

## WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: JANUARY 23, 2018

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: DIAMOND  
BEATY  
LEGGETT  
LOEB  
GERAGHTY  
STROUGH  
SIMPSON  
FRASIER  
WILD  
MCDEVITT  
SOKOL

**OTHERS PRESENT:**

JEFFERY TENNYSON, SUPERINTENDENT OF THE DEPARTMENT OF  
PUBLIC WORKS  
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS  
RONALD F. CONOVER, CHAIRMAN OF THE BOARD  
MARY ELIZABETH KISSANE, COUNTY ATTORNEY  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS MAGOWAN  
MERLINO  
STEVE ABBOTT, REPRESENTING RICH AIR, LLC  
RICH WATERS, REPRESENTING RICH AIR, LLC  
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY  
TOM CLEMENTS, TOWN OF QUEENSBURY  
DON LEHMAN, *THE POST STAR*  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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*Please note, the following contains a summarization of the January 23, 2018 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2018/facilities/>*

Mr. Diamond called the meeting of the County Facilities Committee to order at 12:03 p.m.

Motion was made by Mr. Simpson, seconded by Mr. Strough and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Frank Morehouse, Superintendent of Buildings, who distributed copies of the Buildings and Grounds agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. Morehouse provided an update on the Court Expansion project. He indicated the sheetrock and terrazzo floor were close to being finished. He mentioned temporary heat was in place until the floor was finished, following which full heat would be available. He added most rooms were painted and the vault was finished. He apprised this week they would start portions of Phase 2, indicating they were ahead of schedule. He extended an invitation to those interested in touring the facility.

Next, Mr. Morehouse spoke of the Asbestos Abatement and turned the floor over to Jeffery Tennyson, Superintendent of the Department of Public Works (DPW), advised of a previous discussion on November 28, 2017, about the old jail containing lead and asbestos and what to do moving forward. He distributed copies of Warren County Former Jail Rehabilitation for Board of Elections Building Study to the Committee members for their review before the next meeting, *a copy of the same is on file with the minutes.*

A brief discussion ensued regarding the potential use of the building.

Mr. Geraghty entered the meeting at 12:08 p.m.

Travis Whitehead, Town of Queensbury resident, inquired about an update on the building to house OES (Office of Emergency Services) vehicles and equipment, as it appeared some of them remained in the parking lot at the Warren County Municipal Center out in the elements. Mr. Tennyson informed the building had been renovated and was ready for use. Mr. Geraghty informed OES had begun moving trailers to the facility, but was unsure why the equipment in the parking lot had not been moved.

Tom Clements, Town of Queensbury resident, encouraged the Committee to continue on with the Airport Advisory Group.

There being no further Buildings & Grounds business to discuss, privilege of the floor was extended to Mr. Tennyson, who distributed copies of the Airport agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Tennyson presented a request for a new contract with C & S Engineers, for technical support services for Phase II construction of Airfield Guidance Sign Replacement/Pavement Repair and Markings, in the amount of \$78,500, to commence upon approval and terminate upon completion.

Motion was made by Mr. Loeb, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the February 16<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Following, Mr. Tennyson introduced a request for a new contract with Baseline King Corporation, for the construction phase of the Airfield Guidance Sign Replacement, Pavement Repair and Markings project (WC 30-17), in the amount of \$690,359, to commence upon execution and terminate upon satisfactory completion of all construction work, approximately 30 calendar days from the County's notice to proceed.

Mr. Loeb inquired what the County's portion was for the grant and Mr. Tennyson replied 2.5%.

Motion was made by Mr. Loeb, seconded by Mr. Simpson and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the February 16<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Next, Mr. Tennyson presented a request to increase Capital Project H359-Airport-Upgrade Fuel Farm, in the amount of \$7,007.87.

Motion was made by Mr. Loeb, seconded by Mr. Strough and carried unanimously to approve the request

as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Regarding the Information for Discussion/Review portion of the agenda, Mr. Tennyson informed the County received the grant to construct two new ten bay T-hangers to replace the existing T-hangers and he indicated the item could be removed from the Referral/Pending Items list. A brief discussion ensued, following Mr. Tennyson informed he would look into how much the County's portion was for the grant and present it at the next meeting.

Mr. Whitehead mentioned the last update on the FONSI (Finding of No Significant Impact) was in November 2017 and he inquired if there was any change and Mr. Tennyson responded he was confident they would receive one; however, he said, he was awaiting a response from the FAA (Federal Aviation Administration). Mr. Whitehead inquired if the majority of funding was for hydrology review of the marl fen and Mr. Tennyson replied it was part of the environmental assessment and would be incorporated in the next design grant. Mr. Whitehead asked if a FONSI could be issued before the results of the hydrology study were complete and Mr. Tennyson replied in the positive. Mr. Whitehead questioned how they could continue with the project without having a FONSI from the hydrology study and Mr. Tennyson replied part of the problem was the status of marl fen was not considered until a portion of the initial design work was complete.

Mr. Beaty asked for an update on the number of hours Mr. Dubarry was working and Mr. Tennyson replied generally Mr. Dubarry worked more than the Twenty hours a week that had been approved. He added the term for the part-time temporary position was expiring soon. He advised the County would need an Airport Manager regardless of the future direction of the Airport.

Mr. Sokol inquired about the status of the application for the County to host the AOPA (Aircraft Owners and Pilots Association) Regional Fly In at the Airport and Mr. Tennyson responded that Mr. Dubarry had submitted an application and the County was still under consideration as a possible location for the event in the future.

Mr. Strough expressed the County's need for Mr. Dubarry's expertise. He mentioned he believed the County could run into problems due to the process to extend Mr. Dubarry's employment if they did not take action now.

A motion was made by Mr. Strough and seconded by Mr. Loeb to extend the term of Mr. Dubarry's position for an additional three months.

Upon further discussion of the position and details of the RFQ (Request for Qualifications) and RFP (Request for Proposals) for an FBO (Fixed Base Operator) Mr. Strough amended his motion and Mr. Loeb amended his second, to extend the position for four months. Mr. Simpson called the question and the motion was carried unanimously and referred to the Personnel & Higher Education Committee. *(Note; subsequent to meeting it was determined that Resolution No. 449 of 2017, which authorized the Temp-Part-time Airport*

*Manager position needed to be amended to include an end date of June 20, 2018.)*

Mrs. Frasier exited the meeting at 12:52 p.m.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Simpson and seconded by Mr. Loeb, Mr. Diamond adjourned the meeting at 12:53 p.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist