

Health, Human and Social Services Committee
Department of Employment and Training
AGENDA
August 21, 2018

Committee Members: *Edna A. Fraiser, Chair; Peter V. McDevitt, Claudia K. Braymer, Craig R. Leggett, William Loeb, Jack Diamond, Cynthia Hyde, Brad Magowan and Matthew D. Sokol.*

- I. Committee meeting called to order by Chairman**
- II. Motion to approve minutes of prior Committee meeting**
- III. Action Agenda/New Business:**
 1. Request for New Contract with BOCES
Rationale: Annual contract to provide youth educational program services for the youth program and prepare youth for the Test Assessing Secondary Completion (TASC) high school equivalency assessment for the 2018-2019 school year.
- IV. Referral/Pending Items**
 1. No outstanding items
- V. Information for Discussion/Review**
 1. No items.
- VI. Privilege of the Floor** to discuss any additional items to come before the Committee
- VII. Motion to adjourn**

Attachments:

1. Resolution Request Form No. 3, New Contract with BOCES

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Employment and Training

DATE: August 21, 2018

- (a) Is this a Result of a Bid or Request for Proposal? No. Educational services obtained through BOCES are exempt.

- (b) Purpose of Contract: To provide youth educational program services for the WIOA youth employment program and prepare youth for the Test Assessing Secondary Completion (TASC) high school equivalency assessment for the 2018-2019 school year.

- (c) Name of Contractor: Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES)

- (d) Address of Contractor: 1153 Burgoyne Ave., Suite 2, Fort Edward, NY 12828

- (e) Contractor's Contact Person and Telephone Number: Krista Conrick, 746-3610

- (f) Has or will the Contract be provided, if so, please attach: to be developed

- (g) Commencement Date of Contract: on or after 9/18/18

- (h) Termination Date of Contract: no later than 6/28/19

- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$14,550
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. quarterly cost reimbursement

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: WIOA youth contract - 41 6293 0310 470