

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES**

**DATE: JUNE 26, 2018**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: DICKINSON  
SIMPSON  
STROUGH  
MCDEVITT  
MERLINO  
HOGAN  
HYDE

**OTHERS PRESENT:**

LEXIE DELUREY, DIRECTOR OF REAL PROPERTY TAX SERVICES  
MIKE SWAN, COUNTY TREASURER  
RONALD F. CONOVER, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
MARY E. KISSANE, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS BEATY

**COMMITTEE MEMBERS ABSENT:**

SUPERVISORS: BRAYMER  
LOEB

GERAGHTY  
DON LEHMAN, *THE POST STAR*  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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*Please note, the following contains a summarization of the June 26, 2018 meeting of the Environmental Concerns & Real Property Tax Service Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*

<http://www.warrencountyny.gov/gov/comm/Archive/2018/environmental/>

Mr. Dickinson called the meeting of the Environmental Concerns & Real Property Tax Service Committee to order at 9:32 a.m.

Motion was made by Mr. Simpson, seconded by Mr. Strough and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Lexie Delurey, *Director of Real Property Tax Services*, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. Delurey presented a request for a new contract with Atlantic Testing Laboratories Limited, for environmental site assessments for Town of Chester Tax Map Parcel No. 104.10-4-5, located at 10 Pine Street, and Town of Queensbury Tax Map Parcel No. 302.8-1-2, located at 275 Bay Road, to commence upon execution of contract and terminate upon completion of requested work. She indicated the lowest bidder withdrew their proposal and next lowest bidder was Atlantic Testing Laboratories Limited, with a bid difference of \$1,000. She mentioned the DPW (*Department of Public Works*) had worked with them in the past and provided a positive review.

Motion was made by Mr. Simpson, seconded by Mr. Strough and carried unanimously to approve the request as presented and the necessary resolution was authorized for the July 20<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Concluding her agenda review, Ms. Delurey introduced a request to authorize the appropriation of \$20,397 from the Environmental Testing Reserve Fund (A.893.00) to Budget Code A.1355 470, *Real Property Tax Services, Contract*, to cover the cost of environmental site assessments for Town of Chester Tax Map Parcel No. 104.10-4-5, located at 10 Pine Street, and Town of Queensbury Tax Map Parcel No. 302.8-1-2, located at 275 Bay Road.

Mr. Dickinson inquired what the balance of the Environmental Testing Reserve Fund was and Michael Swan, *County*

*Treasurer*, replied it was about \$200,000.

Motion was made by Mr. Merlino, seconded by Mr. Simpson and carried unanimously to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Ms. Delurey notified there were currently 239 parcels in foreclosure and payments were starting to be received. She advised the deadline for payments was July 13, 2018, but individuals could speak with the County Treasurer directly if they had installment agreements in place from the 2017 Last Chance meeting. She indicated an extension was available until the end of August and said she had reached out to those with installment agreements and to those who she had contact information for. Mr. Swan advised he had already granted extensions to two individuals. Mr. Merlino inquired if there were any stipulations for individuals to maintain parcels that were purchased at the auction and Ms. Delurey replied in the negative. Mr. Strough mentioned the Town of Queensbury had property maintenance regulations in place, indicating they put out an RFP (*Request for Proposal*) and the low bidder was hired to clean designated properties; he advised the cost for the cleaning was added to the property owners taxes. Mr. Geraghty notified the Town of Warrensburg also had a property maintenance code in place where they sent out letters informing property owners to clean their property and if they did not comply someone was hired to do the property maintenance which was billed to the property owner. He mentioned if the property was bank owned the Zombie Law would apply. Mr. Merlino apprised the properties in question were privately owned and Mr. Geraghty suggested that he consider a property maintenance code and send a letter to begin the process.

As there was no further business to come before the Environmental Concerns & Real Property Tax Service Committee, on motion made by Mr. Simpson and seconded by Mr. Strough, Mr. Dickinson adjourned the meeting at 9:41 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist