

Health & Human Services Committee
Warren County Department of Social Services
COMMITTEE MEETING AGENDA
October 29, 2018

Committee Members: Supervisors Frasier, McDevitt, Braymer, Leggett, Loeb, Diamond, Hyde, Magowan and Sokol.

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda/New Business
 1. **Request Resolution:** Amend Table of Organization
 - Request to Create the Position of Social Services Attorney; and delete the position of Assistant Social Services Attorney #1.
 - Notice of Intent to Fill the Position of Social Services Attorney.**Rationale:** The Social Services Attorney is the lead position in the Legal Unit of the Department of Social Services and provides guidance and leadership to the Assistant Social Services Attorneys.
Please see Attachment #1
- IV. Pending Items - There are no pending items
- V. Information for Discussion and/or Review
 - Chris Hanchett, Commissioner; Commissioner's Report
 - Julie Montero, Fiscal Manager - Monthly Revenue & Expenditures and Overtime Reports;
(Please see Attachment #2)
 - Countryside Adult Home: Edward Corcoran, Director.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to Adjourn

ATTACHMENTS:

1. -Amend Table of Organization: Create Social Services Attorney position and delete Assistant Social Services Attorney #1.
 - Notice of Intent to Fill the Position of Social Services Attorney.
2. -Monthly Revenue & Expenses, Overtime Reports.

RESOLUTION REQUEST FORM NO. 11***Request to Create New Position*****DEPARTMENT NAME: SOCIAL SERVICES****DATE: October 29, 2018**

- (a) Title of Requested Position: **Social Services Attorney**
- (b) Annual Base Salary (and Grade if Applicable): **\$77,500**
- (c) Effective Date for New Position:* **November 19, 2018**
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):
Assistant Social Services Attorney #1, \$73,567
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount:
A 6010 110
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title?
(This is necessary **BEFORE** bringing the request to committees.)
Yes
- (g) Is this a mandated position? If so, please explain:
Yes
- (h) Is there expected revenue from this position? If so, please explain:

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.02
Title of Position: Social Services Attorney Base Salary of Position: \$ 77,500.00 Grade: _____
Filling at Step # (If Known): _____
Budget code and title: A6010 110 Salaries - Regular Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: _____ Date of Vacancy: _____
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal 50 % State 25 % Other _____ %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. *Jan 10/18/18*
Human Resources Director has approved this form when initialed. *AG 10/18/18*

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature _____ Date _____

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature _____ Date _____

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee _____
 The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature _____ Date _____

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

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DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.02
Title of Position: Social Services Attorney Base Salary of Position: \$ 77,500.00 Grade: _____
Filling at Step # (If Known): _____
Budget code and title: A6010 110 Salaries - Regular Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: _____ Date of Vacancy: _____
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal 50 % State 25 % Other _____ %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. Jan 10/18/18
Human Resources Director has approved this form when initialed. AP 10/18/18

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 10/22/18

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E Thomas Date 10/23/18

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

- Name of Committee _____
 The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature Edna A Traveris Date 10/20/18

BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR SEPTEMBER 2018

FUND(S): A

CODE(S): 6010, 6030, 6050, 6055, 6070, 6100, 6109, 6119, 6140, 6141, 6142, 7311, 7312, 7313

EXPENSES	2018 BUDGETED	SEPT 2018 EXP	SEPT 2017 EXP	2018 YTD ACTUAL	2017 total 1/1-8/31	2017 Prior Year Totals
110 Salaries - Regular	\$6,387,306.00	\$685,358.77	\$437,776.57	\$4,439,003.51	\$4,107,094.14	\$5,646,646.99
120 Salaries - Overtime	\$75,222.00	\$12,547.28	\$8,573.62	\$79,593.07	\$64,521.65	\$95,765.37
130 Salaries - Part Time	\$187,670.00	\$20,920.38	\$15,729.27	\$155,240.21	\$170,115.04	\$245,592.12
100's PERSONAL SERVICES Total	\$6,650,198.00	\$718,826.43	\$462,079.46	\$4,673,836.79	\$4,341,730.83	\$5,988,004.48
200's EQUIPMENT	\$18,100.00	\$30,883.95	\$111.99	\$56,867.72	\$54,465.13	\$76,784.99
400's CONTRACTUAL	\$22,630,276.00	\$1,307,801.59	\$1,228,224.94	\$15,163,839.43	\$15,151,986.34	\$21,922,296.30
800's EMPLOYEE BENEFITS	\$3,657,050.00	\$355,503.20	\$267,047.20	\$2,608,796.45	\$2,627,143.48	\$3,408,362.43
TOTALS	\$32,955,624.00	\$2,413,015.17	\$1,957,463.59	\$22,503,340.39	\$22,175,325.78	\$31,395,448.20

REVENUES	2018 BUDGETED	SEPT 2018 REVENUE	SEPT 2017 REVENUE	2018 YTD ACTUAL	2017 JAN- SEPT TOTAL	2017 Prior Year Totals
	\$15,860,999.00	\$1,964,435.22	\$1,304,587.47	\$10,332,594.43	\$9,232,370.82	\$16,465,960.44

ATTACHMENT #2

Expense Budget Performance Report

Fiscal Year to Date 09/30/18

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
EXPENSE										
<i>Personal Services</i>										
110	Salaries - Regular	5,615,586.00	(45,000.00)	5,570,586.00	601,327.51	.00	3,895,196.42	1,675,389.58	70	4,970,550.42
120	Salaries - Overtime	49,222.00	25,000.00	74,222.00	8,106.45	.00	58,776.70	15,445.30	79	63,996.46
130	Salaries - Part Time	44,397.00	20,000.00	64,397.00	1,709.64	.00	43,544.55	20,852.45	68	70,605.99
<i>Personal Services Totals</i>		\$5,709,205.00	\$0.00	\$5,709,205.00	\$611,143.60	\$0.00	\$3,997,517.67	\$1,711,687.33	70%	\$5,105,152.87
<i>Equipment</i>										
210	Furniture/Furnishings	2,000.00	3,173.80	5,173.80	1,425.00	.00	4,784.30	389.50	92	3,669.97
220	Office Equipment	3,000.00	43,675.00	46,675.00	29,000.00	2,789.50	29,053.10	14,832.40	68	15,633.50
220.1	Office Equipment - Reserve	.00	.00	.00	.00	.00	.00	.00	+++	15,971.18
220 - Totals		\$3,000.00	\$43,675.00	\$46,675.00	\$29,000.00	\$2,789.50	\$29,053.10	\$14,832.40	68%	\$31,604.68
230	Automotive Equipment - Reserve	.00	16,341.00	16,341.00	.00	.00	16,341.00	.00	100	.00
230 - Totals		\$0.00	\$16,341.00	\$16,341.00	\$0.00	\$0.00	\$16,341.00	\$0.00	100%	\$0.00
<i>Equipment Totals</i>		\$5,000.00	\$63,189.80	\$68,189.80	\$30,425.00	\$2,789.50	\$50,178.40	\$15,221.90	78%	\$35,274.65
<i>Contractual Expense</i>										
410	Supplies	58,000.00	477.60	58,477.60	4,863.61	411.43	35,281.57	22,784.60	61	46,513.03
411	Rent-Building/Property	564,547.00	.00	564,547.00	47,045.58	.00	423,410.20	141,136.80	75	564,546.94
418	Ins-General Liability	37,148.00	.00	37,148.00	222.00	.00	29,492.81	7,655.19	79	35,876.24
423	Telephone	20,852.00	.00	20,852.00	560.58	.00	11,129.53	9,722.47	53	19,286.51
424	Postage	31,000.00	.00	31,000.00	73.72	.00	19,233.31	11,766.69	62	27,675.68
426	Subscriptions	500.00	.00	500.00	.00	.00	471.46	28.54	94	499.36
427	Memberships & Dues	5,000.00	.00	5,000.00	.00	.00	4,679.00	321.00	94	4,918.00
428	Data Processing & Internet Fees	9,000.00	(1,000.00)	8,000.00	233.00	1,782.00	2,926.00	3,292.00	59	9,555.00
432	Special Project Supply	95,000.00	.00	95,000.00	.00	.00	2,229.00	92,771.00	2	95,000.00
435	Medical Fees	500.00	.00	500.00	(92.45)	.00	(999.36)	1,499.36	-200	(377.42)
436	Advertising Fees	500.00	.00	500.00	.00	.00	32.76	467.24	7	234.04
439	Misc Fees & Expenses	5,000.00	1,000.00	6,000.00	141.44	.00	5,786.49	213.51	96	3,978.18
440	Legal/Transcript Fees	15,000.00	.00	15,000.00	220.00	.00	2,052.45	12,947.55	14	15,159.56
441	Auto-Supplies & Repair	10,000.00	.00	10,000.00	1,046.69	.00	4,730.32	5,269.68	47	5,764.68
442	Automotive - Gas & Oil	8,000.00	.00	8,000.00	.00	.00	4,697.96	3,302.04	59	6,120.13
444	Travel/Education/Conference	17,000.00	.00	17,000.00	544.32	.00	5,797.02	11,202.98	34	10,806.33
469	Other Payments/Contributions	3,000.00	1,000.00	4,000.00	.00	.00	2,000.00	2,000.00	50	500.00
470	Contract	332,000.00	5,000.00	337,000.00	31,976.92	19,923.68	140,367.34	176,708.98	48	291,182.96
<i>Contractual Expense Totals</i>		\$1,212,047.00	\$6,477.60	\$1,218,524.60	\$86,835.41	\$22,117.11	\$693,317.86	\$503,089.63	59%	\$1,137,239.22
<i>Employee Benefits</i>										
810	Retirement	754,006.00	.00	754,006.00	79,429.97	.00	533,796.34	220,209.66	71	656,787.21
830	Social Security	353,966.00	.00	353,966.00	35,904.55	.00	231,252.17	122,713.83	65	295,975.28

Expense Budget Performance Report

Fiscal Year to Date 09/30/18

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
EXPENSE										
<i>Employee Benefits</i>										
831	Medicare Contribution	82,778.00	.00	82,778.00	8,396.87	.00	54,082.97	28,695.03	65	69,219.98
860	Hospitalization	1,451,987.00	.00	1,451,987.00	149,951.82	.00	1,014,499.53	437,487.47	70	1,413,575.93
865	Dental Insurance	23,688.00	.00	23,688.00	2,532.96	.00	17,161.73	6,526.27	72	22,186.00
<i>Employee Benefits Totals</i>		\$2,666,425.00	\$0.00	\$2,666,425.00	\$276,216.17	\$0.00	\$1,850,792.74	\$815,632.26	69%	\$2,457,744.40
<i>Other Benefits</i>										
840	Workmen's Compensation	42,076.00	.00	42,076.00	.00	.00	42,075.04	.96	100	50,657.67
850	Unemployment Insurance	10,000.00	(1,000.00)	9,000.00	.00	.00	1,302.00	7,698.00	14	4,109.06
855	Disability	6,000.00	.00	6,000.00	.00	.00	1,359.42	4,640.58	23	3,255.41
861	Retirees Hospitalization	397,093.00	.00	397,093.00	29,707.81	.00	313,342.25	83,750.75	79	384,773.25
862	Health Insurance Cost Reimbursement	3,000.00	1,000.00	4,000.00	255.95	.00	3,322.48	677.52	83	2,270.54
<i>Other Benefits Totals</i>		\$458,169.00	\$0.00	\$458,169.00	\$29,963.76	\$0.00	\$361,401.19	\$96,767.81	79%	\$445,065.93
EXPENSE TOTALS		\$10,050,846.00	\$69,667.40	\$10,120,513.40	\$1,034,583.94	\$24,906.61	\$6,953,207.86	\$3,142,398.93	69%	\$9,180,477.07
Department 6010 - Social Services Totals		(\$10,050,846.00)	(\$69,667.40)	(\$10,120,513.40)	(\$1,034,583.94)	(\$24,906.61)	(\$6,953,207.86)	(\$3,142,398.93)	69%	(\$9,180,477.07)
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Personal Services</i>										
110	Salaries - Regular	771,720.00	.00	771,720.00	84,031.26	.00	543,807.09	227,912.91	70	676,096.57
120	Salaries - Overtime	26,000.00	.00	26,000.00	4,440.83	.00	20,816.37	5,183.63	80	31,768.91
130	Salaries - Part Time	143,273.00	.00	143,273.00	19,210.74	.00	111,695.66	31,577.34	78	174,986.13
<i>Personal Services Totals</i>		\$940,993.00	\$0.00	\$940,993.00	\$107,682.83	\$0.00	\$676,319.12	\$264,673.88	72%	\$882,851.61
<i>Equipment</i>										
210	Furniture/Furnishings	3,000.00	(276.00)	2,724.00	195.96	.00	671.82	2,052.18	25	341.49
220	Office Equipment	.00	49.00	49.00	.00	.00	48.82	.18	100	.00
230										
230.1	Automotive Equipment - Reserve	.00	32,000.00	32,000.00	.00	31,989.50	.00	10.50	100	21,371.00
230 - Totals		\$0.00	\$32,000.00	\$32,000.00	\$0.00	\$31,989.50	\$0.00	\$10.50	100%	\$21,371.00
260	Other Equipment	10,000.00	(49.00)	9,951.00	262.99	.00	5,592.88	4,358.12	56	19,785.89
270	Lawn & Landscaping	100.00	276.00	376.00	.00	.00	375.80	.20	100	11.96
<i>Equipment Totals</i>		\$13,100.00	\$32,000.00	\$45,100.00	\$458.95	\$31,989.50	\$6,689.32	\$6,421.18	86%	\$41,510.34
<i>Contractual Expense</i>										
410	Supplies	33,000.00	.00	33,000.00	2,949.51	8,574.85	21,603.82	2,821.33	91	27,402.64
413	Repair & Maint.-Bldg/Property	30,000.00	.00	30,000.00	1,197.73	5,144.86	17,498.63	7,356.51	75	15,868.77
415	Electricity	30,000.00	(4,420.00)	25,580.00	3,107.88	.00	16,230.96	9,349.04	63	22,917.83
416	Oil & Gas-Heating	40,000.00	(5,520.00)	34,480.00	156.50	.00	15,422.77	19,057.23	45	19,163.13
418	Ins-General Liability	10,000.00	.00	10,000.00	.00	.00	8,166.51	1,833.49	82	9,403.85
422	Repair/Maint-Equipment	1,000.00	9,408.00	10,408.00	487.50	.00	3,405.99	7,002.01	33	200.00
423	Telephone	3,000.00	.00	3,000.00	189.07	.00	1,482.90	1,517.10	49	1,958.17

Expense Budget Performance Report

Fiscal Year to Date 09/30/18

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Contractual Expense</i>										
424	Postage	700.00	.00	700.00	.00	.00	100.56	599.44	14	147.84
426	Subscriptions	300.00	40.63	340.63	.00	.00	340.63	.00	100	303.73
428	Data Processing & Internet Fees	1,250.00	729.00	1,979.00	159.98	429.54	1,448.88	100.58	95	1,140.94
432	Special Project Supply	1,000.00	(528.63)	471.37	.00	.00	.00	471.37	0	.00
434	Allowances	19,000.00	(3,729.00)	15,271.00	1,200.00	.00	11,200.00	4,071.00	73	14,050.00
435	Medical Fees	3,000.00	.00	3,000.00	100.00	.00	905.00	2,095.00	30	1,801.00
436	Advertising Fees	1,000.00	(303.00)	697.00	.00	.00	.00	697.00	0	.00
437	Consulting Fees	18,000.00	.00	18,000.00	320.00	5,333.47	11,506.88	1,159.65	94	16,046.26
439	Misc Fees & Expenses	1,000.00	.00	1,000.00	25.00	100.00	497.00	403.00	60	809.00
440	Legal/Transcript Fees	500.00	(75.00)	425.00	.00	.00	.00	425.00	0	220.00
441	Auto-Supplies & Repair	2,000.00	.00	2,000.00	.00	.00	1,220.88	779.12	61	2,860.67
442	Automotive - Gas & Oil	1,500.00	1,020.00	2,520.00	.00	.00	1,509.18	1,010.82	60	1,545.29
444	Travel/Education/Conference	1,000.00	727.00	1,727.00	.00	.00	1,726.27	.73	100	.00
445	Foods	120,000.00	3,000.00	123,000.00	10,127.99	40,091.35	77,582.54	5,326.11	96	102,054.93
451	Medical Supply Expense	4,000.00	(119.00)	3,881.00	.00	1,130.78	1,799.40	950.82	76	2,207.32
453	Uniforms & Clothing	.00	119.00	119.00	.00	.00	118.48	.52	100	113.48
470	Contract	80,500.00	(349.00)	80,151.00	149.86	2,105.32	33,469.68	44,576.00	44	41,926.68
<i>Contractual Expense Totals</i>		\$401,750.00	\$0.00	\$401,750.00	\$20,171.02	\$62,910.17	\$227,236.96	\$111,602.87	72%	\$282,141.53
<i>Employee Benefits</i>										
810	Retirement	111,750.00	.00	111,750.00	12,973.54	.00	81,820.33	29,929.67	73	97,140.11
830	Social Security	58,343.00	.00	58,343.00	6,410.74	.00	39,619.35	18,723.65	68	51,677.41
831	Medicare Contribution	13,643.00	.00	13,643.00	1,499.27	.00	9,265.83	4,377.17	68	12,085.82
860	Hospitalization	208,723.00	(500.00)	208,223.00	18,350.94	.00	154,739.02	53,483.98	74	217,450.13
865	Dental Insurance	3,480.00	500.00	3,980.00	423.33	.00	2,922.21	1,057.79	73	3,644.00
<i>Employee Benefits Totals</i>		\$395,939.00	\$0.00	\$395,939.00	\$39,657.82	\$0.00	\$288,366.74	\$107,572.26	73%	\$381,997.47
<i>Other Benefits</i>										
840	Workmen's Compensation	11,360.00	.00	11,360.00	.00	.00	11,359.94	.06	100	8,415.68
850	Unemployment Insurance	5,000.00	.00	5,000.00	.00	.00	2,060.72	2,939.28	41	.00
855	Disability	4,000.00	(320.00)	3,680.00	.00	.00	1,343.80	2,336.20	37	265.23
861	Retirees Hospitalization	102,327.00	.00	102,327.00	8,434.31	.00	76,947.84	25,379.16	75	100,803.12
862	Health Insurance Cost Reimbursement	.00	320.00	320.00	78.60	.00	236.80	83.20	74	.00
<i>Other Benefits Totals</i>		\$122,687.00	\$0.00	\$122,687.00	\$8,512.91	\$0.00	\$91,949.10	\$30,737.90	75%	\$109,484.03
EXPENSE TOTALS		\$1,874,469.00	\$32,000.00	\$1,906,469.00	\$176,483.53	\$94,899.67	\$1,290,561.24	\$521,008.09	73%	\$1,697,984.98
Department 6030 - Countryside Adult Home Totals		(\$1,874,469.00)	(\$32,000.00)	(\$1,906,469.00)	(\$176,483.53)	(\$94,899.67)	(\$1,290,561.24)	(\$521,008.09)	73%	(\$1,697,984.98)

Expense Budget Performance Report

Fiscal Year to Date 09/30/18

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department	6050 - Public Facil. For Children									
	EXPENSE									
	<i>Contractual Expense</i>									
469	Other Payments/Contributions	.00	30,000.00	30,000.00	.00	.00	19,589.69	10,410.31	65	1,196.00
470	Contract	30,000.00	(30,000.00)	.00	.00	.00	.00	.00	+++	.00
	<i>Contractual Expense Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$19,589.69	\$10,410.31	65%	\$1,196.00
	EXPENSE TOTALS	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$19,589.69	\$10,410.31	65%	\$1,196.00
	Department 6050 - Public Facil. For Children Totals	(\$30,000.00)	\$0.00	(\$30,000.00)	\$0.00	\$0.00	(\$19,589.69)	(\$10,410.31)	65%	(\$1,196.00)
Department	6055 - Daycare									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	1,450,000.00	.00	1,450,000.00	100,976.73	.00	599,261.40	850,738.60	41	1,098,603.95
	<i>Contractual Expense Totals</i>	\$1,450,000.00	\$0.00	\$1,450,000.00	\$100,976.73	\$0.00	\$599,261.40	\$850,738.60	41%	\$1,098,603.95
	EXPENSE TOTALS	\$1,450,000.00	\$0.00	\$1,450,000.00	\$100,976.73	\$0.00	\$599,261.40	\$850,738.60	41%	\$1,098,603.95
	Department 6055 - Daycare Totals	(\$1,450,000.00)	\$0.00	(\$1,450,000.00)	(\$100,976.73)	\$0.00	(\$599,261.40)	(\$850,738.60)	41%	(\$1,098,603.95)
Department	6070 - Services for Recipients									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	315,000.00	.00	315,000.00	23,332.58	.00	209,173.82	105,826.18	66	288,621.41
	<i>Contractual Expense Totals</i>	\$315,000.00	\$0.00	\$315,000.00	\$23,332.58	\$0.00	\$209,173.82	\$105,826.18	66%	\$288,621.41
	EXPENSE TOTALS	\$315,000.00	\$0.00	\$315,000.00	\$23,332.58	\$0.00	\$209,173.82	\$105,826.18	66%	\$288,621.41
	Department 6070 - Services for Recipients Totals	(\$315,000.00)	\$0.00	(\$315,000.00)	(\$23,332.58)	\$0.00	(\$209,173.82)	(\$105,826.18)	66%	(\$288,621.41)
Department	6100 - Medicaid									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	11,997,908.00	.00	11,997,908.00	679,620.00	.00	8,878,311.00	3,119,597.00	74	11,937,146.00
	<i>Contractual Expense Totals</i>	\$11,997,908.00	\$0.00	\$11,997,908.00	\$679,620.00	\$0.00	\$8,878,311.00	\$3,119,597.00	74%	\$11,937,146.00
	EXPENSE TOTALS	\$11,997,908.00	\$0.00	\$11,997,908.00	\$679,620.00	\$0.00	\$8,878,311.00	\$3,119,597.00	74%	\$11,937,146.00
	Department 6100 - Medicaid Totals	(\$11,997,908.00)	\$0.00	(\$11,997,908.00)	(\$679,620.00)	\$0.00	(\$8,878,311.00)	(\$3,119,597.00)	74%	(\$11,937,146.00)
Department	6101 - Medical Assistance									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	432.78
	<i>Contractual Expense Totals</i>	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$432.78
	EXPENSE TOTALS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$432.78
	Department 6101 - Medical Assistance Totals	(\$5,000.00)	\$0.00	(\$5,000.00)	\$0.00	\$0.00	\$0.00	(\$5,000.00)	0%	(\$432.78)
Department	6109 - Aid To Dependent Children									
	EXPENSE									
	<i>Contractual Expense</i>									

Expense Budget Performance Report

Fiscal Year to Date 09/30/18

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General										
Department 6109 - Aid To Dependent Children										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	2,150,000.00	.00	2,150,000.00	128,881.35	.00	1,165,521.10	984,478.90	54	1,795,360.18
<i>Contractual Expense Totals</i>		\$2,150,000.00	\$0.00	\$2,150,000.00	\$128,881.35	\$0.00	\$1,165,521.10	\$984,478.90	54%	\$1,795,360.18
EXPENSE TOTALS		\$2,150,000.00	\$0.00	\$2,150,000.00	\$128,881.35	\$0.00	\$1,165,521.10	\$984,478.90	54%	\$1,795,360.18
Department 6109 - Aid To Dependent Children Totals		(\$2,150,000.00)	\$0.00	(\$2,150,000.00)	(\$128,881.35)	\$0.00	(\$1,165,521.10)	(\$984,478.90)	54%	(\$1,795,360.18)
Department 6119 - Child Care										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	3,850,000.00	.00	3,850,000.00	134,032.18	.00	2,364,569.59	1,485,430.41	61	3,792,706.85
<i>Contractual Expense Totals</i>		\$3,850,000.00	\$0.00	\$3,850,000.00	\$134,032.18	\$0.00	\$2,364,569.59	\$1,485,430.41	61%	\$3,792,706.85
EXPENSE TOTALS		\$3,850,000.00	\$0.00	\$3,850,000.00	\$134,032.18	\$0.00	\$2,364,569.59	\$1,485,430.41	61%	\$3,792,706.85
Department 6119 - Child Care Totals		(\$3,850,000.00)	\$0.00	(\$3,850,000.00)	(\$134,032.18)	\$0.00	(\$2,364,569.59)	(\$1,485,430.41)	61%	(\$3,792,706.85)
Department 6123 - Juvenile Delinquent Care										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
<i>Contractual Expense Totals</i>		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$0.00
EXPENSE TOTALS		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$0.00
Department 6123 - Juvenile Delinquent Care Totals		(\$5,000.00)	\$0.00	(\$5,000.00)	\$0.00	\$0.00	\$0.00	(\$5,000.00)	0%	\$0.00
Department 6129 - State Training School										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	.00	.00	.00	.00	.00	.00	.00	+++	250,000.00
<i>Contractual Expense Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$250,000.00
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$250,000.00
Department 6129 - State Training School Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$250,000.00)
Department 6140 - Home Relief										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	1,000,000.00	.00	1,000,000.00	116,348.94	.00	898,657.28	101,342.72	90	1,147,787.82
<i>Contractual Expense Totals</i>		\$1,000,000.00	\$0.00	\$1,000,000.00	\$116,348.94	\$0.00	\$898,657.28	\$101,342.72	90%	\$1,147,787.82
EXPENSE TOTALS		\$1,000,000.00	\$0.00	\$1,000,000.00	\$116,348.94	\$0.00	\$898,657.28	\$101,342.72	90%	\$1,147,787.82
Department 6140 - Home Relief Totals		(\$1,000,000.00)	\$0.00	(\$1,000,000.00)	(\$116,348.94)	\$0.00	(\$898,657.28)	(\$101,342.72)	90%	(\$1,147,787.82)

Expense Budget Performance Report

Fiscal Year to Date 09/30/18

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General										
Department 6141 - Fuel Crisis Assistance										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	30,000.00	.00	30,000.00	139.58	.00	(2,047.19)	32,047.19	-7	21,413.04
<i>Contractual Expense Totals</i>		\$30,000.00	\$0.00	\$30,000.00	\$139.58	\$0.00	(\$2,047.19)	\$32,047.19	-7%	\$21,413.04
EXPENSE TOTALS		\$30,000.00	\$0.00	\$30,000.00	\$139.58	\$0.00	(\$2,047.19)	\$32,047.19	-7%	\$21,413.04
Department 6141 - Fuel Crisis Assistance Totals		(\$30,000.00)	\$0.00	(\$30,000.00)	(\$139.58)	\$0.00	\$2,047.19	(\$32,047.19)	-7%	(\$21,413.04)
Department 6142 - Emergency Aid For Adults										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	50,000.00	.00	50,000.00	261.99	.00	24,666.74	25,333.26	49	38,005.66
<i>Contractual Expense Totals</i>		\$50,000.00	\$0.00	\$50,000.00	\$261.99	\$0.00	\$24,666.74	\$25,333.26	49%	\$38,005.66
EXPENSE TOTALS		\$50,000.00	\$0.00	\$50,000.00	\$261.99	\$0.00	\$24,666.74	\$25,333.26	49%	\$38,005.66
Department 6142 - Emergency Aid For Adults Totals		(\$50,000.00)	\$0.00	(\$50,000.00)	(\$261.99)	\$0.00	(\$24,666.74)	(\$25,333.26)	49%	(\$38,005.66)
Department 7310 - Youth Program 4-H Camp										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	25,000.00	.00	25,000.00	.00	12,500.00	12,500.00	.00	100	25,000.00
<i>Contractual Expense Totals</i>		\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$12,500.00	\$12,500.00	\$0.00	100%	\$25,000.00
EXPENSE TOTALS		\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$12,500.00	\$12,500.00	\$0.00	100%	\$25,000.00
Department 7310 - Youth Program 4-H Camp Totals		(\$25,000.00)	\$0.00	(\$25,000.00)	\$0.00	(\$12,500.00)	(\$12,500.00)	\$0.00	100%	(\$25,000.00)
Department 7311 - Youth Bureau										
EXPENSE										
<i>Equipment</i>										
210	Furniture/Furnishings	.00	.00	.00	.00	.00	.00	.00	+++	146.00
220	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	239.98
<i>Equipment Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$385.98
<i>Contractual Expense</i>										
410	Supplies	76.00	.00	76.00	42.02	.00	42.02	33.98	55	68.80
423	Telephone	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
424	Postage	250.00	.00	250.00	.00	.00	.52	249.48	0	6.16
444	Travel/Education/Conference	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
470	Contract	5,500.00	.00	5,500.00	192.00	.00	1,856.00	3,644.00	34	2,070.00
<i>Contractual Expense Totals</i>		\$5,976.00	\$0.00	\$5,976.00	\$234.02	\$0.00	\$1,898.54	\$4,077.46	32%	\$2,144.96
<i>Other Benefits</i>										
861	Retirees Hospitalization	13,830.00	.00	13,830.00	1,152.54	.00	10,372.86	3,457.14	75	14,070.60
<i>Other Benefits Totals</i>		\$13,830.00	\$0.00	\$13,830.00	\$1,152.54	\$0.00	\$10,372.86	\$3,457.14	75%	\$14,070.60
EXPENSE TOTALS		\$19,806.00	\$0.00	\$19,806.00	\$1,386.56	\$0.00	\$12,271.40	\$7,534.60	62%	\$16,601.54
Department 7311 - Youth Bureau Totals		(\$19,806.00)	\$0.00	(\$19,806.00)	(\$1,386.56)	\$0.00	(\$12,271.40)	(\$7,534.60)	62%	(\$16,601.54)

Expense Budget Performance Report

Fiscal Year to Date 09/30/18

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General										
Department 7312 - Special Delinquency Prev.										
EXPENSE										
<i>Equipment</i>										
220	Office Equipment	.00	1,000.00	1,000.00	.00	721.00	.00	279.00	72	.00
	<i>Equipment Totals</i>	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$721.00	\$0.00	\$279.00	72%	\$0.00
<i>Contractual Expense</i>										
410	Supplies	200.00	3,550.00	3,750.00	.00	.00	3,472.77	277.23	93	328.94
424	Postage	40.00	100.00	140.00	.00	.00	60.99	79.01	44	1.98
427	Memberships & Dues	275.00	.00	275.00	.00	.00	175.00	100.00	64	175.00
439	Misc Fees & Expenses	.00	83.00	83.00	.00	.00	82.75	.25	100	.00
444	Travel/Education/Conference	.00	9,700.00	9,700.00	.00	.00	7,869.36	1,830.64	81	.00
470	Contract	34,785.00	15,567.00	50,352.00	12,020.00	25,259.00	21,126.00	3,967.00	92	34,785.00
	<i>Contractual Expense Totals</i>	\$35,300.00	\$29,000.00	\$64,300.00	\$12,020.00	\$25,259.00	\$32,786.87	\$6,254.13	90%	\$35,290.92
	EXPENSE TOTALS	\$35,300.00	\$30,000.00	\$65,300.00	\$12,020.00	\$25,980.00	\$32,786.87	\$6,533.13	90%	\$35,290.92
	Department 7312 - Special Delinquency Prev. Totals	(\$35,300.00)	(\$30,000.00)	(\$65,300.00)	(\$12,020.00)	(\$25,980.00)	(\$32,786.87)	(\$6,533.13)	90%	(\$35,290.92)
Department 7313 - Youth Court										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	67,295.00	.00	67,295.00	4,947.79	22,985.41	44,309.59	.00	100	68,820.00
	<i>Contractual Expense Totals</i>	\$67,295.00	\$0.00	\$67,295.00	\$4,947.79	\$22,985.41	\$44,309.59	\$0.00	100%	\$68,820.00
	EXPENSE TOTALS	\$67,295.00	\$0.00	\$67,295.00	\$4,947.79	\$22,985.41	\$44,309.59	\$0.00	100%	\$68,820.00
	Department 7313 - Youth Court Totals	(\$67,295.00)	\$0.00	(\$67,295.00)	(\$4,947.79)	(\$22,985.41)	(\$44,309.59)	\$0.00	100%	(\$68,820.00)
	Fund A - General Totals	\$32,955,624.00	\$131,667.40	\$33,087,291.40	\$2,413,015.17	\$181,271.69	\$22,503,340.39	\$10,402,679.32		\$31,395,448.20
	Grand Totals	\$32,955,624.00	\$131,667.40	\$33,087,291.40	\$2,413,015.17	\$181,271.69	\$22,503,340.39	\$10,402,679.32		\$31,395,448.20

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 09/01/2018 - To Date: 09/30/2018

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount	
Fund: A - General							
Account: 400.00 - State&Federal,Social Services							
	09/12/2018			4	\$0.00	\$791,686.03	
	09/14/2018			3	\$0.00	\$378,006.25	
	09/26/2018			2	\$0.00	\$147,749.00	
	09/28/2018			2	\$0.00	\$415,447.00	
Account Total: State&Federal,Social Services					11	\$0.00	\$1,732,888.28
Fund Total: General						\$0.00	\$1,732,888.28
Grand Total:					11	\$0.00	\$1,732,888.28

FED / STATE

+

LOCAL

TOTAL =

231,546.94

1,964,435.22

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 09/01/2018 - To Date: 09/30/2018

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
	09/05/2018			1	\$0.00	\$103.37
	09/13/2018			1	\$0.00	\$11,289.67
	09/14/2018			3	\$0.00	\$151.00
	09/26/2018			2	\$0.00	\$3,349.88
	09/28/2018			1	\$0.00	\$3,119.31
Account Total: Repay of Home Relief				8	\$0.00	\$18,013.23
Department Total: Home Relief					\$0.00	\$18,013.23
Fund Total: General					\$0.00	\$231,546.94
Grand Total:				30	\$0.00	\$231,546.94

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 09/01/2018 - To Date: 09/30/2018

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Fund: A - General						
Department: 6010 - Social Services						
Account: 1810 - Administration						
	09/26/2018			2	\$0.00	\$509.01
Account Total: Administration				2	\$0.00	\$509.01
Account: 1811 - Medical Incentive Earning						
	09/11/2018			1	\$0.00	\$149.41
	09/26/2018			1	\$0.00	\$4,091.00
	09/28/2018			1	\$0.00	\$50.00
Account Total: Medical Incentive Earning				3	\$0.00	\$4,290.41
Department Total: Social Services					\$0.00	\$4,799.42
Department: 6030 - Countryside Adult Home						
Account: 1830 - Repay - Adult Care, Pub Inst						
	09/05/2018			2	\$0.00	\$48,714.88
	09/28/2018			2	\$0.00	\$59,822.62
Account Total: Repay - Adult Care, Pub Inst				4	\$0.00	\$108,537.50
Department Total: Countryside Adult Home					\$0.00	\$108,537.50
Department: 6055 - Daycare						
Account: 1855 - Repayments of Day Care						
	09/28/2018			1	\$0.00	\$123.30
Account Total: Repayments of Day Care				1	\$0.00	\$123.30
Department Total: Daycare					\$0.00	\$123.30

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 09/01/2018 - To Date: 09/30/2018

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Department: 6101 - Medical Assistance						
Account: 1801 - Repay of Medical Assist						
	09/05/2018			1	\$0.00	\$12,282.03
	09/26/2018			1	\$0.00	\$5,902.57
	09/28/2018			1	\$0.00	\$19,499.02
Account Total: Repay of Medical Assist				3	\$0.00	\$37,683.62
Department Total: Medical Assistance					\$0.00	\$37,683.62
Department: 6109 - Aid To Dependent Children						
Account: 1809 - Repay of Aid to A.D.C.						
	09/05/2018			1	\$0.00	\$461.87
	09/26/2018			2	\$0.00	\$8,844.39
	09/28/2018			1	\$0.00	\$16.02
Account Total: Repay of Aid to A.D.C.				4	\$0.00	\$9,322.28
Department Total: Aid To Dependent Children					\$0.00	\$9,322.28
Department: 6119 - Child Care						
Account: 1819 - Repay of Child Care						
	09/05/2018			2	\$0.00	\$40,605.92
	09/26/2018			1	\$0.00	\$2,016.52
	09/28/2018			2	\$0.00	\$10,445.15
Account Total: Repay of Child Care				5	\$0.00	\$53,067.59
Department Total: Child Care					\$0.00	\$53,067.59
Department: 6140 - Home Relief						
Account: 1840 - Repay of Home Relief						

Social Services - Overtime Report - Comparison 2017/2018

Week End	2017 OT	2018 OT	Reason	CPS After Hrs/ OnCall	Foster Care	Prevent ive	Medi caid	APS	TA/ Employ	FS/ HEAP	Training	CPS	CSU	Admin/ Resour
01/07/18	31.61	75.54	CPS-HV,Coverage,transport,backlog/FC- Trial Prep	42.34	5.00						3.60	24.60		
01/21/18	121.50	92.08	CPS-NR,Safety Assessment,backlog/FC-jail trip/TA-backlog	41.58	1.00				16.00			33.50		
02/04/18	65.88	114.79	CPS-backlog,HV,Notes/FC-HV,Calls/TA & FS - Backlog/Staff short	37.83	0.75				15.00	24.00		37.21		
02/18/18	94.50	111.36	CPS-NR,backlog,notes/FC-out of State	42.85	3.86					24.00	18.32	22.33		
03/04/18	70.56	102.35	CPS-NR,backlog,notes/FS-backlog/Support-Court	46.20						42.00	2.70	10.65	0.80	
03/18/18	87.14	96.66	CPS-HV,SA,backlog,notes/FC-court,parent training/FS-backlog	28.94	7.80					24.00		35.92		
04/01/18	69.51	121.11	CP-HV,SA,backlog, notes/FC-HV,parent class/FS-backlog	43.75	6.40					23.00	6.80	41.16		
04/15/18	51.66	91.15	CPS-HV,backlog/FS-Backlog	37.00	0.25					24.00	10.40	19.50		
04/29/18	52.78	77.42	CPS-HV,backlog/FS-prison visit/TA-homeless emerg/FS-backlog	32.25	6.50				1.00	22.15	6.20	9.32		
05/13/18	102.96	168.82	CPS-NR,HV,Notes/FC-parent picncd/FS & Med-Backlog/Prev-Transp	73.08	16.50	0.37	5.00			19.00	26.25	28.62		
05/27/18	86.08	106.99	CPS-NR,HV,Notes/FC-Court,Transport/Prev-Emerg. Placement	60.89	5.20	2.15					21.90	16.85		
06/10/18	63.24	87.11	CPS-Backlog,HV/FC-HV, Court	47.61	4.05						10.85	24.60		
06/24/18	110.56	39.41	CPS-NR,HV,Notes/FC-Mtg, HV/APS-HV	24.53	0.83			1.00			5.90	7.15		
07/08/18	70.38	48.87	CPS-NR,HV,Notes/FC-Mtg,HV,Transport/Admin-Contracts	33.92	3.70						3.00	6.95		1.30
07/22/18	48.40	72.86	CPS-NR,SA,Notes/FC-HV/Prevent-child placement	43.89	1.50	0.70					16.30	10.47		
08/05/18	61.93	54.70	CPS-NR,SA,Notes/Admin-Committee prep	33.40							11.25	9.35		0.70
08/19/18	39.18	58.14	CPS-NR,SA,HV,Notes/FC-Parent training,HV/APS- emerg referral	38.29	10.70			0.65			2.00	6.50		
09/02/18	73.92	82.11	CPS-NR,SA,Notes/FC-Consult,Court/CW CORE training	30.26	1.37						43.43	5.05		2.00
09/16/18	115.08	85.85	CPS-NR,SA,Notes/FC-HV,Court/TA-Emerg/Admin-staff dev.regist.	40.67	3.50				2.00		30.80	8.27		0.61
09/30/18	65.34	76.41	CPS-NR,HV,SA,Notes/FC-HV,Court,Audit/Training-Snap & Medicaid	34.66	10.40					4.50	13.83	12.52		0.50
Total YTD	1482.21	1763.73		813.94	89.31	3.22	5.00	1.65	34.00	206.65	233.53	370.52	0.80	5.11