

WARREN-HAMILTON COUNTIES OFFICE FOR THE AGING
1340 STATE ROUTE ♦ LAKE GEORGE, NY 12845
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**HUMAN SERVICES COMMITTEE MEETING
OFFICE FOR THE AGING AGENDA
February 23, 2018 9:00AM**

Committee Members: Chairman Edna Frasier, Peter McDevitt, Claudia Braymer, Craig Leggett, William Loeb, Jack Diamond, Cynthia Hyde, Brad Magowan, Matthew Sokol

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda
 1. **Request:** Permission to reduce hours of Meal Site Cook #9 from 30hrs/week to 25hrs/week. This will be a savings of approximately \$3,470/annually.
Rationale: Meal Site Cook #9 is able to get the necessary work done in 5 hours versus 6 hours and requested to have her hours reduced. This was discussed with Countryside, as the change will affect the Warrensburg meal site, and all were in agreement. OFA may need to increase the hours in the future if personnel change.
- IV. Referral/pending items- N/A
- V. Information for Discussion/Review

Legal Assistance – Please see attached.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Warren/Hamilton Counties Office for the Aging

DATE: 2/12/2018

- (a) Purpose of Request: **Amend table of organization to reflect a reduction in hours at Warrensburg meal site.**
- (b) Details: **Reduce Meal Site Cook #9 to 25hours/week (Warrensburg Meal Site). Meal Site Cook #9 is able to get the necessary tasks done in 5 hours/day and requested this change. Effective 2/26/18.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A6772.130 Warren County Salaries**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS