

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PARK OPERATIONS & MANAGEMENT (O & M)

DATE: JULY 30, 2018

COMMITTEE MEMBERS PRESENT:

SUPERVISORS MERLINO
DICKINSON
FRASIER
LEGGETT
HOGAN (*ALTERNATE*)

COMMITTEE MEMBER ABSENT:

SUPERVISOR STROUGH

OTHERS PRESENT:

VOTING MEMBERS FROM THE VILLAGE OF LAKE GEORGE:
ROBERT BLAIS, MAYOR
DAVID HARRINGTON, SUPERINTENDENT OF PUBLIC WORKS
KEVIN HAJOS, WARREN COUNTY SUPERINTENDENT OF THE
DEPARTMENT OF PUBLIC WORKS
WILLIAM LAMY, PROJECT MANAGEMENT EXECUTIVE COMMITTEE
MEMBER
RONALD F. CONOVER, CHAIRMAN OF THE BOARD
MARY E. KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
JOANN MCKINSTRY, ASSISTANT TO THE COUNTY ADMINISTRATOR-PT
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
BRAYMER
GERAGHTY
LEGGETT
MAGOWAN
MCDEVITT
SIMPSON
LEISA GRANT, PRINCIPAL ACCOUNT CLERK
MICHAEL SWAN, COUNTY TREASURER
FRED AUSTIN, WARREN COUNTY RESIDENT
DON LEHMAN, *THE POST STAR*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the July 30, 2018 meeting of the Park (O & M) Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<http://www.warrencountyny.gov/gov/comm/Archive/2018/om/>

Mr. Merlino called the meeting of the Park (O & M) Committee to order at 10:09 a.m.

Motion was made by Mayor Blais, seconded by Mr. Dickinson and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Kevin Hajos, *Superintendent of the Department of Public Works*, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Mr. Hajos presented a request for an Inter-Municipal Agreement with the Village of Lake George to move the stage for events at the Charles R. Wood Park.

Mayor Blais indicated the Village of Lake George would reimburse the County for these services; Mr. Hajos mentioned the NYSDOT (*New York State Department of Transportation*) rates would apply.

Motion was made by Mrs. Frasier, seconded by Mrs. Hogan and carried unanimously to approve the request as presented and the necessary resolution was authorized for the August 17th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Hajos then presented the following requests:

Page 3 - Request to appropriate funds in the amount of \$4,064.68 from Budget Code A.691.07, *Deferred Revenue-Gaslight Village Parking Fees*, to Budget Codes A.1625 413, *Charles R. Wood Park, Repair & Maint.-Bldg./Property*, \$3,126.50, and A.1625 410, *Charles R. Wood Park, Supplies*, \$938.18, and authorize reimbursement in the same amount to the Village of Lake George for expenses incurred in relation to maintenance of the Charles R. Wood Park;

Page 11 - Request to appropriate funds in the amount of \$2,696.25 from Budget Code A.691.07, *Deferred Revenue-Gaslight Village Parking Fees*, to Budget Code A.1625 413, *Charles R. Wood Park, Repair & Maint.-Bldg./Property*, and authorize reimbursement in the same amount to the Village of Lake George for expenses incurred in relation to maintenance of the Charles R. Wood Park.

Motion was made by Mr. Dickinson, seconded by Mrs. Frasier and carried unanimously to approve the requests as presented and forward same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

Page 14 - Request to authorize reimbursement in the amount of \$65.84 to the Village of Lake George for sprinkler repairs at the Charles R. Wood Park following damage incurred during the Americade event, with reimbursement to be provided from the deposit submitted by Americade event organizers through a transfer from Budget Code T030.00, *Trust & Agency, Guaranty & Deposits*, to Budget Codes A.1625 413, *Charles R. Wood Park, Repair & Maint.-Bldg./Property* - \$45, and A.1625 410, *Charles R. Wood Park, Supplies* - \$20.84.

Motion was made by Mr. Dickinson, seconded by Mrs. Frasier and carried unanimously to approve the request as presented and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. Hajos presented a request to amend Resolution 463 of 2017 to waive the fee for use of the entrance to the Charles R. Wood Park by the New York State Police for a couple of hours during their upcoming training exercise to serve lunch.

Motion was made by Mayor Blais seconded by Mr. Dickinson and carried unanimously to approve the request as presented and the necessary resolution was authorized for the August 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mayor Blais informed Black Dog Advertising was working on updating the Festival Commons website and creating a brochure and they were doing a great job. He said he had expected them to be present at this meeting to obtain approval for the final proof of the brochure, but this could wait until next month. He displayed a copy of the brochure to the Committee members.

Regarding projections for 2019, Mayor Blais advised on events held this year which were expected to return next year. He indicated he was working on booking Circus Smikrus and a new Summer Feast event that was being planned

by the same group that organized the Winter Carnival. He apprised for there were sixteen events booked for the Park in 2019. Mr. Dickinson inquired if the weekends during the summer were already fully booked and Mayor Blais replied they were for June; he added there was one weekend booked in May and all of the weekends in September were booked, as well. He indicated it was difficult to book events for the Festival Space while competing with all of Lake George and what the surrounding Town offered. He reported there were currently four events booked for July and August.

Mayor Blais discussed the new stage, informing the rental fee was \$1,500 per day. He offered the Towns and the City of Glens Falls use of the stage for the cost to move it and set it up. He added that the stage had already been used four times and was being offered at a discounted rate when used at the Festival Commons. He advised it took three men eight hours to set up the stage.

Regarding the water feature at Festival Commons, William Lamy, *Project Management Executive Committee Member*, advised the concrete had to be sealed and they were waiting for the turf to be fully established before they paid the final installment to the contractor. He advised he had submitted paperwork to close out the NYSDOS (*New York State Department of State*) grant and once the few items for the water feature were taken care of he would close out the grant for the LED (*Light Emitting Diode*) signs and water feature. Mr. Merlino thanked Mayor Blais and David Harrington, *Superintendent of Public Works, Village of Lake George*, for all the work they did for the Festival Commons.

Mayor Blais informed they had been waiting for over a year to celebrate a grand opening of the Charles R. Wood Park. He reported there were many individual donors who had contributed through the Fund for Lake George Conservancy. He noted all the donors' names had been printed on a decorative plate mounted on a rock within the Park. He said he had written to Governor Cuomo's Secretary to request the Governor's attendance at the grand opening in October; he said he had been informed he may be available to attend, depending on the date of the ceremony.

As there was no further business to come before the Park Operations & Management Committee, on motion made by Mrs. Frasier and seconded by Ms. Hogan, Mr. Merlino adjourned the meeting at 10:22 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist

