

SOCIAL SERVICES COMMITTEE COUNTRYSIDE ADULT HOME

AGENDA SEPTEMBER 27TH, 2018

Committee Members: Frasier, McDevitt, Braymer, Leggett, Loeb, Diamond, Hyde, Magowan, and Sokol.

- I. Committee Meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee Meeting
- III. Action Agenda
 - A. Request: To Ratify the actions of the Chairman of the Board to execute a contract with LaPan Precision.
Rationale: For emergency installation of freezer condenser and evaporator for the walk-in freezer.

Referrals/Pending Items

None
- IV. Information for Discussion/Review
 - Census/Marketing Update (Admissions & Discharges)
 - Overtime Report
- V. Privilege of the Floor to discuss any additional items to come before the Committee
- VI. Motion to Adjourn

Summary of Attachments

- Request to Ratify Actions of Chairman to execute agreement with LaPan Precision
- Census/Marketing Report
- Overtime Report

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: COUNTRYSIDE ADULT HOME

DATE: 9/27/17

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **To Ratify the Actions of the Chairman of the Board, to Authorize an Agreement with LaPan Precision for the Installation of a new Condenser & Evaporator for the walk-in freezer (Emergency Installation).**
- (c) Name of Contractor: **LaPan Precision**
- (d) Address of Contractor: **4 Highland Ave., Queensbury, NY 12801**
- (e) Contractor's Contact Person and Telephone Number: **518-798-0793**
- (f) Has or will the Contract be provided, if so, please attach: **Yes**
- (g) Commencement Date of Contract: **September 21, 2018**
- (h) Termination Date of Contract: **September 20, 2019**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$5,500.00**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **50% down and 50% upon completion of project.**
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.6030 413****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

**COUNTRYSIDE ADULT HOME
CENSUS REPORT**

2018

MONTH	1ST DAY OF MONTH	ADMISSIONS	DISCHARGES	LAST DAY OF MONTH
JANUARY	35	0	1	34
FEBRUARY	34	0	0	34
MARCH	34	0	2	32
APRIL	32	2	1	33
MAY	33	0	0	33
JUNE	33	2	3	32
JULY	32	0	1	31
AUGUST	31	2	0	33
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				

