

# WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: APRIL 24, 2018

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: BEATY  
LEGETT  
LOEB  
GERAGHTY  
STROUGH  
SIMPSON  
FRASIER  
WILD  
MCDEVITT  
SOKOL

**OTHERS PRESENT:**

KEVIN HAJOS, SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS  
RONALD F. CONOVER, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
MARY ELIZABETH KISSANE, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS BRAYMER  
MAGOWAN  
STEVE ABBOTT, REPRESENTING RICH AIR, LLC  
RICH WATERS, REPRESENTING RICH AIR, LLC  
DON LEHMAN, *THE POST STAR*  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR: DIAMOND

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*Please note, the following contains a summarization of the April 24, 2018 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2018/facilities/>*

In the absence of Chairman Diamond, Vice Chair Beaty deferred the Chair to Mr. Leggett who called the meeting of the County Facilities Committee to order at 11:27 a.m

Motion was made by Mrs. Frasier, seconded by Mr. McDevitt and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Kevin Hajos, *Superintendent of the Department of Public Works*, who distributed copies of the Buildings and Grounds and Airport agendas to the Committee members; *copies of the agendas are on file with the minutes.*

Commencing the Buildings and Grounds agenda review, Mr. Hajos informed there were no Action Items to discuss.

Regarding Referral/Pending Item #1, Mr. Hajos spoke regarding the contract revision with D & G Recycling. Mary Elizabeth Kissane, *County Attorney*, informed she had revised the contract as directed, but had not received any further instruction.

Mr. Simpson entered the meeting at 11:28 a.m.

Ms. Kissane notified Referral/Pending Item #2 could be removed because monies from the Environmental Testing Reserve could not be used to pay for the asbestos abatement efforts on the former jail building.

Mr. Hajos provided an update on the Court Expansion Project. He indicated as of Monday April 30<sup>th</sup> Family Court would be able to move into the new facility, apprising their furniture and files had already been moved. He added the access controls had been put in place and would be ready for Monday. He advised the contractors would begin to work on Phase II of the project, which, he said, consisted of work on the existing facility starting with the Probation Department and continuing to the Family Court area. He added two Probation Officers would have to be moved to the temporary court facility that was built last year. He estimated Phase II would be completed in October. Mr. Hajos informed work on the front parking lot would be completed next week.

Mr. Loeb spoke of the cost of the Court Expansion and he mentioned the design was created by the Office of Court Administration. Mr. Beaty added by law they had been required to add 5,100 square feet for a new Family Court Judge. He stated the current court building was incorporated into the expansion, noting the County had expended \$21 million on an elaborate court house and he compared the ratio of Family Court Judges to the number of citizens in surrounding Counties. Mr. Hajos informed tours of the new facility were still available.

There being no further Buildings & Grounds business to discuss, Mr. Hajos, commenced the review of the Airport agenda. He presented a request to amend Resolution No. 223 of 2017, for Runway 1-19 Extension/Phase II FAA RA- Final Design, in the amount of \$1,566,307. He advised as a result of the most recent public hearing and after many meetings with the NYSDEC (*New York State Department Environmental Conservation*), APA (*Adirondack Park Agency*), United States Army Corps of Engineers, EPA (*Environmental Protection Agency*) and the FAA (*Federal Aviation Administration*) a ground water hydrology study was required to determine if the Runway 1-19 Extension would impact the marl fen. He mentioned there was an increase in the final design cost due to the hydrology study and a thirty day open comment period that was discussed during a conference call he had with the FAA and C & S Engineers. He notified the comment period would begin May 5<sup>th</sup> for a thirty day term during which time individuals could comment before the FAA made a final decision regarding issuing a FONSI (*Finding of No Significant Impact*).

Mr. Beaty informed of the one hundred and fifty individuals who attended the last public meeting, twenty-eight attendees spoke, twenty-two of which were against the extension. He inquired if the FAA requested the hydrology study and Mr. Hajos replied in the affirmative. Mr. Wild asked what additional work was associated with the cost increase and Mr. Hajos replied the thirty day comment period which he referred to as a grueling task.

Mr. Leggett pointed out the increase to the County was \$29,050 and the grant submission was due June 15<sup>th</sup> with the award to be made in the fall of 2018.

Motion was made by Mr. Loeb, seconded by Mr. McDevitt and carried by majority vote, with Mr. Beaty voting in opposition, to approve the request as presented and the necessary resolution was authorized for the May 15<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Regarding the Information for Discussion/Review portion of the agenda, Mr. Hajos informed he had received responses to the RFP (*Request for Proposal*) for an Airport FBO (*Fixed Base Operator*) but said he could not discuss them yet.

Mr. Hajos spoke of the violations the Airport received from a January FAA inspection, which pertained to a lack of training. He noted the extension he had applied for to address the violations was approved and training was commencing for the employees. He advised the construction of signage and striping would not be completed by July 31<sup>st</sup> because the contractor would not be able to start the job until August 1<sup>st</sup> and he said they would complete the job by August 31<sup>st</sup>. He advised he would apply for an extension until August 31<sup>st</sup> to correct the final violation.

Mr. Strough entered the meeting at 11:37 a.m.

Mr. Loeb distributed a copy of the *Airport Master Plan, Brief, Non Professional Update, 04.22.2018*, which he reviewed in detail. Mr. Beaty commented the State had determined Warren County had the safest airport in the State with its current runway length. A brief conversation ensued.

Mr. Geraghty inquired about the Airport Manager position and Mr. Hajos replied he had received eight responses which had been narrowed down to five and he said interviews would commence next week. Mr. Wild asked what Mr. Hajos was looking for in a manager and Mr. Hajos replied someone who could write and administer grants and had marketing skills with a background in business. Mr. Wild informed he had concerns with the way decisions were made.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Simpson and seconded by Mr. McDevitt, Mr. Leggett adjourned the meeting at 11:57 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist

