

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: JULY 30, 2018

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: DIAMOND
BEATY
LEGGETT
GERAGHTY
SIMPSON
FRASIER
MCDEVITT

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS
DON DEGRAW, AIRPORT MANAGER
RONALD F. CONOVER, CHAIRMAN OF THE BOARD
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: LOEB
STROUGH
WILD
SOKOL

MAGOWAN
JOANN MCKINSTRY, ASSISTANT TO THE COUNTY ADMINISTRATOR-PT
RICH SCHERMERHORN, SCHERMERHORN AVIATION
STEVE ABBOTT, REPRESENTING RICH AIR, LLC
RICH WATERS, REPRESENTING RICH AIR, LLC
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT
DON LEHMAN, *THE POST STAR*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the July 30, 2018 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<http://www.warrencountyny.gov/gov/comm/Archive/2018/facilities/>

Mr. Diamond called the meeting of the County Facilities Committee to order at 11:05 a.m.

Motion was made by Mr. Simpson, seconded by Mr. Geraghty and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Kevin Hajos, *Superintendent of Public Works*, who distributed copies of the Airport and Buildings & Grounds agendas to the Committee members; copies of the agendas are on file with the minutes.

Commencing with the review of the Buildings & Grounds agenda, Mr. Hajos presented a request from the Building and Grounds agenda to fill the vacant position of Court Building Maintenance Mechanic, *Grade 8, Annual Base Salary \$34,102*.

Motion was made by Mr. Leggett, seconded by Mr. Geraghty and carried unanimously to approve the request and to forward same to the Finance Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Frank Morehouse, *Superintendent of Buildings*, provided a review of the Referral/Pending Items portion of the agenda, indicating there were no updates on the lease agreement with D & G Recycling. Mr. Diamond informed Mr. Wild was working on the lease agreement with D & G Recycling and he would potentially have more information at next months meeting. He advised the month to month agreement would continue until a final decision was made.

Mr. Morehouse provided an update on Phase 2 of the Court Expansion Project, informing the sheet rocking was 95% complete, the Terrazzo floor was poured and needed to be ground and polished, the Probation waiting area was turned over last Friday, installation of the steel support for the concrete beam was in progress, demolition on the concrete columns would commence later in the week, minor sprinkler work was needed, the epoxy floor was complete, the ceiling would be completed this week and the plumbing was complete. He indicated the contractors expected to complete Phase 2 this fall. Mr. Leggett inquired if they were still on budget and Mr. Hajos replied they were under budget by \$30,000-50,000.

Travis Whitehead, *Town of Queensbury resident*, voiced his concern that the emergency van remained parked near Buildings & Grounds. He advised that a previous audit required the equipment be kept undercover and although renovations had been made to house the vehicle at a different location, it had yet to be moved. Mr. Diamond said he had been advised the equipment would be moved after Americade, but that had not happened. He voiced his frustration with the delay in moving the equipment, especially give the funds expended by the County to renovate a location of the vehicle, and said he would discuss this issue with the County Administrator to get this taken care of.

Moving on to the Airport agenda, Mr. Hajos presented a request to authorize a ground lease agreement with Schermerhorn Aviation, LLC for the construction of Hangers 7 and 8 at the Warren County Airport. He indicated Schermerhorn Aviation, LLC had received a FONSI (*Finding of No Significant Impact*) to construct the hangers.

Motion was made by Mr. Geraghty, seconded by Mr. Leggett and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the August 17th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mary Elizabeth Kissane, *County Attorney*, provided an update on the request to amend Resolution No. 671 of 2015, which pertained to an increase in the amount owed for services associated with EDPL (*Eminent Domain Procedure Law*). She advised she reviewed the contract with the Vincelette Law Firm which indicated their services were limited to a cost of \$18,627. She notified further advised their proposal stated they would remain within the not to exceed amount for services including the motion, practice and trial. She remarked it was the decision of the Committee whether to pay the additional fee. Mr. Diamond suggested not paying the additional fee and Mr. Beaty concurred, noting it would set a bad precedent to pay the additional fee based on multiple documents stating a not to exceed amount. Mr. Geraghty stated he was disappointed that the attorney from this firm had attended a public meeting and provided a statement that was not factual with regard to the additional charges and Mr. McDevitt concurred.

Mr. Hajos introduced the new Airport Manager, Don Degraw, and provided a brief listing of his experience and accomplishments.

Mr. Degraw announced he was happy to be back in Warren County. Returning to the agenda review, he apprised there was a substantial construction project starting August 20th that would entail crack sealing on all the Airport surfaces, stripping and replacing all the box signs on the airfield. He advised they would alternate runway closures, with the main runway being closed for five to ten days to lessen the impact to the FBO (*Fixed Base Operator*). He advised he met with the three project consultants, C & S Engineers, who were working on the environmental assessment, McFarland Johnson, who would be handling the marketing grant, and Passero Associates, who would be working with them on the State grant for two ten bay hangers. He indicated that every five years the FAA (*Federal Aviation Administration*) required the Airport to release an RFQ (*Request for Qualifications*) for three new

consultants and this process would begin in February or March of 2019.

Next, Mr. Degraw spoke regarding the upcoming Balloon Festival, indicating the individual who handled the RV (*Recreational Vehicle*) parking had inquired if he could provide the shuttle service rather than the County. He said this individual advised they would provide additional insurance to the County. Mr. Hajos informed he also wanted to waive the \$10.00 fee the County charged for parking the RV's. A brief conversation ensued, following the consensus of the Committee was to grant his request to provide his own shuttle, but the \$10.00 parking fee was to remain.

Motion was made by Mr. McDevitt, seconded by Mr. Leggett and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the August 17th Board Meeting. *Note: Subsequent to the meeting the County Attorney determined there was already authority in place and that an additional resolution was not necessary.*

Steve Abbott, *Representing Rich Air, LLC*, inquired if the FBO could host The Wings Tour presented by the Collins Foundation. He mentioned this outfit toured the Country, displaying old war planes with a mission to educate the public. He indicated they were a non-profit organization that toured with a B-17, B-24, B-25 and a P-51 planes. He said they offered tours, rides and demonstrations which educated and promoted aviation. He advised the event was scheduled for September 10-13, 2018.

Motion was made by Mr. Geraghty, seconded by Mr. McDevitt and carried unanimously to indicate the Committee was not opposed to the event.

Mr. Diamond announced an executive session would be necessary to matters leading to the employment of a particular corporation.

Travis Whitehead, *Town of Queensbury Resident*, informed he and Dr. Schwenker were members of the Airport Advisory Group where discussions were held regarding negotiations and ideas to keep the costs down and make the Airport more attractive to pilots. He suggested that he and Dr. Schwenker be allowed if they could remain in the room during executive session to provide their input. Rich Schermerhorn, *Rich Air, LLC*, spoke about allowing private citizens to remain in executive session, indicating that although he did not believe either Mr. Whitehead or Dr. Schwenker would impede the process, he felt it was inappropriate and not in keeping with past practices. A brief discussion ensued, following Mr. Diamond informed Mr. Whitehead and Dr. Schwenker would not be invited to remain in this executive session, but would be permitted to participate and provide their suggestions at a future meeting.

Motion was made by Mr. Geraghty, seconded by Mrs. Frasier and carried unanimously to enter into an executive session pursuant to Section 105(f) of the Public Officer's Law.

Executive session was held from 11:46 a.m. until 12:56 p.m.

Upon reconvening, Mr. Diamond announced that no action had been taken during the executive session.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Simpson and seconded by Mr. Geraghty, Mr. Diamond adjourned the meeting at 12:47 p.m.

Respectfully submitted,

Molly Ganotes-Gleason, Legislative Office Specialist