

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH, HUMAN AND SOCIAL SERVICES

DATE: FEBRUARY 23, 2018

COMMITTEE MEMBERS PRESENT:

SUPERVISORS FRASIER
MCDEVITT
BRAYMER
LEGGETT
LOEB
MAGOWAN
SOKOL

COMMITTEE MEMBER ABSENT:

SUPERVISOR DIAMOND
HYDE

OTHERS PRESENT:

REPRESENTING THE OFFICE OF COMMUNITY SERVICES:

ROB YORK, DIRECTOR

DEANNA PARK, DIRECTOR, OFFICE FOR THE AGING

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:

CYNTHIA SCHROCK SEELEY, DEPUTY COMMISSIONER/CHIEF LEGAL COUNSEL

EDWARD CORCORAN, DIRECTOR, COUNTRYSIDE ADULT HOME

RONALD F. CONOVER, CHAIRMAN OF THE BOARD

KEVIN B. GERAGHTY, ACTING COUNTY ADMINISTRATOR

MARY ELIZABETH KISSANE, COUNTY ATTORNEY

AMANDA ALLEN, CLERK OF THE BOARD

SUPERVISORS DRISCOLL

HOGAN

SIMPSON

STROUGH

WILD

THOMAS CLEMENTS, ESQUIRE

DON LEHMAN, *THE POST STAR*

LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the February 23, 2018 meeting of the Health, Human & Social Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2018/health>

Mrs. Frasier called the meeting of the Health, Human & Social Services Committee to order at 9:01 a.m.

Motion was made by Mr. Loeb, seconded by Mr. McDevitt and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Rob York, *Director, Office of Community Services*, who distributed copies of his agenda to the Committee members; *a copy of the Office of Community Services agenda is on file with the minutes.*

Commencing his agenda review with the Action Agenda/New Business section, Mr. York presented the following requests:

- 1) To amend the 2018 Budget to reflect the receipt of \$87,074 in additional New York State Aid for New York State Minimum Wage Enhancement which would be disbursed to contract agencies as per the chart provided in the agenda packet.

Motion was made by Mr. McDevitt, seconded by Mr. Loeb and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new contract with Parsons Child and Family Center/Northern Rivers Family Services to award 100% NYS Office of Mental Health funds for development of an Assertive Community Treatment (ACT) team to serve individuals in the community with serious mental illness in an amount not to exceed \$443,768 (*100% NYS Office of Mental Health Funding*).

A lengthy discussion ensued in regards to Parsons Child and Family Center as well as the contract and

program funding, during which it was determined that a motion would also be necessary to amend the 2018 Budget in the amount of \$443,768 to reflect the receipt of State funding for the contract. With respect to questions regarding the contract language, Mr. Geraghty requested that those seeking specific provisions relay them in writing to Mr. York for consideration and Mr. York advised he would share the State guidelines for this program with the Committee members.

Motion was made by Mr. Loeb, seconded by Mr. McDevitt and carried unanimously to approve the request for a new contract, as well as to amend the 2018 Budget in the amount of \$443,768, as outlined above. The necessary resolution for the new contract with Parsons Child and Family Center/Northern Rivers Family Services was authorized for the March 16th Board Meeting and the budget amendment in the amount of \$443,768 was referred to the Finance Committee. *Copies of both resolution request forms are on file with the meeting minutes.*

- 3) To authorize as-needed contracts for respite services for children and youth with Serious Emotional Disturbance (SED) in an amount not to exceed \$10,000 for 2018.

Following some conversation with regards to the purpose of these as-needed contracts, a motion was made by Mr. Loeb, seconded by Mr. Sokol and carried unanimously to approve the request and the necessary resolution was authorized for the March 16th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 4) To authorize a resolution in support of an annual State aid allocation to New York State counties in order to arrange for substance abuse and release transition services for individuals incarcerated in county jails/correctional facilities.

Motion was made by Ms. Braymer, seconded by Mr. Loeb and carried unanimously to approve the request and the necessary authorization was approved for the March 16th Board meeting. *A copy of the resolution request form is on file with the minutes.*

A short discussion ensued relative to the benefit of programs such as this to the community.

There being no further Office of Community Services business to discuss, privilege of the floor was extended to Deanna Park, *Director, Office for the Aging*, who distributed copies of the Office for the Aging agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. Park presented the following requests:

- 1) To amend the Table of Organization and Salary Schedule to reduce the hours of Meal Site Cook #9 from 30 hours to 25 hours per week, effective February 26, 2018 as per request of the employee who had indicated, and demonstrated, the ability to complete her job in less time. Ms. Park advised there may be a need to restore these hours in the future if there was a change in personnel.

Motion was made by Mr. Loeb, seconded by Ms. Braymer and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

Moving on to the Information for Discussion/Review portion of the agenda, Ms. Park reintroduced discussion regarding a prior Resolution No. 73 of 2018, *Authorizing an Agreement with Legal Aid Society of Northeastern New York, Inc. to Provide Legal Services to Elderly Residents of Warren and Hamilton Counties for the Office for the Aging*, which was withdrawn at the February 16th Board Meeting.

Mrs. Frasier noted that this matter would involve discussion regarding the performance history of a particular corporation and so she made a motion to enter into executive session pursuant to Section 105(f) of the Public Officer's Law. The motion was seconded by Mr. Loeb and carried unanimously.

Executive session was held from 9:40 a.m. until 10:24 a.m.

Mr. Geraghty and Mrs. Hogan exited the meeting during the executive session.

Upon reconvening, Mrs. Frasier announced that no action had been taken during the executive session.

Motion was made by Mr. Leggett, seconded by Mr. Loeb and carried unanimously to authorize an Agreement with Legal Aid Society of Northeastern New York, Inc. to Provide Legal Services to Elderly Residents of Warren and Hamilton Counties for the Office for the Aging and the necessary resolution was approved for the March 16th Board meeting.

Ms. Braymer inquired if Thomas Clements, Esq., the prior party holding this contract, had provided any services since January 1, 2018 and he replied affirmatively.

Motion was made by Ms. Braymer, seconded by Mr. Sokol and carried unanimously to approve payment to Thomas Clements, Esq. for legal services provided during the months of January and February 2018 for active Office for the Aging referral cases.

There being no further Office for the Aging business to discuss, privilege of the floor was extended to Edward Corcoran, *Director, Countryside Adult Home*, who distributed copies of the Countryside agenda to the Committee members, a copy of which is on file with the meeting minutes.

Commencing his agenda review, Mr. Corcoran presented a request to amend the Table of Organization and Salary Schedule to create, and fill, the new position of Per Diem Institutional Aide, *Annual Base Salary \$27,316, Grade 3*, effective March 16, 2018.

Motion was made by Mr. Sokol, seconded by Mr. McDevitt and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee. *Copies of the resolution request form and Notice of Intent to Fill Position form are on file with the minutes.*

Regarding admissions and discharges, Mr. Corcoran informed in January there were no new admissions and no discharges. He also presented an overtime report, a copy of which is on file with the minutes.

Ms. Braymer exited the meeting at 10:33 a.m.

Mrs. Frasier informed she had sent an e-mail inviting and encouraging Committee members to contact Mr. Corcoran for a tour of the Countryside Adult Home facility, as well as to speak directly with him regarding any questions they had.

There being no further business to come before the Health, Human & Social Services Committee, on motion made by Mr. Loeb and seconded by Mr. Sokol, Mrs. Frasier adjourned the meeting at 10:35 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board