

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: FINANCE

DATE: MARCH 1, 2018

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SOKOL
SIMPSON
MERLINO
DICKINSON
STROUGH
BEATY
FRASIER
MCDEVITT
GERAGHTY
BRAYMER
HYDE

OTHERS PRESENT:

RONALD CONOVER, CHAIRMAN OF THE BOARD
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER
SUPERVISORS DIAMOND
DRISCOLL
LOEB
MAGOWAN
MIKE SWAN, COUNTY TREASURER
JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR
KEVIN HAJOS, DEPUTY SUPERINTENDENT, DEPARTMENT OF PUBLIC WORKS
JOANN MCKINSTRY, ASSISTANT TO THE COUNTY ADMINISTRATOR
REPRESENTING THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD:
WALTER YOUNG, DIRECTOR
BETH GILLES, ASSISTANT DIRECTOR
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT
DON LEHMAN, *THE POST STAR*

Please note, the following contains a summarization of the March 1, 2018 meeting of the Finance Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2018/finance/>

Mr. Sokol called the meeting of the Finance Committee to order at 10:26 a.m.

Motion was made by Mr. Simpson, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the meeting Agenda were distributed to the Committee members and a copy of same is on file with the meeting minutes.

Commencing the Agenda review, Mr. Sokol offered privilege of the floor to anyone present wishing to address the Committee on any matter. Travis Whitehead, *Town of Queensbury Resident*, requested to speak about the Lake Champlain-Lake George Regional Planning Board; Mr. Sokol noted that this was a matter listed on the agenda and Mr. Whitehead would be acknowledged when the matter was introduced.

Moving on to the Action Agenda, Mr. Sokol requested approval of Item 1 which consisted of a request for transfer of funds as attached for Committee approval.

Motion was made by Mr. Simpson, seconded by Mr. Merlino and carried unanimously to approve the request and the necessary resolution was authorized for the March 16th Board Meeting.

Mr. Sokol advised Agenda Item 2 pertained to a request from the Clerk of the Board to amend Resolution No. 374 of 2017 to reflect the increased fee schedule amount provided by Albany Medical Center for morgue and laboratory services. He advised he had been contacted by Terry Comeau, *Warren County Coroner*, who advised the fee for Morgue Facility Use had increased by \$44 from \$884 in 2017 to \$928 for 2018; he also noted that the increased amount was still less than the \$1,000 charge they had initially desired.

Motion was made by Mr. Merlino, seconded by Mr. Simpson and carried unanimously to approve the

request and the necessary resolution was authorized for the March 16th Board Meeting.

Agenda Item 2B, Mr. Sokol Stated, concerned discussion regarding Resolution No. 93 of 2018, *Authorizing Payment to the Lake Champlain-Lake George Regional Planning Board*, which was tabled at the February 16th Board Meeting. He said that although this matter was tabled and did not have to come back to Committee, he had requested that it be put on the agenda for discussion and had also invited representatives from the Planning Board to attend and answer questions. He then introduced Walter Young, *Director*, and Beth Gilles, *Assistant Director*, both of the Lake Champlain-Lake George Regional Planning Board.

Privilege of the floor was extended to Mr. Whitehead who indicated he had many questions to ask regarding the Regional Planning Board. He distributed copies of a handout listing various regulations governing the Planning Board, as well as some of his own questions and observations, which he proceeded to review; *a copy of Mr. Whitehead's handout can be found on file with the meeting minutes.*

With regard to his observation that the employees of the Regional Planning Board participated in the New York State Employees' Retirement System through Warren County, and that this may make them eligible for health insurance coverage for themselves and their survivors if the retired with 10 years of service to the County, Mr. Whitehead asked Mike Swan, *Warren County Treasurer*, whether employees of the Regional Planning Board were considered to be County employees. He also pointed out that while Warren County was among the five counties involved in the establishment of the Planning Board, for some reason they were the only County taking on the responsibility of subsidizing the retirement and disability burdens which were eventually reimbursed by the Planning Board.

Mr. Swan replied he did not know whether those who worked for the Planning Board were considered to be County employees, but acknowledged that is how they were treated for payroll reporting purposes. He said this had been going on for a long time and was something they should research to find a definite answer; Mr. Swan indicated that he had not been able to find an agreement setting forth these terms.

Mary Elizabeth Kissane, *Warren County Attorney*, interjected that she had found the enacting legislation which was set forth by Resolution No. 379 of 1977, which stated in part: "*RESOLVED, that the employees of the Lake Champlain-Lake George Regional Planning Board be deemed to be employees of the County of Warren for the purpose of withholding, social security, retirement, medical insurance, workmen's compensation insurance and unemployment insurance, and that the County Treasurer be, and he hereby is, authorized to include such employees in all reports and returns required for any of the above-named purposes and that the County Treasurer be, and he hereby is, authorized to collect and receive from the Lake Champlain-Lake George Regional Planning Board all sums of money required to be paid for any of the aforesaid purposes*". Ms. Kissane advised this resolution further authorized the Chairman of the Board to sign the associated agreement dated January 1, 1978 which was on file in her Office. She advised Mr. Swan that she would provide him with copies of both the resolution and the agreement she referred to.

Mr. Beaty questioned why Warren County would have been saddled with this task and expense without any assistance from the other four Counties involved; he added that regardless of the 1977 authorization, he was interested in seeing whether this could be changed to task another of the involved Counties with the work.

Mr. Dickinson entered the meeting at 10:41 a.m. and Mr. Strough entered at 10:42 a.m.

Ms. Braymer apprised this was the first time she had ever met representatives from the Planning Board and she questioned whether they were providing reports and audits to any of the other collaborating counties. She noted that if they were to be considered County employees, they should be attending Committee meetings and providing reports when necessary, just as other County Department Heads

did. She commented that a lot of money went through the organization and that should be reported on.

Mr. Sokol stated there had never been an issue with the Planning Board in the past; he likened the Planning Board to the Economic Development Corporation (EDC) of Warren County and acknowledged that the EDC made monthly reports to the Economic Growth & Development Committee. He noted that the EDC also had outstanding debts and was not un-flawed.

Mr. Geraghty pointed out Resolution No. 379 of 1977 indicated the Planning Board staff were considered County employees for the purpose of withholdings; he noted that things had changed since 1977 when there may not have been any retirement contributions required and he questioned whether the Treasurer's Office had kept up with these changes to ensure the correct amounts were being withheld for these employees. Mr. Swan responded that his Office applied the same rules to the Planning Board staff as they did for all other employees as far as retirement withholdings to ensure they were billed at the correct retirement tier.

Mr. Geraghty said it seemed to him that the 1977 resolution and the 1978 agreement adequately addressed all of the issues with regard to withholdings. He stated that while he had not attended Planning Board meetings, he was aware that the Planning Board did distribute their meeting minutes, as well as the history of their loans, to all members of the Planning Board and he thought it was possible the County may have been provided with these records, as well, but he could not attest to that. He noted that to his knowledge, the contribution provided to the Planning Board had never been an issue in the past.

A brief discussion ensued before privilege of the floor was extended to Mr. Young and Ms. Gilles to advise the Committee of the purpose of the Planning Board and respond to some of the questions Mr. Whitehead had posed.

Mr. Young distributed a flyer outlining the services provided by the Planning Board to the Committee members. He then thanked the Committee for inviting him to attend today; he commented he was surprised, and a little embarrassed, that what he had thought to be a routine budget request had turned into such a big issue. He confirmed that the Planning Board had undergone an independent audit every year since 1967, with the last one being completed by Marvin & Co. and he quoted the following from the final page of that audit: "*there were no findings and no material weaknesses were disclosed during the audit of financial statements; no instances of non-compliance material to the financial statements of the Regional Planning Board were found; no significant deficiencies or material weaknesses found; there were no audit findings*". Mr. Young said he remembered seeing some information passed around a couple of weeks ago stating that the Planning Board was not a legal entity and had never been audited, which was incorrect. He confirmed once again that the Planning Board was annually audited and annual financial reports were filed with the New York State Comptroller's Office. Speaking to the history of the Planning Board, Mr. Young explained that the Planning Board had been created in 1967, just prior to the establishment of the Adirondack Park Agency, for the purpose of doing community work for land use planning and zoning. He further explained that once the planning and zoning work was complete, the Planning Board had expanded its programs to become more involved in community and economic development and water quality projects; he added that they also served as the host agency for the Adirondack/Glens Falls Transportation Council and operated a fairly sizeable revolving loan fund for small business financing.

Mr. Dickinson stated that the Planning Board was a tremendous asset which the Town of Lake George regularly received assistance from on a number of environmental projects. He said the Planning Board had a lot of good personnel and did great things for the area, making the contribution from the County money well invested. He said he had been very surprised when the resolution authorizing funding to the Planning Board was tabled.

Ms. Braymer questioned whether Mr. Young was a full time Planning Board employee and Mr. Young replied affirmatively; Ms. Braymer then asked whether it would be possible for Mr. Young to attend the Economic Growth & Development Committee meetings to provide updates and Mr. Young replied that he would. Ms. Braymer commented that she would love to hear about the good work the Planning Board was doing.

Mr. Beaty pointed out that a yearly audit was required and was to be sent to each of the collaborating counties and he questioned whether such audits had been submitted to the Warren County Treasurer's Office; Mr. Young affirmed that he submitted them annually. Mr. Swan acknowledged that his Office did have audits for years 2015 and 2016 on file and said he assumed the 2017 audit was not yet complete, which Mr. Young confirmed was the case. Mr. Beaty then questioned whether Mr. Young would be opposed if Warren County were to move the payroll and benefit related management to another of the collaborating counties. Mr. Young replied he was not around when this process started and could not say why it was set up in this manner. He also commented that each of the five collaborating counties contributed an annual allotment to the Planning Board operations and he did not feel the \$7,000 Warren County contributed was a lot to request for the amount of work the Planning Board did. He also noted that the Planning Board had not requested an increase to their budget since 1981 which should make the members of the County Board happy. Mr. Beaty responded it was not the amount of money that was causing question, it was the current environment where cases of fraud were becoming more prevalent due to a lack of oversight and accountability. He said that many on the Board of Supervisors did not even know about the Planning Board or who served on it, which was a little disconcerting. Mr. Beaty continued this was not a personal attack against Mr. Young, but rather an effort to obtain more information and answers to their questions in order to avoid an instance where fraud was detected. Mr. Young advised that in addition to the five counties already overseeing the Planning Board, oversight and governance was also provided by the several Federal and State grantor agencies they dealt with which required their own financial and progress reports. Mr. Beaty once again stated his appreciation to Mr. Young for attending to answer questions; he said he served on the Economic Growth & Development Committee and looked forward to Mr. Young providing updates at their monthly meetings to improve their comfort level.

A brief discussion ensued with regard to audit documents.

Mr. Merlino asked Mr. Young to estimate the dollar amount of grants the Planning Board had obtained over the last 30 years for distribution and Mr. Young responded they obtained about \$300,000 per year in distributable grant funds.

Ms. Braymer inquired as to the amount contributed to the Planning Board by each of the collaborating counties and Mr. Young replied the amounts varied with the highest contribution being \$9,000. He estimated some of the contributions as being: \$7,000 from Warren County; \$3,500 from Washington County; \$1,700 from Hamilton County; and \$6,000 from Essex County, for a total operating budget of around \$21,000 which the Planning Board required to provide a cash match to their annual planning grant program.

Mr. Geraghty commented that the Planning Board was located in Warren County and that was perhaps why Warren County made their staff County employees for the purpose of withholding purposes. He continued that if the County decided to no longer count Planning Board staff as County employees, all of the collaborating counties would have to agree to the change.

Mr. Dickinson confirmed that the Planning Board was located in Warren County and actually rented space from the Town of Lake George in the Old Court House. He said they were very conveniently located for Warren County's purposes and he did not know why anyone would want to move them.

Mr. Sokol reminded the Committee that Resolution No. 93 of 2018, *Authorizing Payment to the Lake Champlain-Lake George Regional Planning Board*, was tabled at the February 16th Board Meeting and

he asked if there was any desire to bring this back to the Board.

Mr. Merlino made a motion to authorize the \$7,000 payment to the Lake Champlain-Lake George Regional Planning Board, contingent upon their attending meetings of the Economic Growth & Development Committee to provide updates and submitting annual audits as required. The motion was seconded by Mr. Dickinson and carried unanimously, thereby approving the necessary resolution for the March 16th Board Meeting.

Resuming the agenda review, Mr. Sokol apprised Agenda Items 3A-B involved the following referrals from the Criminal Justice & Public Safety Committee, *Sheriff*:

- 3A) Request to amend the County Budget in the amount of \$1,691.60 to reflect receipt of Insurance recovery funds from a motor vehicle accidents.
- 3B) Request to amend the County Budget in the amount of \$23,850 to reflect the receipt funds from New York State Governor's Traffic Safety Committee Traffic Grants.

Motion was made by Mr. Geraghty, seconded by Ms. Braymer and carried unanimously to approve Items 3A and 3B, as outlined above, and the necessary resolutions were authorized for the March 16th Board Meeting.

Mr. Sokol advised Agenda Items 4A-F pertained to the following referrals from the Economic Growth & Development Committee, *Planning*:

- 4A) Request to amend H372, *First Wilderness 2016*, to reflect funding adjustments to allocate local matching funds/in kind services.

Motion was made by Mr. Dickinson, seconded by Mr. Strough and carried unanimously to approve the request and the necessary resolution was authorized for the March 16th Board Meeting.

- 4B) Request to record a portion of the \$150,000 2015 County contribution to the Lake George Park Commission expended in the General Fund as local match and State reimbursable expenditures in Capital Project H347, *Invasive Species Boat Washing*, to reflect the latest revision of the project budget agreed to by New York State Department of State and Warren County for contract C1000461.

Ms. Braymer indicated that this request seemed to differ from the one approved by the Economic Growth & Development Committee and Mr. Sokol responded that subsequent to the meeting the form was amended as per the direction of the Treasurer's Office.

Motion was made by Mr. Dickinson, seconded by Ms. Braymer and carried unanimously to approve the request and the necessary resolution was authorized for the March 16th Board Meeting.

- 4C) Request to establish Capital Project H380, Promoting the First Wilderness, in the amount of \$70,436.
- 4D) Request to decrease Capital Project H340, *First Wilderness 2012*, in the amount of \$2,500.
- 4E) Request to appropriate funds in the amount of \$2,500 from Budget Code A.9950 910, *Transfers-Capital Projects*, to cover the local share costs for Capital Project H380, *Promoting the First Wilderness*.

Motion was made by Mr. Dickinson, seconded by Mr. Geraghty and carried unanimously to approve Items 4C-E, as outlined above, and the necessary resolutions were authorized for the March 16th Board Meeting.

- 4F) Request to amend Capital Project H347, *Lake George Invasive Species Management and Control*, to correct the funding sources listed in Resolution No. 98 of 2018.

Motion was made by Mr. Simpson, seconded by Mr. Dickinson and carried unanimously to approve the request and the necessary resolution was authorized for the March 16th Board Meeting.

Continuing with the Agenda review, Mr. Sokol informed Agenda Items 5A-B pertained to the following referrals from the Health, Human & Social Services Committee, *Mental Health*:

- 5A) Request to amend the County Budget in the amount of \$443,768 to reflect the receipt of grant funding designated for development of an Assertive Community Treatment (ACT) team to provide community-based treatment services for adults with serious mental illness.

Motion was made by Mr. Geraghty, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the March 16th Board Meeting.

- 5B) Request to amend the County Budget in the amount of \$87,074 to allow for pass through of 100% State Aid to include New York State Minimum Wage Enhancement, New York State 3.25% Workforce COLA (*OHM and OASAS*) and New York State OHM Supported Housing Funds.

Motion was made by Mrs. Frasier, seconded by Mr. Geraghty and carried unanimously to approve the request and the necessary resolution was authorized for the March 16th Board Meeting.

Mr. Sokol informed Agenda Item 6 pertained to a referral from the Occupancy Tax Coordination Committee concerning a request to appropriate \$83,205 from Budget Code A.881, *Reserve-Occupancy Tax*, in 2018 and \$83,205 in 2019 to the Lake George Chamber of Commerce and CVB (*LGCC&CVB*) to provide funding for ATTA ELEVATE 2019 event which will be reimbursed when the CFA/Market NY grant funding is received.

Mr. Swan indicated he had some concerns with this arrangement, specifically the 20% local match share; he said he was aware that assurances had been made by the LGCC&CVB that they had the funds available to cover the local share, but said he had encountered instances like this before where the County had been left to find the local share within their own budget. He also said he was concerned about the amount of the agreement and where the funds came from, as well as the language of the agreement that would be developed to ensure the County was reimbursed. Mr. Dickinson responded the amount represented the total amount granted and because this was a reimbursing grant, it required funds to be expended in advance before reimbursements were made which was why the LGCC&CVB was seeking assistance. Mr. Swan said he understood the terms of the grant, but wanted to make sure the County would not be responsible for the 20% local share match; additionally, he noted that because the LGCC&CVB was a private entity, the County would have to be a party to the grant, as well. Mr. Dickinson replied they were aware of this requirement and that was why the County was agreeing to partner with the LGCC&CVB for the purposes of this grant. With regard to the 20% local share match, Mr. Dickinson indicated the total match amount was \$40,000 and the LGCC&CVB already had \$21,000 committed. Mr. Swan reiterated that the County had encountered issues with these types of arrangements in the past and he wanted to make sure everything was spelled out correctly in the agreement to make sure this didn't happen again. Mr. Merlino said he had been aware of Mr. Swan's concerns and had cited them at the Occupancy Tax & Coordination Committee meeting where this was initially approved in order to ensure everyone was aware of what would be required by the Treasurer's Office.

There being no further discussion, a motion was made by Mr. Strough, seconded by Mr. Merlino and carried unanimously to approve the request and the necessary resolution was authorized for the March 16th Board Meeting.

Agenda Items 7A-C concerned the following referral from the Public Works Committee, *DPW*:

- 7A) Request to close the following Capital Projects and return remaining funds returned to the funding source listed: H260, *Alder Brook Road over Trout Brook*, in the amount of \$68,597.38 returned to Debt Service; H272, *Harrington Road over Mill Creek*, in the amount of \$22.45 returned to Debt Service; H277, *Beach Road (CR 51/6) Reconstruction*, in the amount of

\$47,509.76 returned to Debt Service; H320, *Crane Mountain Road over Mill Creek*, in the amount of \$664.27 returned to Budget Code D.9950 910; H321, *Lanfear Road (CR 76) over Stony Creek*, in the amount of \$160.87 returned to D.9950 910; H324, *2011 Storm Damage*; H332, *West Brook Parking Lot*, in the amount of \$77.67 returned to Debt Service; H333, *Valley Road/Combs Road over Patterson Creek*, in the amount of \$149.30 returned to the General Fund; H342, *Blair Road over Mill Brook*, in the amount of \$75.30 returned to Budget Code D.9950 910; and H354, *County Road (CR 17, 52 & 79) Preservation* in the amount of \$.81 returned to Budget Code D.9950 910.

Motion was made by Mr. Geraghty, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the March 16th Board Meeting.

7B) Request to increase Capital Project H322, *Palisades Road (CR 26) over Brant Lake Inlet Bridge Replacement*, in the amount of \$69,065.

Motion was made by Mr. McDevitt, seconded by Mr. Dickinson and carried unanimously to approve the request and the necessary resolution was authorized for the March 16th Board Meeting.

7C) Request to amend the County Budget in the amount of \$168.98 to reflect the receipt of insurance recovery funds for repair of a sign.

Motion was made by Mr. Geraghty, seconded by Ms. Hyde and carried unanimously to approve the request and the necessary resolution was authorized for the March 16th Board Meeting.

Mr. Sokol advised there was one additional Public Works item not included on the agenda which he asked Kevin Hajos, *Deputy Superintendent of Public Works*, to explain. Mr. Hajos advised at the last Public Works Committee meeting they had discussed awarding a paving contract for five road projects he had recommended be completed. He said that while the Public Works Committee had authorized him to award the contract, they had not referred the matter to the Finance Committee for funding. Mr. Simpson said that Mr. Thomas, speaking as Budget Officer, had also spoken at that meeting and indicated that they may be able to take the funds from the unassigned fund balance.

Mr. Thomas stated that during the 2018 Budget process they had closed a considerable number of capital projects from previous years and at that time he had removed \$200,000 from the road projects budget with the anticipation that the remaining capital projects monies would be allocated to replace them; however, he continued, those funds had not been allocated as anticipated and were instead used for other projects, leaving the road project budget short \$200,000. Mr. Thomas recommended appropriating the monies needed to fund the contract for paving of the five projects from the unassigned fund balance to the appropriate DPW budget codes.

Motion was made by Mr. Simpson and seconded by Mr. Dickinson to authorize the appropriation of funds as suggested by Mr. Thomas.

A discussion ensued during which clarification was provided that the actual cost of the paving contract for the five projects was estimated to be \$270,988.40.

The aforementioned motion was amended to approve an appropriation in the amount of \$271,000 from the unassigned fund balance to the appropriate budget codes to fund a contract for paving of five road projects. Mr. Sokol called the question and the motion was carried unanimously, thereby authorizing the necessary resolution for the March 16th Board Meeting. *Note: subsequent to the meeting it was determined by the Treasurer's Office that there was \$216,114.95 remaining available within the Schroon River Road Project which could be transferred to cover the bulk of the paving contract expense, leaving only \$54,873.45 which could be appropriated from the county road fund balance (D 909.00). Mr. Hajos submitted revised request forms for transfers of funds and for the reduced appropriation from the county road fund balance, copies of which are on file with the meeting minutes.*

Mr. Sokol stated Agenda Items 8A-B pertained to the following Requests/Items to be Discussed by the County Administrator:

- 8A) Journal Reports of transfers approved by the County Administrator staff since the February 1, 2018 meeting.

Mr. Geraghty, speaking as the Acting County Administrator, advised these were all typical transfers, the listing of which was provided as an information item.

- 8B) Request to appropriate funds in the amount of \$145,600 from the Vehicle Reserve Fund to various budget codes to purchase vehicles.

Motion was made by Mrs. Frasier, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the March 16th Board Meeting.

Concluding the Agenda review, Mr. Sokol advised Item 9 pertained to Finance Committee action which was required on the following items as approved by the Personnel & Higher Education Committee: Personnel & Higher Education Agenda Items 4A-B and 5A-C. Although it was not listed on the agenda, Mr. Sokol indicated the Committee would also be approving action taken at the February 28th Personnel & Higher Education Committee meeting to extend temporary position of Special Counsel to the Board of Supervisors for an additional thirty days.

Motion was made by Mr. Geraghty, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the March 16th Board Meeting.

With regard to the filling of the 2nd Assistant County Attorney position, Ms. Braymer stated her opinion that they should not be hiring a second assistant; she said the Board was looking for ways to save money and this was a way to save \$60,000 by holding the position vacant and possibly avoid laying someone else off. Additionally, Ms. Braymer pointed out that the Assistant County Attorney positions were not meant to be hired for at entry level. She said Ms. Kissane would be hiring someone right out of law school at a rate of \$48,000 and this person would not be admitted to the bar until January. Ms. Braymer acknowledged that Ms. Kissane needed support in her Office, but pointed out that she still had not hired her 1st Assistant and she felt once that person was on board it would be a big help to her.

Mr. Sokol announced that before adjourning, there was a need for an executive session to discuss the possible settlement of pending litigation, as well as the employment history of a particular person.

Motion was made by Mr. Simpson, seconded by Mr. Dickinson and carried unanimously to enter into executive session pursuant to Sections 105(d) and (f) of the Public Officer's Law.

Executive session was held from 11:20 a.m. until 11:50 a.m.

Supervisors Beaty and Strough exited the meeting during the executive session.

Upon reconvening, Mr. Sokol advised no action had been taken during the executive session.

Motion was made by Mr. Dickinson, seconded by Mr. Simpson and carried unanimously to accept the proposed settlement offer in the matter of Gillette v. Warren County.

There being no further business to come before the Finance Committee, on motion made by Mr. Dickinson and seconded by Mrs. Frasier, Mr. Sokol adjourned the meeting at 11:51 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board
As transcribed by Amanda Allen, Clerk of the Board