

FINANCE COMMITTEE
AGENDA
NOVEMBER 1, 2018

Committee Members: *Sokol, Simpson, Merlino, Dickinson, Strough, Beaty, Frasier, McDevitt, Geraghty
Braymer and Hyde*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Action Agenda
 - 1) **Request for transfer of funds as attached for Committee approval.**
 - 2) **Referral from the Criminal Justice & Public Safety Committee, Sheriff:**
Request to amend the County Budget in the amount of \$123,657.75 to reflect receipt of funds from the Great Escape, Lake George Central School District and Queensbury Union Free School District for law enforcement services at the Great Escape and Safety Resource Officer Services within the School Districts.
 - 3) **Referrals from the Park Operations & Management Committee:**
 - A) Request to appropriate funds in the amount of \$3,035 from Budget Code A.691.07, *Deferred Revenue-Gaslight Village Parking Fees*, to Budget Codes A.1625 413, *Charles R. Wood Park, Repair & Maint.-Bldg./Property*, and authorize reimbursement to the Village of Lake George for the cost of Wood Park attendants for the month of September.
 - B) Request to appropriate funds in the amount of \$1,181 from Budget Code A.691.07, *Deferred Revenue-Gaslight Village Parking Fees*, to Budget Codes A.1625 413, *Charles R. Wood Park, Repair & Maint.-Bldg./Property*, and authorize reimbursement to the Village of Lake George for expenses incurred in relation to July turf management treatment.
 - 4) **Referral from the Support Services Committee, Information Technology:**
Request to authorize an appropriation in the amount of \$4,001 from the Computer Reserve to the Sheriff's Budget (A.3110 220.1) for the purchase of computers and related equipment/software.
 - 5) **Requests/Items to be Discussed by the County Administrator:**
Journal Reports of transfers approved by the County Administrator staff during September of 2018.
 - 6) Finance Committee action is required on the following items approved by the Personnel & Higher Education Committee: Personnel & Higher Education Agenda Items 3A, 3B and 4.
- IV. **Pending Items:**
No items this month.
- V. Privilege of the Floor
- VI. Motion to Adjourn

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

SIGNED: _____

DATE: October 29, 2018

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A.4054.444	Preschool Program-Travel/education Expense	A.4018.0020.860	Family Health-Hospitalization Expense	\$5,200.00

Total Transfers **\$5,200.00**

- To transfer funds for Health Insurance that a Part time employee is now receiving. Moving funds from Preschool program to Family Health program to cover these expenses to year end. This employee is working for both the Preschool Program and the Family Health program.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

RESOLUTION REQUEST FORM NO. 10
Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Planning and Community Development

SIGNED:

DATE:

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.8021 110	Salaries-Full Time	A.9950 910	Transfer Capital Project	\$694.70
A.8021 810	Retirement	A.9950 910	Transfer Capital Project	\$109.07
A 8021 830	FICA	A.9950 910	Transfer Capital Project	\$39.81
A.8021 831	Medicare	A.9950 910	Transfer Capital Project	\$9.31
A.8021 860	Health	A.9950 910	Transfer Capital Project	\$181.79
A.8021 865	Dental	A.9950 910	Transfer Capital Project	\$2.14

REASON FOR TRANSFER: 50% match for salaries;Sue & Chris 2nd Qtr 2018, H349 TOTAL \$1,036.82

CONTINGENT FUND TRANSFER REQUEST

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

REASON FOR TRANSFER:

RESOLUTION REQUEST FORM NO. 10
Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Planning and Community Development

SIGNED:

DATE:

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.8021 110	Salaries-Full Time	A.9950 910	Transfer Capital Project	\$712.09
A.8021 810	Retirement	A.9950 910	Transfer Capital Project	\$115.87
A.8021 830	FICA	A.9950 910	Transfer Capital Project	\$42.53
A.8021 831	Medicare	A.9950 910	Transfer Capital Project	\$9.95
A.8021 860	Health	A.9950 910	Transfer Capital Project	\$180.64
A.8021 865	Dental	A.9950 910	Transfer Capital Project	\$2.14

REASON FOR TRANSFER: 50% match for salaries; TOTAL \$1,063.22
 Wayne, Sue, Chris 3rd Qtr 2018, H349

CONTINGENT FUND TRANSFER REQUEST

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

REASON FOR TRANSFER:

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM Public Works - Parks, Recreation & Railroad

Name of Department

SIGNED: _____ DATE: 10/23/2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.7111	130 General, Up Yonda Farm, Salaries - Part Time	A.7111 410	General, Up Yonda Farm, Supplies	\$ 900.00
A.7111	130 General, Up Yonda Farm, Salaries - Part Time	A.7111 260	General, Up Yonda Farm, Other Equipment	\$ 400.00

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

Stove & Program Supplies for Up Yonda Farm

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Warren County Public Defender's Office

SIGNED:

DATE:

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1171 439	Misc Fees & Expenses	A.1171 220	Office Equipment	\$600.00

Please state reason for transfers requested:
Replaced broken computer monitors.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM Department of Public Works

Name of Department

SIGNED: _____

DATE: _____

10/23/2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8274	280 County Roads, 2018 CR 10 Schroon River Rd	D.5112.8283	280 County Roads, 2018 CR 3 Warrensburg Road	\$ 38,770.32

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

Change of scope for CR 3 Warrensburg Road

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM Department of Public Works

Name of Department

SIGNED: _____ DATE: 10/23/2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110	421 County Roads, Maint of Roads, Equipment Rental	D.5112.8273 421	County Roads, 2018 CR 55 Valentine Pond Rd, Equip Rental	\$ 17,314.96
D.5110	421 County Roads, Maint of Roads, Equipment Rental	D.5112.8284 421	County Roads, 2018 CR 36 Valley Road, Equip Rental	\$ 34,380.04
D.5110	421 County Roads, Maint of Roads, Equipment Rental	D.5112.8233 421	County Roads, 2017 CR 66 Country Club Rd, Equip Rental	\$ 6,264.83

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

A.1990 439 Contingent Fund

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

Transfer to cover Internal Equipment Rental Costs for Completed Roads

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: _____ DATE: 10/23/2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5148	110 County Roads, Serv to Other Govts Salaries-Reg	D.5148 120	County Roads, Serv to Other Govts. Salaries-OT	\$ 1,179.83

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Overtime for Town Paving

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: 10/22/2018

- (a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect revenues from Great Escape, Lake George Central School District and Queensbury Union Free School District.
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- | | |
|---|-------------|
| A.3110 120 Sheriff's Law Enforcement Overtime | \$33,657.75 |
| A.3120.1004 130 SRO LG Salary Part Time | \$27,868.00 |
| A.3120.1004 831 SRO LG Medicare Contribution | \$404.00 |
| A.3120.1004 830 SRO LG Social Security | \$1,728.00 |
| A.3120.1002 130 SRO Qby Salary Part Time | \$55,736.00 |
| A.3120.1002 831 SRO Qby Medicare Contribution | \$808.00 |
| A.3120.1002 830 SRO Qby Social Security | \$3,456.00 |
- (c) **Revenue Code (with title), and Amount:**
- | | |
|--|-------------|
| A.3110 2263 Sheriff's Law Enforcement Public Safety Entities | \$33,657.75 |
| A.3120.1004 2260 SRO LG School | \$30,000.00 |
| A.3120.1002 2260 SRO Qby School | \$60,000.00 |

*Please note all amount must be in whole dollars – no cents.

*RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS*

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Park O & M

DATE: October 22, 2018

- (a) Purpose of Request: To Reimburse Village of Lake George for Charles R. Wood Park September Attendants.
- (b) Details: Appropriation Code A.1625 413 Charles R. Wood Park, Repair and Maint - Bldg/Property, \$3,035.00
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: Deferred Revenue - Gaslight Village Parking Fees, A.691.07 \$3,035.00.

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771


№ 02485

TO: Kevin Hajos, Superintendent
Warren County DPW
4028 Main St.
Warrensburgh, NY 12885

10/10/18
DATE

FOR: Wood Park Attendants - September 2018
Sheet Attached

Total Amount Due \$3,035.00

Very truly yours, Danae Bock
Treasurer 

Wood park attendents/ September 2018

date	attendent	cost per hour	hours worked	cost
9/1/2018	Dan E	\$ 11.00	8	\$ 88.00
9/2/2018	Dan E	\$ 11.00	8	\$ 88.00
9/3/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/4/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/5/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/6/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/7/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/8/2018	Dan E	\$ 11.00	8	\$ 88.00
9/9/2018	Dan E	\$ 11.00	6	\$ 66.00
9/10/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/11/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/12/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/13/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/13/2018	Dan E	\$ 11.00	8	\$ 88.00
9/14/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/14/2018	Dan E	\$ 11.00	8	\$ 88.00
9/15/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/16/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/17/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/19/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/20/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/21/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/24/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/24/2018	Dan E	\$ 11.00	8	\$ 88.00
9/25/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/26/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/27/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/27/2018	Dan E	\$ 11.00	4	\$ 44.00
9/28/2018	Dave Goodsell	\$ 12.50	8	\$ 100.00
9/28/2018	Dan E	\$ 11.00	6	\$ 66.00
rest room cleaners		\$ 22.00	10.5	\$ 231.00
1.5 hrs/day				
7days aweek				
<u>2@11.00hr ea</u>				
Total Hours			226	
Total Amount Due				\$ 3,035.00

*RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS*

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Park O & M

DATE: October 22, 2018

- (a) Purpose of Request: To Reimburse Village of Lake George for Charles R. Wood Park July Turf Management Treatment.
- (b) Details: Appropriation Code A.1625 413 Charles R. Wood Park, Repair and Maint - Bldg/Property, \$1,181.00.
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: Deferred Revenue - Gaslight Village Parking Fees, A.691.07 \$1,181.00.

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771

No 02484

TO: Warren County DPW
ATTN: Kevin Hajos
4028 Main Street
Warrensburgh, NY 12885

9/28/18
DATE

FOR: Wood Park --Turf Management Treatments for July 2018

Total Amount Due \$1,181.00

Very truly yours,

Hannah Bock
Treasurer

Turf Management Co., Inc.

Invoice

Po Box 611
Glens Falls, NY 12801

Date	Invoice #
7/30/2018	21249

Bill To
Lake George Village PO Box 791 Lake George, NY 12845

Ship To
Charles R. Wood Park Lake George, NY 12845

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			7/30/2018			

Quantity	Item Code	Description	Price Each	Amount
1	APPLICATION	CHARLIE WOOD PARK: 7/20/18: FERTILIZE W/MIN: GREEN 24-0-10-50% SCU 4% Fe @ 2.1 LBS. PER 1,000 SQ. FT. PRODUCT and APPLICATION of MATERIAL:	225.00	225.00
1	APPLICATION	7/20/18: SPRAY ACELEPRYN GRUB CONTROL @ 0.28 OZS. PER 1,000 SQ. FT. PRODUCT and APPLICATION of MATERIAL:	677.00	677.00
1	APPLICATION	7/20/18: SPRAY BATTLESHIP III BROADLEAF WEED CONTROL @ 1.5 OZS PER 1,000 SQ. FT. PRODUCT and APPLICATION of MATERIAL:	279.00	279.00

DUE UPON RECEIPT!

Pd ck

Total # *31886* / \$1,181.00

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Information Technology

DATE: October 22, 2018

(a) Purpose of Request: **To appropriate funds from the Computer Reserve Fund to departmental budgets to purchase computers and related equipment and software.**

(b) Details:
A.3110.220.1 Sheriff \$4001.00

(c) Previous Resolution Number: **N/A**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.895.00 Computer Reserve Fund**

Sample: **A.8021 470 Planning & Community Development – Contract**

* as listed in budget and LOGOS

WARREN COUNTY
Journal Report - September 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Brd. of Election - Board of Elections					
9/7/2018	A. 1450 439	Misc Fees & Expenses	BUDGET TRANSFERS WITHIN OBJECT CODE to A.1450 445	\$ 250.00	\$ 250.00
9/7/2018	A. 1450 445	Foods	BUDGET TRANSFERS WITHIN OBJECT CODE from A.1450 439		
Dist. Attorney_Dist. Attorney - District Attorney, District Attorney					
9/6/2018	A. 1165 250	Technical Equipment	Transfer out of object code from A. 1165 410	\$ 44.59	
9/6/2018	A. 1165 410	Supplies	Transfer out of object code to A.1165 250		\$ 44.59
DPW_DPW Admin - DPW,DPW Administration					
9/5/2018	A. 7111 210	Furniture/Furnishings	Transfer Within Budget Code from A.7111 220	\$ 149.99	
9/5/2018	A. 7111 220	Office Equipment	Transfer Within Budget Code to A. 7111 210		\$ 149.99
9/11/2018	DM.5140 422	Repair/Maint-Equipment	Transfer Within Budget Code to DM.5140 470		\$ 879.00
9/11/2018	DM.5140 470	Contract	Transfer Within Budget Code from DM.5140 422	\$ 879.00	
9/14/2018	A.5610 417	Water/Sewer/Taxes	Transfer Within Budget Code from A.5610 470	\$ 1,600.00	
9/14/2018	A.5610 470	Contract	Transfer Within Budget Code to A.5610 417		\$ 1,600.00
9/14/2018	A.7110 428	Data Processing & Internet Fees	Transfer Within Budget Code from A.7110 470	\$ 350.00	
9/14/2018	A. 7110 470	Contract	Transfer Within Budget Code to A.7110 428		\$ 350.00
9/17/2018	A. 1620 421	Equipment Rental	Transfer Within Budget Code from A. 1620 470		\$ 300.00
9/17/2018	A. 1620 470	Contract	Transfer Within Budget Code to A.1620 421	\$ 300.00	
9/17/2018	DM.5140 422	Repair/Maint-Equipment	Transfer Within Budget Code to DM.5140 470		\$ 655.22
9/17/2018	DM.5140 470	Contract	Transfer Within Budget Code from DM.5140 422	\$ 655.22	
9/17/2018	A. 1490 410	Supplies	Transfer Within Budget Code to A. 1490 427		\$ 35.00
9/17/2018	A. 1490 427	Memberships & Dues	Transfer Within Budget Code from A.1490 410	\$ 35.00	
9/17/2018	D.5110 435	Medical Fees	Transfer Within Budget Code from D.5110 465		\$ 396.00
9/17/2018	D.5110 465	Road/Bridge Materials	Transfer Within Budget Code to D.5110 435	\$ 396.00	
9/20/2018	DM.5130 230	Automotive Equipment	Transfer Within Budget Code from DM.5130 260	\$ 53,613.63	
9/20/2018	DM.5130 260	Other Equipment	Transfer Within Budget Code to DM.5130 230		\$ 53,613.63
9/24/2018	A. 7110 417	Water/Sewer/Taxes	Transfer Within Budget Code from A.7110 470	\$ 700.00	
9/24/2018	A. 7110 470	Contract	Transfer Within Budget Code to A.7110 417		\$ 700.00

WARREN COUNTY
Journal Report - September 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
9/25/2018	Human Resources - Human Resources A. 1435 210	Furniture/Furnishings	Out of Object Code Transfer from A. 1435.439	\$ 395.00	
9/25/2018	A. 1435 439	Misc Fees & Expenses	Out of Object Code Transfer to A. 1435 210		\$ 395.00
9/27/2018	Legislative Brd - Legislative Board A. 1010 410	Supplies	Budget Transfer within Object Code to A. 1010 445		\$ 200.00
9/27/2018	A. 1010 445	Foods	Budget Transfer from Object Code to A. 1010 410	\$ 200.00	
9/26/2018	Mental Health - Mental Health A. 4310 423	Telephone	Transfer funds to A.4310 423 from A.4310 427	\$ 280.00	
9/26/2018	A. 4310 427	Memberships & Dues	Transfer funds from A.4310 427 to A.4310 423		\$ 280.00
9/25/2018	OFA - Office for the Aging A. 6771 413	Repair & Maint. -Bldg/Property	within object code transfer to A6771432		\$ 560.00
9/25/2018	A. 6771 432	Special Project Supply	within object code transfer from A6771413	\$ 560.00	
9/25/2018	A. 6772 410	Supplies	within object code transfer from A6772436	\$ 650.00	
9/25/2018	A. 6772 436	Advertising Fees	within object code transfer to A6772410		\$ 650.00
9/19/2018	Planning_GIS Program - Planning, GIS Program A. 8022 410	Supplies	transfer within budget code to A.8022 444		\$ 186.23
9/19/2018	A. 8022 444	Travel/Education/Conference	transfer within budget code from A.8022 410	\$ 186.23	
9/28/2018	Probation_Probation - Probation, Probation A. 3140 418	Ins-General Liability	Budget Transfers Within Object Code to A.3140.444		\$ 400.00
9/28/2018	A. 3140 444	Travel/Education/Conference	Budget Transfers Within Object Code from A.3140.418	\$ 400.00	

