if so, please attach: **No**
- (g) Commencement Date of Contract: **Upon execution of contract.**
- (h) Termination Date of Contract: **Upon completion of requested work.**
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.1355 470 Real Property Tax Service Agency Contract \$20,397.00****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 30-18</b> <b>ITEM(S): REQUEST FOR PROPOSALS FOR PHASE II ENVIRONMENTAL ASSESSMENTS ON TAX PARCEL NO. 302.8-1-2 LOCATED ON BAY ROAD IN THE TOWN OF QUEENSBURY AND TAX PARCEL NO. 104.10-4-5 LOCATED AT 10 PINE STREET IN THE TOWN OF CHESTER</b> <b>DATE: MAY 24, 2018</b> <b>TIME: 3:00 P.M.</b>	Walden Environmental Engineering PPLC Attn: Joseph M. Heaney III 16 Spring Street Oyster Bay, NY 11771 Ph: 516-624-7200 Fx: 516-624-3219	Atlantic Testing Laboratories, Limited Attn: James J. Kuhn 22 Corporate Drive Clifton Park, NY 12065 Ph: 518-373-9144 Fx: 518-383-9166	Ambient Environmental, Inc. Attn: Joella Viscusi 828 Washington Avenue Albany, NY 12203 Ph: 518-482-0704 Fx: 518-482-0750	Beardsley Design Associates Attn: Carmen J. Lapine 5789 Widewaters Parkway DeWitt, NY 13214 Ph: 315-472-6980 Fx: 315-472-3523	Environmental Products & Services of Vermont, Inc. Attn: Michael Duell 532 State Fair Blvd. Syracuse, NY 13204 Ph: 315-451-6666 Fx: 315-457-6652
BID AWARDED TO:		RESOLUTION NO.: xx of 2018		TERM: COMMENCING UPON EXECUTION OF AGREEMENT AND TERMINATING UPON COMPLETION OF SERVICES	
<b>TASK</b>	<b>DESCRIPTION OF ITEM</b>	<b>BID PRICE</b>	<b>BID PRICE</b>	<b>BID PRICE</b>	<b>BID PRICE</b>
<b>A. TOWN OF CHESTER TAX PARCEL NO. 104.10-4-5</b>					
1	Waste Inventory	\$1,800.00	\$2,712.00	\$4,000.00	\$1,620.00
2	Floor Drain Assessment	\$400.00	\$625.00	\$700.00	\$850.00
3	Soil Borings	\$1,930.00	\$3,645.00	\$2,850.00	\$5,875.00
4	Groundwater Monitoring Well Installation	\$1,730.00	\$1,755.00	\$4,150.00	\$4,625.00
5	GPR Survey	\$1,490.00	\$2,195.00	\$1,200.00	\$1,320.00
6	Summary Report	\$1,280.00	\$2,175.00	\$2,500.00	\$1,250.00
<b>B. TOWN OF QUEENSBURY TAX PARCEL NO. 302.8-1-2</b>					
1	Groundwater Sampling	\$3,880.00	\$5,745.00	\$6,150.00	\$9,390.00
2	Summary Report	\$1,280.00	\$1,545.00	\$1,650.00	\$875.00
<b>Total:</b>		<b>\$13,790.00</b>	<b>\$20,397.00</b>	<b>\$23,200.00</b>	<b>\$25,805.00</b>
<b>Additional Fees/Comments:</b>		N/a	N/a	N/a	N/a

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Real Property Tax Services**

**DATE: June 26, 2018**

- (a) Purpose of Request: **Appropriate funds from the Environmental Testing Reserve Fund to Real Property Tax Service Budget Code A 1355 470**
- (b) Details: **To pay for Environmental Site Assessments for Chester parcel 104.10-4-5 located at 10 Pine Street and Queensbury parcel 302.8-1-2 located at 275 Bay Road.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **From A 893.00 to A 1355 470 \$20,397.00**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS