

FINANCE COMMITTEE
AGENDA
OCTOBER 4, 2018

Committee Members: *Sokol, Simpson, Merlino, Dickinson, Strough, Beaty, Frasier, McDevitt, Geraghty Braymer and Hyde*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Action Agenda
 - 1) **Request for transfer of funds as attached for Committee approval.**
 - 2) **Items to be Discussed by the County Treasurer:**
 - A) Request to close Capital Project H246, *ACC Eisenhart Hall Renovation*, and return estimated remaining funds of \$3,267 back to the General Fund.
 - B) Treasurer budget presentation by the County Treasurer.
 - 3) **Referrals from the Criminal Justice & Public Safety Committee, Sheriff:**
 - A) Request to amend the County Budget in the amount of \$169,396 to reflect receipt of DHSES 2017 PSAP Operations grant.
 - B) Request to amend the County Budget in the amount of \$30,000 to reflect receipt of funds from North Warren Central School District for Safety Resource Officer Services within the School District.
 - C) Request to amend the County Budget in the amount of \$19,994 to reflect receipt of funding from the FY18 SLETPP (*State Law Enforcement Terrorism Prevention Program*) grant.
 - D) Request for a new contract with a bidder to be determined subsequent to bid opening for upgrades to the Exacom Recording System. *Note: this item was not previously reviewed and approved by the Criminal Justice and Public Safety Committee.*
 - E) Request for a new contract with Watson Consoles for a total amount not to exceed \$66,225.37 for repairs and upgrades to the communications consoles. *Note: this item was not previously reviewed and approved by the Criminal Justice and Public Safety Committee.*
 - 4) **Referrals from the Health, Human & Social Services Committee:**

Health Services:

 - A) Request to amend the County Budget in the amount of \$1,000 to reflect receipt of additional funds for CPR trainings and the expenses affiliated with these classes.
 - B) Request to amend the County Budget in the amount of \$3,000 to reflect funding from the Adirondack Health Institute's Population Health Improvement Program Healthy Community Design Project to benefit families participating in the WIC Program.
 - C) Request to amend the County Budget in the amount of \$900 to reflect the annual expense for the Warranty/Maintenance Agreement purchased with the FIT testing machine using Ebola Grant funds.

Mental Health:

 - D) Request to transfer funds in the amount of \$17,970 from the Contingent Account to cover the cost of New York State mandated chargeback expense for Warren County defendants found not competent to stand trial pursuant to NYS CPL Statute 730.
 - 5) **Referrals from the Park Operations & Management Committee:**
 - A) Request to appropriate funds in the amount of \$2,510.50 from Budget Code A.691.07, *Deferred Revenue-Gaslight Village Parking Fees*, to Budget Codes A.1625 413, *Charles R. Wood Park, Repair & Maint.-Bldg./Property*, and authorize reimbursement to the Village of Lake George for expenses incurred in relation to attendants for the Charles R. Wood Park during the month of July.

Continued

Referrals from the Park Operations & Management Committee, continued:

- B) Request to appropriate funds in the amount of \$2,579 from Budget Code A.691.07, *Deferred Revenue-Gaslight Village Parking Fees*, to Budget Codes A.1625 413, *Charles R. Wood Park, Repair & Maint.-Bldg./Property*, and authorize reimbursement to the Village of Lake George for expenses incurred in relation to attendants for the Charles R. Wood Park during the month of August.
 - C) Request to appropriate funds in the amount of \$5,279.71 from Budget Code A.691.07, *Deferred Revenue-Gaslight Village Parking Fees*, to Budget Codes A.1625 413, *Charles R. Wood Park, Repair & Maint.-Bldg./Property* - \$2921.46 and A.1625 410, *Charles R. Wood Park, Supplies* - \$2358.25, and authorize reimbursement to the Village of Lake George for expenses incurred in relation to maintenance of the Charles R. Wood Park.
- 6) **Referrals from the Public Works Committee, DPW:**
- A) Request to appropriate funds in the amount of \$7,200 from the Motor Fuel System Reserve Fund to Budget Code DM.5140 422, *Road Machinery, Motor Fuel Farm, Repair/Maint-Equipment*, to pay for Fire Suppression equipment replacement.
 - B) Request to amend the County Budget in the amount of \$38,228.50 to reflect receipt of insurance recovery funds for replacement of DPW Vehicle 17-02.
 - C) To decrease Capital Project H365, *Bay Road Preservation Project*, in the amount of \$228,643.57 to reconcile capital project shares for final total project cost.
- 7) **Requests/Items to be Discussed by the County Administrator:**
Journal Reports of transfers approved by the County Administrator staff during August of 2018.
- 8) **Request from the Clerk of the Board:**
Request for funding in the amount of \$6,000 to cover travel/mileage expenses for the remainder of 2018. *Note: this item was not previously reviewed and approved by the Support Services Committee.*
- 9) Finance Committee action is required on the following items approved by the Personnel & Higher Education Committee: Personnel & Higher Education Agenda Items 3, 4 and 5.

IV. **Pending Items:**

No items this month.

V. Privilege of the Floor

VI. Motion to Adjourn

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

SIGNED: _____

DATE: September 27, 2018

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A.4010.110	Health Services-Full Time Salaries	A.4010.130	Health Services -Part Time Salaries	\$50,000.00

Total Transfers \$50,000.00

- 1. To transfer funds from Full Time salaries to Part Time Salaries for the CHHA (Certified Home Health Agency) to cover needed Per Diem Salary to year end.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Mental Health/Office of Community Services for Warren and Washington Counties

SIGNED:



DATE: 9/27/18

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.4310 439	Misc. Fees and Expenses	A.4390 435	Psychiatric Eval/Criminal	\$4,330
A.4310 220	Office Equipment	A.4390 435	Psychiatric Eval/Criminal	\$700
A.4389 435	Psych Eval/Non-Criminal	A.4390 435	Psychiatric Eval/Criminal	\$2,000
A. 4310 437	Consulting Fees	A.4310 861	Retiree's Hospitalization	\$4,000
A. 4310 220	Office Equipment	A.4310 861	Retiree's Hospitalization	\$1,100

Please state reason for transfers requested: Transfer of funds to cover NYS mandated chargeback expenses for Warren County defendants found not competent to stand trial pursuant to the NYS CPL 730 statute.

Transfer to Retiree's Hospitalization specifically requested by the Treasurer's Office to cover actual costs.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Office of Emergency Services

SIGNED:

DATE: October 1, 2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3645.4103 860	FY17 LEMPG - Hospitalization	A.3645.4103 110	FY17 LEMPG - Salaries-Regular	\$89.56

Please state reason for transfers requested:
Transfer needed to cover a budget deficit

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Planning and Community Development
 Name of Department

SIGNED: *Wayne E. White* DATE: 28 September 2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A8021.110	Salaries - Full time	A8022.110	Salaries - Full time	\$13,093
A8021.830	Salaries - Social Security	A8022.830	Social Security	\$812
A8021.831	Salaries - Mediare	A8022 831	Mediare	\$189
A8021.810	Salaries - Retirement	A8022 810	Retirement	\$2068

Sample: A.4018.0020 110 Preventive Program – Family Health – Salaries – Regular \$xxx.xx

Please state reason for transfers requested:
 Establish funds for full time GIS Coordinator position at annual rate of \$74,000.

*Please note: All amounts must be in whole dollars – no cents.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10
Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Planning and Community Development

SIGNED: *Wayne E. Hamilton*

DATE: *5 Oct 2018*

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.8021 110	Salaries-Full Time	A.9950 910	Transfer Capital Project	\$392.76
A.8021.830	FICA	A.9950 910	Transfer Capital Project	\$23.56
A 8021 831	Medicare	A.9950 910	Transfer Capital Project	\$5.51
A.8021 865	Dental	A.9950 910	Transfer Capital Project	\$1.20
A.8021 860	Health	A.9950 910	Transfer Capital Project	\$56.45
A.8021 810	Retirement	A.9950 910	Transfer Capital Project	\$84.05

REASON FOR TRANSFER: 50% match for salaries; WEL 2nd Qtr 2018, H349 TOTAL \$563.53

CONTINGENT FUND TRANSFER REQUEST

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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REASON FOR TRANSFER:

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Department of Public Works

Name of Department

SIGNED: _____ DATE: 9/28/2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8231 280	Co Roads, 2015 CR 29 Peaceful Valley Rd Project	D.5112.8283 280	Co Roads, 2018 CR 3 Warrensburg Rd Project	\$ 600.00
D.5112.8271 280	Co Roads, 2018 CR 15 East Shore Drive Project	D.5112.8283 280	Co Roads, 2018 CR 3 Warrensburg Rd Project	\$ 51,634.79
D.5112.8279 280	Co Roads, 2018 CR 64 E.Schroon River Rd Project	D.5112.8283 280	Co Roads, 2018 CR 3 Warrensburg Rd Project	\$ 26,375.62
D.5112.8281 280	Co Roads, 2018 CR 57 So. Johnsbury Rd Project	D.5112.8283 280	Co Roads, 2018 CR 3 Warrensburg Rd Project	\$ 24,482.57

\$103,092.98

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Department of Public Works

Name of Department

SIGNED: _____ DATE: 9/28/2018

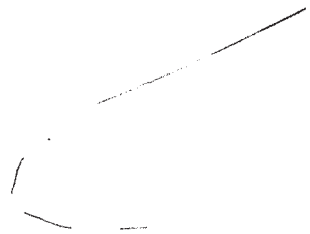
<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DM.5130 418	Road Machinery, Machinery, Ins-General	DM.5140 422	Road Machinery, Motor Fuel Farms, Repair/Maint-Equipment	\$ 5,000.00

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.



REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM Department of Public Works

Name of Department

SIGNED:

DATE:

9/28/2018

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8275 421	County Roads, 2018 CR 76 Dartmouth Road, Equip Rental	\$ 13,189.67
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8277 421	County Roads, 2018 CR 4 High Street, Equip Rental	\$ 22,513.96
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8278 421	County Roads, 2018 CR 68 Landon Hill Road, Equip Rental	\$ 11,774.43
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8280 421	County Roads, 2018 CR 60 Old Stage Road, Equip Rental	\$ 10,379.98
D.5110 421	County Roads, Maint of Roads, Equipment Rental	D.5112.8282 421	County Roads, 2018 CR 74 Atateka Road, Equip Rental	\$ 10,793.87

\$68,651.91

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
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A.1990 439

Contingent Fund

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

Transfer to cover Internal Equipment Rental Costs for completed Roads.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Sheriff's Office

SIGNED: 

DATE: 10-01-2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3020 220	Communications Office Equipment	A.3110 455	Law Enforcement LE Safety Equipment	\$15,000.00
A.3110 110	Law Enforcement Salaries Regular	A.3110 130	Law Enforcement Part-time Salaries	\$38,000.00
A.3110 1589	Law Enforcement Other Public Safety	A.3110 120	Law Enforcement Salaries Overtime	\$16,422.45
A.3150 110	Corrections Salaries Regular	A.3150 120	Corrections Salaries Overtime	\$80,000.00
A.3110 110	Law Enforcement Salaries Regular	A.3110 120	Law Enforcement Salaries Overtime	\$70,000.00

Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Treasurer

DATE: September 27, 2018

- (a) Purpose of Request: To close capital project H246 - ACC Eisenhart Hall Renovation and return estimated cash of \$3,267 back to the General Fund.

- (b) Details: The project has been completed.

- (c) Previous Resolution Number: N/A

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: N/A

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

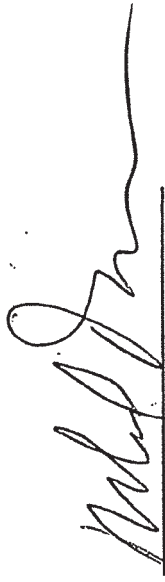
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2019 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: County Treasurer
 BUDGET ACCOUNT CODE: A.1325

OBJECT CODES	2017 EXPENDITURES	2018 ADOPTED	2018 AMENDED	2019 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$626,225.14	\$655,333.00	\$680,454.00	\$715,254.00
200's EQUIPMENT	\$15,380.44	\$500.00	\$2,228.81	\$500.00
400's CONTRACTUAL	\$111,970.24	\$127,676.00	\$134,748.19	\$122,852.00
800's EMPLOYEE BENEFITS	\$332,833.53	\$342,422.00	\$346,655.00	\$357,112.00
TOTALS	\$1,086,409.35	\$1,125,931.00	\$1,164,086.00	\$1,195,718.00

2017 REVENUES	2018 ADOPTED REVENUES	2018 ESTIMATED REVENUES	2019 DEPARTMENT REQUESTS
\$58,231,957.14	\$55,531,513.00	\$55,534,013.00	\$56,610,311.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: Treasurer
 DATE: 9/10/18

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

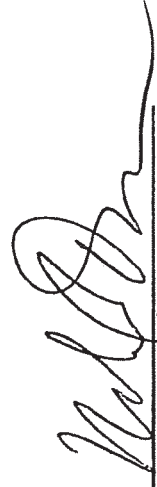
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2019 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Distribution of Sales Tax

BUDGET ACCOUNT CODE: A.1985

OBJECT CODES	2017 EXPENDITURES	2018 ADOPTED	2018 AMENDED	2019 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$24,548,077.53	\$24,019,094.00	\$24,019,094.00	\$24,548,078.00
TOTALS	\$24,548,077.53	\$24,019,094.00	\$24,019,094.00	\$24,548,078.00



DEPARTMENT HEAD

TITLE: Manager

DATE: 9/10/18

SIGNED:

TITLE:

DATE:


PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2019 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

FUND TOTALS				
100's PERSONAL SERVICES	\$626,225.14	\$655,333.00	\$680,454.00	\$715,254.00
200's EQUIPMENT	\$15,380.44	\$500.00	\$2,228.81	\$500.00
300's DEPRECIATION				
400's CONTRACTUAL	\$24,660,047.77	\$24,146,770.00	\$24,153,842.19	\$24,670,930.00
600's INDEBTEDNESS				
700's INDEBTEDNESS				
800's EMPLOYEE BENEFITS	\$332,833.53	\$342,422.00	\$346,655.00	\$357,112.00
900's INTERFUND TRANSFERS				
REVENUES	\$58,231,957.14	\$55,531,513.00	\$55,534,013.00	\$56,610,311.00

SIGNED: 
 DEPARTMENT HEAD

TITLE: Treasurer

DATE: 9/10/18

Budget Worksheet Report

Budget Year 2019

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund A - General						
REVENUE						
Department 1325 - County Treasurer						
<i>Real Property Tax Items</i>						
1051	Gain - Sale of Tax Acq Prop	236,154.79	150,000.00	150,000.00	2,530.09	150,000.00
1081	Other Pay In Lieu of Tax	106,564.11	103,100.00	103,100.00	106,198.94	125,560.00
1090	Int and Pen on RPT	1,891,910.86	1,950,000.00	1,950,000.00	1,416,091.82	1,850,000.00
	<i>Real Property Tax Items Totals</i>	\$2,234,629.76	\$2,203,100.00	\$2,203,100.00	\$1,524,820.85	\$2,125,560.00
<i>Non-Property Tax Items</i>						
1110	Sales and Use Tax	52,154,551.23	51,024,413.00	51,024,413.00	29,744,138.93	52,154,551.00
1115	Towns Share of Sales Tax	1,050,000.00	1,050,000.00	1,050,000.00	1,050,000.00	1,050,000.00
1190	Interest&Penalty Non-Property Tax	6,161.23	8,000.00	8,000.00	2,906.94	8,000.00
	<i>Non-Property Tax Items Totals</i>	\$5,210,712.46	\$52,082,413.00	\$52,082,413.00	\$30,797,045.87	\$53,212,551.00
<i>Departmental Income</i>						
1230	County Treasurer's Fees	15,998.78	23,000.00	23,000.00	1,689.71	13,200.00
1231	Occupancy Tax Administration	124,000.00	125,000.00	125,000.00	125,000.00	130,000.00
1232	P-Card Rebate	787.18	.00	.00	.00	.00
	<i>Departmental Income Totals</i>	\$140,785.96	\$148,000.00	\$148,000.00	\$126,689.71	\$143,200.00
<i>Use of Money & Property</i>						
2401	Interest & Earnings	83,528.03	70,000.00	70,000.00	57,560.97	80,000.00
	<i>Use of Money & Property Totals</i>	\$83,528.03	\$70,000.00	\$70,000.00	\$57,560.97	\$80,000.00
<i>Miscellaneous & Local Source</i>						
2701	Refund of Prior Year Expense	110,318.50	100,000.00	100,000.00	43,827.47	100,000.00
2705	Gifts & Donations	60,000.00	30,000.00	30,000.00	30,000.00	30,000.00
2720	OTB Dist Earnings	57,404.00	100,000.00	100,000.00	23,901.00	50,000.00
2770	Other Unclassified Revenue	472.50	.00	.00	1,834.00	.00
	<i>Miscellaneous & Local Source Totals</i>	\$228,195.00	\$230,000.00	\$230,000.00	\$99,562.47	\$180,000.00
<i>State Aid</i>						
3014	VLT/Tribal Compact Moneys	434,364.51	425,000.00	425,000.00	103,594.59	430,000.00
3405	Compassionate Care Act	61,996.85	25,000.00	25,000.00	60,138.22	80,000.00
	<i>State Aid Totals</i>	\$496,361.36	\$450,000.00	\$450,000.00	\$163,732.81	\$510,000.00
<i>Interfund Transfers</i>						
5031	Interfund Transfers	987,929.45	.00	2,500.00	2,649.31	.00
	<i>Interfund Transfers Totals</i>	\$987,929.45	\$0.00	\$2,500.00	\$2,649.31	\$0.00
<i>Fines & Forfeitures</i>						
2620	Forfeiture of Deposits	6,005.00	3,000.00	3,000.00	.00	4,000.00
	<i>Fines & Forfeitures Totals</i>	\$6,005.00	\$3,000.00	\$3,000.00	\$0.00	\$4,000.00

Budget Worksheet Report

Budget Year 2015

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund A - General						
REVENUE						
Department 1325 - County Treasurer						
Sale of Property And Compensation for Loss						
2655	Minor Sales, Other	369.89	500.00	500.00	6.25	500.00
2656	Vending Machines	4,140.83	4,500.00	4,500.00	2,531.97	4,500.00
2690	Tobacco Settlement	339,299.40	340,000.00	340,000.00	367,423.73	350,000.00
2691	Siemens Settlement	500,000.00	.00	.00	.00	.00
Sale of Property And Compensation for Loss Totals		\$843,810.12	\$345,000.00	\$345,000.00	\$369,961.95	\$355,000.00
Department 1325 - County Treasurer Totals		\$58,231,957.14	\$55,531,513.00	\$55,534,013.00	\$33,142,023.94	\$56,610,311.00
REVENUE TOTALS		\$58,231,957.14	\$55,531,513.00	\$55,534,013.00	\$33,142,023.94	\$56,610,311.00
EXPENSE						
Department 1325 - County Treasurer						
Personal Services						
110	Salaries - Regular	612,993.85	640,753.00	665,874.00	382,216.70	700,321.00
120	Salaries - Overtime	30.45	1,000.00	1,000.00	.00	1,000.00
130	Salaries - Part Time	13,200.84	13,580.00	13,580.00	10,615.07	13,933.00
Personal Services Totals		\$626,225.14	\$655,333.00	\$680,454.00	\$392,831.77	\$715,254.00
Equipment						
210	Furniture/Furnishings	292.80	.00	1,728.81	127.81	.00
220	Office Equipment	6,165.08	500.00	500.00	97.64	500.00
Comments						
Level						
Departmental Request						
Miscellaneous equipment - adding machines, etc.						
220.1	Office Equipment - Reserve	8,922.56	.00	.00	.00	.00
Equipment Totals		\$15,380.44	\$500.00	\$2,228.81	\$225.45	\$500.00
Contractual Expense						
410	Supplies	8,657.61	12,000.00	10,741.15	4,925.66	11,000.00
422	Repair/Maint-Equipment	46,785.33	50,124.00	50,124.00	800.00	52,296.00
423	Telephone	223.54	300.00	300.00	122.22	275.00
424	Postage	5,464.16	6,500.00	6,500.00	3,016.69	6,250.00
426	Subscriptions	.00	300.00	300.00	.00	300.00
427	Memberships & Dues	490.00	510.00	510.00	340.00	510.00
428	Data Processing & Internet Fees	744.00	792.00	792.00	792.00	871.00
436	Advertising Fees	.00	750.00	1,167.02	1,167.02	750.00
439	Misc Fees & Expenses	.00	.00	10.00	10.00	.00

Budget Worksheet Report

Budget Year 2019

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund A - General						
EXPENSE						
Department 1325 - County Treasurer						
<i>Contractual Expense</i>						
444	Travel/Education/Conference	305.60	500.00	900.00	882.84	1,000.00
444.01	Job Related Courses	.00	.00	304.02	293.17	.00
470	Contract	49,300.00	55,900.00	63,100.00	14,500.00	49,600.00
Comments						
<i>Level</i>	<i>Departmental Request</i>	<i>Comment</i>				
		Audit - \$42,700				
		Indirect Cost - \$5,900				
<i>Contractual Expense Totals</i>		\$111,970.24	\$127,676.00	\$134,748.19	\$26,849.60	\$122,852.00
Employee Benefits						
810	Retirement	88,311.29	94,998.00	97,309.00	57,741.59	98,530.00
830	Social Security	36,672.34	40,630.00	42,188.00	23,001.20	44,346.00
831	Medicare Contribution	8,576.60	9,502.00	9,866.00	5,379.27	10,373.00
860	Hospitalization	137,212.27	134,747.00	134,747.00	77,366.00	138,747.00
865	Dental Insurance	2,815.42	2,832.00	2,832.00	1,716.27	3,120.00
<i>Employee Benefits Totals</i>		\$273,587.92	\$282,709.00	\$286,942.00	\$165,204.33	\$295,116.00
Other Benefits						
840	Workmen's Compensation	4,168.61	3,594.00	3,594.00	3,593.84	3,626.00
861	Retirees Hospitalization	55,077.00	56,119.00	56,119.00	36,932.35	58,370.00
<i>Other Benefits Totals</i>		\$59,245.61	\$59,713.00	\$59,713.00	\$40,526.19	\$61,996.00
<i>Department 1325 - County Treasurer Totals</i>		\$1,086,409.35	\$1,125,931.00	\$1,164,086.00	\$625,637.34	\$1,195,718.00
Department 1985 - Distribution of Sales Tax						
<i>Contractual Expense</i>						
469	Other Payments/Contributions	24,548,077.53	24,019,094.00	24,019,094.00	10,986,338.95	24,548,078.00
<i>Contractual Expense Totals</i>		\$24,548,077.53	\$24,019,094.00	\$24,019,094.00	\$10,986,338.95	\$24,548,078.00
<i>Department 1985 - Distribution of Sales Tax Totals</i>		\$24,548,077.53	\$24,019,094.00	\$24,019,094.00	\$10,986,338.95	\$24,548,078.00
EXPENSE TOTALS		\$25,634,486.88	\$25,145,025.00	\$25,183,180.00	\$11,611,976.29	\$25,743,796.00
Fund A - General Totals						
REVENUE TOTALS		\$58,231,957.14	\$55,531,513.00	\$55,534,013.00	\$33,142,023.94	\$56,610,311.00
EXPENSE TOTALS		\$25,634,486.88	\$25,145,025.00	\$25,183,180.00	\$11,611,976.29	\$25,743,796.00
<i>Fund A - General Totals</i>		\$32,597,470.26	\$30,386,488.00	\$30,350,833.00	\$21,530,047.65	\$30,866,515.00
Net Grand Totals						
REVENUE GRAND TOTALS		\$58,231,957.14	\$55,531,513.00	\$55,534,013.00	\$33,142,023.94	\$56,610,311.00
EXPENSE GRAND TOTALS		\$25,634,486.88	\$25,145,025.00	\$25,183,180.00	\$11,611,976.29	\$25,743,796.00

Budget Worksheet Report

Budget Year 2015

Net Grand Totals	\$32,597,470.26	\$30,386,488.00	\$30,350,833.00	\$21,530,047.65	\$30,866,515.00
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2019 Salary Schedule (Position Budgeting)
Treasurer

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Ann. Grade & Rate	Ann. Grade & Rate				
12023	Donohue, Daniel N/A / \$33.88	Accountant N/A / \$33.88	\$70,477.00	Full Time	Out of Unit FT	11/1/2011
12819	Durett-Clapper, Melissa 10-03 / \$19.01	Payroll Technician 10-04 / \$19.34	\$39,830.00	Full Time	CSEA/FT	7/27/2015
7252	LaBruzzo, Diane 10-30 / \$23.37	Principal Account Clerk #2 N/A / \$23.37	\$48,615.00	Full Time	CSEA/FT	12/22/1986
11444	LeClair, Heidi 18-10 / \$27.25	Payroll Supervisor 18-11 / \$27.25	\$56,671.00	Full Time	CSEA/FT	4/14/2008
10539	Lynch, Robert N/A / \$59.95	Deputy Treasurer N/A / \$59.95	\$102,295.00	Full Time	Appointed F/T	1/21/2003
5290	McLeod, Debra 11-30 / \$23.70	Principal Account Clerk/Typist N/A / \$23.70	\$49,286.00	Full Time	CSEA/FT	1/2/1980
12925	Nieves, Carmen 04-00 / \$14.10	Account Clerk #1 (19 hrs) N/A / \$14.10	\$13,933.00	Less than Half	Less P/T 12/21/12	8/8/2016
12518	Rose, Ellen 19-04 / \$24.35	Accounting Technician 19-05 / \$26.62	\$53,919.00	Full Time	CSEA/FT	4/23/2014
12713	Stark, Monica N/A / \$26.85	Junior Accountant N/A / \$26.85	\$55,839.00	Full Time	Out of Unit FT	8/3/2015
8176	Swan, Michael N/A / \$53.73	County Treasurer N/A / \$53.73	\$97,784.00	Elected	Elected/FT	7/16/1990
11711	VanAlen, Aleisha 10-09 / \$21.14	Principal Account Clerk #3 10-10 / \$22.41	\$44,482.00	Full Time	CSEA/FT	10/26/2009
		Accounting Technician #2	\$47,523.00			
	19-00 / \$22.85	N/A / \$22.85				
		Senior Account Clerk #4	\$33,600.00			
	07-00 / \$16.15	N/A / \$16.15				

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: October 1, 2018

(a) **Purpose of Amendment:** Amend the County Budget to increase revenue DHSES
2017 PSAP Operations Grant

(b) **Appropriation Code, Object Code, Full Title and Amount:**
A.3020 4037 120 - 2017 Interop Communications Salaries Overtime \$7,367.75
A.3020 4037 250 - 2017 Interop Communications Tech Equipment \$88,907.88
A.3020 4037 220 - 2017 Interop Communications Office Equipment \$6,895.00
A.3020 4037 413 - 2017 Interop Communications Maint and Repair \$66,225.37

(c) **Revenue Code (with title), and Amount:**
A.3020.4037 \$169,396.00

*Please note all amount must be in whole dollars – no cents.

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: October 1, 2018

(a) Purpose of Amendment:

Amend the County Budget to increase revenue to reflect monies received from North Warren Central School District

(b) Appropriation Code, Object Code, Full Title and Amount:

School Resource Officers, North Warren School District

A.3120.1003 130 - Salaries-Part Time - \$27,705

A.3120.1003 831 - Medicare - 435

A.3120.1003 830 - Social Security - 1,860

(c) Revenue Code (with title), and Amount:

School Resource Officers, North Warren School District

A.3120.1003 2260 - Public Safety Other Gov't - \$30,000

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: October 1, 2018

- (a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect monies being received from the FY18 State Law Enforcement Terrorism Program Grant (SLETPP).
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- | | |
|---|------------|
| A.3110.4038 250 Sheriff Law Enforcement Tech Equipment | \$9,800.00 |
| A.3110.4038 260 Sheriff Law Enforcement Other Equipment | \$6,370.00 |
| A.3110.4038 410 Sheriff Law Enforcement Supplies | \$3,824.00 |
- (c) **Revenue Code (with title), and Amount:**
- | | |
|--------------------------------|-------------|
| A.3110.4038 4381 FY18 - SLETPP | \$19,994.00 |
|--------------------------------|-------------|

*Please note all amount must be in whole dollars – no cents.

RESOLUTION REQUEST FORM NO. 3**Request for New Contract****DEPARTMENT NAME: Sheriff's Office****DATE: 10/04/20018**

- (a) Is this a Result of a Bid or Request for Proposal? **Yes**
- (b) Purpose of Contract: **Upgrade to Exacom Recording System**
- (c) Name of Contractor: **Lowest Responsible Bidder**
- (d) Address of Contractor: **TBD**
- (e) Contractor's Contact Person and Telephone Number:
TBD
- (f) Has or will the Contract be provided, if so, please attach: **TBD**
- (g) Commencement Date of Contract: **Upon execution**
- (h) Termination Date of Contract: **Upon completion of work.**
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **TBD**
iv) how will payments be made (i.e. monthly, quarterly,
upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title*
and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and
Amount: **A.3020 4037 250 - 2017 PSAP Operation Grant Office Equipment****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3***Request for New Contract*****DEPARTMENT NAME: Sheriff's Office****DATE: 10/01/20018**

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Repairs and upgrades to Communications Consoles**
- (c) Name of Contractor: **Watson Consoles**
- (d) Address of Contractor: **711 N. Lynndale Drive STE**
- (e) Contractor's Contact Person and Telephone Number:
Dick Buss - (608) 987-2100
- (f) Has or will the Contract be provided, if so, please attach: **County Attorney will prepare Contract**
- (g) Commencement Date of Contract: **Upon execution**
- (h) Termination Date of Contract: **Upon completion of work.**
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$66,225.37**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.3020 4037 413 - 2017 PSAP Operation Grant Office Equipment**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

watsonconsoles

April 19, 2018

Re: Watson Furniture Group Sole Source Purchase

Watson brings a level of knowledge of Dispatch Console Furniture, greater than any other industry Manufacturer. Our Vice President, Regional Sales Managers, and Project Coordinators have over 100 years of experience in designing and installing Communication Center environments.

Our approach to Emergency Communication Center needs has not changed over the years, and in fact since 1986 and with over 2,000 individual Centers installed, Watson has always maintained that Communication Centers need special attention due to the amount of detail and customization that is required to perform the job of dispatching. Engineers and Designers have been tasked with integrating all of the ergonomic features, equipment accessibility issues, environmental concerns, and anthropometrical standards into the design of the console, while keeping the overall footprint of the consoles in a space plan that assures ADA compliance.

Perhaps most important though, is we build console furniture that lasts. The durability of the pieces themselves conserve the energy and resources required to replace them while saving our customers thousands of dollars over the "life" of our products.

Watson is the ONLY manufacturer and distributor of the Synergy™ Furniture System and all associated components. Watson Dispatch is the only vendor that you can purchase these dispatch consoles and component from.

If you have any questions or need anything further please let me know.

Sincerely,

Kelly Dowling
Account Manager
Watson Consoles



Warren County Sheriff NY - Parts

Watson Factory Rep DICK BUSS & ASSOCIATES
Address Line 1: 711 N. LYNNDALE DR STE

Specified For: WARREN COUNTY SHERIFF
Address Line 1: 1340 State Route 9

City: APPLETON
State: WI

City: Queensbury
State: NY

Sales Person: Dick Buss
Phone Number: 608-987-2100

Contact Name:
Phone Number:
Email Address:

Project Summary:

Quote for replacing/upgrading consoles to include:

New Keyboard actuators

Replacement Bases

Kickboard Plates

Total Comfort System

Fabric to replace all Existing Fabric

Delivery and Installation Included in Grand Total Pricing

Installation based on Existing Center room, one trip, 1st floor WITH prevailing wages.

1. State and Local Taxes will apply unless proof of exemption is provided with the Purchase Order.
2. Deposit may be required with order; Net 30 days of Shipment of Product.
3. Chairs are for representational purposes only.
4. Completed Order consists of a signed Contract or Purchase Order, Signed Drawings, Signed Color Selection Sheet, and Deposit.
5. Change Order Fee (minimum \$500) may be applicable for changes after 5 business days of submission.
6. Pricing will be valid for four (4) months after receipt of Purchase Order. Any orders that have not been manufactured within this time frame may be subject to a price change.

Quote Date 9/11/2018	Expiration Date 11/11/2018	Watson Account Manager: Kelly Dowling
Watson Consoles 26246 Twelve Trees Lane NW Poulsbo WA 98370		Watson Factory Rep Firm: DICK BUSS & ASSOCIATES
This Document is Confidential & Proprietary (C) 2017 Watson Furniture Group, Inc. All Rights Reserved		Prepared By:
		File Name: WarrenCo.NY_Parts.cmdrw

Option 1

Project: Warren County Sheriff NY - Parts

watsonconsoles

Sold to

Company name: WARREN COUNTY SHERIFF
 Contact Person:
 Contact Phone:
 Contact Fax:

Distributor

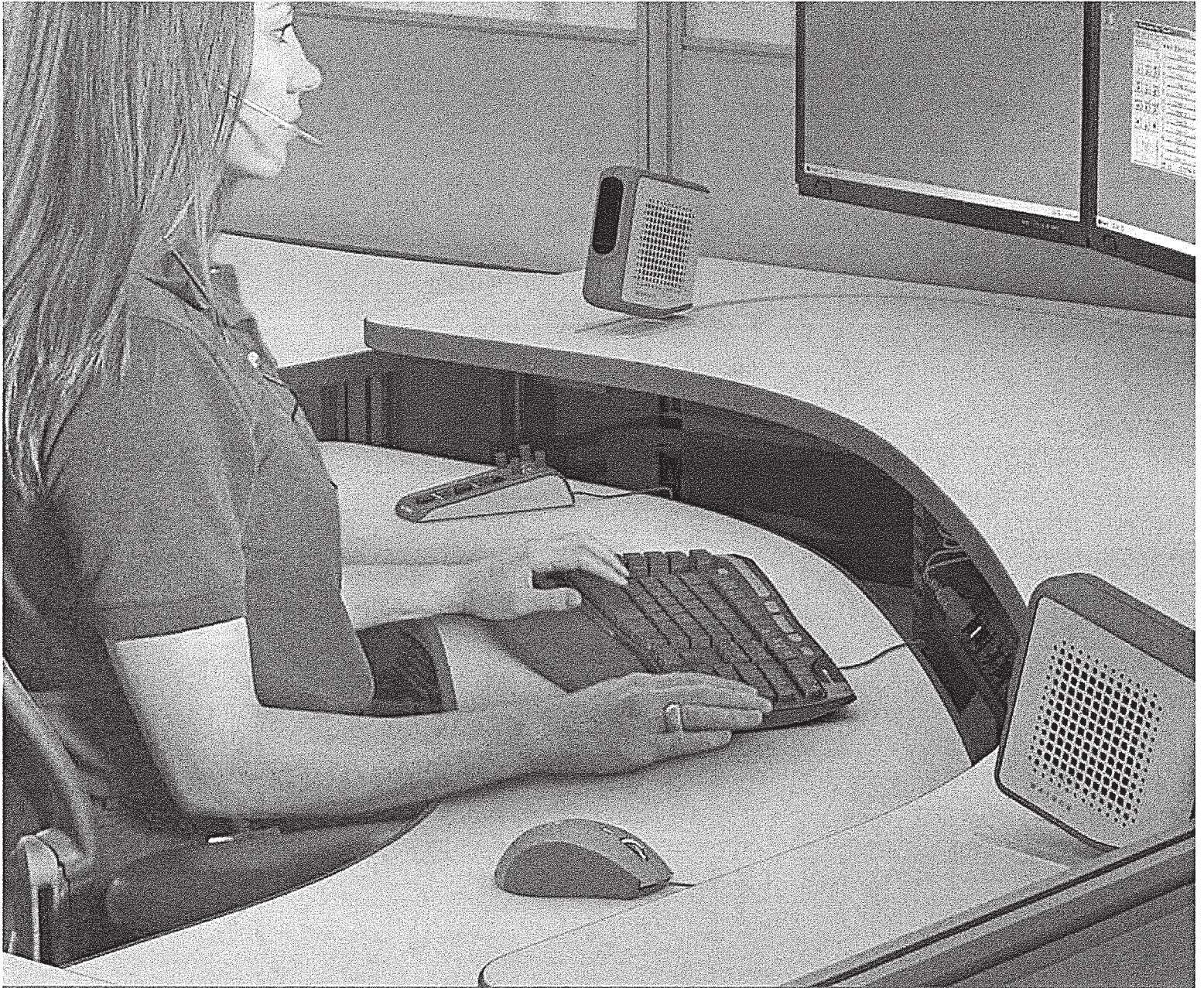
Company name: DICK BUSS & ASSOCIATE
 Salesman: Dick Buss
 Salesman Phone: 608-987-2100
 Salesman Fax: 608-345-2104

#	Qty	Part Number	Description	Sell	Ext. Sell
1	6	012120	POWER CABLE 0015DESK (EA)	\$8.14	\$48.87
2	6	012123	LINAK, CABLE MOTOR 0.2 MTR (EA)	\$6.37	\$38.22
3	6	012167	DESK PANEL DPB06 (EA)	\$18.91	\$113.45
4	6	012183	KBD ACTUATOR TCS3 LA31-U781-00 (EA)	\$236.96	\$1,421.75
5	6	012199	LINAK, KB CBD4 FOR DL6 V1.6	\$304.85	\$1,829.10
6	6	087750	NUT, HEX 5/16"-18 ZINC (EA)	\$0.04	\$0.23
7	6	121300	SCREW, SHOULDER 3/8" X 1-1/4" (EA)	\$1.66	\$9.98
8	6	121310	SCREW, 5/16"(1/4-20) X 1-1/4" (EA)	\$1.09	\$6.55
9	6	121320	SPACER,BOLT LINER, 5/16"SIZE (EA)	\$2.07	\$12.44
10	24	122750	SCREW, SMS #8X5/8 PH PN TP ZN (EA)	\$0.05	\$1.09
11	12	145000	WASHER, 1/4 FLAT ZINC (EA)	\$0.03	\$0.31
12	6	145001	WASHER,SAE 5/16X3/4X.068 ZINC (EA)	\$0.03	\$0.20
13	12	480087	WASHER, 3/8" USS FLAT, ZINC (EA)	\$0.07	\$0.78
14	6	BASE	DPP-BASE,STRRLLENGTH = 33.75	\$1,329.90	\$7,979.40
15	1	FABRIC2	GUILFORD OF MAINE FABRIC FOR ALL PANELS	\$4,967.50	\$4,967.50
16	10	TXXKS19	SYNERGY KICK PLATE, 19" WIDE	\$94.25	\$942.50
17	6	TXXTCSKTH	SYNERGY TOTAL COMFORT SYSTEM, HEIGHT ADJUSTABLE PACKAGE, WITH TWO MOBILE (FILTERED) AIR CIRCULATION FANS	\$3,185.00	\$19,110.00

Subtotal Product	\$36,482.37
Installation	\$25,000.00
Freight	\$4,743.00
Total	\$66,225.37
Grand Total	\$66,225.37

TOTAL COMFORT SYSTEM

ENVIRONMENT CONTROLS

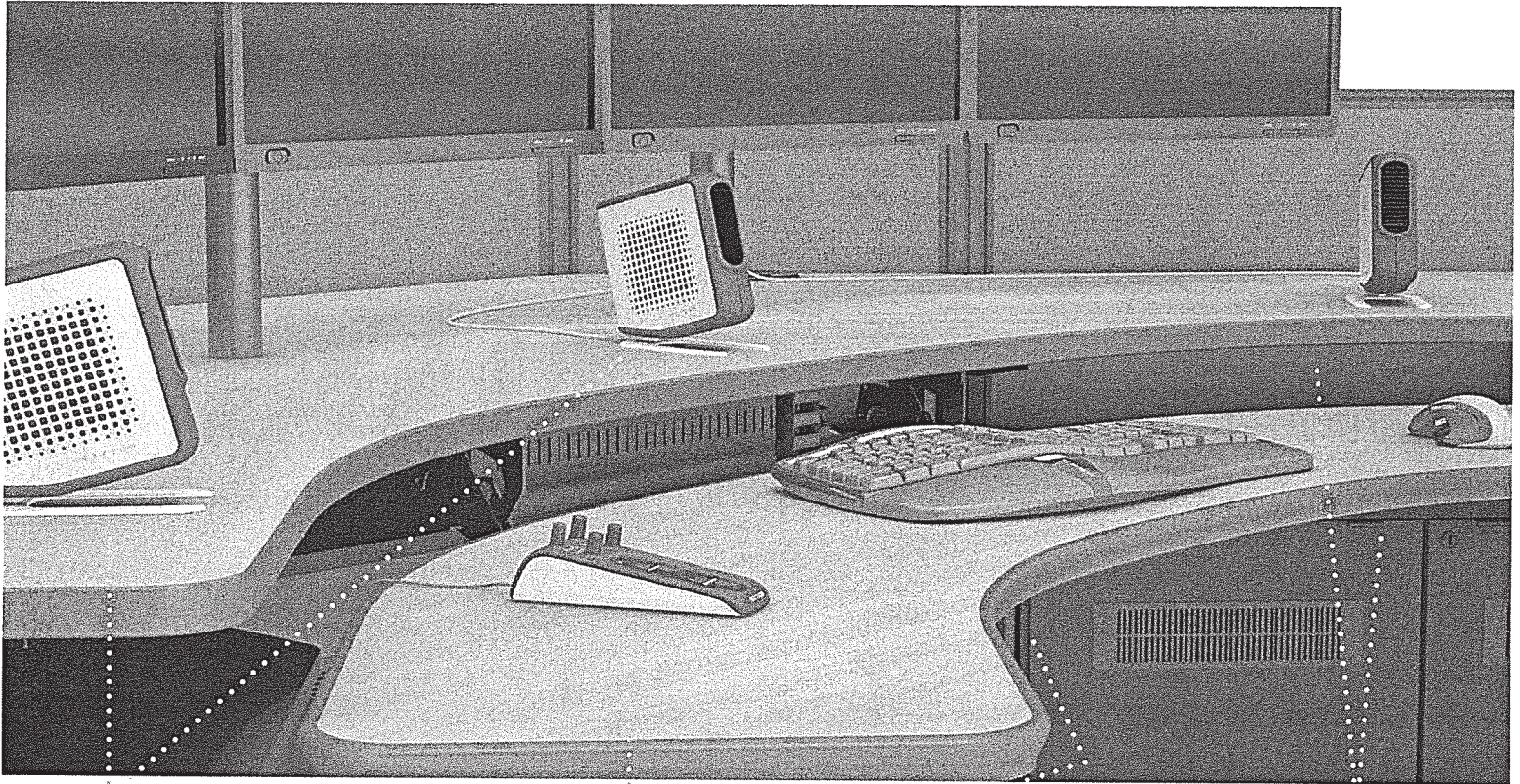


watsonconsoles

INCREASE USER COMFORT + FOCUS

For consoles that do not have integrated environment controls, the total comfort system (TCS) is a smart addition. TCS provides a single-point control for height adjustment, cool air, radiant heat and task lighting.

The modular appliances mean users who share a workstation can easily reposition them for optimal comfort.



Mobile Fans

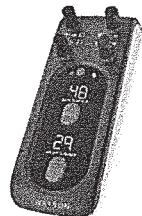
Single-Point Controller

Radiant Heat

Height-adjustability

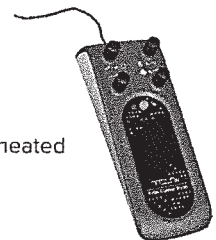
Height Adjustable

- Single-point Interface with adjustment + digital readout for primary surface and input platform
- 2 mobile, filtered air circulation fans (with option for 3rd fan)
- Outlets for 2 user-supplied lights
- Outlet for 1 radiant heater (rated for 200W); heated panel or footrest available



Non-Height Adjustable

- Compatible with all manufacturers' consoles
- Single-point Interface
- 2 mobile, filtered air circulation fans (with option for 3rd fan)
- Outlets for 2 user-supplied lights
- Outlet for 1 radiant heater (rated for 200W); heated panel or footrest available



watsonconsoles

26246 Twelve Trees Lane NW, Poulsbo, Washington 98370
 watsonconsoles.com service@watsonfg.com

RESOLUTION REQUEST FORM NO. 7

~~Request to Amend County Budget*~~

***If this is the result of a grant award, also complete and submit
Form No. 5 or 6**

DEPARTMENT NAME: Warren County Health Services-Health Education

DATE: September 27, 2018

- (a) **Purpose of Amendment:** To amend the 2018 budget to adjust the Health Services-Health Education Division to reflect additional funds to be received for CPR trainings and the expenses affiliated with these classes.
- (b) **Appropriation Code (with title), Object Code (with title) and Amount:**
A.4018.0040.433 Health Education –Client training expense \$1,000

Revenue Code (with title), and Amount:
A.4018.0040.1617- Health Education Revenues \$1,000.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

***If this is the result of a grant award, also complete and submit
Form No. 5 or 6**

DEPARTMENT NAME: Warren County Health Services-Health Education

DATE: September 27, 2018

- (a) **Purpose of Amendment:** To amend the 2018 budget to adjust the Health Services-Health Education Division to reflect additional funds to be received from AHI - Adirondack Health Institute's Population Health Improvement Program Healthy Community Design Project to be utilized for the WICed Fresh Food Bag Program. This program will involve WIC families and provide fresh fruits and vegetables at WIC clinics throughout Warren County. A line of credit will be set up with a local Community Supported Agriculture group (CSA) to purchase these Fresh food bags for as long as the funds allow.
- (b) **Appropriation Code (with title), Object Code (with title) and Amount:**
A.4018.0040.410 Health Education-Supplies \$100
A.4018.0040.445 Health Education –Foods \$2,900

Revenue Code (with title), and Amount:
A.4018.0040.1617- Health Education Revenues \$3,000

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

***If this is the result of a grant award, also complete and submit
Form No. 5 or 6**

DEPARTMENT NAME: Warren County Health Services-Ebola Program

DATE: September 27, 2018

- (a) **Purpose of Amendment:** To amend the 2018 budget to adjust the Health Services-Ebola Program to reflect the annual expense for the Warranty/Maintenance Agreement purchased with the FIT testing machine from Ebola Grant Funds. This was a five year maintenance plan that is expensed annually. Originally was expensed under Bioterrorism Program, however both deferred revenues and expenses that were prepaid need to be expensed from Ebola Program where the original machine was purchased from.
- (b) **Appropriation Code (with title), Object Code (with title) and Amount:**
A.4190.442 Ebola Program-Maintenance/Equipment Expense \$900

Revenue Code (with title), and Amount:
A.4190.4402- Ebola Program Revenues \$900

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Mental Health/Office of Community Services

SIGNED:

DATE: 9/27/18

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.4390 435	Psychiatric Eval/Criminal	\$17,970

Please state reason for transfer request:

to cover NYS mandated chargeback expense for Warren County defendants found not competent to stand trial pursuant to NYS CPL 730 statute
Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Park O & M

DATE: October 2, 2018

- (a) Purpose of Request: To Reimburse Village of Lake George for Charles R. Wood Park Attendants.
- (b) Details: Appropriation Code A.1625 413 Charles R. Wood Park, Repair and Maint - Bldg/Property, \$2,510.50
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: Deferred Revenue - Gaslight Village Parking Fees, A.691.07 \$2,510.50.

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771

No 02465

TO: Kevin Hajos, Supt _____

8/8/2018
DATE

Warren County DPW _____

4028 Main St _____

Warrensburgh, NY 12885 _____

FOR: Wood Park Attendants - Rest Room Cleaners \$2510.50

~~June~~ 2018 - Sheets Attached

Total Amount Due \$2510.50

Very truly yours,

Wood park attendents/ July 2018

date	attendent	cost per hour	hours worked	cost
7/1/2018	Dan E	\$ 11.00	8	\$ 88.00
7/2/2018	Dave Goodsell	\$ 12.50	6	\$ 75.00
7/3/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/4/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/5/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/6/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/7/2018	Dan E	\$ 11.00	7.5	\$ 82.50
7/8/2018	Dan E	\$ 11.00	7	\$ 77.00
7/9/2018	Dave Goodsell	\$ 12.50	7.5	\$ 93.75
7/10/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/11/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/13/2018	Dave Goodsell	\$ 12.50	2.5	\$ 31.25
7/13/2018	Dan E	\$ 11.00	2	\$ 22.00
7/14/2018	Dan E	\$ 11.00	4	\$ 44.00
7/15/2018	Dan E	\$ 11.00	6	\$ 66.00
7/17/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/18/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/19/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/20/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/23/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/24/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/25/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/26/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/28/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/30/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
7/31/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00

rest room cleaners	\$ 22.00	10.5	\$ 231.00
1.5 hrs/day			
7days aweek			
<u>2@11.00hr ea</u>			
Total Hours		186.5	

Total Amount Due		\$	2,510.50
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RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Park O & M

DATE: October 2, 2018

- (a) Purpose of Request: To Reimburse Village of Lake George for Charles R. Wood Park Attendants.
- (b) Details: Appropriation Code A.1625 413 Charles R. Wood Park, Repair and Maint - Bldg/Property, \$2,579.00
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: Deferred Revenue - Gaslight Village Parking Fees, A.691.07 \$2,579.00.

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771

No 02472

TO: Kevin Hajos, Supertendent

9/12/18

DATE

Warren County DPW

4028 Main St.

Warrensburgh, NY 12885

FOR: Wood Park Attendants - Rest Room Cleaners

August 2018 - Sheet Attached

Total Amount Due \$2,579.00

Very truly yours,

Dannae Beck

Wood park attendents/ August 2018

date	attendent	cost per hour	hours worked	cost
8/1/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/2/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/2/2018	Dan E	\$ 11.00	2	\$ 22.00
8/3/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/4/2018	Dave Goodsell	\$ 12.50	4	\$ 50.00
8/7/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/8/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/9/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/10/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/13/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/14/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/15/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/16/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/17/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/20/2018	Dan E	\$ 11.00	8	\$ 88.00
8/20/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/21/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/21/2018	Dan E	\$ 11.00	8	\$ 88.00
8/22/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/23/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/24/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/27/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/29/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/30/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
8/31/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00

rest room cleaners	\$	22.00	10.5	\$	231.00
1.5 hrs/day					
7days aweek					
<u>2@11.00hr ea</u>					
Total Hours			190		

Total Amount Due				\$	2,579.00
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RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Park O & M

DATE: October 2, 2018

- (a) Purpose of Request: To Reimburse Village of Lake George for Charles R. Wood Park Supplies & Building Maintenance.

- (b) Details: Appropriation Code A.1625 413 Charles R. Wood Park, Repair and Maint - Bldg/Property, \$2,921.46; A.1625 410 Charles R. Wood Park, Supplies, \$2,358.25.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: Deferred Revenue - Gaslight Village Parking Fees, A.691.07 \$5,279.71.

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771

No 02469

TO: Kevin Hajos
Warren County DPW
4028 Main Street
Warrensburgh, NY 12885

8/30/18
DATE

FOR: Wood Park June 1 Aug 20, 2018
See Attached

Total Amount Due 5,279.71

Very truly yours,

Lance Beck
Treasurer

Varren County (Wood Park) June - Aug 2018						
Paid Date	VOUCHER	EXPLANATION	AMOUNT	CHECK #		
6/18/2018	190012	Atlantic Irrigation Specialties	\$ 6.35	31451	ATTACHED	
6/18/2018	190059	Atlantic Irrigation Specialties	\$ 600.96	31451	ATTACHED	
7/16/2018	190194	Turf Mgm	\$ 315.00	31632	ATTACHED	
7/16/2018	190199	ADK Lock Dr.	\$ 240.50	31552	ATTACHED	
7/16/2018	190225	W.W. Granger	\$ 238.00	31580	ATTACHED	
7/16/2018	190227	Hill & Markes Inc	\$ 327.32	31583	ATTACHED	
7/16/2018	190251	Tractor Supply Co.	\$ 36.99	31631	ATTACHED	
7/16/2018	192061	Lake George Hardware	\$ 8.69	31589	ATTACHED	
8/20/2018	190324	Lowes	\$ 31.77	31655	will send when cancelled	
8/20/2018	190367	Lake George Marine	\$ 20.98	31722	will send when cancelled	
8/20/2018	190371	Lake George Marine	\$ 81.95	31722	will send when cancelled	
8/20/2018	190465	Propet Distribution	\$ 563.35	31747	will send when cancelled	
8/20/2018	190452	Leland Paper	\$ 1,014.77	31724	will send when cancelled	
8/20/2018	190393	Turf Management	\$ 1,767.50	31769	will send when cancelled	
8/20/2018	190422	Ferguson Waterworks	\$ 25.58	31699	will send when cancelled	
		Total	\$ 5,279.71			

ALWAYS 410 2358.32
 ALWAYS 413 2921.46

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Department of Public Works

DATE: September 28, 2018

- (a) Purpose of Request: Appropriate Funds from Motor Fuel System Reserve Fund (DM 894.00) to Road Machinery, Repair/Maint-Equipment (DM.5140 422) \$7,200.00.
- (b) Details: Appropriate of Funds from Motor Fuel System Reserve Fund (DM 894.00) to Road Machinery, Motor Fuel Farm, Repair/Maint-Equipment (DM.5140 422) for Fire Suppression replacement and amending 2018 Warren County Budget \$7,200.00.
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: DM 894.90 Motor Fuel System Reserve Fund \$7,200.00.

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Public Works - DPW

DATE: September 28, 2018

- (a) Purpose of Amendment: To Amend 2018 budget \$38,228.50 dollars to reflect Insurance Recovery payment received August 13, 2018, for replacement of Vehicle 17-02, DOL 07/25/18.

- (b) Appropriation Code, Object Code, Full Title and Amount: DM.5130 230, Road Machinery, Automotive Equipment \$38,228.50.

- (c) Revenue Code (with title), and Amount: DM.5130 2680, Road Machinery, Insurance Recovery \$38,228.50.

WARREN COUNTY ATTORNEY'S OFFICE

Warren County Municipal Center

1340 State Route 9

Lake George, New York 12845

Telephone: 518 - 761 - 6463

Fax 518 - 761 - 6377

LAW DEPARTMENT

DATE: 08/13/18
TO: Michael Swan
FROM: Laney Morgan
RE: Insurance check NYMIR Claim #WARR-2018-022-001

Enclosed please find NYMIR's check #95414 in the amount of \$38,228.50, representing payment for the total loss on DPW Vehicle number 17-02 (2017 Dodge Ram 3500 VIN#3C63R3CT1HG585549) by Bryce Ashline on 7/25/18 on State Route 8, Johnsburg, NY.

In accord with Rob Lynch's email from 2/23/17, I am forwarding this to you, rather than DPW.

C: Kevin Hajos, Superintendent DPW
Betsy Henkel, DPW

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 9/28/2018

- (a) Exact Title and Number of Project*: Bay Road Preservation Project (PIN 1760.19) H365.9550 280
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): N/A
- (e) Amount of Decrease (if applicable): \$228,643.57
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
 -(\$ 182,914.86) Federal
 -(\$ 34,296.54) State Marchiselli
 -(\$ 11,432.17) Local (return surplus local match to fund source D.9950.910)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To reconcile capital project shares for final total project costs:

WARREN COUNTY

Journal Report - August 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Admn.Fiscal Srv - Administrative Fiscal Services					
8/24/2018	A.4530 440	Legal/Transcript Fees	Transfer of Funds within Object Code to A.4530 470	\$	\$ 500.00
8/24/2018	A.4530 470	Contract	Transfer of Funds within Object Code from A.4530 440	\$ 500.00	
Clk of Legislati - Clerk of the Legislative Board					
8/1/2018	A.1010 437	Consulting Fees	Budget transfer from Object Code A.1010 444	\$ 430.00	
8/1/2018	A.1010 444	Travel/Education/Conference	Budget transfer within Object Code to A.1010 437		\$ 430.00
Dist. Attorney_Crime Vict Asst - District Attorney, Crime Victims Assistance Unit					
8/23/2018	A.1168 210	Furniture/Furnishings	budget transfer out of object code from A.1168 210 to A.1168 410		\$ 14,049.48
8/23/2018	A.1168 410	Supplies	budget transfer out of object code to A.1168 410 from A.1168 210	\$ 14,049.48	
8/3/2018	A.1165 250	Technical Equipment	Budget Transfer out of Object Code from A.1165 410	\$ 44.59	
8/3/2018	A.1165 410	Supplies	Budget Transfer out of Object Code to A.1165 250		\$ 44.59
DPW_DPW Admin - DPW,DPW Administration					
8/1/2018	A.1620 421	Equipment Rental	Transfer Within Budget Code From A.1620 470	\$ 918.00	
8/1/2018	A.1620 470	Contract	Transfer Within Budget Code to A.1620 421		\$ 918.00
8/1/2018	A.7111 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.7111 470	\$ 29.00	
8/1/2018	A.7111 470	Contract	Transfer Within Budget Code to A.7111 413		\$ 29.00
8/2/2018	A.7111 410	Supplies	Transfer Within Budget Code from A.7111 416	\$ 300.00	
8/2/2018	A.7111 416	Oil & Gas-Heating	Transfer Within Budget Code to A.7111 410		\$ 300.00
8/6/2018	A.1620 418	Ins-General Liability	Transfer Within Budget Code from A.1620 470	\$ 845.97	
8/6/2018	A.1620 421	Equipment Rental	Transfer Within Budget Code from A.1620 470	\$ 50.00	
8/6/2018	A.1620 470	Contract	Transfer Within Budget Code to A.1620 421		\$ 50.00
8/6/2018	A.1620 470	Contract	Transfer Within Budget Code to A.1620 418		\$ 845.97
8/6/2018	A.7111 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.7111 418	\$ 55.00	
8/6/2018	A.7111 418	Ins-General Liability	Transfer Within Budget Code to A.7111 413		\$ 55.00
8/6/2018	DM.5130 424	Postage	Transfer Within Budget Code from DM.5130 441	\$ 12.00	

WARREN COUNTY
Journal Report - August 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
8/6/2018	DM.5130 441	Auto-Supplies & Repair	Transfer Within Budget Code to DM.5130 424	\$	\$ 12.00
8/13/2018	A.1490 410	Supplies	Transfer Within Budget Code to A.1490 424	\$	\$ 150.00
8/13/2018	A.1490 424	Postage	Transfer Within Budget Code from A.1490 410	\$ 150.00	\$
8/13/2018	A.5610 410	Supplies	Transfer Within Budget Code to A.5610 455	\$	\$ 25.00
8/13/2018	A.5610 455	Safety Equipment	Transfer Within Budget Code from A.5610 410	\$ 25.00	\$
8/21/2018	A.7111 220	Office Equipment	Transfer Within Budget Code from A.7111 260	\$ 150.00	\$
8/21/2018	A.7111 260	Other Equipment	Transfer Within Budget Code to A.7111 220	\$	\$ 150.00
8/22/2018	D.5110 435	Medical Fees	Transfer Within Budget Code from D.5110 470	\$ 338.00	\$
8/22/2018	D.5110 470	Contract	Transfer Within Budget Code to D.5110 435	\$	\$ 338.00
8/29/2018	A.1620 421	Equipment Rental	Transfer Within Budget Code from A.1620 470	\$ 100.00	\$
8/29/2018	A.1620 470	Contract	Transfer Within Budget Code to A.1620 421	\$	\$ 100.00
8/30/2018	A.7110 421	Equipment Rental	Transfer Within Budget Code from A.7110 470	\$ 50.00	\$
8/30/2018	A.7110 470	Contract	Transfer Within Budget Code to A.7110 421	\$	\$ 50.00
8/30/2018	A.7111 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.7111 415	\$ 137.00	\$
8/30/2018	A.7111 415	Electricity	Transfer Within Budget Code to A.7111 413	\$	\$ 137.00
8/30/2018	D.3310 220	Office Equipment	Transfer Within Budget Code from D.3310 260	\$ 28.00	\$
8/30/2018	D.3310 260	Other Equipment	Transfer Within Budget Code to D.3310 220	\$	\$ 28.00
Human Resources - Human Resources					
8/29/2018	A.1435 210	Furniture/Furnishings	Budget Transfer out of object code from A.1435.439	\$ 375.00	\$
8/29/2018	A.1435 439	Misc Fees & Expenses	Budget Transfer out of object code to A.1435.210	\$	\$ 375.00
Infotech - Information Technology					
8/10/2018	A.1680 220	Office Equipment	Budget Transfer out of Object Code from A.1680 410	\$ 31.00	\$
8/10/2018	A.1680 410	Supplies	Budget Transfer out of Object Code to A.1680 220	\$	\$ 31.00
OFA - Office for the Aging					
8/30/2018	A.6772 415	Electricity	Within object code transfer to A6772416	\$	\$ 1,030.00

WARREN COUNTY
Journal Report - August 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
8/30/2018	A.6772 416	Oil & Gas-Heating	Within object code transfer from A6772415	\$ 1,030.00	
Office of EMS - Office of Emergency Services					
8/14/2018	A.3645.4103 810	Retirement	Budget transfer within object code from A.3645.4103 860	\$ 12.97	
8/14/2018	A.3645.4103 860	Hospitalization	Budget transfer within object code to A.3645.4103 810		\$ 12.97
8/27/2018	A.3410 427	Memberships & Dues	Budget transfer within object code from A.3410 428	\$ 29.00	
8/27/2018	A.3410 428	Data Processing & Internet Fees	Budget transfer within object code to A.3410 427		\$ 29.00
8/28/2018	A.3410 418	Ins-General Liability	Budget transfer within object code to A.3410 428	\$ 354.27	
8/28/2018	A.3410 423	Telephone	Budget transfer within object code to A.3410 428	\$ 175.00	
8/28/2018	A.3410 428	Data Processing & Internet Fees	Budget transfer within object code from A.3410 418	\$ 354.27	
8/28/2018	A.3410 428	Data Processing & Internet Fees	Budget transfer within object code from A.3410 423	\$ 175.00	
8/28/2018	A.3640 418	Ins-General Liability	Budget transfer within object code to A.3640 423	\$ 338.09	
8/28/2018	A.3640 423	Telephone	Budget transfer within object code from A.3640 418	\$ 338.09	
8/28/2018	A.3640 423	Telephone	Budget transfer within object code from A.3640 426	\$ 180.00	
8/28/2018	A.3640 423	Telephone	Budget transfer within object code from A.3640 427	\$ 25.00	
8/28/2018	A.3640 423	Telephone	Budget transfer within object code from A.3640 453	\$ 280.00	
8/28/2018	A.3640 426	Subscriptions	Budget transfer within object code to A.3640 423		\$ 180.00
8/28/2018	A.3640 427	Memberships & Dues	Budget transfer within object code to A.3640 423		\$ 25.00
8/28/2018	A.3640 453	Uniforms & Clothing	Budget transfer within object code to A.3640 423		\$ 280.00
8/28/2018	A.3642 418	Ins-General Liability	Budget transfer within object code to A.3642 422		\$ 76.00
8/28/2018	A.3642 422	Repair/Maint-Equipment	Budget transfer within object code from A.3642 418	\$ 76.00	
Personnel - Civil Service					
8/17/2018	A.1430 428	Data Processing & Internet Fees	Budget Transfer within Object Code from A.1430 439	\$ 350.00	
8/17/2018	A.1430 439	Misc Fees & Expenses	Budget Transfer within Object Code to A.1430 428		\$ 350.00
Probation_Probation - Probation, Probation					
8/13/2018	A.3140 442	Automotive - Gas & Oil	Budget Transfer Within Object Code to A.3140.470		\$ 60.00

WARREN COUNTY
Journal Report - August 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
8/13/2018	A.3140 470	Contract	Budget Transfer Within Object Code from A.3140.442	\$ 60.00	
Public Defender - Public Defender					
8/8/2018	A.1171 428	Data Processing & Internet Fees	Transfer from A.1171 439 to A.1171 428	\$ 650.00	
8/8/2018	A.1171 439	Misc Fees & Expenses	Transfer from A.1171 439 to A.1171.		\$ 650.00
Public Health_Health Services - Public Health,Health Services					
8/6/2018	A.4018.0040 410	Supplies	budget transfer HlthEd to A4018.0040.433		\$ 510.00
8/6/2018	A.4018.0040 433	Training-Client	budget transfer HlthEd from A4018.0040.410	\$ 510.00	
8/9/2018	A.4189 260	Other Equipment	Bt OUt of code transfers to A.4189.428 from A.4189.260		\$ 344.00
8/9/2018	A.4189 428	Data Processing & Internet Fees	Bt OUt of code transfers to A.4189.428 from A.4189.260	\$ 344.00	
8/16/2018	A.4018.0030 435	Medical Fees	Budget transfer Dis Prog to A4018.0030.437		\$ 260.00
8/16/2018	A.4018.0030 437	Consulting Fees	Budget transfer Dis Prog from A4018.0030.435	\$ 260.00	
8/24/2018	A.4054.0060 860	Hospitalization	Budget Transfer EI Health Ins Reim to A.4054.0060.862 from .860		\$ 100.00
8/24/2018	A.4054.0060 862	Health Insurance Cost Reimbursement	Budget Transfer EI Health Ins Reim to A.4054.0060.862 from .860	\$ 100.00	
8/29/2018	A.4018.0020 410	Supplies	Budget transfer Fam Hlth to A4018.0020.445		\$ 13.00
8/29/2018	A.4018.0020 445	Foods	Budget transfer Fam Hlth from A4018.0020.410	\$ 13.00	
Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement					
8/20/2018	A.3110 260	Other Equipment	Out of Code Transfer from A.3110 455	\$ 4,692.60	
8/20/2018	A.3110 455	Safety Equipment	Out of Code Transfer to A.3110 260		\$ 4,692.60
Social Services - Social Services					
8/9/2018	A.6030 416	Oil & Gas-Heating	Budget Transfer from A. 6030 416 to A. 6030 422		\$ 20.00
8/9/2018	A.6030 422	Repair/Maint-Equipment	Budget Transfer to A. 6030 422 from A. 6030 416	\$ 20.00	
8/24/2018	A.6030 434	Allowances	Budget Transfer From A. 6030 434 to A. 6030 445		\$ 3,000.00
8/24/2018	A.6030 445	Foods	Budget Transfer to A. 6030 445 from A. 6030 434Codes	\$ 3,000.00	

WARREN COUNTY
Journal Report - August 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Treasurer Disb - Treasurer Departmental Activity					
8/2/2018	A.1325 410	Supplies	Budget Transfer from A.1325 410 to A.1325 436	\$ 417.02	\$ 417.02
8/2/2018	A.1325 436	Advertising Fees	Budget Transfer from A.1325 410 to A.1325 436	\$	\$
8/27/2018	A.1325 444	Travel/Education/Conference	Budget Transfer form A.1325 444 to A.1325 444.01	\$	\$ 993.91
8/27/2018	A.1325 444.01	Job Related Courses	Budget Transfer form A.1325 444 to A.1325 444.01	\$ 993.91	\$
Youth - Youth					
8/21/2018	A.7312 220	Office Equipment	Budget Transfer Out of Code from A.7312 470	\$ 1,000.00	\$
8/21/2018	A.7312 470	Contract	Budget Transfer Out of Code to A.7312 220	\$	\$ 1,000.00
8/21/2018	A.7312 410	Supplies	Budget Transfer within Object Code transfer from A.7312 470	\$ 350.00	\$
8/21/2018	A.7312 470	Contract	Budget Transfer within Object Code transfer to A.7312 410	\$	\$ 350.00

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: LEGISLATIVE BOARD

SIGNED:

DATE: 10/04/2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1010 444	Legislative Board, Travel/Education/Conference	\$6,000

Please state reason for transfer request:

Higher than anticipated travel expenses, plus transfer of \$3,430 to cover invoice from Environmental Capital (unbudgeted). Amt requested is for rest of 2018.

Please file original request with Clerk of the Board and retain copy for your records.

PERSONNEL AND HIGHER EDUCATION COMMITTEE

AGENDA

OCTOBER 4, 2018

Draft Agenda - Subject to Change

Committee Members: Geraghty, Frasier, McDevitt, Leggett, Braymer, Simpson, Hyde, Diamond, Loeb, Merlino and Sokol

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the floor
- IV. **Action Agenda**
 - 1) **SUNY Adirondack representatives to provide an update on the College.**
 - 2) **Items/Requests to be Discussed by the Human Resources Director and/or Personnel Officer:**
 - Human Resources-***
 - A) Review of report on tracking of vacancies filled.
 - B) Human Resources Budget presentation by the County Human Resources Director.
 - Civil Service-***
 - C) Civil Service Budget presentation by the Personnel Officer.
 - 3) **Referral from the County Facilities Committee, Airport:**
Request to amend the Salary Schedule to increase the salary of Airport Maintenance Worker from \$0 to \$34,104 retroactive to September 24, 2018.
 - 4) **Referral from the Economic Growth & Development Committee, Planning:**
Request to amend the Table of Organization & Salary Schedule to change the GIS Coordinator position from part-time (32 hrs/week) to full time effective October 29, 2018.
 - 5) **Referral from the Health, Human & Social Services Committee, Health Services:**
Request to reclassify the position of Community Services Worker #2, *Grade 8, Base Annual Salary \$34,102*, to Sr. Community Services Worker, *Grade 11, Base Annual Salary \$37,256*, effective October 22, 2018.
 - 6) **Request from the Clerk of the Board of Supervisors:**
Request for authorization to enroll Warren County in the National Association of Counties (NACo) for the annual membership fee of \$1,314. *Note: this expense was not included in the 2019 Budget Request.*
 - 7) Request to appoint G. Travis Whitehead to fill Warren County's vacant position on the Warren-Washington Counties IDA & CDC due to the resignation of Louis Tessier.

Continued

V. Pending Items:

Personnel -

- 1) Committee members to present their recommendations for Ethics Board membership to replace those who were no longer affiliated with government and those who had moved out of the area. (03.29.18) Update: It was the consensus of the Committee to have the County Attorney to contact James Underwood, *Town of Queensbury Zoning Board of Appeals*, former Supreme Court Judge Krogmann, Jim Campinell, *First Ward Councilman, City of Glens Falls* and Robert Smith, *Town of Queensbury Resident*, to inquire whether they were interested in becoming members of the Warren County Ethics Board and report back to the Committee. (04.11.18) Update: The Committee determined Messrs. Campinell and Smith were ineligible to serve as Board members due to existing conflicts of interest and the County Attorney indicated she had received no response to her inquiries from Judge Krogmann and Mr. Underwood. Mr. Geraghty instructed the Committee to concentrate on filling the two governmental member vacancies on the Board. (05.03.18) Update: Supervisor Braymer will notify Diana Palmer, who had indicated to her she was interested in becoming a member, to contact Ms. Kissane. (06.26.18) Update: Committee removed Gayle Seaman, changed Edna Wells from an Alternate Government to Alternate Non-Government member and appointed Diana Palmer as a Governmental member resulting in the Alternate Government member position being vacant. (08.02.18) Update: Mr. Geraghty informed following a review by the County Attorney a decision would be made regarding whether the vacant Alternate Government member position would be filled with Catherine Atherden, *Town of Queensbury Ward 3 Councilwoman*, or Robert Curtis, *Clerk City of Glens Falls*, at the next Committee meeting. (08.30.18)

Higher Education - No Items this month.

VI. Vacancies Approved for Filling by Oversight Committee:

<i>Buildings and Grounds-</i>	Building Maint. Worker #6, <i>Grade 6, Base Annual Salary \$31,107</i> , due to promotion.
<i>Fire Prevention & - Building Code Enforcement</i>	Fire Prevention & Building Code Enforcement Officer (PT), <i>Grade 17, Base Annual Salary \$22,151.50</i> , due to resignation.
<i>Health Services-</i>	Registered Professional Nurse/CHN #11, <i>Grade 19, Base Annual Salary \$46,318</i> , due to promotion.
<i>Office for the Aging-</i>	Meal Site Cook #7, <i>Grade 2, Base Annual Salary \$26,743</i> , due to resignation.
<i>Probation-</i>	Probation Officer Trainee, <i>Grade 16, Base Annual Salary \$42,290</i> , due to retirement.
<i>Public Works-</i>	Highway Construction Supervisor II, <i>Grade 18, Base Annual Salary \$45,313</i> .

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Planning and Community Development

DATE: 28 September 2018

- (a) Purpose of Request: Amend 368 of 2018

- (b) Details: Department is requesting that the funding source be changed from Capital Fund H371 to CD74 and change the not to exceed amount to \$148,500 per the bid documents (WC50-18). Also to ratify the actions of the Chairman to alter the existing contract prior to the full Board meeting.
- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: CD74

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

The County authorized a a MWBE EEO plan per the requirements of contract 1000460 with the NYS Department of State for administration of a Local Waterfront Revitalization Program grant award. The County was awarded additional funding in 2014 as part of contract number C1000561. The existing plan only pertains to C1000460. The Department is requesting an amendment to the Plan to extend the policy to C1000561.

Warren County Board of Supervisors

RESOLUTION NO. 368 OF 2018

RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, MERLINO, FRASIER, DICKINSON, DIAMOND, LOEB, HYDE, MAGOWAN AND WILD

AWARDING BID AND RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD IN AUTHORIZING AN AGREEMENT WITH DRILLING TECHNOLOGIES, INC. AS THE LOWEST RESPONSIBLE BIDDER FOR DIRECTIONAL BORING SERVICES FOR THE SEWER EXTENSION PROJECT FOR HORICON AVENUE IN THE TOWN OF WARRENSBURG, NEW YORK (WC 50-18)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Directional Boring Services for the Sewer Extension Project for Horicon Avenue in the Town of Warrensburg, New York (WC 50-18), and

WHEREAS, Cedarwood Engineering Services, PLLC, the engineer for the project, has issued correspondence recommending that Warren County award the contract to Drilling Technologies, Inc., the low bidder for the project, and

WHEREAS, in order to avoid delaying the project, it was necessary for the Chairman of the Board to execute the agreement prior to the September 21, 2018 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board be, and hereby are, ratified with regards to execution of an agreement with Drilling Technologies, Inc., 38 Geneva Boulevard, Wynantskill, New York 12198, for Directional Boring Services for the Sewer Extension Project for Horicon Avenue located in the Town of Warrensburg, New York, pursuant to the terms and provisions of the specifications (WC50-18) and proposal, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the work at a rate of Four Thousand Nine Hundred Fifty Dollars (\$4,950) per day, not to exceed a total of Fifty-One Thousand Seven Hundred Fifty Dollars (\$51,750) and in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project H371 Horicon Avenue Sewer Extension.