WARREN COUNTY
Journal Report - September 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Public Health_Health Services - Public Health,Health Services					
9/4/2018	A.4018.210	Furniture/Furnishings	Out of Code transfer to A.4018.410 & .424 from .210	\$ 300.00	\$ 400.00
9/4/2018	A.4018.410	Supplies	Out of Code transfer to A.4018.410 & .424 from .210	\$	
9/4/2018	A.4018.424	Postage	Out of Code transfer to A.4018.410 & .424 from .210	\$ 100.00	
9/5/2018	A.4018.0040.424	Postage	Health Ed Budget Transfer Postage to A4018.0040.424 fr. 436.442	\$ 150.00	\$ 100.00
9/5/2018	A.4018.0040.436	Advertising Fees	Health Ed Budget Transfer Postage to A4018.0040.424 fr. 436.442	\$	\$ 50.00
9/5/2018	A.4018.0040.442	Automotive - Gas & Oil	Health Ed Budget Transfer Postage to A4018.0040.424 fr. 436.442	\$	\$ 20.00
9/27/2018	A.4010.435	Medical Fees	Budget transfer Chha to A4010.445	\$ 20.00	
9/27/2018	A.4010.445	Foods	Budget transfer Chha from A4010.435	\$	\$ 18.00
9/27/2018	A.4018.0030.435	Medical Fees	Budget transfer Dis to A4018.0030.445	\$	
9/27/2018	A.4018.0030.445	Foods	Budget transfer Dis from A4018.0030.435	\$ 18.00	
Purchasing - Purchasing					
9/25/2018	A.1345.410	Supplies	Budget Transfer within Object Code from A.1345.444	\$ 500.00	
9/25/2018	A.1345.444	Travel/Education/Conference	Budget Transfer within Object Code to A.1345.410	\$	\$ 500.00
Sheriff_Sheriff Law Enf - Sheriff, Sheriff Law Enforcement					
9/26/2018	A.3110.260	Other Equipment	Budget Amendment-Out of Code Transfer from A.3110.415	\$ 3,290.00	
9/26/2018	A.3110.415	Electricity	Budget Amendment-Out of Code Transfer to A.3110.260	\$	\$ 3,290.00
Social Services - Social Services					
9/7/2018	A.6030.422	Repair/Maint-Equipment	Budget Transfer to A.6030.422 from A.6030.432	\$ 488.00	
9/7/2018	A.6030.432	Special Project Supply	Budget Transfer from A.6030.432 to A.6030.422	\$	\$ 488.00
9/10/2018	A.6030.416	Oil & Gas-Heating	Budget Transfer from A.6030.416 to A.6030.422	\$	\$ 5,500.00
9/10/2018	A.6030.422	Repair/Maint-Equipment	Budget Transfer to A.6030.422 from A.6030.416	\$ 5,500.00	
9/24/2018	A.6030.860	Hospitalization	Budget Transfer from A.6030.860 to A.6030.865	\$	\$ 500.00
9/24/2018	A.6030.865	Dental Insurance	Budget Transfer to A.6030.865 from A.6030.860	\$ 500.00	
9/26/2018	A.6030.415	Electricity	Budget Transfer from A.6030.415 to A.6030.422	\$	\$ 1,500.00
9/26/2018	A.6030.422	Repair/Maint-Equipment	Budget Transfer to A.6030.422 from A.6030.415	\$ 1,500.00	

WARREN COUNTY
Journal Report - September 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
9/28/2018	A.6030 415	Electricity	Budget Transfer from A. 6030 415 to A. 6030 442	\$ 1,020.00	\$ 1,020.00
9/28/2018	A.6030 442	Automotive - Gas & Oil	Budget Transfer to A. 6030 442 from A. 6030 415	\$ 1,020.00	
Treasurer Disb - Treasurer Departmental Activity					
9/11/2018	A.1325 410	Supplies	Budget Transfer from A.1325 410 to A.1325 439	\$ 9.05	\$ 9.05
9/11/2018	A.1325 439	Misc Fees & Expenses	Budget Transfer from A.1325 410 to A.1325 439	\$ 9.05	
Veterans Service - Veterans Service					
9/10/2018	A.6510 418	Ins-General Liability	transfer from 469 (Other) additional auto ins	\$ 35.00	
9/10/2018	A.6510 436	Advertising Fees	transfer from 469 (Other) for Advertising	\$ 655.00	
9/10/2018	A.6510 469	Other Payments/Contributions	transfer to 418 (GL Insurance)	\$ 35.00	
9/10/2018	A.6510 469	Other Payments/Contributions	transfer to 436 (Advertising)	\$ 655.00	

PERSONNEL AND HIGHER EDUCATION COMMITTEE

AGENDA

NOVEMBER 1, 2018

Committee Members: *Geraghty, Frasier, McDevitt, Leggett, Braymer, Simpson, Hyde, Diamond, Loeb, Merlino and Sokol*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the floor
- IV. **Action Agenda**
 - 1) SUNY Adirondack representatives to provide an update on the College.
 - 2) **Items/Requests to be Discussed by the Human Resources Director and/or Personnel Officer:**
Human Resources-
Review of report on tracking of vacancies filled.
 - 3) **Referrals from the Health, Human & Social Services Committee:**
 - A) *Countryside-* Request to amend the Table of Organization and Salary Schedule and create and fill the position of Food Service Helper #4 Part-time, *Grade 2, Base Annual Salary \$26,743*, and delete the position of Institutional Aide #7, *Base Annual Salary \$29,340*, effective November 26, 2018.
 - B) *Social Services-* Request to create and fill the new position of Social Services Attorney, *Annual Salary \$77,500*, and delete the position of Assistant Social Services Attorney #1, *Annual Salary \$73,567*, effective November 19, 2018.
 - 4) **Referral from the Public Works Committee, DPW:**
Request to amend the Table of Organization to create and fill the new position of Motor Equipment Operator Light #33, *Grade 7, Annual Salary \$32,749*, and delete the position of Working Supervisor #5, *Annual Salary \$38,199*, effective December 1, 2018.
- V. **Pending Items:**
Personnel - No Items this month.

Higher Education - No Items this month.
- VI. **Vacancies Approved for Filling by Oversight Committee:**

<i>Buildings and Grounds-</i>	Cleaner # 12, <i>Grade 2, Base Annual Salary \$26743</i> , due to resignation.
<i>County Clerk/DMV -</i>	Motor Vehicle Lic Reg Clerk #10, <i>Grade 8, Base Annual Salary \$34,102</i> , due to resignation. Motor Vehicle Lic Reg Clerk PT, <i>Grade 8, Annual Salary \$34,102</i> .
<i>Planning-</i>	Office Specialist part-time, <i>Grade 7, Base Annual Salary \$15.74/hr (10-15hrs/wk)</i> .
<i>Pars, Rec & Railroad-</i>	Building Maintenance Worker #11, <i>Grade 6, Base Annual Salary \$31,017</i> , due to resignation.
<i>Public Works-</i>	MEO-Medium #4, <i>Grade 9, Annual Salary \$35,926</i> , due to resignation. MEO-Medium #24, <i>Grade 9, Base Annual Salary \$35,926</i> , due to resignation.