

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: COUNTY FACILITIES**

**DATE: MARCH 19, 2018**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: DIAMOND  
BEATY  
LOEB  
GERAGHTY  
STROUGH  
SIMPSON  
FRASIER  
MCDEVITT  
SOKOL

**OTHERS PRESENT:**

KEVIN HAJOS, DEPUTY SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS  
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS  
RONALD F. CONOVER, CHAIRMAN OF THE BOARD  
MARY ELIZABETH KISSANE, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISOR MAGOWAN  
MICHAEL SWAN, COUNTY TREASURER  
DR. JAMES SEELEY, EXECUTIVE DIRECTOR, CORNELL COOPERATIVE EXTENSION  
STEVE ABBOTT, REPRESENTING RICH AIR, LLC  
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT  
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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**COMMITTEE MEMBERS ABSENT:**

SUPERVISORS: LEGGETT  
WILD

*Please note, the following contains a summarization of the March 19, 2018 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2018/facilities/>*

Mr. Diamond called the meeting of the County Facilities Committee to order at 11:01 a.m.

Motion was made by Mr. Loeb, seconded by Mr. Simpson and carried by majority vote, with Mr. Strough abstaining, to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Building & Grounds agenda were distributed to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the Building & Grounds agenda review, Mr. Diamond notified the County had received \$1,358.21 in insurance recovery funds for repair of a vehicle.

Motion was made by Mr. Simpson, seconded by Mr. Strough and carried unanimously to approve the request to amend the County Budget as outlined above and to refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor was extended to Dr. James Seeley, *Executive Director of Warren County Cornell Cooperative Extension*, who informed they had received two grant awards from the New York State Department of Agriculture and Markets in the amount of \$96,000 each. He indicated the funds would be used to construct a greenhouse and pole barn in phase one and phase two would consist of installing electricity and water. He mentioned Cornell would provide the maintenance of the structures and he noted they would become the property of Warren County if Cornell Cooperative Extension was to vacate the property. He provided a map

which indicated where each structure would be placed. He added the new addition of the greenhouse and pole barn aided them in providing an outdoor educational center for schools and community groups. He mentioned the greenhouse would be sixteen feet wide by thirty-six feet long with six foot tall side walls which would be erected by a contractor. He inquired if the County could provide help with site preparation. Kevin Hajos, *Deputy Superintendent of the Department of Public Works*, indicated the work was approved by Resolution No. 159 of 2017 pending approval by Warren County Engineers. He notified the proposed structure had been approved, but an amendment to the lease agreement was required to include the two structures. He added he was waiting to review the plans for the pole barn.

Mr. McDevitt inquired what would be grown in the greenhouse and Dr. Seeley replied there were fifty master gardeners and school groups that would work in the greenhouse and learn to grow plants. He added it would also extend the growing season.

Motion was made by Mr. Simpson, seconded by Mr. McDevitt and carried unanimously to amend Resolution No 314 of 2017 to update the lease agreement with Cornell Cooperative Extension to include the addition of a greenhouse and pole barn and the necessary resolution was authorized for the April 20<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor was extended to Frank Morehouse, *Superintendent of Buildings*, who provided an update on the Court Expansion Project. He advised the contractors were slowly going through checklists as each room was completed following which the doors were locked. He indicated on March 23<sup>rd</sup> they would begin to move the cubicles from family court, leaving staff to temporarily work from tables. He added within the next week or two they would be fully operational in their new location. He offered to provide a tour to anyone who was interested. Mr. Loeb asked him to schedule a group tour and Mr. Morehouse responded affirmatively.

Mr. Diamond spoke regarding the contract with D & G Recycling. He inquired if anyone had reviewed the contract and majority of the Committee responded in the negative, indicating they had not received a copy of the contract. He encouraged everyone to tour the facility. Mary Elizabeth Kissane, *County Attorney*, informed she would email the contract to the Committee members for review and discussion at the next meeting.

Mr. Morehouse spoke regarding available funds for the asbestos abatement for the old jail. Michael Swan, *County Treasurer*, indicated he would send Ms. Kissane the information to review, and, he noted, the resolution would have to be revised before they would be able to use the funds. He said the request would be ready for the upcoming Finance meeting. Mr. Diamond advised there was no indication the funds would be used immediately.

There being no further Buildings & Grounds business to discuss, privilege of the floor was extended to Mr. Hajos who distributed copies of the Airport agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Mr. Hajos apprised the position for the Airport Manager was being advertised on the County website and in a Airport publication for employment.

Next, He informed he had received a letter from the FAA (*Federal Aviation Administration*) regarding approval of his request for an extension to correct the infractions from the inspection that took place January 26, 2018. He indicated he had provided dates for safety and fire training which were also approved.

Mrs. Frasier entered the meeting at 11:15 a.m.

Regarding the final Referral/Pending Item, Mr. Hajos notified he had asked the FAA for a determination regarding the environmental assessment for the Runway 1-19 Extension. He explained the FAA had not previously advised the tribal organizations in the area and after informing them they received notification that they did not have any issues and could complete the environmental assessment and possibly issue a FONSI (Finding of no Significant Impact).

Mr. Beaty inquired if a salary schedule was posted with the employment advertisement and Mr. Hajos replied the salary would be commensurate with experience. He asked if there were any issues with environmental concerns and Mr. Hajos replied he had not received notification of any, but was waiting to find out in the next few weeks. He added the previous FAA manager had resigned and the replacement would provide an answer once he was acquainted to his new position.

Mr. Geraghty entered the meeting at 11:17 a.m.

Travis Whitehead, *Town of Queensbury Resident*, expressed that finding of no significant impact was ludicrous and he stated he would speak to the FAA manager regarding the matter.

Mr. Diamond indicated at the March 16<sup>th</sup> Board Meeting he had apprised of the revised RFP (Request for Proposal) for an FBO (Fixed Base Operator) released. He added the change referred to prevailing wage. He asked that copies of the revised RFP be distributed to the Committee and Mr. Hajos informed he would do so.

Dr. David Schwenker, *Warren County Resident*, spoke regarding the Airport Advisory Group and how they were an asset. He inquired what the future of the Group was and Mr. Sokol advised it would be in the best interest of the Group to have their discussions within the County Facilities Committee because most of the Supervisors would be in attendance. Mr. Diamond informed they would provide time for them to speak.

Mr. Loeb spoke of the Airport Master Plan and his interest in finding out if the projections were accurate from twenty years ago. Mr. Diamond asked Mr. Loeb if he would undertake the responsibility of this review and he replied affirmatively.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Strough and seconded by Mr. Loeb, Mr. Diamond adjourned the meeting at 11:25 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist