

FINANCE COMMITTEE
AGENDA
AUGUST 30, 2018

Committee Members: Sokol, Simpson, Merlino, Dickinson, Strough, Beaty, Frasier, McDevitt, Geraghty, Braymer and Hyde

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Action Agenda
 - 1) **Request for transfer of funds as attached for Committee approval.**
 - 2) **Referrals from the Criminal Justice & Public Safety Committee, Sheriff:**
 - A) Request to amend the County Budget in the amount of \$350 to reflect receipt of compensation for a loss.
 - B) Request to amend the County Budget in the amount of \$24,560.50 to reflect receipt of funds from Hadley Luzerne Central School District for Safety Resource Officer Services within the School District.
 - 3) **Referral from the Economic Growth & Development Committee:**

Request to authorize payment in the amount of \$7,000 to the Lake Champlain-Lake George Regional Planning Board.
 - 4) **Referrals from the Health, Human & Social Services Committee, Mental Health:**

Request to amend the County Budget in the amount of \$4,482 to reflect the receipt of funding from the New York State Office of Mental Health for 2018 direct care wage enhancements.
 - 5) **Referrals from the Public Works Committee, DPW:**
 - A) Request to decrease Capital Project No. H351, *CR 44 Over Hudson River Bridge Painting Project*, in the amount of \$83,873.55 to reconcile capital project funding shares to close the capital project.
 - B) Request to amend the County Budget in the amount of \$13,729.58 to increase Budget Code D.9950 910, *County Road, Transfers-Capital Projects*, in accordance with transfers of surplus local match funds from various capital projects back to the funding source.
 - C) To increase Capital Project H353, *County Bridge Asbestos Abatement and Painting Project*, in the amount of \$67,437.01 to increase funding shares in accordance with NYSDOT State-Local Supplemental Agreement No. 2 and Change Order No. 1.
 - 6) **Referrals from the Support Services Committee:**

County Auditor-
 - A) Request for a transfer of funds in the amount of \$500 from the Contingent Account to cover the cost of supplies for the remainder of the year.

Information Technology-
 - B) Request to appropriate funds in the amount of \$700 from the Computer Reserve Fund, *Budget Code A.895*, to Budget Code A.1355 220.1, *Real Property Tax Service Agency, Office Equipment-Reserve*, for the purchase of a computer and related equipment/software.

Continued

7) Requests/Items to be Discussed by the County Administrator:

Journal Reports of transfers approved by the County Administrator staff during July of 2018.

8) Finance Committee action is required on the following items approved by the Personnel & Higher Education Committee: Personnel & Higher Education Agenda Items 3, 4 and 5A-D.

IV. Pending Items:

No items this month.

V. Privilege of the Floor

VI. Motion to Adjourn

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Information Technology

SIGNED:

DATE: August 27, 2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1680 110	Salaries - Regular	A.1680 120	Salaries - Part Time	\$3,000

Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Fund temporary part-time position

Please file original request with Clerk of the Board and retain copy for your records.

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Department of Public Works

Name of Department

SIGNED: _____ DATE: 8/21/2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5148 110	Co Roads, Services to Other Govts Salaries - Regular	D.5148 120	Co Roads, Services to Other Govts Salaries - OT	\$ 1,709.73
DM.5130 410	Road Machinery, Machinery, Supplies	DM.5130 230	Road Machinery, Automotive Equipment	\$ 5,112.05

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Sheriff's Office

SIGNED: 

DATE: 08-27-2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3110 110	Law Enforcement Salaries Regular	A.3110 120	Law Enforcement Salaries Overtime	\$25,000.00
A.3110 110	Law Enforcement Salaries Regular	A.3110 130	Law Enforcement Part-time Salaries	\$30,000.00
A.3150 110	Corrections Salaries Regular	A.3150 120	Corrections Salaries Overtime	\$50,000.00
A.3150 130	Corrections Salaries Part-Time	A.3150 120	Corrections Salaries Overtime	\$125,000.00

Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Social Services

SIGNED: 

DATE: 8/13/18

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A 6010 110	Salaries - Regular	A 6010 120	Salaries - Overtime	\$25,000
A 6010 110	Salaries - Regular	A 6010 130	Salaries - Part Time	\$20,000
A 6010 850	Unemployment Insurance	A 6010 862	Health Insurance Cost Reimbursement	\$1,000

Please state reason for transfers requested:
To cover Overtime, Heap, & reimbursement cost through year end.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: July 23, 2018

- (a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect compensation for a loss.
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
A.3110 441 \$350.00
- (c) **Revenue Code (with title), and Amount:**
A.3110 2692 \$350.00

*Please note all amount must be in whole dollars – no cents.

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: July 23, 2018

(a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect monies received from Hadley Luzerne Central School District for SRO services.

(b)	Appropriation Code, Object Code, Full Title and Amount:	
	A.3110 130 Sheriff Law Enforcement Salaries Part-Time	\$12,218.46
	A.3110 831 Sheriff Law Enforcement Medicare Contribution	\$177.18
	A.3110 830 Sheriff Law Enforcement Social Security	\$757.54
	A.3110 260 Sheriff Law Enforcement Other Equipment	\$6,755.92
	A.3110 455 Sheriff Law Enforcement Safety Equipment	\$1,750.00
	A.3110 453 Sheriff Law Enforcement Uniforms and Clothing	\$2,901.40

(c)	Revenue Code (<u>with title</u>), and Amount:	
	A.3110 2260	\$24,560.50

*Please note all amount must be in whole dollars – no cents.



HADLEY-LUZERNE-CENTRAL SCHOOL
 27 Hyland Drive
 Lake Luzerne, NY 12846

Check Date	Check Number
08/13/2018	032293

Invoice/CM#	Description	Amount
18-01077	Law Enforcement Services & set up fees 18-01077 A.1620-402-00-0000 Safety & Security 24,560.50	24,560.50
	A.3110.130 = 12,218.46 A.3110 831 = 177.18 A.3110 830 = 757.54 A.3110 260 = 6755.92 A.3110 455 = 1750.00 A.3110 453 = 2901.40	

Vendor: 000955 Warren County Sheriff Depart Check Total 24,560.50

THIS CHECK IS VOID WITHOUT A BLUE & BURGUNDY BACKGROUND AND AN ARTIFICIAL WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW.

VOID VOID VOID VOID VOID VOID

Multi-Fund Account 50-255/213

HADLEY-LUZERNE CENTRAL SCHOOL GLENS FALLS NATIONAL BANK 032293
 27 Hyland Drive GLENS FALLS, NY

Lake Luzerne, NY 12846 August 13, 2018

VOID VOID VOID VOID VOID VOID

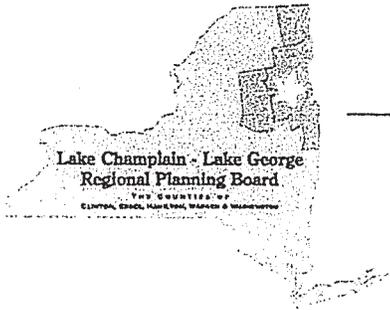
Twenty Four Thousand Five Hundred Sixty and 50/100 Dollars \$ *****24,560.50

Not Valid 90 days from check date

PAY TO Warren County Sheriff Depart
 THE Attn: Civil Division
 ORDER OF 1400 State Rt 9
 COPY Lake George, NY 12845-9803

[Signature]
 Deputy Treasurer

SIGNATURE HAS A COLORED BACKGROUND - BORDER CONTAINS MICROPRINTING



Walter C. Young, Director
 PO Box 765, Lake George, New York 12845
 Phone: (518) 668-5773 - Fax: (518) 668-5774
 Email: lclgrpb@verizon.net

Peter McDevitt, Chair
 Members, Economic Development Committee
 Warren County New York
 1340 State Route 9
 Lake George, NY. 12845

Chair and Members,

The LCLGRPB respectfully requests that you release Warren County's 2018 contribution to the Planning Board.

Since the contribution was put on hold, the LCLGRPB has made significant progress in reconstituting itself and correcting many issues. While we still have some challenges to overcome, the basis for the way forward has been established and we will continue to address issues identified by the member counties and by the new management.

Most importantly we are reviewing past loan practices and are in the process of instituting new loan bylaws and adapting policies and procedures designed to ensure that the LCLGRPB is following the guidelines established by the USDA and the Economic Development Agency as well as Related Party conflicts established both in the new Bylaws and the Revolving Loan Fund guidelines approved by the aforementioned agencies.

The LCLGRPB also looks forward to increasing assistance provided to the five member counties in both economic development and in watershed management.

Thank you for your attention to this matter. Any questions please feel free to contact myself or Beth Gilles.

Sincerely,



Dave O'Brien
 Chair



Warren County Board of Supervisors

RESOLUTION NO. 200 OF 2018

RESOLUTION INTRODUCED BY SUPERVISORS BEATY AND BRAYMER

RESCINDING RESOLUTION NO. 133 OF 2018, AUTHORIZING PAYMENT TO LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD

WHEREAS, Resolution No. 133 of 2018 authorized payment in the amount of Seven Thousand Dollars (\$7,000) to the Treasurer of the Lake Champlain-Lake George Regional Planning Board for its share of the proportionate financing of the aforementioned organization in conjunction with the other participating Counties of Clinton, Essex, Hamilton and Washington, and

WHEREAS, since the approval of Resolution No. 133 of 2018 new information has come to light which raises questions as to the operations of the Lake Champlain-Lake George Regional Planning Board which the members of the Warren County Board of Supervisors would like to be answered before making the above-referenced payment, now therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby rescind Resolution No. 133 of 2018 and does refrain from making payment in the amount of Seven Thousand Dollars (\$7,000) to the Treasurer of the Lake Champlain-Lake George Regional Planning Board.

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Mental Health/Office of Community Services

DATE: 8/21/18

- (a) Purpose of Amendment: To amend the 2018 Warren County budget for the Warren-Washington Association for Mental Health to allow for pass through of 100% State Aid for NYS OMH 2018 direct care staff wage enhancements in the amount of \$4,482.
- (b) Appropriation Code, Object Code, Full Title and Amount: A4320.0120 470, Mental Health Programs-Mental Health Association, increase by \$4,482.
- (c) Revenue Code (with title), and Amount: A4320.0120 3490, Mental Health Programs-Mental Health Association, increase by \$4,482.

RESOLUTION REQUEST FORM NO. 9

*Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 8/20/2018

- (a) Exact Title and Number of Project*: CR 44 Over the Hudson River Bridge Painting Project (PIN 1760.00) H351.9550 280
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable):
- (e) Amount of Decrease (if applicable): \$83,873.55
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
 -(\$67,098.84) Federal Share
 -(\$12,580.88) State Marchiselli Share
 -(\$ 2,096.81) Local Match Share(Return surplus local match to fund source D.9950.910
 -(\$ 2096.81) Other Local Government Share(Saratoga County)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To reconcile capital project funding shares to close capital project

*RESOLUTION REQUEST FORM NO. 7**Request to Amend County Budget**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 08/20/18

(a) Purpose of Amendment: To increase D.9950 910 (Transfers - Capital Projects) in accordance with transfers of surplus local match funds from various capital projects back to fund source

(b) Appropriation Code (with title), Object Code (with title) and Amount:

D.9950 910 - Interfund Transfers (\$13,729.58)

(c) Revenue Code (with title), and Amount:

D.5010 5031 - Interfund Transfers (\$13,729.58)

Warren County Board of Supervisors

RESOLUTION No. 134 OF 2018

RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, MCDEVITT, GERAGHTY, BRAYMER AND HYDE

AUTHORIZING COUNTY TREASURER TO CLOSE CERTAIN CAPITAL PROJECTS AND CAPITAL RESERVE PROJECTS

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Project and return the funds remaining in same to the funding source:

<u>CAPITAL PROJECT</u>	<u>TITLE</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
H260	Alder Brook Road over Trout Brook	\$ 68,597.38	Debt Service Fund
H272	Harrington Road over Mill Creek	\$22.45	Debt Service Fund
H277	Beach Road (CR 51/6) Reconstruction	\$47,509.76	Debt Service Fund
H320	Crane Mountain Road over Mill Creek	\$664.27	County Road
H321	Lanfeer Road (CR 76) over Stony Creek	\$160.87	County Road
H324	2011 Storm Damage	\$0.00	
H332	West Brook Parking Lot	\$77.67	Debt Service Fund
H333	Valley Road/Combs Road over Patterson Creek	\$149.30	General Fund
H342	Blair Road over Mill Brook	\$75.30	County Road
H354	County Road (CR 17, 52 & 79) Preservation	\$0.81	County Road

Warren County Board of Supervisors

RESOLUTION NO. 258 OF 2018

RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, MCDEVITT, GERAGHTY, BRAYMER AND HYDE

AUTHORIZING COUNTY TREASURER TO CLOSE A CERTAIN CAPITAL PROJECT

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Project and return the funds remaining in same to the funding source:

CAPITAL PROJECT TITLE	ESTIMATED FUNDS	FUNDING SOURCE
H366 West Mountain Rd.(CR58) Pavement Preservation	\$10,731.52	County Road Fund

RESOLUTION REQUEST FORM NO. 9

*Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 8/20/2018

- (a) Exact Title and Number of Project*: County Bridge Asbestos Abatement & Painting Project (PIN 1760.02) H353.9550 280
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$67,437.01
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
- | | |
|--------------|---|
| \$ 53,950.00 | Federal Share |
| \$ 10,116.00 | State Marchiselli Share Assumed Available per Treasurer |
| \$ 3,371.01 | Local Match Share (transfer from D.9950 910 Transfers - Capital Projects) |
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: to increase funding shares in accordance with NYSDOT State -Local Supplemental Agreement Number 2 and Change Order 1

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: County Auditor

SIGNED: *Carla D. Sherman*

DATE: 08/02/2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1320 410	County Auditor Supplies	500.00

Please state reason for transfer request:

Shortage in supplies

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Information Technology

DATE: August 27, 2018

(a) Purpose of Request: To appropriate funds from the Computer Reserve Fund to departmental budgets to purchase computers and related equipment and software.

(b) Details:
A.1355 220.1 Real Property, \$700

(c) Previous Resolution Number: N/A

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: A.895.00 Computer Reserve Fund

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

WARREN COUNTY Journal Report - July 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Admn.Fiscal Srv - Administrative Fiscal Services					
7/10/2018	A.4530 440	Legal/Transcript Fees	Transfer within Budget Code to A.4530 470	\$ 2,500.00	\$ 2,500.00
7/10/2018	A.4530 470	Contract	Transfer within Budget Code from A.4530 440	\$ 2,500.00	
Clk of Legislati - Clerk of the Legislative Board					
7/12/2018	A.1010 437	Consulting Fees	Budget Transfer from Object Code A.1010 444	\$ 2,000.00	
7/12/2018	A.1010 444	Travel/Education/Conference	Budget Transfer within Object Code to A.1010 437		\$ 2,000.00
County Attorney - County Attorney					
7/16/2018	A.1420 437	Consulting Fees	Within Object Code Transfer from A.1420 437 to A.1420 440		\$ 24,000.00
7/16/2018	A.1420 440	Legal/Transcript Fees	Within Object Code Transfer from A.1420 437 to A.1420 440	\$ 24,000.00	
County Clerk - County Clerk					
7/24/2018	A.7510 410	Supplies	transfer within object codeto A7510 428		\$ 5.00
7/24/2018	A.7510 428	Data Processing & Internet Fees	transfer within object code from A7510 410	\$ 5.00	
DPW_DPW Admin - DPW,DPW Administration					
7/11/2018	A.5610 444	Travel/Education/Conference	Transfer Within Budget Code from A.5610 470	\$ 1,580.92	
7/11/2018	A.5610 470	Contract	Transfer Within Budget Code to A.5610 444		\$ 1,580.92
7/13/2018	A.7110 421	Equipment Rental	Transfer Within Budget Code from A.7110 423	\$ 300.00	
7/13/2018	A.7110 423	Telephone	Transfer Within Budget Code to A.7110 421		\$ 300.00
7/13/2018	A.7111 410	Supplies	Transfer Within Budget Code from A.7111 413	\$ 78.27	
7/13/2018	A.7111 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code to A.7111 410		\$ 78.27
7/13/2018	D.5110 435	Medical Fees	Transfer Within Budget Code from .5110 470	\$ 416.00	
7/13/2018	D.5110 470	Contract	Transfer Within Budget Code to D.5110 435		\$ 416.00
7/17/2018	DM.5140 410	Supplies	Correct Journal 2018-2342 6/14/18, DM.5140 410	\$ 0.09	
7/17/2018	A.7111 410	Supplies	Transfer Within Budget Code from A.7111 415	\$ 472.00	
7/17/2018	A.7111 415	Electricity	Transfer Within Budget Code to A.7111 410		\$ 472.00
7/17/2018	D.5110 861	Retirees Hospitalization	Transfer Within Budget Code to D.5110 862	\$ 517.71	

WARREN COUNTY
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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
7/17/2018	D.5110 862	Health Insurance Cost Reimbursement	Transfer Within Budget Code from D.5110 861	\$ 517.71	
7/18/2018	A.5610 416	Oil & Gas-Heating	Transfer Within Budget Code from A.5610 418	\$ 676.00	
7/18/2018	A.5610 418	Ins-General Liability	Transfer Within Budget Code to A.5610 416		\$ 676.00
7/18/2018	D.5020 210	Furniture/Furnishings	Transfer Within Budget Code from D.5020 220	\$ 400.00	
7/18/2018	D.5020 220	Office Equipment	Transfer Within Budget Code to D.5020 210		\$ 400.00
7/25/2018	A.7111 465	Road/Bridge Materials	Transfer Within Budget Code from A.7111 470	\$ 40.01	
7/25/2018	A.7111 470	Contract	Transfer Within Budget Code to A.7111 465		\$ 40.01
7/25/2018	DM.5130 424	Postage	Transfer Within Budget Code from DM.5130 441	\$ 50.35	
7/25/2018	DM.5130 441	Auto-Supplies & Repair	Transfer Within Budget Code to DM.5130 424		\$ 50.35
7/31/2018	A.7111.0198 410	Supplies	Transfer Within Budget Code to A.7111.0198 424		\$ 2.06
7/31/2018	A.7111.0198 424	Postage	Transfer Within Budget Code from A.7111.0198 410	\$ 2.06	
OFA - Office for the Aging					
7/24/2018	A.6772 830	Social Security	within object code transfer to A6772862		\$ 2,542.22
7/24/2018	A.6772 862	Health Insurance Cost Reimbursement	within object code transfer from A6772830	\$ 2,542.22	
Office of EMS - Office of Emergency Services					
7/10/2018	A.3640 250	Technical Equipment	Out of code transfer from A.3640 418	\$ 680.00	
7/10/2018	A.3640 418	Ins-General Liability	Out of code transfer to A.3640 250		\$ 680.00
7/16/2018	A.3410 436	Advertising Fees	Budget transfer within object code from A.3410 442	\$ 110.00	
7/16/2018	A.3410 442	Automotive - Gas & Oil	Budget transfer within object code to A.3410 436		\$ 110.00
Planning_GIS Program - Planning, GIS Program					
7/9/2018	A.8022 410	Supplies	Budget transfer within object code to A.8022 428		\$ 10.00
7/9/2018	A.8022 428	Data Processing & Internet Fees	Budget transfer within object code from A.8022 410	\$ 10.00	
Planning_Planning - Planning, Planning					
7/9/2018	A.8021 410	Supplies	Budget transfer within object code to A.8021 428		\$ 14.00
7/9/2018	A.8021 428	Data Processing & Internet Fees	Budget transfer within object code from A.8021 410	\$ 14.00	

WARREN COUNTY
Journal Report - July 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
7/25/2018	A.8021 210	Furniture/Furnishings	budget transfers out of object code from A.8021 410	\$ 152.65	
7/25/2018	A.8021 410	Supplies	budget transfers out of object code to A.8021 210		\$ 152.65
7/31/2018	A.8022 410	Supplies	budget transfer within object code to A.8022 428		\$ 15.17
7/31/2018	A.8022 428	Data Processing & Internet Fees	budget transfer within object code from A.8022 410	\$ 15.17	
Probation_Probation - Probation, Probation					
7/13/2018	A.3140 422	Repair/Maint-Equipment	Budget Transfer within Object Code to A.3140.439		\$ 120.00
7/13/2018	A.3140 439	Misc Fees & Expenses	Budget Transfer within Object Code from. A.3140.422	\$ 120.00	
Public Health_Health Services - Public Health, Health Services					
7/9/2018	A.4018.0040 860	Hospitalization	Budget Transfer Health Ed to A.4018.0040.862 from A.4018.0040.860	\$ 550.00	\$ 550.00
7/9/2018	A.4018.0040 862	Health Insurance Cost Reimbursement	Budget Transfer Health Ed to A.4018.0040.862 from A.4018.0040.860	\$ 550.00	
7/17/2018	A.4018.0040 410	Supplies	Budget Adj for Health Ed from A4018.0040.410 to A.4018.0040.433		\$ 2,200.00
7/17/2018	A.4018.0040 433	Training-Client	Budget Adj for Health Ed from A4018.0040.410 to A.4018.0040.433	\$ 2,200.00	
7/24/2018	A.4010 220	Office Equipment	Budget transfer CHHA to A.4010.220 frm A.4010.260	\$ 250.00	
7/24/2018	A.4010 260	Other Equipment	Budget transfer CHHA to A.4010.220 frm A.4010.260		\$ 250.00
7/25/2018	A.4010 860	Hospitalization	Budget Transfer CHHA from Health .860 to Retiree Hlt .861	\$ 60,000.00	
7/25/2018	A.4010 861	Retirees Hospitalization	Budget Transfer CHHA from Health .860 to Retiree Hlt .861	\$ 60,000.00	
7/25/2018	A.4013 860	Hospitalization	Budget Transfer WIC from Health .860 to Retiree Hlt .861	\$ 7,659.00	
7/25/2018	A.4013 861	Retirees Hospitalization	Budget Transfer WIC from Health .860 to Retiree Hlt .861	\$ 7,659.00	
7/25/2018	A.4018 860	Hospitalization	Budget Transfer Preventive from Health .860 to Retiree Hlt .861	\$ 3,200.00	
7/25/2018	A.4018 861	Retirees Hospitalization	Budget Transfer Preventive from Health .860 to Retiree hlt .861	\$ 3,200.00	
7/25/2018	A.4018.0020 860	Hospitalization	Out of COde transfer FH and PS to.860 \$3000 Eafm A.4054.4.444	\$ 3,000.00	
7/25/2018	A.4054 444	Travel/Education/Conference	Out of COde transfer FH and PS to.860 \$3000 Eafm A.4054.4.444	\$ 3,000.00	
7/25/2018	A.4054 860	Hospitalization	Out of COde transfer FH and PS to.860 \$3000 Eafm A.4054.4.444	\$ 3,000.00	
7/25/2018	A.4018.0040 410	Supplies	Budget transfer Hlth Ed to A4018.0040.444		\$ 400.00
7/25/2018	A.4018.0040 444	Travel/Education/Conference	Budget transfer Hlth Ed from A4018.0040.410	\$ 400.00	

Social Services - Social Services

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
7/3/2018	A.6030 415	Electricity	Budget Transfer from A. 6030 415 to A. 6030 422	\$ 1,900.00	\$ 1,900.00
7/3/2018	A.6030 422	Repair/Maint-Equipment	Budget Transfer to A. 6030 422 from A. 6030 415	\$ 1,900.00	
6/20/2018	A.6030 220	Office Equipment	Budget Transfer to A. 6030 220 from A. 6030 260	\$ 49.00	
6/20/2018	A.6030 260	Other Equipment	Budget Transfer from A. 6030 260 to A. 6030 220		\$ 49.00
7/24/2018	A.6030 440	Legal/Transcript Fees	Budget Transfer from A. 6030 440 to A. 6030 444		\$ 75.00
7/24/2018	A.6030 444	Travel/Education/Conference	Budget Transfer to A. 6030 444 from A. 6030 440	\$ 75.00	
7/24/2018	A.6030 855	Disability	Budget Transfer from A. 6030 855 to A. 6030 862		\$ 320.00
7/24/2018	A.6030 862	Health Insurance Cost Reimbursement	Budget Transfer to A. 6030 862 from A. 6030 855	\$ 320.00	
7/30/2018	A.6010 210	Furniture/Furnishings	Budget Transfer within Object Code from A.6010 220	\$ 1,425.00	
7/30/2018	A.6010 220	Office Equipment	Budget Transfer within Object Code to A.6010 210		\$ 1,425.00
Tourism - Tourism					
7/5/2018	A.6417.0001 470	Contract	Transfer to A.6417.0001 481	\$ 35,000.00	
7/5/2018	A.6417.0001 481	Tourism Promotion	Transfer from A.6417.0001 470	\$ 35,000.00	
Treasurer Disb - Treasurer Departmental Activity					
7/20/2018	A.1325 210	Furniture/Furnishings	Out of Code Budget Transfer from A.1325 410 to A.1325 210	\$ 64.84	
7/20/2018	A.1325 410	Supplies	Out of Code Budget Transfer from A.1325 410 to A.1325 210		\$ 64.84

PERSONNEL AND HIGHER EDUCATION COMMITTEE

AGENDA

AUGUST 30, 2018

Committee Members: *Geraghty, Frasier, McDevitt, Leggett, Braymer, Simpson, Hyde, Diamond, Loeb, Merlino and Sokol*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the floor
- IV. **Action Agenda**
 - 1) **SUNY Adirondack representatives to provide an update on the College.**
 - 2) **Items/Requests to be Discussed by the Human Resources Director:**
Human Resources-
 - A) Review of report on tracking of vacancies filled.
 - B) Update by Jaeger & Flynn Associates regarding health benefits renewal for 2018-2019 plan year.
 - 3) **Referral from the County Facilities Committee, Airport:**
Request to amend the Table of Organization and Salary Schedule and create and fill the new position of Building Maintenance Mechanic #6, *Grade 13, Base Annual Salary \$38,990*, and delete the positions of Airport Facility Maintenance Mechanic, *Annual Salary \$48,558*, Senior Airport Facility Maintenance Mechanic, *Annual Salary \$53,223*, Airport Maintenance Mechanic- STA, *Annual Salary \$850*, and Senior Facility Maintenance Mechanic-STA, *Annual Salary \$850*, effective September 24, 2018.
 - 4) **Referral from the Health, Human & Social Services Committee Countryside Adult Home:**
Request to reclassify the position of Account Clerk #2 (Part-Time), *Grade 4, Annual Base Salary \$33,529 pro-rated to \$16.12 per hour*, to Sr. Account Clerk (Part-Time), *Grade 7, Annual Base Salary \$38,328 pro-rated to \$18.43 per hour*, effective September 24, 2018.
 - 5) **Referrals from the Public Works Committee, DPW:**
 - A) Request to amend the Table of Organization and Salary Schedule to create and fill the new position of Engineer I #3, *Annual Salary \$55,000*, and delete the positions of Assistant Engineer #2, *Annual Salary \$46,260*, and Deputy Superintendent of Public Works, *Annual Salary \$96,035*, effective October 1, 2018.
 - B) To amend the Table of Organization and Salary Schedule to create and fill the new position of Environmental Analyst, *Grade 14, Annual Base Salary \$39,917*, effective October 1, 2018.
 - C) To increase the salary of the Senior Civil Engineer position, from \$73,649 to \$83,000 effective October 1, 2018.
 - D) To increase the salary of Highway Manager #2 from \$73,989 to \$76,989 effective October 1, 2018.
 - 6) **Referral from the Support Services Committee, Information Technology:**
Request to create and fill the new position of Computer Help Desk Technician I-Temp, *\$21.15 per hour*, effective September 24, 2018 - December 31, 2018 at a total cost not to exceed \$3,000.

Continued

V. Pending Items:

Personnel -

- 1) Committee members to present their recommendations for Ethics Board membership to replace those were no longer affiliated with government and those who had moved out of the area. (03.29.18) Update: It was the consensus of the Committee to have the County Attorney to contact James Underwood, *Town of Queensbury Zoning Board of Appeals*, former Supreme Court Judge Krogmann, Jim Campinell, *First Ward Councilman, City of Glens Falls* and Robert Smith, *Town of Queensbury Resident*, to inquire whether they were interested in becoming members of the Warren County Ethics Board and report back to the Committee. (04.11.18) Update: The Committee determined Messrs. Campinell and Smith were ineligible to serve as Board members due to existing conflicts of interest and the County Attorney indicated she had received no response to her inquiries from Judge Krogmann and Mr. Underwood. Mr. Geraghty instructed the Committee to concentrate on filling the two governmental member vacancies on the Board. (05.03.18) Update: Supervisor Braymer will notify Diana Palmer, who had indicated to her she was interested in becoming a member, to contact Ms. Kissane. (06.26.18) Update: Committee removed Gayle Seaman, changed Edna Wells from an Alternate Government to Alternate Non-Government member and appointed Diana Palmer as a Governmental member resulting in the Alternate Government member position being vacant. (08.02.18)

Higher Education - No Items this month.

VI. Vacancies Approved for Filling by Oversight Committee:

- | | |
|--------------------------------|--|
| <i>Airport-</i> | Airport Maintenance Worker, <i>Grade 8, Base Annual Salary \$34,102.</i> |
| <i>Public Works-</i> | Sr. Engineering Technician, <i>Annual Salary \$37,835, due to promotion.</i> |
| <i>Sheriff-</i> | Patrol Officer #41, <i>Annual Salary \$40,390, due to resignation.</i> |
| <i>Social Services-</i> | Caseworker #9, <i>Grade 16, Base Annual Salary \$42,290, due to resignation.</i> |