

WARREN-HAMILTON COUNTIES OFFICE FOR THE AGING
1340 STATE ROUTE ♦ LAKE GEORGE, NY 12845
PH#(518)761-6347 ♦ FAX#(518)761-6344

HUMAN SERVICES COMMITTEE MEETING
OFFICE FOR THE AGING AGENDA
September 27, 2018 10:40AM

Committee Members: Chairman Edna Frasier, Peter McDevitt, Claudia Braymer, Craig Leggett, William Loeb, Jack Diamond, Cynthia Hyde, Brad Magowan, Matthew Sokol

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda
 1. **Request:** Renew contract with Hamilton County Department of Social Services to provide HEAP application assistance to residents of Hamilton County.
Rationale: Hamilton County Department of Social Services reimburses us \$10/application.
 2. **Request:** Renew contract with Hunt's for pest control at all of the meal site locations.
Rationale: Schedule attached.
 3. **Request:** Fill position of Meal Site Cook #7 at the Long Lake meal site due to resignation.
Rationale: This position is reimbursed by Hamilton County.
- IV. Referral/pending items- N/A
- V. Information for Discussion/Review
 - a) Senior Picnic – Went well with over 230 people in attendance. Thank you to:
Warren County DPW/Building and Grounds (Brenda) for helping us set up, take down, and use of tables.
Countryside Adult Home for the use of their grill, coolers, and making the biscuits for the strawberry short cake.
Cornell Cooperative Extension for the use of their tables.
Warrensburg School for the use of their chairs.
Lake Luzerne meal site for making the coleslaw.
Bolton meal site for making the macaroni salad.
 - b) 2019 Budget
 - c) NYSOFA (New York State Office for the Aging) Annual Review – 9/25 & 9/26
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: OFA

DATE: September 18, 2018

- (a) Purpose of Contract Change: **Extend agreement with Hamilton County to provide HEAP outreach and certification services to low-income residents of Hamilton County, at a cost not to exceed \$10/application.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract:
- (c) Name of Contractor: **Hamilton County**
- (d) Address of Contractor: **PO Box 205, Lake Pleasant, NY 12108**
- (e) Contractor's Contact Person and Telephone Number: **Laura Abrams, PH#548-6651**
- (f) Commencement Date of Extension: **10/1/2017**
- (g) Termination Date of Extension: **9/30/2018 With automatic annual renewals of one year, as long as there are no monetary changes.**
- (h) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **\$10/application, billable annually**)
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount:

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: OFA

DATE: September 18, 2018

- (a) Purpose of Contract Change: **Amend contract with Hunt's Quality Pest Control to provide pest control services to all meal sites in Warren and Hamilton Counties.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **518 of 2014**
- (c) Name of Contractor: **Hunt's Quality Pest Control**
- (d) Address of Contractor: **53 Boulevard, Queensbury, NY 12804**
- (e) Contractor's Contact Person and Telephone Number: **PH#(518)793-0875**
- (f) Commencement Date of Extension: **11/1/2018**
- (g) Termination Date of Extension: **Per terms of the agreement. With automatic one year renewals, as long as there are no monetary changes.**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$5,000.00**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Upon Completion**)
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.6771.413 and A.6772.413**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

Hunt's Quality Pest Control

a division of **Tree Care by Stan Hunt, Inc.**

53 Boulevard, Queensbury, NY 12804

(518) 793-0875 (800) 734-0806

e-mail: treecarebystanhunt@albany.twcbc.com

www.treecarebystanhunt.com

Warren County Office for the Aging Pest Control Contract for 2019

SERVICE FOR: Rats, mice, roaches, silverfish, non-wood boring ants.

EXCLUSIONS: Mosquitoes, black flies, mites (paper, cable and bird mites), termites, Carpenter ants and birds, bees, wasps, spiders, yellow jackets, conifer seed bugs, stink bugs, lady beetles, fruit flies.

PESTICIDE APPLICATIONS: To be applied to the baseboards as a crack and crevice spray.

RODENTS: Check of traps and monitors for rodent activity.

LOCATION: Senior Nutrition Site, Church of St. Sacramento, 4877 Lake Shore Drive, Bolton Landing, NY 12814
Senior Nutrition Site, 539 Lake Avenue, Lake Luzerne, NY 12846

SERVICE FREQUENCY: Every other month

PRICE: Senior Nutrition Site Bolton Landing - \$75.00 per visit
Senior Nutrition Site Lake Luzerne - \$75.00 per visit
Emergencies and callbacks are included for pests listed above.

LOCATION: Wells Senior Nutrition Site, 501 Buttermilk Hill Road, Wells, NY 12190
Indian Lake Meal Site, 6358 State Route 30, Indian Lake, NY 12842
Chestertown, 6307 State Rte. 9, Chestertown, NY 12817
Johnsburg, 3584 State Rte. 28, Johnsburg, NY 12843
Lake Pleasant, 2881 State Rte.8, Speculator, NY 12164
Long Lake, 1204 Main Street, Long Lake, NY 12847

SERVICE FREQUENCY: As needed

PRICE: Wells Senior Nutrition Site – \$200.00 per visit.
Indian Lake Senior Center - \$100.00 per visit.
Chestertown Meal Site - \$75.00 per visit
Johnsburg Meal Site - \$100.00 per visit
Lake Pleasant Meal Site - \$200.00 per visit
Long Lake Meal Site - \$200.00 per visit

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: OFA Payroll Dept. No.:

Title of Position: Meal Site Cook #7 Base Salary of Position: \$26,743.00 (25hr/week) Grade: 2

Filling at Step # (If Known): \$ Request to Back Due to Promotion: Yes No

Budget code and title: A6771 130 Nutrition Program Hamilton - Salaries PT Union Non-Union

This position is vacated due to: Retirement Resignation Termination Promotion Other

Employee No: 12972 Is this position mandated? Yes No Is the position reimbursable? Yes No

Source of reimbursement: Federal 75% State % Other % *vacancy eff. 9-28-18*

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. *PCW 9/27/18*

Human Resources Director has approved this form when initialed. *1/9 9.27.18*

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.

The Administrator objects to the filling of the vacancy.

Administrator Signature *[Signature]*

Date

9/27/18

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.

The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature

Frank E. Thomas

Date

9/27/18

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee *Health, Human & Social Services*

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy.

In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature

Edna A. Frasier

Date

10/2/18

PROGRAMS – NYSOFA 2018

Title III-B Supportive Services Program(6772)

75% Federally Funded[Max \$87,158]

Title III-B links many older New Yorkers with a wide range of services to help them remain independent in their homes and communities. Under Title III-B, AAAs can provide a wide variety of services (anything but nutrition). There is a statutory priority for Title III-B services placed upon three categories: Access Services (information, referral, transportation, outreach and other access services); In-home Services, PC I (housekeeper, chore) and PC II (homemaker, personal care) hours, supportive services for families of elderly victims of Alzheimer's disease, friendly visiting, and telephone reassurance); and Legal Assistance. As required by statute, NYSOFA has assigned minimum percentages of III-B services expenditures to Access (20%), Legal (7%) and In-home (2.5%).

Title III-C-1 Congregate Nutrition Services (6771)

75% Federally Funded[Max \$109,909]

The congregate meal settings provides the opportunity for social interaction and the delivery of support services such as recreation, nutrition education, shopping assistance, counseling and information and referral to other needed services. Congregate programs are also coordinated with community based long term care efforts. Transportation and escort services are provided to allow older people to participate.

Title III-C-2 Home Delivered Nutrition Services (6773)

75% Federally Funded[Max \$56,203]

Home-delivered meals are the most economical long term care service and can often substitute for or delay the need for more extensive services. A home-delivered meal is often providing the principal or initial contact with the service delivery system for many chronically or temporarily impaired elderly.

Title III-D Disease Prevention/Health Promotion (6989)

90% Federally Funded[Max \$6,365]

Provides disease prevention and health promotion services and information at multipurpose senior centers, at congregate meal sites, through home delivered meals programs or at other appropriate sites. Must be evidenced based.

Title III-E National Family Caregiver Support Program(6795) 75% Federally Funded[Max \$49,246]

Helps family members provide care for the elderly at home, who are 60(+). Services provided include information and assistance, counseling, support groups and training, respite services so that the caregiver can get a short break when needed, and supplemental services that complement care provided by informal caregivers, such as PC I(housekeeper, chore) and PC II (homemaker, personal care) hours. The program also assists grandparents raising grandchildren and older individuals providing care to children with mental retardation and developmental disabilities (no more than 10% of budget).

NSIP(3777 & 3784 & 3794) Funnels Through State

100% Federally Funded[\$109,087]

Nutrition Services Incentive Program provides additional funds to the nutrition program at all sites.

WIN(Used to be SNAP) Funnels Through State

100% State Funded[Max \$207,015]

Wellness In Nutrition program is targeted to those who are economically disadvantaged.

HIICAP(6988)

100% State Funded[Max \$51,198]

The New York State Health Insurance Information Counseling Program (HIICAP) provides free, confidential, accurate and unbiased health insurance information, counseling and assistance. Trained volunteer counselors and staff explain the coverage, costs and options of Medicare, managed care, Medigap insurance and long term care insurance. HIICAP educates and empowers Medicare beneficiaries and their families to choose and use their health insurance wisely and assists them when necessary.

Budget Worksheet Report

Budget Year 2019

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund A - General						
REVENUE						
Department 6771 - OFA-Hamilton County						
Departmental Income						
2071	Hamilton Co. Share- IIIC-1	158,686.37	77,759.00	77,759.00	28,087.43	73,197.00
2072	Hamilton Share-CSE	54,371.07	19,000.00	19,000.00	3,630.14	16,675.00
2073	Hamilton Share - EISEP	34,451.04	32,877.00	32,877.00	2,515.85	52,917.00
2075	CSE II Warren/Hamilton	8,999.27	11,500.00	11,500.00	.00	334.00
2079	Hamilton Contributions-Congregate Meals	23,564.30	23,013.00	23,013.00	12,663.35	20,000.00
2082	Hamilton Contributions-HDM/WIN	.00	8,500.00	8,500.00	.00	6,000.00
2087	Hamilton Co. - OFA Title IIIB	12,411.00	.00	.00	204.76	7,970.00
2092	Hamilton Contributions-CSE	.00	1,500.00	1,500.00	.00	.00
2097	Hamilton Contributions-HDM/Other	13,818.00	14,305.00	14,305.00	7,294.92	10,000.00
2098	Hamilton Share-WIN	.00	.00	.00	13,651.89	43,038.00
2099	Hamilton Share - IIIE	13,850.00	2,660.00	2,660.00	804.50	1,500.00
<i>Departmental Income Totals</i>		\$320,151.05	\$191,114.00	\$191,114.00	\$68,852.84	\$231,631.00
Intergovernmental Charges						
2077	Hamilton Share - IIIC-2	.00	77,760.00	77,760.00	.00	86,076.00
2094	Hamilton Share- IIID	.00	.00	.00	.00	319.00
<i>Intergovernmental Charges Totals</i>		\$0.00	\$77,760.00	\$77,760.00	\$0.00	\$86,395.00
State Aid						
3778	EISEP - Hamilton	51,437.93	126,295.00	126,295.00	20,943.49	158,749.00
3779	CSE - Hamilton	28,118.90	62,197.00	62,197.00	8,974.19	62,412.00
3781	CSI-Hamilton	.00	.00	.00	.00	1,000.00
3782	Transportation - Hamilton	.00	5,600.00	5,600.00	.00	5,600.00
3784	WIN-Hamilton	.00	72,456.00	72,456.00	28,124.32	76,596.00
3786	NY Connects/ARDC - Hamilton	19,215.34	29,000.00	29,000.00	19,416.61	50,000.00
<i>State Aid Totals</i>		\$98,772.17	\$295,548.00	\$295,548.00	\$77,458.61	\$354,357.00
Federal Aid						
4489	Title IIID/Health Promotion-Hamilton	.00	.00	.00	.00	3,182.00
4771	IIIC-1/Congregate - Hamilton	85,759.12	39,059.00	39,059.00	23,193.11	40,666.00
4775	Title IIIE-Hamilton	.00	.00	.00	459.98	4,500.00
4777	Title IIIB-Hamilton	.00	.00	.00	.00	9,500.00

Budget Worksheet Report

Budget Year 2019

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund A - General						
REVENUE						
Department 6771 - OFA-Hamilton County						
Federal Aid						
4782	NSIP - Hamilton	44,460.17	21,581.00	21,581.00	8,410.46	30,362.00
4793	IIIC-2/HDM - Hamilton	.00	.00	.00	.00	20,795.00
<i>Federal Aid Totals</i>		\$130,219.29	\$60,640.00	\$60,640.00	\$32,063.55	\$109,005.00
Department 6771 - OFA-Hamilton County Totals		\$549,142.51	\$625,062.00	\$625,062.00	\$178,375.00	\$781,388.00

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund A - General						
REVENUE						
Department 6772 - OFA-Warren County						
Departmental Income						
2078	Warren Contributions-IIIB	2,977.00	1,302.00	1,302.00	1,579.00	2,000.00
2083	Warren Contributions - HMD/WIN	50,502.13	29,140.00	29,140.00	17,213.74	25,000.00
2085	Warren Contributions-Congregate Meals	38,104.06	51,000.00	51,000.00	21,292.04	31,000.00
2086	Warren Contributions-HDM/Other	66,633.65	74,000.00	74,000.00	47,575.49	69,000.00
2087	Hamilton Co. - OFA Title IIIB	.00	14,000.00	14,000.00	.00	.00
2088	Warren Contributions-CSE	10.00	.00	.00	20.00	.00
2091	Warren Contributions-EISEP	3,268.87	1,500.00	1,500.00	1,842.65	2,000.00
2093	MLTC's	.00	6,000.00	6,000.00	.00	10,000.00
<i>Departmental Income Totals</i>		\$161,495.71	\$176,942.00	\$176,942.00	\$89,522.92	\$139,000.00
State Aid						
3426	DSRIP Engagement Funds	.00	5,700.00	5,700.00	.00	.00
3772	CSI-Warren	49,153.93	908.00	908.00	2,722.00	1,722.00
3774	Nutrition/Elderly (SNAP)	224,388.27	.00	.00	27,634.36	.00
3775	Transportation-Warren	.00	5,600.00	5,600.00	.00	5,600.00
3776	EISEP -Warren	114,344.36	274,547.00	274,547.00	51,115.71	242,093.00
3777	CSE-Warren	97,975.63	150,000.00	150,000.00	12,472.36	164,147.00
3785	NY Connects/ARDC-Warren	36,227.52	56,880.00	56,880.00	43,306.85	.00
<i>State Aid Totals</i>		\$522,089.71	\$493,635.00	\$493,635.00	\$137,251.28	\$413,562.00
Federal Aid						
4487	IIID/Health Promotion - Warren County	.00	.00	.00	.00	3,183.00
4642	HEAP-Warren	9,778.61	20,500.00	20,500.00	.00	3,500.00
4770	IIIC-2/HDM - Warren	15,844.66	56,676.00	56,676.00	11,200.00	35,408.00
4772	IIIB-Warren	139,297.57	88,680.00	88,680.00	46,687.58	76,658.00
4773	IIIC-1/Congregate-Warren	164,690.96	72,538.00	72,538.00	90,515.50	69,243.00
4774	MIPPA-Warren	16,871.00	18,851.00	18,851.00	10,637.32	22,654.00
4778	NSIP-Warren	47,366.15	92,154.00	92,154.00	44,290.68	78,725.00
4779	USDA (SNAP)	22,487.80	134,559.00	134,559.00	.00	130,419.00
4781	OFA - HIICAP	40,035.73	51,453.00	51,453.00	39,261.35	51,198.00
4783	IIIE-Warren	38,236.62	49,393.00	49,393.00	11,109.40	44,746.00

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund A - General						
	REVENUE					
	Department 6772 - OFA-Warren County					
	Federal Aid					
4795	NY Connects E&E/Balancing Incentive Program - Warren	134,345.38	88,151.00	88,151.00	.00	145,398.00
	<i>Federal Aid Totals</i>	<u>\$628,954.48</u>	<u>\$672,955.00</u>	<u>\$672,955.00</u>	<u>\$253,701.83</u>	<u>\$661,132.00</u>
	Department 6772 - OFA-Warren County Totals	<u>\$1,312,539.90</u>	<u>\$1,343,532.00</u>	<u>\$1,343,532.00</u>	<u>\$480,476.03</u>	<u>\$1,213,694.00</u>
	REVENUE TOTALS	<u>\$1,861,682.41</u>	<u>\$1,968,594.00</u>	<u>\$1,968,594.00</u>	<u>\$658,851.03</u>	<u>\$1,995,082.00</u>

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund A - General						
EXPENSE						
Department 6771 - OFA-Hamilton County						
<i>Personal Services</i>						
110	Salaries - Regular	39,046.32	28,325.00	28,325.00	19,360.35	28,428.00
130	Salaries - Part Time	160,483.27	173,711.00	173,711.00	100,678.02	166,388.00
<i>Personal Services Totals</i>		\$199,529.59	\$202,036.00	\$202,036.00	\$120,038.37	\$194,816.00
<i>Equipment</i>						
260	Other Equipment	594.00	300.00	300.00	46.87	600.00
<i>Equipment Totals</i>		\$594.00	\$300.00	\$300.00	\$46.87	\$600.00
Comments						
Account	Level	Comment				
260	Departmental Request	Misc kitchen items that will last more than one year.				
<i>Contractual Expense</i>						
411	Rent-Building/Property	.00	.00	2,000.00	127.20	.00
413	Repair & Maint.-Bldg/Property	920.00	4,000.00	4,000.00	510.00	2,000.00
415	Electricity	547.30	500.00	400.00	292.76	900.00
416	Oil & Gas-Heating	2,390.09	4,300.00	2,400.00	1,394.23	4,000.00
418	Ins-General Liability	.00	.00	.00	.00	1,002.00
422	Repair/Maint-Equipment	3,974.85	6,000.00	6,000.00	4,264.26	6,000.00
423	Telephone	3,093.92	3,500.00	3,500.00	1,489.82	2,500.00
424	Postage	.00	500.00	500.00	.00	500.00
432	Special Project Supply	5,921.42	6,200.00	6,175.00	3,795.64	6,600.00
436	Advertising Fees	53.97	.00	25.00	3.47	100.00
437	Consulting Fees	4,420.00	6,215.00	6,215.00	2,700.00	10,175.00
444	Travel/Education/Conference	25,209.36	25,000.00	25,000.00	14,719.20	25,000.00
445	Foods	51,557.29	65,000.00	65,000.00	33,211.51	62,000.00
470	Contract	123,867.57	235,000.00	235,000.00	45,800.84	395,435.00

Budget Worksheet Report

Budget Year 2019

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund A - General						
EXPENSE						
Department 6771 - OFA-Hamilton County						
<i>Contractual Expense</i>						
<i>Contractual Expense Totals</i>		\$221,955.77	\$356,215.00	\$356,215.00	\$108,308.93	\$516,212.00
Comments						
<i>Account</i>	<i>Level</i>	<i>Comment</i>				
470	Departmental Request	IIIIE - Hamilton Public Health (\$5,000) IIIIE - Hamilton DSS (\$1,000) EISEP - GFH Lifeline (\$3,000) EISEP - Hamilton DSS (\$30,500) EISEP - Hamilton Public Health (\$75,100) EISEP - Home Health Care Partners (\$40,000) CSE - Association for the Blind(\$1,650) CSE - Lake Pleasant Transportation(\$1,144) CSE - Long Lake Transportation(\$4,530) CSE - Wells Transportation(\$800) CSE - ACEO(\$1,000) CSE - Hamilton Public Health(\$3,313) NY Connects - Hamilton DSS(\$50,000) EISEP & CSE - TBD (\$181,398)				
<i>Employee Benefits</i>						
810	Retirement	19,290.32	23,629.00	23,629.00	15,257.87	25,387.00
830	Social Security	12,240.14	12,525.00	12,525.00	7,354.37	12,078.00
831	Medicare Contribution	2,862.72	2,929.00	2,929.00	1,719.94	2,825.00
860	Hospitalization	11,122.75	9,299.00	9,299.00	6,171.33	9,554.00
865	Dental Insurance	77.36	48.00	48.00	33.27	48.00

Budget Worksheet Report

Budget Year 2019

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request
Fund A - General						
	EXPENSE					
	Department 6771 - OFA-Hamilton County					
	Employee Benefits					
	<i>Employee Benefits Totals</i>	\$45,593.29	\$48,430.00	\$48,430.00	\$30,536.78	\$49,892.00
	<i>Other Benefits</i>					
840	Workmen's Compensation	.00	2,785.00	2,785.00	2,784.68	7,936.00
855	Disability	.00	1,500.00	1,500.00	.00	1,500.00
861	Retirees Hospitalization	9,662.40	10,029.00	10,029.00	6,686.88	10,432.00
	<i>Other Benefits Totals</i>	\$9,662.40	\$14,314.00	\$14,314.00	\$9,471.56	\$19,868.00
	Department 6771 - OFA-Hamilton County Totals	\$477,335.05	\$621,295.00	\$621,295.00	\$268,402.51	\$781,388.00

Budget Worksheet Report

Budget Year 2019

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request						
Fund A - General												
EXPENSE												
Department 6772 - OFA-Warren County												
<i>Personal Services</i>												
110	Salaries - Regular	478,366.31	512,196.00	512,196.00	333,647.50	533,036.00						
130	Salaries - Part Time	284,384.17	306,715.00	306,715.00	187,989.62	321,110.00						
<i>Personal Services Totals</i>		\$762,750.48	\$818,911.00	\$818,911.00	\$521,637.12	\$854,146.00						
<i>Equipment</i>												
260	Other Equipment	3,363.11	1,000.00	4,200.00	3,665.73	1,000.00						
<i>Equipment Totals</i>		\$3,363.11	\$1,000.00	\$4,200.00	\$3,665.73	\$1,000.00						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Account</th> <th style="width: 15%;">Level</th> <th style="width: 70%;">Comment</th> </tr> </thead> <tbody> <tr> <td>260</td> <td>Departmental Request</td> <td>Misc kitchen items that will last more than one year.</td> </tr> </tbody> </table>							Account	Level	Comment	260	Departmental Request	Misc kitchen items that will last more than one year.
Account	Level	Comment										
260	Departmental Request	Misc kitchen items that will last more than one year.										
<i>Contractual Expense</i>												
410	Supplies	12,499.41	10,000.00	9,990.00	8,201.23	10,000.00						
411	Rent-Building/Property	78,308.50	83,500.00	83,500.00	28,000.00	.00						
413	Repair & Maint.-Bldg/Property	11,847.15	6,000.00	6,000.00	2,328.00	6,000.00						
415	Electricity	11,450.15	8,750.00	6,920.00	1,461.49	3,500.00						
416	Oil & Gas-Heating	3,149.98	3,000.00	4,910.00	3,906.63	4,800.00						
417	Water/Sewer/Taxes	224.80	280.00	280.00	159.00	250.00						
418	Ins-General Liability	3,163.85	3,400.00	3,400.00	2,577.35	1,705.00						
422	Repair/Maint-Equipment	2,086.63	5,000.00	5,000.00	1,366.84	5,000.00						
423	Telephone	4,749.14	4,700.00	4,700.00	2,666.89	4,000.00						
424	Postage	2,968.96	2,700.00	2,700.00	568.27	2,700.00						
427	Memberships & Dues	1,311.00	1,331.00	1,347.00	1,337.00	1,360.00						
428	Data Processing & Internet Fees	806.00	1,000.00	1,000.00	858.00	900.00						
432	Special Project Supply	43,900.07	50,000.00	49,994.00	26,126.14	46,000.00						
435	Medical Fees	200.00	200.00	200.00	.00	230.00						
436	Advertising Fees	245.64	1,080.00	1,080.00	49.50	500.00						
437	Consulting Fees	16,554.04	21,420.00	21,420.00	13,440.00	18,000.00						
439	Misc Fees & Expenses	60.00	500.00	500.00	.00	500.00						
440	Legal/Transcript Fees	18,000.00	18,000.00	18,000.00	.00	.00						
444	Travel/Education/Conference	80,101.95	90,000.00	90,000.00	47,954.89	85,000.00						
445	Foods	273,133.13	325,600.00	325,520.00	180,931.38	290,000.00						

Account	Account Description	2017 Actual Amount	2018 Adopted Budget	2018 Amended Budget	2018 Actual Amount	2019 Departmental Request						
Fund A - General												
EXPENSE												
Department 6772 - OFA-Warren County												
Contractual Expense												
470	Contract	286,523.72	463,670.00	460,470.00	157,250.43	513,950.00						
<i>Contractual Expense Totals</i>		\$851,284.12	\$1,100,131.00	\$1,096,931.00	\$479,183.04	\$994,395.00						
<div style="border: 1px solid black; padding: 5px;"> <p>Comments</p> <table border="0"> <tr> <td style="width: 10%;"><i>Account</i></td> <td style="width: 10%;"><i>Level</i></td> <td style="width: 80%;"><i>Comment</i></td> </tr> <tr> <td>470</td> <td>Departmental Request</td> <td>IIIB - Asso Blind (\$2,000); IIIE - GAHA(\$33,250); EISEP - GFH (\$4,000), GAHA(\$189,226), Interim(\$40,000); CSE - Asso Blind (\$6,000), GAHA(\$17,850), Greater GF Senior (\$26,500), Legal Aid(\$17,950), Chester Trans(\$3,771), Hague (\$960), Horicon (\$2,500), Johnsbury (\$4048), Lake George (\$3,665), Lake Luzerne(\$2,892), Stony Creek (\$1,680), Thurman(\$1,797), Wsbg (\$1,630); ACEO(\$5,730); Warren Co PH(\$5,500); EISEP TBD (\$45,051)</td> </tr> </table> </div>							<i>Account</i>	<i>Level</i>	<i>Comment</i>	470	Departmental Request	IIIB - Asso Blind (\$2,000); IIIE - GAHA(\$33,250); EISEP - GFH (\$4,000), GAHA(\$189,226), Interim(\$40,000); CSE - Asso Blind (\$6,000), GAHA(\$17,850), Greater GF Senior (\$26,500), Legal Aid(\$17,950), Chester Trans(\$3,771), Hague (\$960), Horicon (\$2,500), Johnsbury (\$4048), Lake George (\$3,665), Lake Luzerne(\$2,892), Stony Creek (\$1,680), Thurman(\$1,797), Wsbg (\$1,630); ACEO(\$5,730); Warren Co PH(\$5,500); EISEP TBD (\$45,051)
<i>Account</i>	<i>Level</i>	<i>Comment</i>										
470	Departmental Request	IIIB - Asso Blind (\$2,000); IIIE - GAHA(\$33,250); EISEP - GFH (\$4,000), GAHA(\$189,226), Interim(\$40,000); CSE - Asso Blind (\$6,000), GAHA(\$17,850), Greater GF Senior (\$26,500), Legal Aid(\$17,950), Chester Trans(\$3,771), Hague (\$960), Horicon (\$2,500), Johnsbury (\$4048), Lake George (\$3,665), Lake Luzerne(\$2,892), Stony Creek (\$1,680), Thurman(\$1,797), Wsbg (\$1,630); ACEO(\$5,730); Warren Co PH(\$5,500); EISEP TBD (\$45,051)										
<i>Employee Benefits</i>												
810	Retirement	84,418.32	87,867.00	87,867.00	60,641.64	90,354.00						
830	Social Security	45,309.49	50,773.00	48,230.78	30,890.91	52,957.00						
831	Medicare Contribution	10,596.54	11,872.00	11,872.00	7,224.54	12,385.00						
860	Hospitalization	124,417.10	119,348.00	119,348.00	81,422.41	138,986.00						
865	Dental Insurance	2,090.64	1,992.00	1,992.00	1,535.63	2,568.00						
<i>Employee Benefits Totals</i>		\$266,832.09	\$271,852.00	\$269,309.78	\$181,715.13	\$297,250.00						
<i>Other Benefits</i>												
840	Workmen's Compensation	8,379.37	13,600.00	13,600.00	13,600.00	13,512.00						
855	Disability	.00	1,500.00	1,500.00	.00	1,500.00						
861	Retirees Hospitalization	130,107.48	131,456.00	131,456.00	87,649.68	136,734.00						
862	Health Insurance Cost Reimbursement	.00	.00	2,542.22	1,427.63	.00						
<i>Other Benefits Totals</i>		\$138,486.85	\$146,556.00	\$149,098.22	\$102,677.31	\$151,746.00						
Department 6772 - OFA-Warren County Totals		\$2,022,716.65	\$2,338,450.00	\$2,338,450.00	\$1,288,878.33	\$2,298,537.00						
EXPENSE TOTALS		\$2,500,051.70	\$2,959,745.00	\$2,959,745.00	\$1,557,280.84	\$3,079,925.00						
Fund A - General Totals												
REVENUE TOTALS		\$1,861,682.41	\$1,968,594.00	\$1,968,594.00	\$658,851.03	\$1,995,082.00						
EXPENSE TOTALS		\$2,500,051.70	\$2,959,745.00	\$2,959,745.00	\$1,557,280.84	\$3,079,925.00						
Fund A - General Totals		(\$638,369.29)	(\$991,151.00)	(\$991,151.00)	(\$898,429.81)	(\$1,084,843.00)						
Net Grand Totals												
REVENUE GRAND TOTALS		\$1,861,682.41	\$1,968,594.00	\$1,968,594.00	\$658,851.03	\$1,995,082.00						
EXPENSE GRAND TOTALS		\$2,500,051.70	\$2,959,745.00	\$2,959,745.00	\$1,557,280.84	\$3,079,925.00						
Net Grand Totals		(\$638,369.29)	(\$991,151.00)	(\$991,151.00)	(\$898,429.81)	(\$1,084,843.00)						